



OFFICE OF THE COUNTY EXECUTIVE

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# *Milwaukee County*

CHRIS ABELE • COUNTY EXECUTIVE

DATE: February 25, 2013

TO: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

FROM: Chris Abele, County Executive

SUBJECT: Appointment of Don Tyler as Director, Department of Administrative Services

Pursuant to Sec. 59.17(2) Wis. Stats, and subject to confirmation by the Milwaukee County Board of Supervisors, I am pleased to appoint Mr. Don Tyler to the position of Director of the Department of Administrative Services for Milwaukee County.

Mr. Tyler's extensive experience in strategic planning, management, budgeting, finance and operations, as well as economic development make him an ideal choice for Director of the Department of Administrative Services. Furthermore, his strong communication and analytical skills will be an asset to Milwaukee County. Mr. Tyler served as vice-president of Northwestern Mutual Life and most recently as the president and executive director of the Milwaukee Symphony Orchestra.

Mr. Tyler's further leadership activities include service to the US Army, as well as service on the boards of several local organizations, including the Milwaukee Public Museum.

I have every confidence that Mr. Tyler will bring to the Department of Administrative Services the leadership and vision needed for Milwaukee County. I urge you to give this appointment your favorable consideration.

Sincerely,

A handwritten signature in dark ink, appearing to read "Chris Abele".

Chris Abele  
Milwaukee County Executive

Attachment

Cc: Supervisor Willie Johnson, Co-Chair, Finance, Personnel and Audit Committee  
Supervisor David Cullen, Co-Chair, Finance, Personnel and Audit Committee  
Kelly Bablitch, Chief of Staff, County Board of Supervisors  
Steve Cady, Research Analyst, Finance, Personnel and Audit Committee  
Carol Mueller, Committee Clerk, Finance, Personnel and Audit Committee

## DONALD G. TYLER

4480 North Maryland Avenue  
Shorewood, Wisconsin 53211

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### Summary of Experience

Senior Executive with more than 25 years of progressive experience in organizational leadership, marketing and distribution strategies, and administration in the financial services industry. Skilled in P&L management, new business, product development, strategic planning, and marketing communications.

2010 **Milwaukee Symphony Orchestra (MSO)**, Milwaukee, Wisconsin  
Wisconsin's largest arts organization, with 35 staff and 88 full time musicians.

**Interim President & Executive Director:** Reporting to the Chairman, responsible for the overall leadership, direction and management of the MSO. Worked closely with the Board, Music Director, and staff to continue the implementation of the strategic business plan during a 10 month period. Led Board and committee meetings.

- Managed day-to-day business operations, developed effective and measurable goals, and business and financial performance metrics.
- Oversaw all personnel activities for staff and musicians, including hiring, development, retention, and implementation.
- Worked closely with the Chief Financial Officer to manage all activities related to cash flow, annual budgets, and revenue projections.
- Actively participated in the development and stewardship of major donors including individuals, corporations, institutions, and foundations.
- Built effective relationships with business leaders, influential members of the community, media, other arts groups, vendors, and banks to positively influence and represent the presence and brand of the MSO.

2003 to 2010 **Northwestern Mutual**, Milwaukee, Wisconsin  
A \$155 billion financial services firm providing clients with insurance, annuities, investment products, and advisory services.

**Vice President, Investment Products and Services:** As a business line leader, led a team of 75 associates in product development, marketing, sales, and training. Worked across organizational functions to effect major change in strategic direction of the firm, integrating all product lines.

#### Product Research, Development, Pricing & Management:

- Spearheaded the broker-dealer and advisory platform development for firm's emerging investment services business line, including product research, pricing, and compensation. **Result:** Revamped broker-dealer platform, establishing policies on product rollout, access, pricing and compensation; seamlessly transferred \$8 billion in assets from brokerage to advisory within a regulatory constrained environment.
- Directed strategic relationships for broker-dealer and advisory platforms and other core support relationships with outside firms. **Result:** Leveraging these relationships, was able to efficiently revamp its' platforms and grow revenue to become the fifth largest independent broker-dealer firm in the country, generating over \$400,000,000 in annual revenue.

**Business Development, Sales, Marketing, Training & Communications:**

- Led a division that developed and expanded upon the industry-leading Investment Specialist program serving the needs of 90 branch offices with 6,000 Financial Representatives. **Result:** Grew number of Investment Specialists to over 250, doubling during tenure, resulting in a 30% CAGR in production.
- Designed, built, and implemented a business development and sales support organization to meet the needs of Financial Representatives. **Result:** Effectively transitioned "insurance agents" to Financial Representatives, fulfilling the financial security needs of clients.
- Managed a team that developed brokerage and advisory platforms training curriculum for Financial Representatives delivered through web-based learning, onsite, regional and national conferences. **Result:** Financial Representatives regarded as one of the best trained sales forces; Director of Training recruited to head up corporate training, integrating program in corporate training area.
- Oversaw development of all marketing and communications to field and clients for investment products and services. **Result:** Rebranded all brokerage services from Robert W. Baird to Northwestern Mutual.

**Executive Officer:** Responsibilities included department-level budget responsibilities, an active role in the re-articulation of the firm's corporate strategy, day-to-day corporate level responsibilities through engagement on various corporate committees, including Compliance Best Practices, Business Integration, Investment Products & Services/Agencies, and IPS Field Committee. Served as Trustee for firm's retirement plans. **Result:** Engaged in the successful implementation of the firm's financial security strategy; one of the key executives responsible for the significant challenge and success of growing revenue and managing expenses of the brokerage and advisory firms to a breakeven point by 2010.

1998 to  
2002

**Precision Marketing Partners & The Academy Of Financial Services Studies.**

Milwaukee, Wisconsin

A \$2 Million privately-held consulting firms serving the financial services industry.

**President and Co-founder:** Responsible for general management of two service firms focused on providing strategic sales and marketing and education/ training services to mid-to large-size financial services firms. Developed and implemented marketing and sales plans for multiple distribution channels and product lines. Accountabilities included P&L, strategic and business planning, budgeting, staffing, new product development, sales, marketing, finance, and operations.

**General Management:**

- Co-founded and developed a comprehensive marketing plan to position firms strategically as a leading provider of sales and marketing consulting services and education/ training.
- Successfully build a significant wholesale distribution and education services client base representing more than 100 financial services firms.
- Directed and managed many of the consulting, operations and financial aspects of the firms; key participant as President and Board Member in all significant management decisions related to management and operations.

- 1995 to 1998 **Wells Capital (Strong Capital Management)**, Milwaukee, Wisconsin  
A privately-held mutual fund company with over \$32 billion in assets under management.
- 1998 **Senior Vice President, Strong Intermediary Services**: Responsible for general management of a \$10 billion, 34-employee division established to service defined contribution, variable insurance products, mutual fund wrap, and supermarket relationships. Accountabilities included P&L, strategic and business planning, staffing, new product development, sales, marketing, finance and operations with a \$16,000,000 budget. Promoted from **Vice President, National Sales Manager** (1995 to 1997).
- Directed strategies which expanded division assets at 60% annualized rate, from \$1.5 to \$10 billion between 1995 and 1998; increased division's percentage of company's net sales from 15% to over 90%; served on industry advisory boards including Fidelity, Schwab, and First Trust.
  - Created unique, growth-oriented sales and marketing strategies, positioning Strong as a recognized leader in advisor, broker-dealer, insurance, bank, and consultant intermediary channels.
- 1994 to 1995 **Thrivent (AAL Capital Management)**, Appleton, Wisconsin  
A \$12 billion mutual fund subsidiary of Aid Association for Lutherans (AAL).
- Vice President of Marketing and Sales**: Responsible for all marketing and sales support activities related to AAL Mutual Funds, Variable Annuities and brokerage unit. Managed staff of 23 and marketing budget of \$3.5 million.
- 1985 to 1994 **American Finance Group (AFG)**, Boston, Massachusetts  
A \$1 billion asset management company offering investments to individuals and institutions.
- Senior Vice President, National Marketing Director**, 1987 to 1993  
**Regional Vice President (Wholesaler)**, 1985 to 1987
- 1983 to 1985 **Angeles Corporation**, Los Angeles, California  
A \$500 million diversified asset management investment company.
- Marketing Manager, Regional Sales Director (Wholesaler)**
- 1977 to 1983 **Campro Systems**, Denver, Colorado  
A \$1 million advertising production company.
- Principal and Co-founder**

**Military:** U.S. Army, Military Police, Specialist IV, 1972-1975


**Education:** **BA, Business/Marketing**, University of St. Thomas, St. Paul, Minnesota, 1977  
**BA, Journalism**, University of St. Thomas, St. Paul, Minnesota, 1977

**Professional Affiliations:** Board Member of Milwaukee Public Museum  
Current Board Member of Repairers of the Breach, a homeless center  
Current Board Member of Eagle Capital Growth Fund  
Former Board, Executive and Finance Committee Member of the MSO  
Former Trustee for Northwestern Mutual's 401(k) and Defined Benefit Plans  
Former Board Trustee, Quintara Funds  
Former President and Board Member, Shorewood Little League

**County of Milwaukee**  
Inter-Office Communication

**Date:** February 6, 2013

**To:** Willie Johnson, Jr., Co-Chair, Finance, Personnel, & Audit Committee  
David Cullen, Co-Chair, Finance, Personnel, & Audit Committee

**From:** John Barrett, Clerk of Circuit Court / Register in Probate 

**Subject:** Projected revenue deficits

As per Milwaukee County Ordinance 56.02, the Milwaukee County Combined Courts Related Operations is reporting projected line item revenue deficits for the following accounts for calendar year 2013:

Account Number	Account Description	Budget	Projected	Surplus (Deficit)
1322	Forfeitures - Bail	500,000	275,000	(225,000)
1410	Interest on investments	200,000	35,000	(165,000)

With the success of the Alternatives to Incarceration Program, fewer individuals are being put on bail which results in less potential forfeitures to occur. The current recession also affects the revenue stream because the public as a whole is less willing to “walk away” from any bail funds held by the County. The decreasing revenue trend can be seen on the chart below.

The reduction in interest is a direct result of the economy, as the Federal Reserve has lowered interest rates to minimal amounts for the last several years. In addition, interest income on bank certificates of deposits that were rolled over upon renewal were not always properly recorded in accounting in the past. This recognition was corrected in calendar year 2012. The decreasing revenue trend can be seen on the chart below.

Account Number	Account Description	Budget Year	Amended Budget	Actual Ledger	Surplus (Deficit)	Status
1322	Forfeitures - Bail	2010	700,000	800,151	100,151	Actual
1322	Forfeitures - Bail	2011	700,000	465,918	(234,082)	Actual
1322	Forfeitures - Bail	2012	700,000	287,805	(412,195)	Actual
1322	Forfeitures - Bail	2013	500,000	275,000	(225,000)	Projected
1410	Interest on investments	2010	300,000	272,092	(27,908)	Actual
1410	Interest on investments	2011	300,000	210,077	(89,923)	Actual
1410	Interest on investments	2012	200,000	163,065	(36,935)	Actual
1410	Interest on investments	2013	200,000	35,000	(165,000)	Projected

Correction action plan

For 2013, our office will take the projected revenue deficits into account and attempt to lower expenditures during the year. Our intent is to work within vacancy and turnover for personnel as well tightening juror related costs in order to lower expenditures. The expenditure reduction required is approximately 1% of our total departmental expenditures. We feel that we will be able to break-even in relation to the departmental budget for the entire year.

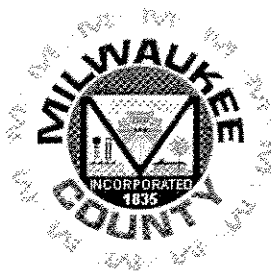
For the 2014 budget year, we will take the decreasing revenue trends for these revenues into account when creating our requested budget. Whenever applicable, we will attempt to hold the departmental budget request to a minimal increase as compared to the prior year.

Signed,

John Barrett  
Clerk of Circuit Court / Register in Probate

/dpe


C: Chris Abele, County Executive  
Marina Dimitrijevic, County Board Chair  
Mark Borkowski, Chair, Judiciary, Safety, & General Services Committee  
Scott Manske, Controller  
Steve Cady, County Board Fiscal and Budget Analyst  
Patrick Farley, Administrator, Department of Administrative Services  
Josh Fudge, Fiscal Management Analyst, Department of Administrative Services  
Jeffrey A. Kremers, Chief Judge  
Bruce Harvey, District Court Administrator  
James J. Smith, Chief Deputy, Milwaukee County Clerk of Circuit Court  
David P. Ehlinger, CPA, Fiscal Operations Administrator – Courts



Daniel J. Diliberti  
Milwaukee County Treasurer

DATE: January 29, 2013

TO: Marina Dimitrijevic, Chairwoman Milwaukee County Board of Supervisors

FROM: Daniel Diliberti, Milwaukee County Treasurer 

RE: 2012 Annual Report on Public Funds  
(Informational Item reviewed by Finance and Audit Committee)

Milwaukee County Ordinance 56.31 requires departmental officers who deposit public funds with any depository other than the County Treasurer to report annually to the County Board of Supervisors the status of such accounts. These accounts are typically "petty cash" or imprest fund accounts and are established for many different reasons. Some accounts, such as those held by the Department of Aging, are required by the federal government as a way to segregate the funds from other County money for accounting purposes.

On page two of the attachment, you will note there is an item near the bottom of the page called "Total Exposure." This concerns the total reported amounts deposited at that institution by various county departments. Each exposure is measured against whether these amounts are insured or collateralized.

During the 2012 calendar year, the amount covered by Federal Deposit Insurance totals \$250,000 and unlimited on Non-Interest Bearing (NIB) accounts which expired December 31, 2012. Given the current instability of the banking sector, the Office of the Treasurer has taken several steps to safeguard the deposits reported to this office. We have recommended that those departments that hold deposits in non-securitized accounts to: (1) transfer those deposits to US Bank - which was awarded our county banking contract; or (2) transfer those deposits to banks that have signed collateral agreements with the Treasurer's Office and keep the Treasurer informed as to any changes in the deposited amounts. This office has secured collateralization agreements with US Bank and Tri City National Bank.

One question that arises each year has to do with the NIB accounts. There are a variety of reported reasons for these accounts. For example, some NIB accounts are non-interest bearing checking accounts for authorized departmental disbursements. Another example is the House of Correction NIB account that holds the total amount of individual inmate holdings. If interest earnings would have to be broken out, calculated and applied to each small and variable inmate holding, additional HOC staff accounting costs would accrue with no balancing revenue.

Finally, the Community Reinvestment Act (CRA) ratings of all banks that hold County funds are listed at the bottom of the second page of the attachment. The CRA ratings are issued every five years. County funds are only deposited with those financial institutions that have a rating of "satisfactory" or above. Two of the reported Banks have an "outstanding" rating and four have a "satisfactory" rating.

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CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE  
JAMES KEEGAN, INTERIM DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: February 26, 2013

To: Chairwoman Marina Dimitrijevic, Milwaukee County Board of Supervisors

From: James Keegan, Interim Director, Department of Parks, Recreation and Culture

Subject: **Criteria for the Establishment and Administration of the Parks Amenities Matching Fund – Action Item**

### **POLICY**

A Parks Amenities Matching Fund was authorized in the 2013 Adopted Budget to address repairs or enhancements of qualified existing park facilities and amenities. It was also required that the Department of Parks, Recreation and Culture (DPRC) issue recommendations for establishment and criteria for the administration of the Fund.

### **BACKGROUND**

In 1994, a Parks Amenities Matching Fund (PAMF) was created to provide matching funds for monies raised by a third party for the repair or enhancement of existing park facilities and amenities. This fund was utilized for some time but eventually was unfunded. The PAMF was re-established in the 2013 budget and is to be funded by \$250,000 of land sales revenue and 2013 revenue from beer gardens. Funding beyond 2013 is to be considered in future budget discussions.

It is recommended the following criteria be used to administer the PAMF:

- The subject project is not currently a budgeted, major maintenance or capital project.
- The subject project is not a joint-venture or public-private partnership governed by any other contract or agreement.
- The subject project is reviewed by and has the concurrence of DPRC staff, after which will only receive County funding after matching funds have already been raised by a third party for that stated purpose and held in a designated account.
- The County's portion of any individual proposed project shall (a) not be more than \$75,000 per project in calendar year 2013, and (b) shall not be more than a grand total of \$75,000 in all project years.
- The County shall provide matching funds up to a dollar-for-dollar match.

- The DPRC Director shall review and pursue third party funding applications on a first come, first serve basis.
- Milwaukee County may provide matching funds of \$250,000 from revenue received in 2013 from land sales subject to the conditions contained in the 2013 Adopted Budget and from beer garden operations.
- Matching funding levels higher than what is noted above is subject to County Board approval.

### **RECOMMENDATION**

The Interim Parks Director respectfully recommends the establishment of the Parks Amenities Matching Fund as a trust account and approval of the criteria to administer the Parks Amenities Matching Fund.

Prepared by: Laura Schloesser, Chief of Administration & External Affairs

**Recommended by:**

**Approved by:**

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Laura Schloesser, Chief of Administration  
and External Affairs

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James Keegan, Interim Parks  
Director

Cc: County Executive Chris Abele  
Amber Moreen, Chief of Staff, County Executive's Office  
Kelly Bablitsch, Chief of Staff, County Board  
Supv. Gerry Broderick, Chairman, Parks, Energy & Environment Committee  
Supv. Jason Haas, Vice-Chair, Parks, Energy & Environment Committee  
Dan Laurila, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS  
Scott Manske, Comptroller  
Janelle Jensen, Parks, Energy & Environment Committee Clerk  
Jessica Janz-McKnight, Research Analyst, County Board

**A RESOLUTION**

Reestablishing the Parks Amenities Matching Fund that will provide matching funds for monies raised by third parties for the improvement, repair or subsidy of parks amenities such as pavilions, trails, playground equipment, recreation centers, monuments, or other existing parks amenities, by recommending adoption of the following:

WHEREAS, County citizens have expressed a desire to preserve and enhance the County parks system; and,

WHEREAS, the establishment of a policy which would provide matching County funds to any project approved by the DPRC that involves third party willing to raise funds for the repair or enhancement of existing DPRC facilities or amenities to preserve basic sanitary and safety conditions in all County parks; and,

WHEREAS, the 1994 Parks Amenities Matching Fund was unfunded but is now needed more than ever to help attract additional resources to help fund much needed parks maintenance and repairs; and,

WHEREAS, the Milwaukee County Board of Supervisors authorized that the Parks Amenities Matching Fund be re-created in the 2013 Adopted Budget; and,

WHEREAS, the funding for the aforementioned Parks Amenities Matching Fund for the balance of 2013 shall be derived from beer garden revenues, a \$250,000 transfer from Non-departmental revenue (Land Sales), once received, and from third party contribution matches; now, therefore,

BE IT RESOLVED, that the Milwaukee County Parks Amenities Matching Fund shall be administered according to the following criteria:

- The subject project is not currently a budgeted, major maintenance or capital project.
- The subject project is not a joint-venture or public-private partnership governed by any other contract or agreement.
- The subject project is reviewed by and has the concurrence of DPRC staff, after which will only receive County funding after matching funds have already been raised by a third party for that stated purpose and held in a designated account.
- The County's portion of any individual proposed project shall (a) not be more than \$75,000 per project in calendar year 2013, and

(b) shall not be more than a grand total of \$75,000 in all project years.

- The County shall provide matching funds up to a dollar-for-dollar match.
- The DPRC Director shall review and pursue third party funding applications on a first come, first serve basis.
- Milwaukee County may provide matching funds of \$250,000 from revenue received in 2013 from land sales subject to the conditions contained in the 2013 Adopted Budget and from beer garden operations.
- Matching funding levels higher than what is noted above is subject to County Board approval.

BE IT FURTHER RESOLVED, that the Division of Administrative Services and the Office of the Comptroller are authorized to create a trust account to hold received revenues and contributions; and

BE IT FURTHER RESOLVED, that the DAS Director is authorized to process this transfer as appropriate.

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** February 26, 2013

Original Fiscal Note ☒

Substitute Fiscal Note ☐

**SUBJECT:** Criteria for the Establishment and Administration of the Parks Amenities Matching Fund

### FISCAL EFFECT:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required                                       | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
  - A. Establishing criteria for the administration of the Parks Amenities Matching Fund that will provide matching funds up to \$75,000 for third party-raised funds for repairs or enhancements of qualified existing park facilities and amenities.
  - B. None
  - C. No Impact
  - D. None

Department/Prepared By Laura Schloesser/Parks, Recreation and Culture

Authorized Signature \_\_\_\_\_

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?<sup>2</sup> ☐ Yes ☐ No ☒ Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

**COUNTY OF MILWAUKEE**  
INTEROFFICE COMMUNICATION

5

DATE : February 26, 2013

TO : Supervisor Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Pension Obligation Bond Workgroup

SUBJECT : Recommendation for Tendering existing Notes and issuance of General Obligation Taxable Bonds

**BACKGROUND**

The Office of the Comptroller was contacted by JP Morgan, who was the lead underwriter for the original Taxable Pension Promissory Notes, Series 2009A in 2009 and Taxable Pension Notes in 2013. One of the original purchasers of the \$265,000,000 Taxable Pension Promissory Notes, Series 2009A (the "Notes") sold the Notes on the secondary market to a separate, investment division of JP Morgan. This investment division currently owns \$92,005,000 of the Notes maturing in 2024. JP Morgan contacted the Office of the Comptroller to inquire if the County would be interested in purchasing these Notes. It is likely that JP Morgan is experiencing some difficulty selling the Notes on the secondary market at their desired price. If the County purchases the Notes, they may be able to obtain a higher price than the current market will provide, but a price at which would allow the County to reduce its future interest payments through the issuance of new bonds with lower interest rates.

The process of purchasing the Notes from noteholders is called tendering. This process is not uncommon in corporate finance but is not often used by governmental entities. One of the reasons for the rarity to tendering government bonds is that, normally, the secondary market is a more efficient and effective option for buying and selling bonds or notes.

If the County is able to purchase the Notes at a price which provides an appropriate level of savings, the County would offer the same price to all investors with Notes maturing in 2024 and then issue new bonds to purchase the Notes. Current market conditions in which interest rates are significantly lower than were present in 2009 would require that the amount of the new bonds that the County would have to issue will exceed the principal amount of the Notes that will be purchased. However, the lower interest rate on the new bonds should result in a lower total debt service costs for the County.

The reason for the higher principal amount on the new bonds is a function of bond math. For example, if a bondholder purchased a bond for a price of \$1,000, with an interest rate of 10 percent, annual interest he would receive \$100 (.10 multiplied by \$1,000). If interest rates decrease to 5 percent, in order to generate \$100 in interest that bond would have a price of \$2,000 (.05 multiplied by \$2,000). Therefore, since interest rates are lower than they were in 2009, the price of the bonds is higher so that the bondholder can receive a yield more reflective of today's market.

If all noteholders of the 2024 term bonds were willing to sell their Notes, it could require up to \$134 million in new bonds to replace the approximately \$108 million in outstanding Notes. If all of the noteholders of the 2028 term bonds were willing to sell their Notes, it could require up to \$146 million in new bonds to replace approximately \$103 million in outstanding Notes. It is extremely unlikely that all of the noteholders would be willing to sell their Notes at a price which would be beneficial to the County.

## **PENSION OBLIGATION BOND WORKGROUP**

The 2007 Adopted Budget established the pension obligation bond workgroup (POB Workgroup) to develop a recommended pension obligation bond proposal for review and approval by the Finance, Personnel<sup>1</sup> and Audit Committee and the County Board of Supervisors. The POB Workgroup consists of the County's Financial Advisor, Bond Counsel, county staff from the Department of Administrative Services, Corporation Counsel, County Board and Department of Audit and other members<sup>2</sup>.

The Notes do not have a call date prior to maturity. Therefore, the County's only means to achieve additional savings are through a tender offer. In order to encourage a current Note holder to sell or tender their Notes to the County, the County would need to offer a premium to what is available in the secondary market.

As stated, the County will only offer to do a tender, and issue refunding bonds, if the County has a positive savings. The savings would only occur if the County's total debt service cost for the taxable refunding bonds is less than the total debt service cost for the existing Notes. The County will evaluate savings based on a net present value calculation of the difference between the debt services.

The POB workgroup examined the market exchange of Notes that mature in 2024 (2024 Term Bond). The County originally issued the 2024 Term Bond at an interest rate of 5.93%. In October 2012, the secondary market sold the 2024 Term Bond at an effective interest rate of 3.78%. The County's recent sale of \$138 million of taxable pension notes in January 2013 had an effective interest rate of 3.28%. The effective rate on that issue for only the 2024 maturity was 2.80%. This brief analysis indicates that the County may be able to achieve net present value savings in the current market. It is understood that market conditions may change, and that that savings may no longer be available from a tender process. If this is the case, the County's cost, as stated above would be \$20,000.

## **REQUEST**

The Pension Obligation Bond Workgroup is seeking approval of the attached resolution authorizing the Comptroller to negotiate the tendering of all or a portion of the Notes and to issue a not-to-exceed amount of \$283,000,000 in bonds to purchase the Notes. In addition, approval is requested to authorize the Comptroller to hire an underwriter to serve as a tender agent to assist with negotiating purchase price for the tender of the Notes, which will determine the savings and amount of the new bonds; hire an informational agent to determine who owns the remaining Notes; hire an underwriter for the sale of the new bonds; meet with rating agencies and all other actions need to tender the Notes.

The attached resolution provides parameters for the tendering the Notes and issuing the not-to-exceed amount of \$283,000,000 in new bonds and delegates approval of the sale of the bonds to the Comptroller. The Comptroller's approval is limited to results of the sale that fall within the parameters outlined in the resolution. An informational report will be submitted to the Committee on Finance, Audit and Personnel to communicate the final results of the transactions.

1. In 2007, the Committee on Finance, Audit and Personnel was known as the Finance and Audit Committee
2. The initial POB Workgroup included the County's Actuary and the Employee Benefits Manager. This expertise related to the pension fund rather than the financing or issuance of bonds.

## UNDERWRITERS

In May 2012, the County Board of Supervisors approved the recommendation of JP Morgan as the senior or lead bookrunning underwriter, RBC Capital as the co-senior and Siebert Brandford Shank as the co-manager as underwriters to replace the \$135,000,000 Taxable Note Anticipation Notes. The sale occurred on January 24, 2013. The underwriters were recommended by an independent review panel after an evaluation of the 13 firms that responded to the County's request for proposals.

Since the savings for the County are dependent upon low interest rates, the County would need to proceed expeditiously with analyzing the information and data and negotiating the tender of the existing Notes and sale of the new bonds. Therefore, to proceed accordingly, the County's financial advisors will contact the 13 underwriters that responded to the 2012 request for proposal and request a bid, an approach to tender the bonds, and a fee quote. The underwriter will be selected to serve as a tender agent and senior underwriter for the new bonds. In addition, a co-senior or co-manager will be selected to assist with the sale of the new bonds. The attached resolution delegates authority to the Comptroller to select the underwriters.

## BOND SALE PARAMETERS

The parameters for the financing would consist of the following:

- Net Present Value Savings – The County will not proceed with the tending of the Notes and issuance of new bonds unless there is a combined positive net present value savings for the transactions.
- Both maximum coupon rate and true interest costs (TIC) of 5.5 percent – A coupon rate is the interest rate for each maturity or principal amount. The true interest cost is the actual interest rate paid on bonds, which is expressed as a percentage of the total debt in today's dollars and includes the costs of issuance and other fees.
- Par Call Provision – The par call provision provides the County with the right to call the bonds after a specified number of years and only pay principal or the par amount of the bonds at the time of the call. The par call is the normal call provision that the County uses on its debt. Typically, the County uses a 10 year call date. The refunding bonds may or may not have that specific number, but the basics are the same.
- Minimum purchase price of 98 percent of the par amount of the bonds – The price of the bond reflects the maximum price an investor would want to pay for the bond based on the coupon rate and the market rate. This is known as the yield or rate of return on the bond. When the coupon rate on the bond is equal to the market rate, the purchase price is equal to the principal amount of the bond (par). If the coupon rate is lower than the market rate, the bonds will be purchased at a discount. If the coupon is higher than the market rate, the bonds will be purchased at a premium. If there is a premium paid, the amount of the premium would be used to reduce the amount of the new bond issue. Whether or not the bond purchase price is a par, discount or premium is dependent upon market conditions on the day of the sale.

1. In 2007, the Committee on Finance, Audit and Personnel was known as the Finance and Audit Committee  
2. The initial POB Workgroup included the County's Actuary and the Employee Benefits Manager. This expertise related to the pension fund rather than the financing or issuance of bonds.

## **INITIAL AUTHORIZING RESOLUTION AND NOTE RESOLUTION**

The attached resolution (Attachment 2) authorizes the tendering of the Notes and sale of the new bonds, delegates approval to the Comptroller and provides parameters for the tendering of the Notes and issuance of the new bonds. The authorized and delegated actions will require the Committee on Finance, Audit and Personnel and County Board approval. Approval of the attached resolution will require a majority vote of the County Board of Supervisors. The attached resolution directs County staff to take the necessary actions for the tendering of the Notes and sale of the new bonds.

## **DEBT ISSUANCE EXPENSE**

The attached resolution authorizes and directs the Comptroller to request credit ratings and to pay all professional services and other issuance expenses related to the tendering of the Notes and issuance of the new bonds. A DAS-only appropriation transfer will be processed to pay expenses related to this financing. The expenses will be paid with bond proceeds.

If the analysis does not result in a combined positive net present value savings, the DAS-only transfer will utilize funds from the appropriation for contingency budget to pay for fees relating to the analysis. It is estimated that \$20,000 would be needed from the appropriation for contingency budget if the County had to pursue this scenario.

Anticipated expenses may include tender agent, informational agent, underwriter(s), bond counsel, financial auditor, financial advisory fees, official statement printing and mailing costs, credit rating fees and expenses, and other issuance costs such as publication and express mail costs.

## **RECOMMENDATION**

The POB Workgroup requests that the Committee on Finance, Audit and Personnel approve and recommend approval by the full County Board of the attached resolutions. The resolution delegates to the Comptroller the authority to approve the final terms and conditions of the tendering of the Notes and new bond sale provided that those terms and conditions are within the parameters set forth in the attached resolution. The sale will consist of the issuance of a not-to-exceed amount of \$283,000,000 to tender the Notes. An informational report will be submitted to the Committee on Finance, Audit and Personnel to communicate the final results of the transaction.

Pension Obligation Bond Workgroup

Attachments

1. In 2007, the Committee on Finance, Audit and Personnel was known as the Finance and Audit Committee
2. The initial POB Workgroup included the County's Actuary and the Employee Benefits Manager. This expertise related to the pension fund rather than the financing or issuance of bonds.

pc: Chris Abele, County Executive  
Supervisor Willie Johnson, Co-Chair, Committee on Finance, Audit and Personnel  
Supervisor David Cullen, Co-Chair, Committee on Finance, Audit and Personnel  
Don Tyler, Director, Department of Administrative Services  
Amber Moreen, Chief of Staff, County Executive's Office  
Raisa Koltun, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Pamela Bryant, Capital Finance Manager  
Stephen Cady, County Board Fiscal and Budget Analyst  
Justin Rodriguez, Fiscal and Management Analyst  
Chuck Jarik, Chapman and Cutler LLP  
David Anderson, Public Financial Management  
Leticia Peralta Davis, Peralta Garcia Solutions, LLC  
Emile Banks, Emile Banks and Co.  
Pension Obligation Bond Workgroup

H:\Capital\DOCCAPT\2013\Debt\Financing\POB Tender\POB Tender Authorization Memo - 2013.docx

1. In 2007, the Committee on Finance, Audit and Personnel was known as the Finance and Audit Committee
2. The initial POB Workgroup included the County's Actuary and the Employee Benefits Manager. This expertise related to the pension fund rather than the financing or issuance of bonds.

**Attachment 1**

**INITIAL AUTHORIZING RESOLUTION AND NOTE RESOLUTION**

1. In 2007, the Committee on Finance, Audit and Personnel was known as the Finance and Audit Committee
2. The initial POB Workgroup included the County's Actuary and the Employee Benefits Manager. This expertise related to the pension fund rather than the financing or issuance of bonds.

## A RESOLUTION

RESOLUTION determining to issue Taxable General Obligation Pension Refunding Bonds, Series 2013B, of Milwaukee County, Wisconsin, in an aggregate principal amount not to exceed \$283,000,000, providing details, prescribing the form of bond, awarding the bonds, levying taxes, and related matters.

WHEREAS, Milwaukee County, Wisconsin (the “*County*”) is authorized by the provisions of Chapter 67, Wisconsin Statutes, as supplemented and amended, to issue bonds for any public purpose and to refund any municipal obligations, including interest on them; and

WHEREAS, by an initial resolution duly adopted on March 21, 2013, there have been authorized to be issued not to exceed \$283,000,000 general obligation bonds of the County for the public purpose of refunding certain outstanding obligations of the County, including the interest thereon (the “*Prior Bonds*”); and:

WHEREAS, it is considered necessary and desirable by the County Board of Supervisors of the County that the County invite tenders for some of the outstanding Prior Bonds in order to achieve the greatest debt service savings to the County; and

WHEREAS, it is considered necessary and desirable by the County Board of Supervisors of the County that the County borrow an amount not to exceed \$283,000,000 for the purpose aforesaid and that the County issue its Taxable General Obligation Pension Refunding Bonds, Series 2013B (the “*Bonds*”) to evidence the indebtedness thereby incurred; and

WHEREAS, it is now necessary that said bonds be sold and issued for the public purpose aforesaid in an aggregate principal amount not to exceed \$283,000,000;

NOW, THEREFORE, Be It Resolved by the County Board of Supervisors of Milwaukee County, Wisconsin, as follows:

*Section 1. Definitions.* For all purposes of this Resolution, except as otherwise expressly provided herein or unless the context otherwise requires, the terms defined in this Section 1 shall have the meanings set forth below, and shall include the plural as well as the singular:

“*Bond*” or “*Bonds*” shall mean one or more of the General Obligation Pension Refunding Bonds, Series 2013B authorized to be issued by the County by the terms of this Resolution.

“*Bond Register*” shall mean the books of the County kept by the Registrar to evidence the registration and transfer of the Bonds.

“*Code*” shall mean the Internal Revenue Code of 1986, as amended.

“*County*” shall mean Milwaukee County, Wisconsin, and any successor to the duties or functions of the County.

“*Governing Body*” shall mean the County Board of Supervisors of the County, or such other council, board, commission or body, by whatever name known, which shall succeed to its powers.

“*Prior Bonds*” shall mean the \$235,000,000 aggregate principal amount of Taxable General Obligation Pension Notes, Series 2009A of the County, currently outstanding in the aggregate principal amount of \$233,725,000.

“*Purchase Agreement*” shall have the meaning set forth in Section 9 of this Resolution.

“*Refunded Bonds*” shall mean the Prior Bonds refunded with the net proceeds of the Bonds.

“*Registrar*” shall mean the County Treasurer of the County in Milwaukee, Wisconsin, or a successor designated as Registrar under this Resolution.

“*Resolution*” shall mean this resolution as adopted by the Governing Body of the County.

*Section 2. Authorization and Public Approval.* The issuance of the Bonds in an aggregate principal amount not to exceed \$283,000,000 is hereby authorized for the purpose of providing funds for the public purpose of refunding the Refunded Bonds, as set out in the preamble to this Resolution.

The Bonds shall be designated “Taxable General Obligation Pension Refunding Bonds, Series 2013B” shall be dated the date of the issuance thereof, as originally issued, and shall also bear the date of their authentication by the Registrar. The Bonds shall be in fully registered form, shall be in denominations of \$5,000 each and integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be lettered “R” and numbered consecutively starting with the number one, shall mature on December 1 of the years (or such other date or dates as shall be set forth in the Purchase Agreement), in the principal amounts, not later than December 1, 2028, and shall bear interest at the rate or rates per annum not to exceed five and one-half percent (5.5%) per annum; *provided*, that the true interest cost with respect to the Bonds shall not exceed five and one half (5.5%) per annum and such that the amounts necessary to pay principal of and interest on the Bonds in any year does not exceed the tax levy set forth in Section 10 hereof in the immediately preceding year, as shall be determined and approved by the Comptroller of the County upon the recommendation of the Pension Obligation Bond Working Group of the County to the Comptroller of the County to be in the best interests of the County, subject to the terms of this Resolution, and as shall be set forth in the Purchase Agreement, the execution of the Purchase Agreement by the Comptroller of the County to constitute conclusively the approval of such terms by the Comptroller of the County, which delegation is deemed to be proper by the County, and the refunding shall produce interest rate savings. The County deems it proper to delegate to the Comptroller of the County the power to

approve any and all changes as he or she shall, on behalf of the County, determine, subject to the limitations of this Resolution.

*Section 3. Interest; Payment Provisions.* The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, at the rates set out above, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 1 and December 1 of each year, commencing on December 1, 2013 (or such other date or dates as shall be set forth in the Purchase Agreement). Interest on each Bond shall be paid by check or draft of the Registrar to the person in whose name such Bond is registered at the close of business on the fifteenth day of the calendar month next preceding the applicable interest payment date. The principal of each Bond shall be payable in lawful money of the United States of America only upon presentation and surrender of such Bond at the principal office of the Registrar in Milwaukee, Wisconsin.

*Section 4. Execution; Authentication.* The Bonds shall be executed on behalf of the County with the manual or facsimile signature of the Chairperson of the County and with the manual or facsimile signature of the County Clerk of the County, and sealed with the official seal of the County or a printed facsimile thereof. In case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Registrar as authenticating agent of the County and showing the date of authentication thereof. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Registrar if signed by an authorized officer of the Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued under this Resolution.

*Section 5. Registration of Bonds; Persons Treated as Owners.* The County shall cause books (the "*Bond Register*") for the registration and for the transfer of the Bonds as provided in this Resolution to be kept at the principal office of the Registrar, which is hereby constituted and appointed the registrar of the County with respect to the Bonds herein authorized.

Upon surrender for transfer of any Bond at the principal office of the Registrar duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Registrar duly executed by, the registered owner thereof or his attorney duly authorized in writing, the County shall execute and the Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity and interest rate of authorized denomination or denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity and

interest rate of other authorized denominations. The execution by the County of any fully registered Bond shall constitute full and due authorization of such Bond, and the Registrar shall thereby be authorized to authenticate, date and deliver such Bond; *provided, however*, that the principal amount of the outstanding Bonds authenticated by the Registrar shall never exceed the authorized principal amount of the Bonds, less previous retirements.

The Registrar may, but shall not be required to, transfer or exchange any Bond during the period of fifteen (15) days next preceding any interest payment date on such Bond, nor to transfer or exchange any Bond after notice calling such Bond for redemption prior to maturity has been mailed nor during the period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of, premium (if any) or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the County or the Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

The County and/or the Registrar may enter into an agreement with a securities depository registered under Section 17A of the Securities Exchange Act of 1934, as amended (the "*Securities Depository*"), including without limitation The Depository Trust Company, which is the record owner of the Bonds, to establish procedures with respect to Bonds owned by such Securities Depository. Such agreement may impose additional requirements on the Registrar with respect to the Bonds.

*Section 6. Prior Redemption.* Unless otherwise provided in the Purchase Agreement, the Bonds maturing on and after December 1, 2023 (or such other date as shall be set forth in the Purchase Agreement), shall be subject to redemption prior to maturity at the option of the County as a whole, or in part in such order of maturity as the County may determine (less than all of the Bonds of a single maturity to be selected by the Registrar as hereinafter provided), on June 1, 2023 (or such other date as shall be set forth in the Purchase Agreement), and on any date thereafter, at a redemption price of 100% of the principal amount thereof being redeemed plus accrued interest to the date fixed for redemption.

The Bonds may otherwise be subject to optional and mandatory redemption prior to maturity, including without limitation mandatory sinking fund redemption, as provided in the Purchase Agreement.

The Bonds shall be redeemed only in the principal amount of \$5,000 each and integral multiples thereof. At least forty-five (45) days prior to the date fixed for any optional redemption (unless a shorter notice shall be satisfactory to the Registrar), the County shall notify the Registrar of such date fixed for redemption and of the principal amount of Bonds to be redeemed.

For purposes of any redemption of less than all of the outstanding Bonds of a single maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Registrar from the outstanding Bonds of such maturity then outstanding by lot, and which may provide for the selection for redemption of Bonds or portions of Bonds in principal amounts of \$5,000 and integral multiples thereof.

The Registrar shall promptly notify the County in writing of the Bonds or portions of Bonds selected for redemption prior to maturity and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

*Section 7. Redemption Procedure.* Unless waived by any registered owner of Bonds (or portions thereof) to be redeemed, notice of the call for any such redemption prior to maturity shall be given by the Registrar on behalf of the County by mailing the redemption notice by registered or certified mail, postage prepaid, not less than thirty (30) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be so redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Registrar. Failure to give such notice by mailing to any owner of any Bond, or any defect therein, shall not affect the validity of any proceedings for the redemption of any other Bonds.

All notices of redemption shall state:

- (1) the date fixed for redemption,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification, including CUSIP numbers (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the date fixed for redemption the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date, and
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Registrar.

Prior to any date fixed for redemption, the County shall deposit with the Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date. With respect to an optional redemption of the Bonds, unless moneys sufficient to pay the principal of and interest on the Bonds to be redeemed shall have been received by the Registrar prior to the giving of such notice of redemption, such notice may, at the option of the County, state that said redemption shall be conditional upon the receipt of such moneys by the Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the County shall not redeem the Bonds or portions thereof and the Registrar shall give notice, in the same manner in which the notice of

redemption was given, that such moneys were not so received and that the Bonds or portion thereof will not be redeemed.

Notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the date fixed for redemption, become due and payable at the redemption price therein specified, and from and after such date (unless the County shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Registrar at the redemption price. Installments of interest due on or prior to the date fixed for redemption shall be payable as herein provided for the payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered owner a new Bond or Bonds of the same maturity in the amount of the unpaid principal. All Bonds which have been redeemed shall be cancelled and destroyed by the Registrar, and shall not be reissued.

In addition to the redemption notice required above, further notice of redemption (the "*Additional Redemption Notice*") shall be given by the Registrar as set forth below, but no defect in the Additional Redemption Notice nor any failure to give all or any portion of the Additional Redemption Notice shall in any manner affect the effectiveness of a call for redemption if notice thereof is given as prescribed above.

Each Additional Redemption Notice given hereunder shall contain the information required above, plus (i) the date such notice required above has been or will be mailed; (ii) the date of issuance of the Bonds being redeemed, as originally issued; (iii) the maturity date of each Bond (or portion thereof) to be redeemed; and (iv) any other descriptive information needed to identify accurately the Bonds being redeemed prior to maturity.

Each Additional Redemption Notice shall be sent at least thirty (30) days before the date fixed for redemption by legible facsimile transmission, registered or certified mail (postage prepaid) or overnight delivery service to The Depository Trust Company of New York, New York, and to at least two (2) national information services that disseminate notices of redemption of obligations such as the Bonds.

*Section 8. Form of Bonds.* The Bonds, the certificate of authentication to be endorsed thereon and the form of assignment to be endorsed thereon are all to be in substantially the following forms with necessary and appropriate variations, omissions and insertions as permitted or required by this Resolution:

[Form of Bond—Front Side]

No. R-\_\_\_\_\_

\$\_\_\_\_\_

**UNITED STATES OF AMERICA**

**STATE OF WISCONSIN**

**MILWAUKEE COUNTY**

**TAXABLE GENERAL OBLIGATION  
PENSION REFUNDING BOND, SERIES 2013B**

See Reverse Side for Additional Provisions
---

RATE OF  
INTEREST

MATURITY DATE

DATED DATE

CUSIP NUMBER

\_\_\_\_\_ %

December 1, 20\_\_

\_\_\_\_\_, 2013

\_\_\_\_\_

Registered Owner:

Principal Amount:

KNOW ALL PERSONS BY THESE PRESENTS: That Milwaukee County in the State of Wisconsin (the "*County*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner hereinabove identified, or registered assigns as hereinafter provided, on the Maturity Date hereinabove identified, the Principal Amount hereinabove identified and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the Dated Date hereinabove identified or from the most recent interest payment date to which interest has been paid at the Rate of Interest per annum hereinabove identified on June 1 and December 1 of each year, commencing on December 1, 2013, until said Principal Amount is paid, except as the provisions hereinafter set forth with respect to redemption prior to maturity may be and become applicable to this Bond.

The principal of this Bond is payable in lawful money of the United States of America only upon presentation and surrender of this Bond at the principal office of the County Treasurer of the County, in Milwaukee, Wisconsin, as registrar and paying agent (the "*Registrar*"). Payment of each installment of interest hereon shall be made to the Registered Owner hereof who shall appear on the registration books of the County maintained by the Registrar at the close of business on the fifteenth day of the calendar month next preceding the applicable interest payment date, and shall be paid by check or draft of the Registrar mailed to such Registered

Owner at his address as it appears on such registration books or at such other address as may be furnished in writing by such Registered Owner to the Registrar.

Reference is hereby made to the further provisions of this Bond set forth on the reverse side hereof, and such further provisions shall for all purposes have the same effect as if set forth on the front side of this Bond

It is hereby certified, recited and declared that all acts, conditions and things required to be done, exist, happen and be performed precedent to and in the issuance of this Bond have been done, have existed, have happened and have been performed in due time, form and manner as required by the Constitution and the laws of the State of Wisconsin; that this Bond, together with all other indebtedness of the County, does not exceed any limitation prescribed by law; and that the County has levied a direct annual irrepealable tax sufficient to pay the interest hereon when it falls due and also to pay and discharge the principal hereof at maturity.

The full faith, credit and resources of the County are hereby pledged for the payment of the principal of and interest on this Bond and the issue of which it is a part as the same respectively become due and for the levy and collection of sufficient taxes for that purpose.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Registrar.

IN WITNESS WHEREOF, Milwaukee County, Wisconsin, by its County Board of Supervisors, has caused this Bond to be executed with the duly authorized manual or facsimile signature of its Chairperson and with the duly authorized manual or facsimile signature of its County Clerk, and its official seal or a facsimile thereof to be impressed or reproduced hereon, as of the Dated Date hereinabove identified.

---

County Clerk

---

Chairperson

[SEAL]

### CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned Resolution, and is one of the Taxable General Obligation Pension Refunding Bonds, Series 2013B, of Milwaukee County, Wisconsin.

Date of Authentication: \_\_\_\_\_

By \_\_\_\_\_  
County Treasurer  
Milwaukee County

[Form of Bond - Reverse Side]

This Bond is one of an authorized issue of Taxable General Obligation Pension Refunding Bonds, Series 2013B, aggregating the principal amount of \$283,000,000 (the "*Bonds*") issued for the public purpose of refunding certain obligations of the County, including the interest thereon, pursuant to and in all respects in compliance with Chapter 67, *Wisconsin Statutes*, as supplemented and amended, and a resolution adopted by the County Board of Supervisors of the County on March 21, 2013 (the "*Resolution*").

Bonds of the issue of which this Bond is one are subject to redemption prior to maturity. Bonds of the issue of which this Bond is one maturing on and after December 1, 20\_\_ are subject to redemption prior to maturity at the option of the County as a whole, or in part in integral multiples of \$5,000 in such order of their maturity as the County may designate (less than all of the Bonds of a single maturity to be selected by the Bond Registrar by lot) on December 1, 20\_\_, and on any date thereafter, at a redemption price equal to 100% of the principal amount thereof being redeemed plus accrued interest to the date fixed for redemption.

[The Bonds are subject to mandatory sinking fund redemption in part (less than all of the Bonds of a single maturity to be selected by the Registrar as provided in the Resolution), on December 1 of the years and in the respective aggregate principal amounts, at a redemption price of 100% of the principal amount thereof being redeemed (unless any such principal amount shall have been reduced as provided below and in the Resolution by reason of the earlier redemption of such Bonds), as follows:

YEAR	PRINCIPAL AMOUNT
------	---------------------

If the Bonds shall have been called for redemption in part from a source other than from a mandatory sinking fund installment, then the amount of the remaining annual sinking fund installments (including the final maturity amount) shall be reduced in any manner selected by the County.]

Notice of any intended redemption shall be sent by registered or certified mail, postage prepaid, not less than thirty (30) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed (in whole or in part) at the address shown on the registration books of the County maintained by the Registrar or at such other address as is furnished in writing by such registered owner to the Registrar. Such notice of redemption may be conditional as provided in the authorizing resolution. When so called for redemption, this Bond, or the portion hereof being so called for redemption, will cease to bear interest on the specified redemption date, *provided* funds for redemption are on deposit at the place of payment on that date, and shall not be deemed to be outstanding.

This Bond is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the principal office of the Registrar in Milwaukee, Wisconsin, but only in the manner, subject to the limitations and upon the payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of the same maturity and interest rate of authorized denomination or denominations and for a like aggregate principal amount will be issued to the transferee in exchange for this Bond.

The Bonds are issuable in fully registered form in denominations of \$5,000 each and integral multiples thereof. This Bond may be exchanged at the principal office of the Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution.

The County and the Registrar may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of the principal hereof and the interest due hereon and for all other purposes, and neither the County nor the Registrar shall be affected by any notice to the contrary.

\* \* \*

The following abbreviations, when used in the inscription on the face of the within Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	—	as tenants in common	UNIF GIFT/TRANS MIN ACT-
			Custodian
TEN ENT	—	as tenants by the entirety	(Cust) (Minor)
JT TEN	—	as joint tenants with right of	under Uniform Gifts/Transfers to Minors Act

survivorship and not as  
tenants in common

\_\_\_\_\_  
(State)

Additional abbreviations may also be used though not listed above.

### ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

the within Bond, and does hereby irrevocably constitute and appoint \_\_\_\_\_, or its successor as Registrar, to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Signature guaranteed: \_\_\_\_\_

NOTICE: Signature(s) must be guaranteed by an "eligible guarantor institution" meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other "signature guaranty program" as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

*Section 9. Sale of Bonds.* The sale of the Bonds to the investment banking firm selected by the County pursuant to a formal request for proposals, as representative of the underwriters, at a price of not less than 98% of the principal amount thereof and accrued interest to the date of delivery thereof, is hereby approved, such purchase price to be determined and approved by the Comptroller of the County upon the recommendation of the Pension Obligation Bond Working Group of the County to the Comptroller of the County to be in the best interests of the County, subject to the terms of this Resolution, and as shall be set forth in the Purchase Agreement, the execution of the Purchase Agreement by the Comptroller of the County to constitute conclusively the approval of such purchase price by the Comptroller of the County, which delegation is deemed to be proper by the County. The Comptroller of the County is

hereby authorized to contact the thirteen underwriters who responded to the 2012 request for proposals relating to pension obligations by the County in order to request a bid, an approach to tender the Prior Bonds and a fee quote, which is hereby authorized to select one or more underwriters to underwrite the Bonds and tender for the Prior Bonds. The County shall sell and deliver the Bonds to said investment banking firm, as representative of the underwriters, under the terms and conditions set forth in the Purchase Agreement presented to this meeting and incorporated herein by this reference (the “*Purchase Agreement*”). The form, terms and provisions of the Purchase Agreement are hereby approved, and the Comptroller of the County is hereby authorized and directed to execute, attest and deliver the Purchase Agreement. The officers of the County are hereby authorized and directed to do any and all acts necessary to conclude delivery of the Bonds to said purchaser, upon receipt of the purchase price.

*Section 10. Tax Levy.* In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds and to pay and discharge the principal thereof at maturity, there is hereby levied upon all the taxable property in Milwaukee County, Wisconsin, a direct annual tax in amounts sufficient for that purpose, and there is hereby levied upon all taxable property in the County, the following direct annual tax in each of the years and amounts, to-wit:

YEAR	AMOUNT
2013	\$19,589,897
2014	19,527,898
2015	19,551,811
2016	19,567,809
2017	19,559,944
2018	19,624,569
2019	23,735,019
2020	23,726,184
2021	23,722,975
2022	23,716,535
2023	23,703,789
2024	23,693,736
2025	23,641,200
2026	23,584,194
2027	23,510,548

In each of said years from 2013 to 2027, inclusive, the direct annual tax above levied shall be extended upon the tax rolls of the County in the same manner and time as taxes for general County purposes, and when collected the proceeds of said taxes shall be deposited into the account of the debt service fund established in favor of the Bonds, to be used solely for paying the principal of and interest on the Bonds as long as any of the Bonds remain outstanding.

*Section 11. Sufficiency.* Interest or principal maturing at any time during the life of the Bonds when there shall be insufficient funds on hand from the above tax levy to pay the same shall be paid promptly when due from the general fund of the County, and said fund shall be

reimbursed in a like amount out of the proceeds of taxes hereby levied when the same shall have been collected.

*Section 12. Debt Service Fund.* There has been ordered to be established in the County Treasury a fund separate and distinct from all other funds of the County to be designated the “Debt Service Fund,” which fund shall be used solely for the purpose of paying the principal of, premium, if any, and interest on municipal obligations issued pursuant to Chapter 67, *Wisconsin Statutes*, as supplemented and amended. There is hereby created, and there shall be deposited in, an account known as the “Series 2013B Taxable General Obligation Pension Refunding Bond Account,” to be held as a part of the Debt Service Fund, all money raised by taxation pursuant to Section 10 hereof, and such other sums as may be necessary to pay interest on the Bonds when the same shall become due and to retire the Bonds at their respective maturity dates.

*Section 13. Use of Proceeds; Tenders; No Arbitrage; Bonds to Remain in Registered Form.* Other than the principal proceeds of the Bonds used to pay the costs of issuance of the Bonds and the refunding of the Refunded Bonds, the principal proceeds of the Bonds shall be used to refund the Refunded Bonds, and used solely for the purposes for which the Bonds are hereby authorized.

In that regard, the Comptroller of the County is hereby authorized to invite and accept tenders for the Prior Bonds, which tenders may be invited pursuant to an Invitation for Tenders which the Comptroller of the County is hereby authorized to prepare and circulate.

The County further recognizes that the Bonds will be issued, and shall remain, in fully registered form. In this connection, the County agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

*Section 14. Duties of Registrar.* If requested by the Registrar, the Chairperson of the County is hereby authorized to execute, and the County Clerk of the County is hereby authorized to attest, and said Chairperson and County Clerk are hereby authorized to deliver, the Registrar’s standard form of agreement between the County and the Registrar with respect to the obligations and duties of the Registrar hereunder which shall include the following:

- (a) to act as Registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to give notice of redemption, as provided herein;
- (c) to cancel and destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (d) to furnish the County at least annually a certificate of destruction with respect to Bonds cancelled and destroyed; and
- (e) to furnish the County at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

The County Clerk of the County is hereby directed to file a certified copy of this Resolution with the Registrar.

The County covenants that it shall at all times retain a Registrar with respect to the Bonds, that it will maintain at the designated office of such Registrar a place or places where Bonds may be presented for payment or registration of transfer or exchange, and that it shall require that the Registrar properly maintain the Bond Register and perform the other duties and obligations imposed upon it by this Resolution in a manner consistent with the standards, customs and practices of the municipal securities industry.

The Registrar shall signify its acceptance of the duties and obligations imposed upon it by this Resolution by executing the certificate of authentication on any Bond, and by such execution the Registrar shall be deemed to have certified to the County that it has all requisite power to accept and has accepted such duties and obligations. The Registrar is the agent of the County, and shall not be liable in connection with the performance of its duties, except for its own negligence or willful wrongdoing. The Registrar shall, however, be responsible for any representation in its certificate of authentication on the Bonds.

The County may remove the Registrar at any time. In case at any time the Registrar shall resign, shall be removed, shall become incapable of acting, or shall be adjudged as bankrupt or insolvent, or if a receiver, liquidator or conservator of the Registrar, or of the property thereof, shall be appointed, or if any public office shall take charge or control of the Registrar, or of the property or affairs thereof, the County covenants and agrees that it will thereupon appoint a successor Registrar. The County shall mail notice of any such appointment made by it to each registered owner of any Bond within twenty (20) days after such appointment. Any Registrar appointed under the provisions of this Section 14 shall be a County officer or a bank, trust company or national banking association.

*Section 15. Continuing Disclosure Certificate.* The Chairperson and the County Clerk of the County are hereby authorized, empowered and directed to execute and deliver the Continuing Disclosure Certificate with respect to the Bonds (the “*Continuing Disclosure Certificate*”) in substantially the form as the individuals executing the Continuing Disclosure Certificate on behalf of the County shall approve, his or her execution to constitute conclusive evidence of his or her approval of the form of such Continuing Disclosure Certificate. When the Continuing Disclosure Certificate is executed and delivered on behalf of the County as herein provided, the Continuing Disclosure Certificate will be binding on the County and the officers, employees and agents of the County, and the officers, employees and agents of the County are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Certificate, as executed. Copies of the Continuing Disclosure Certificate shall be placed in the official records of the County, and shall be available for public inspection at the offices of the County. Notwithstanding any other provision of this Resolution to the contrary, the sole remedy for failure to comply with the Continuing Disclosure Certificate shall be the ability of any beneficial owner of any Bond to seek mandamus or specific performance by court order, to cause the County to comply with its obligations under the Continuing Disclosure Certificate.

*Section 16. Other Documents.* The Chairperson, the County Clerk, the County Treasurer, the County Comptroller and all other officers of the County are hereby authorized to execute all documents and certificates necessary in connection with the authorization and delivery of the Bonds, including without limitation an official statement describing the Bonds and the County.

*Section 17. Severability.* If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining sections, paragraphs and provisions of this Resolution.

*Section 18. Conflicting Proceedings Superseded.* All ordinances, resolutions or orders, or parts thereof, heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, shall be and in the same are hereby superseded to the extent of such conflict, and this Resolution shall be in effect from and after its passage.

*Section 19. Certified Copies of this Resolution.* The County Clerk of the County is hereby directed to send certified copies of this Resolution to Co-Bond Counsel for the County, Chapman and Cutler LLP, 111 West Monroe Street, Chicago, Illinois 60603, Attention: Charles L. Jarik, and Emile Banks & Associates, LLC, Suite 290, 1200 North Mayfair Road, Milwaukee, Wisconsin 53226, Attention: Emile Banks, and to the Office of the Comptroller of the County, 901 North 9th Street, Room 301, Milwaukee, Wisconsin 53223, Attention: Pamela Bryant.

**INITIAL RESOLUTION AUTHORIZING THE  
ISSUANCE OF  
\$283,000,000 TAXABLE GENERAL OBLIGATION PENSION REFUNDING BONDS**

BE IT RESOLVED by the County Board of Supervisors of Milwaukee County, Wisconsin, that there shall be issued the general obligation bonds of said County in an aggregate principal amount not to exceed \$283,000,000 for the public purpose of refunding certain outstanding municipal obligations of said County, including the interest thereon; and that, for the purpose of paying the various installments of principal of and interest on said bonds as they severally mature, prior to the issuance and delivery of said bonds there shall be levied on all taxable property in said County a direct annual irrepealable tax sufficient for that purpose.

BE IT FURTHER RESOLVED by the County Board of Supervisors of Milwaukee County, Wisconsin, that the County Clerk of the County is directed to send certified copies of this resolution to the County's co-bond counsel, Chapman and Cutler LLP, 111 West Monroe Street, Chicago, Illinois 60603, Attention: Charles L. Jarik, and Emile Banks & Associates, LLC, Suite 290, 1200 North Mayfair Road, Milwaukee, Wisconsin 53226, Attention: Emile Banks, and to the Office of the Comptroller, 901 North 9th Street, Room 301, Milwaukee, Wisconsin 53223, Attention: Pamela Bryant.

# MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** 02/26/13

Original Fiscal Note ☒

Substitute Fiscal Note ☐

**SUBJECT:** Recommendation for Tendering existing Notes and issuance of General Obligation Taxable Bonds

## FISCAL EFFECT:

- ☐ No Direct County Fiscal Impact
- ☒ Existing Staff Time Required
- ☒ Increase Operating Expenditures  
(If checked, check one of two boxes below)
- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget
- ☐ Decrease Operating Expenditures
- ☐ Increase Operating Revenues
- ☐ Decrease Operating Revenues
- ☐ Increase Capital Expenditures
- ☐ Decrease Capital Expenditures
- ☐ Increase Capital Revenues
- ☐ Decrease Capital Revenues
- ☐ Use of contingent funds

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure	See Explanation	See Explanation
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
  - B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
  - C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
  - D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
- A. The Office of the Comptroller was contacted by JP Morgan, who was the lead underwriter for the original Taxable Pension Promissory Notes, Series 2009A in 2009 and Taxable Pension Notes in 2013. One of the original purchasers of the \$265,000,000 Taxable Pension Promissory Notes, Series 2009A (the "Notes") sold the Notes on the secondary market to a separate, investment division of JP Morgan. This investment division currently owns \$92,005,000 of the Notes maturing in 2024. JP Morgan contacted the Office of the Comptroller to inquire if the County would be interested in purchasing these Notes. It is likely that JP Morgan is experiencing some difficulty selling the Notes on the secondary market at their desired price. If the County purchases the Notes, they may be able to obtain a higher price than the current market will provide, but a price at which would allow the County to reduce its future interest payments through the issuance of new bonds with lower interest rates.

The Office of the Comptroller convened the POB Workgroup to discuss the offer and determine if there are projected to be savings from a tender offer. If the County is able to realize savings based on the noteholders interest in selling the 2024 or 2028 term bonds, the County would like to pursue purchasing all or a portion of the outstanding Notes through a tender offer.

The process of purchasing the Notes from noteholders is called tendering. This process is not uncommon in corporate finance but is not often used by governmental entities. One of the reasons for the rarity to tendering government bonds is that, normally, the secondary market is a more efficient and effective option for buying and selling bonds or notes. The secondary market is the public bond market where bonds, once issued, are traded and sold. With the current low interest rates in the market place, there are sometimes opportunities to purchase bonds through a tendering process that provides a benefit both for the holder of the Notes and the issuer of the Notes: the County.

The County recently sold \$138 million of taxable pension notes. The taxable interest rate that the County achieved indicates that the County may be successful in a tender offer.

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

- B. The County will have to pay costs relating to the tendering of the Notes and the issuance of the new bonds. The County would only proceed with the transaction if the combined net present value savings in positive. The estimated costs associated with the transaction are \$1,930,000. These costs would be financed with proceeds from the new bonds. However, if there are no positive savings, the County would have to execute a DAS-only appropriation transfer from the contingency fund to pay for the expenses associated with the analysis. If the net present values savings are not positive the estimated costs for the financial and legal analysis is estimated to be \$20,000. These costs would be financed with funds from the appropriation for contingency budget.

The Notes do not have a call date prior to maturity. Therefore, the County's only means to achieve additional savings are through a tender offer. In order to encourage a current Note holder to sell or tender their Notes to the County, the County would need to offer a premium to what is available in the secondary market.

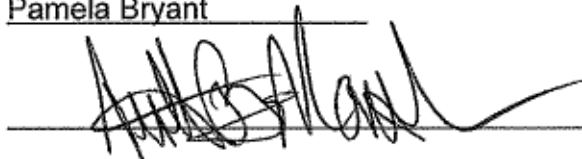
As stated, the County will only offer to do a tender, and issue refunding bonds, if the County has a positive savings. The savings would only occur if the County's total debt service cost for the taxable refunding bonds is less than the total debt service cost for the existing Notes. The County will evaluate savings based on a net present value calculation of the difference between the debt services.

The POB workgroup examined the market exchange of Notes that mature in 2024 (2024 Term Bond). The County originally issued the 2024 Term Bond at an interest rate of 5.93%. In October 2012, the secondary market sold the 2024 Term Bond at an effective interest rate of 3.78%. The County's recent sale of \$138 million of taxable pension notes in January 2013 had an effective interest rate of 3.28%. The effective rate on that issue for only the 2024 maturity was 2.80%. This brief analysis indicates that the County may be able to achieve net present value savings in the current market. It is understood that market conditions may change, and that that savings may no longer be available from a tender process. If this is the case, the County's cost, as stated above would be \$20,000.

- C. As stated in Item B, a DAS-only appropriation transfer would be needed to pay for costs associated with the transaction. The Appropriation for Contingency budget would only be utilized if the County did not proceed with the tendering of the Notes and issuance of new bonds.
- D. The estimated costs assume the issuance of \$230 million in General Obligation Taxable Bonds. The cost include underwriting fees of \$5.00 per \$1,000 of principal (\$5\*230 million divided by 1000 equals \$1,415,000), rating agency fees of \$225,000 based upon fee schedules from Moody's Standard and Poor's and Fitch, Legal Fees in the amount of \$175,000 for Bond Counsel and Underwriter' Counsel, financial advisory fees of \$100,000 and information agent fees in the amount of \$15,000. The fees assume that all current noteholders of the 2009A term bonds offer their Notes at a price which would be beneficial to the County. If fewer Notes are offered, fewer new bonds would be issued and the issuance costs would be reduced.

Department/Prepared By Pamela Bryant

Authorized Signature



Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?<sup>2</sup> ☒ Yes ☐ No ☐ Not Required

**COUNTY OF MILWAUKEE**  
INTEROFFICE COMMUNICATION

DATE : February 26, 2013

TO : Supervisor Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott Manske, Comptroller

SUBJECT : **Qualified Energy Conservation Bonds Delegation**

**REQUEST**

In January 2013, the Office of the Comptroller submitted a report to request for the delegation of the approval of the issuance/sale of a not-to-exceed amount \$10,000,000 in Taxable Qualified Energy Conservation Bonds (QECBs) and the authorization and delegation of the approval to issue a not-to-exceed amount of \$36,100,000 in General Obligation Corporate Purpose Bonds. The QECBs were authorized in 2009. Unfortunately, the resolutions attached to the January 2013 report did not include the QECBs. Therefore, the Office of the Comptroller has submitted the associated resolution for consideration at the Finance, Personnel and Audit Committee for the March 2013 cycle.

**QUALIFIED ENERGY CONSERVATION BONDS**

The US Treasury Department allocated \$3.2 billion in QECBs to be issued by state and local governments. The allocation or maximum bond amount is allocated to each state based on the state's percentage of the U.S. population as of July 1, 2008. Each state is then required to allocate a portion of its allocation to "large local governments" within the state based on the local government's percentage of the state's population. Large local governments are defined as municipalities and counties with populations of 100,000 or more. Large local governments may reallocate their designated portion back to the state if they choose to do so. The State of Wisconsin was allocated \$58,387,000.

The QECBs are qualified tax credit bonds under Section 54D(b) of the Internal Revenue Code and require that (a) 100 percent of the bond proceeds are used for one or more qualified energy conservation purposes; (b) the bonds are issued by a state or local government; and (c) the issuer designates the bonds as qualified energy conservation for purposes of Section 54D which provides a credit of 70 percent of the full allowable interest rate that is set by the US Treasury Department. The allowable interest rate is set daily.

In June 2009, the County Board of Supervisors approved the issuance of a not-to-exceed amount of \$10 million in QECBs. This amount assumed an allocation of \$9.7 million to Milwaukee County based upon the County's population as a percentage of the State's population. At the time, it was thought that the full \$9.7 million was allocated to Milwaukee County government. In fact, the allocation was \$6,276,756 for the City of Milwaukee and \$3,638,332 for Milwaukee County. The Office of the Comptroller is working with the Department of Administrative Services to contact the City of Milwaukee to discuss reallocating their portion to the County. At this time, the \$3,638,332 will be used to finance eligible County projects.

The QECBs will be used to finance approved capital projects, including projects approved as a part of the 2013 Adopted Capital Improvements Budget. This adjustment will not result in an increase in total bonding for 2013.

The QECB projects have to finance projects that fulfill a qualified energy purpose. The program defines a qualified energy purpose as one or more of the following items:

- Capital Expenditures for the purpose of
  - Reducing energy consumption in publicly-owned buildings
    - Green community programs (including use of loans, grants, or other repayment mechanisms to implement such programs)
  - Certain rural electricity projects
  - New Clean Renewable Energy Bonds (NCREBs) projects
- Research for:
  - Development of cellulosic ethanol/non-fossil fuels
  - Capturing carbon dioxide from fossil fuels
  - Increasing efficiency for producing non-fossil fuels
  - Auto batteries and other technology
  - Reduce energy use in buildings
- Mass commuting
- Promoting commercialization of technology for:
  - Green buildings
  - Use of agricultural waste for fuel
  - Battery manufacturing
  - Reduction of peak use of electricity
  - Capture of carbon dioxide
- Public campaigns to promote energy efficiency

The Comptroller's Office requested a review by the Architecture Engineering and Environmental Services Division (AE&ES Division) to determine which projects could be financed with the QECBs. Based on a preliminary review of the above requirements, AE&ES Division determined that the County could finance some heating, ventilation and air handling projects. This may include air handling units, variable air volume boxes and direct digital control systems. AE&ES Division is in the process of evaluating more projects.

## **BOND SALE PARAMETERS**

The parameters for the financing would consist of the following:

- Maximum coupon rate of 5 percent – A coupon rate is the interest rate for each maturity or principal amount.
- Maximum true interest cost (TIC) of 5 percent – The true interest cost is the actual

interest rate paid on bonds, which is expressed as a percentage of the total debt in today's dollars and includes the costs of issuance and other fees.

- 10-year call provision – The 10-year call provision indicates that the County will be able to refund the new bonds prior to maturity.
- Minimum purchase price of 99 percent of the par amount of the bonds – The price of the bond reflects the maximum price an investor would want to pay for the bond based on the coupon rate and the market rate. This is known as the yield or rate of return on the bond. When the coupon rate on the bond is equal to the market rate the purchase price is equal to the principal amount of the bond (par). If the coupon rate is lower than the market rate, the bonds will be purchased at a discount. If the coupon is higher than the market rate, the bonds will be purchased at a premium. If there is a premium paid, the amount of the premium would be used to reduce the amount of the bond issue. Whether or not the bond purchase price is a par, discount or premium is dependent upon market conditions on the day of the sale.

#### **INITIAL AUTHORIZING RESOLUTION AND NOTE RESOLUTION**

The attached resolution (Attachment 1) authorizes the delegation of the approval of the sale of the Qualified Energy Conservation Bonds to the Comptroller and provides parameters for the bonds. The authorized and delegated actions will require the Finance, Personnel and Audit Committee and County Board approval. Approval of the attached resolution will require a majority vote of the County Board of Supervisors. The attached resolution directs County staff to take the necessary actions for the sale of the bonds.

#### **DEBT ISSUANCE EXPENSE**

The attached resolution authorizes and directs the Comptroller to request credit ratings and to pay all professional services and other issuance expenses related to the issuance of the bonds. A DAS-only appropriation transfer will be processed to pay expenses related to this financing. The expenses will be paid with bond proceeds. Anticipated expenses may include underwriter(s), bond counsel, financial auditor, financial advisory fees, official statement printing and mailing costs, credit rating fees and expenses, and other issuance costs such as publication and express mail costs.

#### **RECOMMENDATION**

The Office of the Comptroller requests that the Finance, Personnel and Audit Committee approve and recommend approval by the full County Board of the attached resolutions. The resolution delegates to the Comptroller the authority to approve the final terms and conditions of the bond sale provided that those terms and conditions are within the parameters set forth in the attached resolution. The sale will consist of the issuance of a not-to-exceed amount of \$3,635,000 to finance eligible projects. An informational report will be submitted to the Finance, Personnel and Audit Committee to communicate the final results of the sale.



Scott Manske  
Comptroller

**Attachments**

pc: Chris Abele, County Executive  
Supervisor Dimitrijevic, Chairman, County Board of Supervisors  
Don Tyler, Director, Department of Administrative Services  
Amber Moreen, Chief of Staff, County Executive's Office  
Raisa Koltun, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Pamela Bryant, Capital Finance Manager  
Stephen Cady, County Board Fiscal and Budget Analyst  
Justin Rodriguez, Fiscal and Management Analyst  
Chuck Jarik, Chapman and Cutler LLP  
David Anderson, Public Financial Management  
Emile Banks, Emile Banks and Co.

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## A RESOLUTION

RESOLUTION determining to issue Taxable General Obligation Qualified Energy Conservation Bonds, Series 2013C of Milwaukee County, Wisconsin, in an aggregate principal amount not to exceed \$3,635,000, providing details, prescribing the form of bond, providing for the sale of the bonds, levying taxes, and related matters.

WHEREAS, Milwaukee County, Wisconsin (the “County”) is authorized by the provisions of Chapter 67, Wisconsin Statutes, as supplemented and amended, to issue bonds for any public purpose and to refund any municipal obligations, including interest on them; and

WHEREAS, by an initial resolution duly adopted on June 25, 2009, there have been authorized to be issued not to exceed \$10,000,000 general obligation bonds of the County for the public purpose of providing for this improvement of public lands and buildings, including energy conservation projects; and

WHEREAS, by initial resolutions duly adopted on February 7, 2013, there have been authorized to be issued not to exceed \$36,100,000 general obligation bonds of the County for the public purposes, as follows:

\$4,976,617 for the construction of highways and highway improvements; and

\$31,123,383 for the acquisition, construction, improvement, extension and equipping of general capital projects in the County (as set forth in such initial resolution); and

WHEREAS, the initial resolution with respect to highways was published in the *Milwaukee Journal-Sentinel* and *The Daily Reporter*, February 14, 2013, and said general obligation bonds will be issued only if no petitions with respect thereto are filed with the County within the statutory time frame; and

WHEREAS, the County Clerk of the County has caused a notice of public hearing with respect to the plan of finance of the costs of certain projects to be financed with the proceeds of said general obligation bonds through the issuance of said general obligation bonds to be published in the *Milwaukee Journal-Sentinel* and *The Daily Reporter*, each a newspaper of general circulation in Milwaukee County, Wisconsin, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), on January 23, 2013, and the Committee on Finance, Personnel and Audit of the County Board of Supervisors of the County has conducted said public hearing on February 7, 2013;

WHEREAS, it is considered necessary and desirable by the County Board of Supervisors of the County that the County borrow an amount not to exceed \$3,635,000 for some of the purposes aforesaid and that the County issue its Taxable General Obligation Qualified Energy

Conservation Bonds, Series 2013C (the “*Bonds*”) to evidence the indebtedness thereby incurred; and

WHEREAS, notice of the sale of the Bonds for such purpose will be published in *The Bond Buyer*; and

WHEREAS, it is now necessary that said bonds be sold and issued for the public purposes aforesaid in an aggregate principal amount not to exceed \$3,635,000;

NOW, THEREFORE, Be It Resolved by the County Board of Supervisors of Milwaukee County, Wisconsin, as follows:

*Section 1. Definitions.* For all purposes of this Resolution, except as otherwise expressly provided herein or unless the context otherwise requires, the terms defined in this Section 1 shall have the meanings set forth below, and shall include the plural as well as the singular:

“*Bond*” or “*Bonds*” shall mean one or more of the Taxable General Obligation Qualified Energy Conservation Bonds, Series 2013C authorized to be issued by the County by the terms of this Resolution.

“*Bond Order*” means the Bond Order executed by the Comptroller of the County, approving the terms of sale of the Bonds, as provided for in Section 2 of this Resolution.

“*Bond Register*” shall mean the books of the County kept by the Registrar to evidence the registration and transfer of the Bonds.

“*Code*” means the Internal Revenue Code of 1986, as amended.

“*County*” shall mean Milwaukee County, Wisconsin, and any successor to the duties or functions of the County.

“*Governing Body*” shall mean the County Board of Supervisors of the County, or such other council, board, commission or body, by whatever name known, which shall succeed to its powers.

“*Registrar*” shall mean the County Treasurer of the County in Milwaukee, Wisconsin, or a successor designated as Registrar under this Resolution.

“*Resolution*” shall mean this resolution as adopted by the Governing Body of the County.

*Section 2. Authorization and Public Approval.* The issuance of the Bonds in an aggregate principal amount not to exceed \$3,635,000 is hereby authorized for the purpose of providing funds in an amount not to exceed \$3,635,000 for the public purpose of providing for the improvement of public lands and buildings, including energy conservation projects, the County, as set out in the preamble to this Resolution. The County hereby approves the plan of

finance of the costs of certain of said public purpose projects to be financed with the proceeds of the Bonds through the issuance of the Bonds, as described in the aforesaid notice of public hearing which is hereby incorporated herein by reference, which approval shall be considered the public approval required by Section 147(f) of the Code.

The Bonds shall be designated "Taxable General Obligation Qualified Energy Conservation Bonds, Series 2013C," shall be dated the date of the issuance thereof, as originally issued, and shall also bear the date of their authentication by the Registrar. The Bonds shall be in fully registered form, shall be in denominations of \$5,000 each and integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be lettered "R" and numbered consecutively starting with the number one, shall mature on September 1 of the years (or such other date or dates as shall be set forth in the Bond Order), in the principal amounts, not later than September 1, 2028, and shall bear interest at the rate or rates per annum not to exceed five percent (5.00%) per annum; *provided*, that the true interest cost with respect to the Bonds shall not exceed five percent (5.00%) per annum. Subsequent to the sale of the Bonds, the Comptroller of the County shall file in the office of the County Clerk of the County a Bond Order directed to the County Board of Supervisors of the County, setting forth the terms of sale, the aggregate principal amount of Bonds sold, the aggregate principal amount of the Bonds maturing each year, the interest rate or rates to be borne by the Bonds sold, the date or dates on which principal and interest will be paid, and the redemption (including mandatory sinking fund redemption) provisions of the Bonds, and thereafter the Bonds so sold shall be duly prepared and executed in the form and manner set forth herein and delivered to the best bidder in accordance with the terms of sale. The County deems it proper to delegate to the Comptroller of the County the power to approve any and all changes as he or she shall, on behalf of the County, determine, subject to the limitations of this Resolution.

*Section 3. Interest; Payment Provisions.* The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, at the rates set out above, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on March 1 and September 1 of each year, commencing on March 1, 2014 (or such other date or dates as shall be set forth in the Bond Order). Interest on each Bond shall be paid by check or draft of the Registrar to the person in whose name such Bond is registered at the close of business on the fifteenth day of the calendar month next preceding the applicable interest payment date. The principal of each Bond shall be payable in lawful money of the United States of America only upon presentation and surrender of such Bond at the principal office of the Registrar in Milwaukee, Wisconsin.

*Section 4. Execution; Authentication.* The Bonds shall be executed on behalf of the County with the manual or facsimile signature of the Chairperson of the County and with the manual or facsimile signature of the County Clerk of the County, and sealed with the official seal of the County or a printed facsimile thereof. In case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Registrar as authenticating agent of the County and showing the date of authentication thereof. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Registrar if signed by an authorized officer of the Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued under this Resolution.

*Section 5. Registration of Bonds; Persons Treated as Owners.* The County shall cause books (the “Bond Register”) for the registration and for the transfer of the Bonds as provided in this Resolution to be kept at the principal office of the Registrar, which is hereby constituted and appointed the registrar of the County with respect to the Bonds herein authorized.

Upon surrender for transfer of any Bond at the principal office of the Registrar duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Registrar duly executed by, the registered owner thereof or his attorney duly authorized in writing, the County shall execute and the Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity and interest rate of authorized denomination or denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity and interest rate of other authorized denominations. The execution by the County of any fully registered Bond shall constitute full and due authorization of such Bond, and the Registrar shall thereby be authorized to authenticate, date and deliver such Bond; *provided, however*, that the principal amount of the outstanding Bonds authenticated by the Registrar shall never exceed the authorized principal amount of the Bonds, less previous retirements.

The Registrar may, but shall not be required to, transfer or exchange any Bond during the period of fifteen (15) days next preceding any interest payment date on such Bond, nor to transfer or exchange any Bond after notice calling such Bond for redemption prior to maturity has been mailed nor during the period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of, premium (if any) or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the County or the Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

The County and/or the Registrar may enter into an agreement with a securities depository registered under Section 17A of the Securities Exchange Act of 1934, as amended (the “*Securities Depository*”), including without limitation The Depository Trust Company, which is the record owner of the Bonds, to establish procedures with respect to Bonds owned by such Securities Depository. Such agreement may impose additional requirements on the Registrar with respect to the Bonds.

*Section 6. Prior Redemption.* Unless otherwise provided in the Bond Order, the Bonds maturing on and after September 1, 2023 (or such other date as shall be set forth in the Bond Order), shall be subject to redemption prior to maturity at the option of the County as a whole, or in part in such order of maturity as the County may determine (less than all of the Bonds of a single maturity to be selected by the Registrar as hereinafter provided), on September 1, 2022 (or such other date as shall be set forth in the Bond Order), and on any date thereafter, at a redemption price of 100% of the principal amount thereof being redeemed plus accrued interest to the date fixed for redemption.

The Bonds are subject to extraordinary optional redemption prior to maturity at the option of the County, as a whole or in part in any such order as the County may determine (less than all of the Bonds of a single maturity to be selected by the Registrar as hereinafter provided), on any date, at a redemption price of 100% of the principal amount thereof being redeemed plus accrued interest to the date fixed for redemption, in the event that either (i) Section 54A, Section 54D or Section 6431 of the Code is repealed, amended or modified in a manner which results in a reduction or elimination of the cash subsidy payment to the County from the United States Treasury with respect to the Bonds, (ii) the United States Treasury fails to make a cash subsidy payment to which the County is entitled with respect to the Bonds, as of the date of the issuance of the Bonds, and such failure is not caused by any action or inaction by the County, or (iii) all or any portion of such cash subsidy payment owed to the County by the United States of America is sequestered by the United States of America.

Unless otherwise provided in the Bond Order, if on the date that is three (3) years from the date of the issuance of the Bonds, it is determined that the County has expended less than 100% of the Available Project Proceeds of the Bonds, the County shall redeem a portion of the Bonds in an amount to be determined in the same manner as under Sections 54A(d)(2)(B) and 142 of the Code (the “*Redemption Amount*”), on any date within ninety (90) days of such anniversary date, at a redemption price of 100% of the Redemption Amount, plus accrued interest to the date fixed for redemption; *provided, however*, that said redemption shall only be made upon the delivery of an opinion of independent tax counsel that such redemption is necessary to maintain the status of the Bonds as “qualified energy conservation bonds” for purposes of Section 54D of the Code. “*Available Project Proceeds*” means (i) the excess of (a) the amounts actually or constructively received from the sale of the Bonds (the “*Sale Proceeds*”) over (b) the costs of issuing the Bonds to be paid from the proceeds of the Bonds (to the extent that such costs do not exceed two (2%) percent of the lesser of Sale Proceeds or the principal amount of the Bonds or the issue price of the Bonds), and (ii) the proceeds from any investment earnings on the Sale Proceeds.

The Bonds may otherwise be subject to optional and mandatory redemption prior to maturity, including mandatory sinking fund redemption, as provided in the Bond Order.

The Bonds shall be redeemed only in the principal amount of \$5,000 each and integral multiples thereof. At least forty-five (45) days prior to the date fixed for any optional redemption (unless a shorter notice shall be satisfactory to the Registrar), the County shall notify the Registrar of such date fixed for redemption and of the principal amount of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds of a single maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Registrar from the outstanding Bonds of such maturity then outstanding by lot, and which may provide for the selection for redemption of Bonds or portions of Bonds in principal amounts of \$5,000 and integral multiples thereof.

The Registrar shall promptly notify the County in writing of the Bonds or portions of Bonds selected for redemption prior to maturity and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

*Section 7. Redemption Procedure.* Unless waived by any registered owner of Bonds (or portions thereof) to be redeemed, notice of the call for any such redemption prior to maturity shall be given by the Registrar on behalf of the County by mailing the redemption notice by registered or certified mail, postage prepaid, not less than thirty (30) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be so redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Registrar. Failure to give such notice by mailing to any owner of any Bond, or any defect therein, shall not affect the validity of any proceedings for the redemption of any other Bonds.

All notices of redemption shall state:

- (1) the date fixed for redemption,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification, including CUSIP numbers (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the date fixed for redemption the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date, and
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Registrar.

Prior to any date fixed for redemption, the County shall deposit with the Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds

which are to be redeemed on that date. With respect to an optional redemption of the Bonds, unless moneys sufficient to pay the principal of and interest on the Bonds to be redeemed shall have been received by the Registrar prior to the giving of such notice of redemption, such notice may, at the option of the County, state that said redemption shall be conditional upon the receipt of such moneys by the Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the County shall not redeem the Bonds or portion thereof and the Registrar shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that the Bonds or portion thereof will not be redeemed.

Notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the date fixed for redemption, become due and payable at the redemption price therein specified, and from and after such date (unless the County shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Registrar at the redemption price. Installments of interest due on or prior to the date fixed for redemption shall be payable as herein provided for the payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered owner a new Bond or Bonds of the same maturity in the amount of the unpaid principal. All Bonds which have been redeemed shall be cancelled and destroyed by the Registrar, and shall not be reissued.

In addition to the redemption notice required above, further notice of redemption (the "*Additional Redemption Notice*") shall be given by the Registrar as set forth below, but no defect in the Additional Redemption Notice nor any failure to give all or any portion of the Additional Redemption Notice shall in any manner affect the effectiveness of a call for redemption if notice thereof is given as prescribed above.

Each Additional Redemption Notice given hereunder shall contain the information required above, plus (i) the date such notice required above has been or will be mailed; (ii) the date of issuance of the Bonds being redeemed, as originally issued; (iii) the maturity date of each Bond (or portion thereof) to be redeemed; and (iv) any other descriptive information needed to identify accurately the Bonds being redeemed prior to maturity.

Each Additional Redemption Notice shall be sent at least thirty (30) days before the date fixed for redemption by legible facsimile transmission, registered or certified mail (postage prepaid) or overnight delivery service to The Depository Trust Company of New York, New York, and to at least two (2) national information services that disseminate notices of redemption of obligations such as the Bonds.

*Section 8. Form of Bonds.* The Bonds, the certificate of authentication to be endorsed thereon and the form of assignment to be endorsed thereon are all to be in substantially the following forms with necessary and appropriate variations, omissions and insertions as permitted or required by this Resolution:

[Form of Bond—Front Side]

No. R-\_\_\_\_\_

\$\_\_\_\_\_

**UNITED STATES OF AMERICA**

**STATE OF WISCONSIN**

**MILWAUKEE COUNTY**

**TAXABLE GENERAL OBLIGATION  
QUALIFIED ENERGY CONSERVATION BONDS, SERIES 2013C**

See Reverse Side for  
Additional Provisions

RATE OF  
INTEREST

MATURITY DATE

DATED DATE

CUSIP NUMBER

\_\_\_\_\_%      September 1, 20\_\_      \_\_\_\_\_, 20\_\_      \_\_\_\_\_

Registered Owner:

Principal Amount:

KNOW ALL PERSONS BY THESE PRESENTS: That Milwaukee County in the State of Wisconsin (the "*County*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner hereinabove identified, or registered assigns as hereinafter provided, on the Maturity Date hereinabove identified, the Principal Amount hereinabove identified and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the Dated Date hereinabove identified or from the most recent interest payment date to which interest has been paid at the Rate of Interest per annum hereinabove identified on March 1 and September 1 of each year, commencing on March 1, 2014, until said Principal Amount is paid, except as the provisions hereinafter set forth with respect to redemption prior to maturity may be and become applicable to this Bond.

The principal of this Bond is payable in lawful money of the United States of America only upon presentation and surrender of this Bond at the principal office of the County Treasurer of the County, in Milwaukee, Wisconsin, as registrar and paying agent (the "*Registrar*"). Payment of each installment of interest hereon shall be made to the Registered Owner hereof who shall appear on the registration books of the County maintained by the Registrar at the close of business on the fifteenth day of the calendar month next preceding the applicable interest payment date, and shall be paid by check or draft of the Registrar mailed to such Registered Owner at his address as it appears on such registration books or at such other address as may be furnished in writing by such Registered Owner to the Registrar.

Reference is hereby made to the further provisions of this Bond set forth on the reverse side hereof, and such further provisions shall for all purposes have the same effect as if set forth on the front side of this Bond

It is hereby certified, recited and declared that all acts, conditions and things required to be done, exist, happen and be performed precedent to and in the issuance of this Bond have been done, have existed, have happened and have been performed in due time, form and manner as required by the Constitution and the laws of the State of Wisconsin; that this Bond, together with all other indebtedness of the County, does not exceed any limitation prescribed by law; and that the County has levied a direct annual irrevocable tax sufficient to pay the interest hereon when it falls due and also to pay and discharge the principal hereof at maturity.

The full faith, credit and resources of the County are hereby pledged for the payment of the principal of and interest on this Bond and the issue of which it is a part as the same respectively become due and for the levy and collection of sufficient taxes for that purpose.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Registrar.

IN WITNESS WHEREOF, Milwaukee County, Wisconsin, by its County Board of Supervisors, has caused this Bond to be executed with the duly authorized manual or facsimile signature of its Chairperson and with the duly authorized manual or facsimile signature of its County Clerk, and its official seal or a facsimile thereof to be impressed or reproduced hereon, as of the Dated Date hereinabove identified.

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County Clerk

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Chairperson

[SEAL]

## CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned Resolution, and is one of the Taxable General Obligation Qualified Energy Conservation Bonds, Series 2013C of Milwaukee County, Wisconsin.

Date of Authentication: \_\_\_\_\_

By \_\_\_\_\_  
County Treasurer  
Milwaukee County

[Form of Bond - Reverse Side]

This Bond is one of an authorized issue of Taxable General Obligation Qualified Energy Conservation Bonds, Series 2013C, aggregating the principal amount of \$3,635,000 (the “Bonds”) issued for the public purpose of providing for the improvement of public lands and buildings, including energy conservation projects, pursuant to and in all respects in compliance with Chapter 67, *Wisconsin Statutes*, as supplemented and amended, and a resolution adopted by the County Board of Supervisors of the County on March 21, 2013 (the “Resolution”).

Bonds of the issue of which this Bond is one maturing on and after September 1, 20\_\_ are subject to redemption prior to maturity at the option of the County as a whole, or in part in integral multiples of \$5,000 in such order of their maturity as the County may designate (less than all of the Bonds of a single maturity to be selected by the Bond Registrar by lot) on September 1, 20\_\_, and on any date thereafter, at a redemption price equal to 100% of the principal amount thereof being redeemed plus accrued interest to the date fixed for redemption.

The Bonds, are subject to extraordinary optional redemption prior to maturity at the option of the County, as a whole or in part in any such order as the County may determine, less than all of the Bonds of a single maturity to be selected by the Registrar, as provided in the Resolution, on any date, at a redemption price of 100% of the principal amount thereof being redeemed plus accrued interest to the date fixed for redemption, upon the occurrence of an event described in the Resolution relating to the cash subsidy payments to be made to the County by the United States of America.

If on the date that is three (3) years from the date of the issuance of the Bonds, it is determined that the County has expended less than 100% of the Available Project Proceeds (as defined in the Resolution) of the Bonds, the County shall redeem a portion of the Bonds in an amount to be determined in the same manner as under the Resolution (the “Redemption Amount”), on any date within ninety (90) days of such third anniversary date, at a redemption price of 100% of the Redemption Amount, plus accrued interest to the date fixed for redemption;

*provided, however, that the redemption to be made shall only be made upon the delivery of an opinion of independent tax counsel that such redemption is necessary to maintain the status of the Bonds as a “qualified energy conservation bonds.”*

Notice of any intended redemption shall be sent by registered or certified mail, postage prepaid, not less than thirty (30) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed (in whole or in part) at the address shown on the registration books of the County maintained by the Registrar or at such other address as is furnished in writing by such registered owner to the Registrar. Such notice of redemption may be conditional as provided in the authorizing resolution. When so called for redemption, this Bond, or the portion hereof being so called for redemption, will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment on that date, and shall not be deemed to be outstanding.

This Bond is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the principal office of the Registrar in Milwaukee, Wisconsin, but only in the manner, subject to the limitations and upon the payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of the same maturity and interest rate of authorized denomination or denominations and for a like aggregate principal amount will be issued to the transferee in exchange for this Bond.

The Bonds are issuable in fully registered form in denominations of \$5,000 each and integral multiples thereof. This Bond may be exchanged at the principal office of the Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution.

The County and the Registrar may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of the principal hereof and the interest due hereon and for all other purposes, and neither the County nor the Registrar shall be affected by any notice to the contrary.

\* \* \*

The following abbreviations, when used in the inscription on the face of the within Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	—	as tenants in common	UNIF GIFT/TRANS MIN ACT-
			Custodian
TEN ENT	—	as tenants by the entirety	(Cust) (Minor)
JT TEN	—	as joint tenants with right of survivorship and not as tenants in common	under Uniform Gifts/Transfers to Minors Act
			(State)

Additional abbreviations may also be used though not listed above.

### ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

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(Name and Address of Assignee)

the within Bond, and does hereby irrevocably constitute and appoint \_\_\_\_\_, or its successor as Registrar, to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Signature guaranteed: \_\_\_\_\_

NOTICE: Signature(s) must be guaranteed by an "eligible guarantor institution" meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other "signature guaranty program" as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

*Section 9. Sale of Bonds.* The Bonds shall be sold to the best bidder at a price of not less than 99% of the principal amount thereof plus accrued interest to the date of delivery, which sale of the Bonds is hereby approved (such best bidder and such purchase price to be set forth in the Bond Order). The County Treasurer of the County is hereby authorized to deliver the Bonds to said purchasers upon payment of the purchase price.

*Section 10. Tax Levy.* In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds and to pay and discharge the principal thereof at maturity, there is hereby levied upon all the taxable property in Milwaukee County, Wisconsin, a direct annual tax in amounts sufficient for that purpose, and there is hereby levied upon all taxable property in the County the following direct annual tax in each of the years and amounts, to-wit:

YEAR	AMOUNT
2013	\$661,368
2014	585,639
2015	585,639
2016	585,639
2017	585,639
2018	585,639
2019	585,639
2020	585,639
2021	585,639
2022	585,639
2023	585,639
2024	585,639
2025	585,639
2026	585,639
2027	585,639

In each of said years from 2013 to 2027, inclusive, the direct annual tax above levied shall be extended upon the tax rolls of the County in the same manner and time as taxes for general County purposes, and when collected the proceeds of said taxes shall be deposited into the account of the debt service fund established in favor of the Bonds, to be used solely for paying the principal of and interest on the Bonds as long as any of the Bonds remain outstanding.

*Section 11. Sufficiency.* Interest or principal maturing at any time during the life of the Bonds when there shall be insufficient funds on hand from the above tax levy to pay the same shall be paid promptly when due from the general fund of the County, and said fund shall be reimbursed in a like amount out of the proceeds of taxes hereby levied when the same shall have been collected.

*Section 12. Debt Service Fund.* There has been ordered to be established in the County Treasury a fund separate and distinct from all other funds of the County to be designated the “Debt Service Fund,” which fund shall be used solely for the purpose of paying the principal of, premium, if any, and interest on municipal obligations issued pursuant to Chapter 67, *Wisconsin Statutes*, as supplemented and amended. There is hereby created, and there shall be deposited in, an account known as the “Series 2013C Taxable General Obligation Qualified Energy Conservation Bond Account,” to be held as a part of the Debt Service Fund, all money raised by taxation pursuant to Section 10 hereof, and such other sums as may be necessary to pay interest on the Bonds when the same shall become due and to retire the Bonds at their respective maturity dates. There is hereby created in the Series 2013C Taxable General Obligation Qualified Energy Conservation Bond Account a subaccount known as the “Series 2013C Taxable General Obligation Qualified Energy Conservation Bond Sinking Fund Subaccount,” into which the County may deposit sinking fund payments to pay the principal of the Bonds. Such subaccount may be held by an escrow agent to be selected by the Comptroller of the County. In the event that said subaccount is held by an escrow agent, the Chairman of the County Board of

Supervisors of the County is hereby authorized and directed to execute, and the County Clerk of the County is hereby authorized and directed to attest and to affix the official seal of the County to, and the Chairman of the County Board of Supervisors and the County Clerk of the County are hereby authorized and directed to deliver, an escrow agreement in substantially the same form as presented to the Governing Body, with such changes therein as shall be approved by the Chairman of the County Board of Supervisors of the County, his or her execution of such escrow agreement to constitute conclusive evidence of his approval of any and all such changes.

*Section 13. Use of Proceeds; Qualified Energy Conservation Bond; No Arbitrage; Bonds to Remain in Registered Form; Reimbursement.* The principal proceeds of the Bonds shall be deposited in a special fund, and used solely for the purposes for which the Bonds are hereby authorized. The principal proceeds from the sale of the Bonds shall be used only to pay the costs of the public projects aforesaid, and the Governing Body hereby covenants and agrees that said principal proceeds shall be devoted to and used with due diligence for such purposes.

The County recognizes that the purchasers and owners of the Bonds will have accepted them on, and paid therefor a price which reflects, the understanding that the Bonds are “qualified energy conservation bond” under laws in force at the time the Bonds shall have been delivered. In this connection, the County agrees that it shall take no action which may cause any of the Bonds to fail to qualify as “qualified energy conservation bonds.” The County agrees that, to the extent possible under state law, it will comply with whatever Federal law is adopted in the future which applies to the Bonds, and affects the status of the Bonds as “qualified energy conservation bonds.” In furtherance of the foregoing provisions, but without limiting their generality, the County agrees: (a) through its officers to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to comply with all representations, covenants and assurances contained in certificates or agreements as may be prepared by counsel approving the Bonds; (c) to consult with such counsel and to comply with such advice as may be given; (d) to pay to the United States of America, if necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (e) to file such forms, statements and supporting documents as may be required and in a timely manner; and (f) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the County in such compliance.

The Chairperson, the County Clerk and the County Treasurer of the County, or any of them, are hereby authorized to execute on behalf of the County a Tax Compliance Certificate and Agreement to assure the purchasers and owners of the Bonds that the proceeds of the Bonds are not expected to be used in a manner which would or might result in the Bonds being “reimbursement bonds” issued in contravention of Section 1.103-18 of the United States Treasury Department Regulations (the “*Regulations*”) or “arbitrage bonds” under Section 148 of the Code or the Regulations currently in effect or proposed. Such Tax Compliance Certificate and Agreement shall constitute a representation, certification and covenant of the County, and shall be incorporated herein by reference, and no investment of Bond proceeds or of moneys accumulated to pay the Bonds herein authorized shall be made in violation of the expectations prescribed by said Tax Compliance Certificate and Agreement. Such Tax Compliance Certificate and Agreement shall constitute an agreement of the County to follow certain covenants which may require the County to take certain actions (including the payment of certain

amounts to the United States Treasury) or which may prohibit certain actions (including the establishment of certain funds) under certain conditions as specified in such Tax Compliance Certificate and Agreement.

The County further recognizes that Section 149(a) of the Code requires the Bonds to be issued and to remain in fully registered form in order that the Bonds continue to qualify as “qualified energy conservation bonds” under laws in force at the time the Bonds are delivered. In this connection, the County agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

*Section 14. Duties of Registrar.* If requested by the Registrar, the Chairperson of the County is hereby authorized to execute, and the County Clerk of the County is hereby authorized to attest, and said Chairperson and County Clerk are hereby authorized to deliver, the Registrar’s standard form of agreement between the County and the Registrar with respect to the obligations and duties of the Registrar hereunder which shall include the following:

- (a) to act as Registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to give notice of redemption of the Bonds as provided herein;
- (c) to cancel and destroy Bonds which have been paid at maturity or submitted for exchange or transfer;
- (d) to furnish the County at least annually a certificate of destruction with respect to Bonds cancelled and destroyed; and
- (e) to furnish the County at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

The County Clerk of the County is hereby directed to file a certified copy of this Resolution with the Registrar.

The County covenants that it shall at all times retain a Registrar with respect to the Bonds, that it will maintain at the designated office of such Registrar a place or places where Bonds may be presented for payment or registration of transfer or exchange, and that it shall require that the Registrar properly maintain the Bond Register and perform the other duties and obligations imposed upon it by this Resolution in a manner consistent with the standards, customs and practices of the municipal securities industry.

The Registrar shall signify its acceptance of the duties and obligations imposed upon it by this Resolution by executing the certificate of authentication on any Bond, and by such execution the Registrar shall be deemed to have certified to the County that it has all requisite power to accept and has accepted such duties and obligations. The Registrar is the agent of the County, and shall not be liable in connection with the performance of its duties, except for its own

negligence or willful wrongdoing. The Registrar shall, however, be responsible for any representation in its certificate of authentication on the Bonds.

The County may remove the Registrar at any time. In case at any time the Registrar shall resign, shall be removed, shall become incapable of acting, or shall be adjudged as bankrupt or insolvent, or if a receiver, liquidator or conservator of the Registrar, or of the property thereof, shall be appointed, or if any public office shall take charge or control of the Registrar, or of the property or affairs thereof, the County covenants and agrees that it will thereupon appoint a successor Registrar. The County shall mail notice of any such appointment made by it to each registered owner of any Bond within twenty (20) days after such appointment. Any Registrar appointed under the provisions of this Section 13 shall be a County officer or a bank, trust company or national banking association.

*Section 15. Official Statement.* The Comptroller of the County shall cause an Official Statement concerning the Bonds to be prepared. The Comptroller of the County shall determine on behalf of the County when the Official Statement is in final form for purposes of Securities and Exchange Commission Rule 15c2-12(b)(1), and shall certify said Official Statement, such certification to constitute full authorization of the Official Statement under this Resolution.

*Section 16. Continuing Disclosure Certificate.* The Chairperson and the County Clerk of the County are hereby authorized, empowered and directed to execute and deliver the Continuing Disclosure Certificate with respect to the Bonds (the “*Continuing Disclosure Certificate*”) in substantially the form as the individuals executing the Continuing Disclosure Certificate on behalf of the County shall approve, his or her execution to constitute conclusive evidence of his or her approval of the form of such Continuing Disclosure Certificate. When the Continuing Disclosure Certificate is executed and delivered on behalf of the County as herein provided, the Continuing Disclosure Certificate will be binding on the County and the officers, employees and agents of the County, and the officers, employees and agents of the County are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Certificate, as executed. Copies of the Continuing Disclosure Certificate shall be placed in the official records of the County, and shall be available for public inspection at the offices of the County. Notwithstanding any other provision of this Resolution to the contrary, the sole remedy for failure to comply with the Continuing Disclosure Certificate shall be the ability of any beneficial owner of any Bond to seek mandamus or specific performance by court order, to cause the County to comply with its obligations under the Continuing Disclosure Certificate.

*Section 17. Other Documents.* The Chairperson, the County Clerk, the County Treasurer, the County Comptroller and all other officers of the County are hereby authorized to execute all documents and certificates necessary in connection with the authorization and delivery of the Bonds, including without limitation an official statement describing the Bonds and the County.

*Section 18. Prior Actions.* The action of the County Clerk of the County in causing the notice of the sale of the Bonds and the notice of public hearing with respect to the Bonds to be published is hereby in all respects approved, ratified and confirmed.

*Section 19. Payment of Issuance Expenses.* Proceeds of the Bonds shall be applied at the direction of the Comptroller of the County to the payment of issuance expenses with respect to the Bonds. An administrative transfer will be processed to increase expenditure authority in the non-departmental Debt Issuance Expense budget in order to pay such expenses. Issuance expenses shall cover the fees for the following services provided in connection with the issuance of the Bonds as well as the out-of-pocket disbursements of the County: credit rating agencies, official statement printing and mailing, financial advisory services, feasibility consultant services, bond counsel services and financial auditor services.

*Section 20. Severability.* If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining sections, paragraphs and provisions of this Resolution.

*Section 21. Conflicting Proceedings Superseded.* All ordinances, resolutions or orders, or parts thereof, heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, shall be and in the same are hereby superseded to the extent of such conflict, and this Resolution shall be in effect from and after its passage.

*Section 22. Certified Copies of this Resolution.* The County Clerk of the County is hereby directed to send certified copies of this Resolution to Co-Bond Counsel for the County, Chapman and Cutler LLP, 111 West Monroe Street, Chicago, Illinois 60603, Attention: Charles L. Jarik, and Emile Banks & Associates, LLC, Suite 290, 1200 North Mayfair Road, Milwaukee, Wisconsin 53226, Attention: Emile Banks, and to the Office of the Comptroller, 901 North 9th Street, Room 301, Milwaukee, Wisconsin 53223, Attention: Pamela Bryant.

# MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 02/26/13

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Qualified Energy Conservation Bonds Delegation

## FISCAL EFFECT:

- |   |  |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact   | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget  | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget  |  |
| <input type="checkbox"/> Decrease Operating Expenditures  | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues  |  |
| <input type="checkbox"/> Decrease Operating Revenues  |  |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure	See Explanation	See Explanation
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
  - B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
  - C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
  - D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
- 
- A. In January 2013, the Office of the Comptroller submitted a report to request for the delegation of the approval of the issuance/sale of a not-to-exceed amount \$10,000,000 in Taxable Qualified Energy Conservation Bonds (QECBs) and the authorization and delegation of the approval to issue a not-to-exceed amount of \$36,100,000 in General Obligation Corporate Purpose Bonds. The QECBs were authorized in 2009. Unfortunately, the resolutions attached to the January 2013 report did not include the QECBs. Therefore, the Office of the Comptroller has submitted the associated resolution for consideration at the Finance, Personnel and Audit Committee for the March 2013 cycle.
  - B. The County would issue the QECBs at the time that it issues the 2013 Corporate Purpose Bonds. The estimated costs of issuance for the bonds are \$72,700, which represents 2 percent of the par amount of the bonds, which is the maximum percentage allowable by the United States Treasury Department
  - C. A DAS-only appropriation transfer will be submitted to adjust the Debt Issue Expense Budget for the cost of issuance for the QECBs. The financing for the expenses will be funded by proceeds from the QECBs.
  - D. The allocated amount of QECBs for Milwaukee County is \$3,638,332. That amount was rounded to \$3,635,000 to calculate the maximum cost of issuance of \$72,700 for the bonds. The QECBs will be used to substitute for anticipated Corporate Purpose bonding, but will not increase the overall adopted bond financing.

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Pamela Bryant

Authorized Signature

A handwritten signature in black ink, appearing to read 'Pamela Bryant', is written over a horizontal line.

Did DAS-Fiscal Staff Review?

☒

Yes

☐

No

Did CBDP Review?<sup>2</sup>

☒

Yes

☐

No

☐

Not Required

DATE : February 18, 2013

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott Manske, Comptroller

SUBJECT: **Recommendation for Underwriter Services for the issuance of the General Airport Revenue Bonds during 2013 and 2014**

### **Background**

In January of 2013, Milwaukee County authorized the issuance of a not-to exceed amount of \$60 million of General Airport Revenue Bonds (GARBs) to finance various airport capital improvement projects included in the 2011-2013 Capital Improvements Budgets and authorized the issuance of a not-to exceed amount of \$3.5 million of General Airport Revenue Refunding Bonds. The Comptroller was delegated the power to execute the sale of the bonds subject to the limitations in the two resolutions.

In January 2013, the Office of the Comptroller issued a Request for Proposals (RFP) for underwriter services for GARBs that could be issued during 2013 and 2014 (refer to **Exhibit 1** for the RFP). The purpose of the RFP was to solicit information from qualified firms concerning the issuance GARBs.

It should be noted that no cost will be incurred by the County if it decides not to pursue the issuance of GARBs. Any costs for underwriter services for work performed by them will be their responsibility if the County decides not to move forward.

While the County anticipates utilizing more than one underwriter (refer to Selection of Underwriters section below for actual recommendations), the scope of services for the senior managing underwriter firms included the following:

- Assisting the County and its financial advisor in developing the optimal plan of finance, including the quantitative analysis needed to support this effort;
- Participating in planning, structuring, and executing the financings contemplated under the plan of finance;
- Assessing market conditions and their impact on the timing of any financings;
- Reviewing all disclosure, sale and other relevant financing documents in

conjunction with Bond Counsel and the County's financial advisors;

- Assisting in obtaining credit ratings, including preparing presentations, and attending and participating in rating agency meetings;
- Managing the marketing and sale of any bonds issued pursuant to the plan of finance;
- Completing all administrative obligations required to properly close the issue(s);
- Attending all required meetings and conference calls;
- At the County's option, utilize the selected underwriting team to provide assistance with the refunding other outstanding bond issues;

#### **Selection of Underwriters**

The RFP was issued on January 4, 2013 and notice of it was published in the Bond Buyer and the Daily Reporter. The Bond Buyer is the leading publication for bond financings and related information. The Office of the Comptroller received 15 responses that were reviewed by a panel that consisted of a representative from the Public Policy Forum, the Village of Greendale, and Milwaukee County (Department of Administrative Services-Fiscal Affairs, Department of Transportation-Airport, and County Board). The recommendation of the firms to serve in an underwriting capacity for Milwaukee County was reached by the RFP selection panel after reviewing and ranking all 15 proposals.

Bank of America Merrill Lynch (BofAML) was recommended as the lead book-running underwriter by the panel. BofAML, is one of the world's leading wealth management, capital markets, and advisory firms with offices in 40 countries and U.S. Territories with total client assets of \$1.5 trillion. The firm's Municipal Markets Group is part of the firm's Global Markets and Investment Banking Group.

The Municipal Markets Group (MMG) is a leading franchise of over 280 professionals in public finance banking, capital markets, underwriting, sales and trading. The MMG is headquartered in New York City with 16 regional offices, including Chicago. The firm's airport group ranked #1 nationally in 2012 having senior managed 13 negotiated and competitive issues for a total par amount over \$2.7 billion. The firm was the senior manager of the County's 2009 and 2010 GARBS.

Recommendation for Underwriter Services for the 2013 and 2014 General Airport Revenue  
Bond Issuances

Siebert Brandford Shank & Company, LLC (Siebert) was selected as a co-senior managing underwriter. Siebert is a full-service municipal finance firm headquartered in New York, New York with offices strategically located throughout the country. Siebert is certified as a Minority Business Enterprise with the Wisconsin Department of Administration, but they are not certified as a Disadvantaged Business Enterprise by the County. Siebert served as a co-managing underwriter on the County's 2009 and 2010 GARBs.

**Underwriter's Counsel**

The underwriter's counsel prepares the legal documents for the underwriter and therefore represents the underwriter. As lead underwriter, BofAML will select the lead underwriter's counsel, with approval by the County.

**Recommendation**

The Office of the Comptroller, based on the recommendation of the underwriter review panel, recommends adoption of the attached resolution, which requests that Bank of America Merrill Lynch be retained as lead book-running underwriter for GARB issuances that occur in 2013 and 2014. The Office of the Comptroller also recommends that Siebert Brandford Shank & Company be retained as the co-senior managing underwriter. Assuming that the County would issue \$63.5 million of GARBs, the 2013 estimated cost of issuance for the underwriting syndicate will be no higher than \$215,456.



Scott Manske  
Comptroller

**Attachments**

pc: Chris Abele, County Executive  
Willie Johnson, Jr., Co-Chair, Finance, Personnel and Audit Committee  
David Cullen, Co-Chair, Finance, Personnel and Audit Committee  
Amber Moreen, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Craig Kammholz, Fiscal and Budget Administrator, DAS – Fiscal  
Pamela Bryant, Capital Finance Manager, Comptroller's Office  
Justin Rodriguez, Capital Finance Analyst, Comptroller's Office  
Stephen Cady, Fiscal and Budget Analyst, County Board  
Vince Masterson, Strategic Asset Coordinator, DAS – Fiscal  
Chuck Jarik, Chapman and Cutler  
Emile Banks, Emile Banks and Associates  
Leticia Peralta Davis, Peralta and Garcia  
David Anderson, Public Financial Management

1 From the Committee on, Reporting on:

2  
3 File No.

4  
5 (ITEM NO. ) Underwriter Services recommendation for 2013 and 2014 General Airport  
6 Revenue Bond Issuances

7  
8 **A RESOLUTION**  
9

10 WHEREAS, in January of 2013, Milwaukee County authorized the issuance of a  
11 not-to exceed amount of \$60 million of General Airport Revenue Bonds (GARBs) to  
12 finance various airport capital improvement projects included in the 2011-2013 Capital  
13 Improvements Budgets and authorized the issuance of a not-to exceed amount of \$3.5  
14 million of General Airport Revenue Refunding Bonds; and

15  
16 WHEREAS, the Comptroller was delegated the power to execute the sale of the  
17 bonds subject to the limitations in the two resolutions; and

18  
19 WHEREAS, as has been standard practice for Milwaukee County since 2000 the  
20 County convened a selection panel to solicit and review proposals from underwriting  
21 firms to purchase the GARBs; and

22  
23 WHEREAS, the County issued a Request for Proposals (RFP) with respect to the  
24 underwriting and purchasinf of the 2013-2014 GARBs; and

25  
26 WHEREAS, notice of the RFP was published in the Bond Buyer and the Daily  
27 Reporter; and

28  
29 WHEREAS, the County received 15 proposals in response to the RFP; and

30  
31 WHEREAS, while the County anticipates utilizing more than one underwriter, the  
32 scope of services for the senior managing underwriter firms included the following:

- 33
- 34 • Assisting the County and its financial advisor in developing the optimal plan of
  - 35 finance, including the quantitative analysis needed to support this effort;
  - 36 • Participating in planning, structuring, and executing the financings contemplated
  - 37 under the plan of finance;
  - 38 • Assessing market conditions and their impact on the timing of the refunding;
  - 39 • Reviewing all disclosure, sale and other relevant financing documents in
  - 40 conjunction with Bond Counsel and the County's financial advisors;
  - 41 • Assisting in obtaining credit ratings, including preparing presentations, and
  - 42 attending and participating in rating agency meetings;
  - 43 • Managing the marketing and sale of any bonds issued pursuant to the plan of
  - 44 finance;
  - 45 • Completing all administrative obligations required to properly close the issue(s)
  - 46 • Attending all required meetings and conference calls;

- 47       • At the County's option, utilize the selected underwriting team to provide  
48       assistance with the refunding of other outstanding bond issues; and  
49

50       WHEREAS, the sale of the GARBs is to be negotiated with the underwriter(s)  
51       which submitted the best proposal for the underwriting and purchase of the GARBs; and  
52

53       WHEREAS, the selection panel has reviewed and evaluated the proposals  
54       received with respect to the underwriting and services for the sale of the GARBs and  
55       has determined that the best proposal received was that submitted by Bank of America  
56       Merrill Lynch (BoAML), as lead book running underwriter and Siebert Brandford Shank  
57       as co-senior managing underwriter; now, therefore,  
58

59       BE IT RESOLVED, that the Milwaukee County Board of Supervisors approves  
60       the selection of Bank of America Merrill Lynch as lead book-running underwriter and  
61       Siebert Brandford Shank & Company as co-senior manager for 2013-2014 GARBs; and  
62

63       BE IT FURTHER RESOLVED, at the County's option, elements of the  
64       underwriting syndicate may be used to provide assistance with the refunding of other  
65       outstanding GARBs; and  
66

67       BE IT FURTHER RESOLVED, that the County Clerk is directed to send certified  
68       copies of this resolution to the County's bond counsel, Chapman and Cutler, LLP 111  
69       West Monroe Street, Chicago, IL 60603, Attention: Chuck Jarik  
70  
71

# MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 02/18/13

Original Fiscal Note ☒

Substitute Fiscal Note ☐

**SUBJECT:** Recommendation for Underwriters for the 2013 and 2014 General Airport Revenue Bond Issuances

## FISCAL EFFECT:

- ☒ No Direct County Fiscal Impact
- ☒ Existing Staff Time Required
- ☐ Increase Operating Expenditures  
(If checked, check one of two boxes below)
- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget
- ☐ Decrease Operating Expenditures
- ☐ Increase Operating Revenues
- ☐ Decrease Operating Revenues
- ☐ Increase Capital Expenditures
- ☐ Decrease Capital Expenditures
- ☐ Increase Capital Revenues
- ☐ Decrease Capital Revenues
- ☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure	See Explanation	See Explanation
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. Approval of the resolution will allow Milwaukee County to use Bank of America Merrill Lynch as lead book-running underwriter and will allow Milwaukee County to use Siebert Brandford Shank & Company as co-senior manager for 2013-2014 General Airport Revenue Bond (GARB) issuances.

B.-C.

In January of 2013, Milwaukee County authorized the issuance of a not-to exceed amount of \$60 million of GARBS to finance various airport capital improvement projects included in the 2011-2013 Capital Improvements Budget and authorized the issuance of a not-to exceed amount of \$3.5 million of Airport Revenue Refunding Bonds. Assuming that the County would issue the combined amount of \$63.5 million of GARBS, the 2013 estimated cost of issuance for the underwriting syndicate would be no higher than \$215,456. The actual amounts paid by the County are dependent upon the size and structure of the final proposals. The 2014 expenses will vary based on the size and structure of the issuance and whether or not a refunding is done in 2014.

D.

It is assumed that the Underwriting syndicates' expenses will be paid from the proceeds of the GARB issuances.

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Justin Rodriguez

Authorized Signature

A handwritten signature in black ink, appearing to be 'Justin Rodriguez', written over a horizontal line.

Did DAS-Fiscal Staff Review?



Yes



No

Did CDBP Review?<sup>2</sup>



Yes



No



Not Required

**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

**DATE** : February 25, 2013

**TO** : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

**FROM** : Scott B. Manske, Comptroller

**SUBJECT:** Submission of Power Point Presentation on the Results of the Sale of \$138,700,000 in Taxable General Obligation Pension Notes, Series 2013 **(For Information Only)**

Attached is a power point summary of the impact of the sale of \$138 million in Taxable General Obligation Pension Notes sold on January 24, 2013 which resulted in a projected savings to Milwaukee County, from original estimates, of \$103,454,000 over the life of the bonds.

**Background**

In March of 2009, Milwaukee County sold \$400 million in pension obligation bonds to improve the funding ratios of the pension system and to take advantage of higher investment rates of returns compared to the interest rate of taxable general obligation bonds. The original debt consisted of two bond issues: \$265 million in taxable general obligation promissory notes for a 20-year term and \$135 million in taxable pension anticipation notes for a five-year term with a December 2013 maturity date. The blended interest cost for these bonds was 6.15%

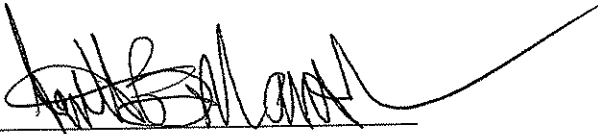
The County had projected that it would issue twenty year bonds at 6.5%, upon the maturity of the \$135 million of five year notes. To take advantage of the low interest rate environment in the current market, the County decided to go to market early. When the bond sale was conducted on January 24, 2013, the County achieved a lower interest rate, and was thus able to amortize debt on a faster schedule. The actual interest rate achieved was 3.28%, and the debt is now paid off in seventeen years.

The projected savings for Milwaukee County, due to both of these factors, is \$103.4 million over the projected life of the bonds, as compared to original estimates.

The County's goal was to issue 6.5% debt, and invest it in a pension plan that was projected to achieve, on average, an 8.0% return. The County has seen savings in both of these areas. The overall interest rate of all Pension Obligation debt is 5.6%. The rate of return on pension assets, since the issuance of the pension bonds is 10.8%.

**Committee Action**

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.

A handwritten signature in black ink, appearing to read 'Scott B. Manske', written over a horizontal line.

Scott B. Manske  
Comptroller

Attachments

cc: Chris Abele, County Executive  
Supervisor Willie Johnson, Jr., Co-Chairman, Finance, Audit and Personnel Committee  
Supervisor David Cullen, Co-Chairman, Finance, Audit and Personnel Committee  
Don Tyler, Director, Department of Administrative Services  
Craig Kammholz, Fiscal and Budget Administrator  
Stephen Cady, Fiscal and Budget Analyst, County Board  
Carol Mueller, Head Committee Clerk, County Board

**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

DATE : February 25, 2013  
TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors  
FROM : Scott B. Manske, Comptroller  
SUBJECT: Report of Professional Service Contracts – 2011 – (For Information Only)

**Policy Issue**

Pursuant to County Ordinance 56.30(8), attached is a summary of professional service contract notifications received by the Office of the Comptroller from January 1, 2011 through December 31, 2011.

The notification of a professional service contract has to be received in the Comptroller's office prior to any payment being made on a contract.

The data for the year listed above, does not include DBE participation for subcontractors. DBE participation data is reported separately by the Community Business Development Partners office and is no longer included in this report.

**Committee Action**

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.



Scott B. Manske  
Comptroller

**Attachments**

cc: Chris Abele, County Executive  
Don Tyler, Director, Department of Administrative Services  
Craig Kammholz, Fiscal and Budget Administrator  
Jerome Heer, Director of Audit  
Nelson Soler, Community Business Development Partners  
Stephen Cady, Fiscal and Budget Analyst, County Board  
Carol Mueller, Head Committee Clerk, County Board

**\*NO APPROVAL REQUIRED FOR**

A--Projects Managed by DPW

B--Capital/Major Mtnc Under \$50,000

C--Operating Contracts Under \$50,000

D--Annual T&M Contracts - (Approval obtained on Project-by-Project basis)

+--Represents increase to existing contract

**SUMMARY OF PROFESSIONAL SERVICE CONTRACTS  
REPORTED TO DEPARTMENT OF ADMINISTRATION  
January 1, 2011 through March 31, 2011**

DEPARTMENT & VENDOR SUBCONTRACTOR	Original Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, L, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>COUNTY BOARD</b>									
<b>1000</b> BROYDRICK & ASSOCIATES	\$3,000	6148	10/10	3	EXPANDS THE SCOPE OF FEDERAL WORK TO INCLUDE THE PURSUIT OF A \$10 MILLION RECURRING ANNUAL SET ASIDE IN THE UPCOMING TRANSPORTATION REAUTHORIZATION BILL, WHICH WILL ALLOW MILWAUKEE COUNTY TO MODERNIZE IT'S FLEET, BRING THE BUSES INTO FULL COMPLIANCE AND TO PURCHASE ADDITIONAL BUSES	-	C	N	N
<b>DEPARTMENT OF AUDIT</b>									
<b>1001</b> BAKER TILLY VIRCHOW KRAUSE & COMPANY, LLP	\$416,000	6148	1/11	12	PROVIDE COUNTYWIDE AND SINGLE AUDITS OF MILWAUKEE COUNTY FOR THE YEAR ENDED 12/31/10	08-321	-	N	N
<b>DAS-PERSONS WITH DISABILITIES</b>									
<b>1019</b> VARIOUS INTERPRETERS	\$41,000	6050	1/11	12	TO PROVIDE SIGN LANGUAGE INTERPRETER SERVICES FOR MILWAUKEE COUNTY CITIZENS WHO ARE DEAF AND/OR HEARING IMPAIRED	-	C	N	Y
<b>1019</b> TIMM ARMOUR	\$8,000	6999	01/11	12	PROVIDE MAINTENANCE OF THE WIL-O-WAY GRANT & UNDERWOOD INCLUDING SET-UP & CLEANING. MAINTAIN OUTSIDE AREA - BUSH TRIMMING, PLANT WATERING, GENERAL CLEAN-UP. INTERIOR PROJECTS SUCH AS STRIPPING BASE BOARDS, SETTING UP TABLES & CHAIRS, ETC	-	C	Y	Y

\*\*Subcontractor

+ Increase to existing contract

Professional Service Contracts for January 1, 2011 through March 31, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>1019</b> GARY GIENCKE	\$5,200	6999	01/11	12	PROVIDE MAINTENANCE OF THE WIL-O-WAY GRANT & UNDERWOOD INCLUDING SET-UP & CLEANING. MAINTAIN OUTSIDE AREA - BUSH TRIMMING, PLANT WATERING, GENERAL CLEAN-UP. INTERIOR PROJECTS SUCH AS STRIPPING BASE BOARDS, SETTING UP TABLES & CHAIRS, ETC	--	C	N	Y
<b>1019</b> JERRY DOOLAN	\$800	6999	01/11	12	PROVIDE MAINTENANCE OF THE WIL-O-WAY GRANT & UNDERWOOD INCLUDING SET-UP & CLEANING. MAINTAIN OUTSIDE AREA - BUSH TRIMMING, PLANT WATERING, GENERAL CLEAN-UP. INTERIOR PROJECTS SUCH AS STRIPPING BASE BOARDS, SETTING UP TABLES & CHAIRS, ETC	--	C	N	Y
<b>COUNTY BOARD - COMMUNITY DEVELOPMENT BUSINESS PARTNERS</b>									
<b>1040</b> 4N CONSULTANTS	\$25,000	6106	1/11	12	PROVIDE LEGAL ADVICE RELATED TO 49 CFR PART 26 AND 23 OF THE FEDERAL REGULATIONS; ANALYSIS AND REVIEW OF ANNUAL GOAL SETTING DATA FOR TRANSIT AND AIRPORT; REVIEW AND RECOMMEND REVISIONS TO COUNTY CONTRACT PROVISIONS AND OTHER LEGAL SERVICES, AS NEEDED	--	C	Y	Y
<b>1041</b> MULTICULTURAL ENTREPRENEURIAL INSTITUTE, INC.	\$15,000	6134	2/11	11	PROVIDE ASSISTANCE TO ENGLISH AS A SECOND LANGUAGE OR WITH LIMITED ENGLISH PROFICIENCY WITH ASSISTANCE COMPLETING DBE CERTIFICATION APPLICATIONS, WHICH INCLUDES COMPILATION, ORGANIZATION AND PRESENTATION OF APPLICATION MATERIALS	--	C	Y	Y
<b>CORPORATION COUNSEL</b>									
<b>1131</b> LINDNER & MARSACK, S.C.	+ \$40,000 \$10,000	6149	7/09	UNKN WN	PROVIDE LEGAL ADVICE - LITIGATION RELATED TO 35-HOUR WORK WEEK AND OTHER DUTIES	--	C	N	Y

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<b><u>DAS-RISK MANAGEMENT</u></b>									
<b>1150</b> AURORA MEDICAL GROUP	\$215,000	8040	1/11	12	PROVIDE OCCUPATIONAL HEALTH SERVICES FOR MILWAUKEE COUNTY EMPLOYEES	10-448	--	N	N
<b>1150</b> REGNIER CONSULTING GROUP	\$12,350	6148	1/11	12	PROVIDE 2010 WORKER'S COMPENSATION RESERVE ANALYSIS ALONG WITH 2011 PROPOSED BUDGET ALLOCATION FOR RISK MANAGEMENT	--	C	N	Y
<b>1150</b> MIDWESTERN ADJUSTMENT	\$9,000	6148	1/11	12	PROVIDE CLAIMS ADJUSTMENT SERVICES RELATING TO GENERAL MITCHELL INTERNATIONAL AIRPORT LIABILITY CLAIMS	--	C	N	Y
<b>1150</b> MIDWESTERN ADJUSTMENT	\$1,000	6148	1/11	12	PROVIDE CLAIMS ADJUSTMENT SERVICES RELATING TO AUTO AND GENERAL LIABILITY CLAIMS FOR 2011 (AS NEEDED)	--	C	N	Y
<b><u>DAS - FISCAL AFFAIRS</u></b>									
<b>1151</b> CAMBRIDGE ADVISORY GROUP	+ \$1,235,000 \$200,000	6148	1/11	12	PROVIDE AN EXTENSION TO AN ORIGINAL CONTRACT THROUGH 12/31/11 FOR AN AMOUNT NOT TO EXCEED \$200,000. ONE ADDITIONAL ONE-YEAR EXTENSION TO THIS CONTRACT MAY BE EXERCISED AT THE OPTION OF THE COUNTY	06-469(a)(a)	--	N	Y
<b>1156</b> BAKER TILLY VIRCHOW KRAUSE & COMPANY	\$2,800	8026	3/11	1	PROVIDE PROFESSIONAL SERVICES REGARDING THE \$38,165,000 GENERAL OBLIGATION CORPORATE BONDS, SERIES 2010E AND GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2010F	10-132	--	N	N

\*\*Subcontractor

+ Increase to existing contract

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<b><u>DAS-INFORMATION MANAGEMENT SERVICES DIVISION</u></b>									
<b><u>1160</u></b> STRATAGEM, INC.	\$1,331,138	6147	1/10	36	PROVIDE MAINFRAME IT SUPPORT SERVICES	09-391	--	N	Y
<b><u>CAPITAL PROJECTS - HIGHWAYS &amp; BRIDGES</u></b>									
<b><u>1200</u></b> SINGLESOURCE, INC.	+ \$54,240 \$840	6146	7/10	4	PROVIDE RECORDINGS INCURRED FOR THE PARCEL ACQUISITIONS FOR THE EAST COLLEGE AVENUE PROJECT	--	A	Y	Y
<b><u>1200</u></b> AYRES ASSOCIATES, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<b><u>1200</u></b> CEDARBURG SCIENCE, LLC	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<b><u>1200</u></b> THE CONCORD GROUP	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<b><u>1200</u></b> GEO TEST, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<b><u>1200</u></b> HAMMEL, GREEN AND ABRAHAMSON, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y

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<u>1200</u> IBC ENGINEERING SERVICES, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> KAPUR & ASSOCIATES, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> LEEDY & PETZOLD ASSOCIATES, LLC	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> PACE ARCHITECTS	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> PROFESSIONAL SERVICE INDUSTRIES, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> QUORUM ARCHITECTS, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> SIGMA ENVIRONMENTAL SERVICES, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y

\*\*Subcontractor  
+ Increase to existing contract

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<u>1200</u> K. SINGH & ASSOCIATES, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> TOKI & ASSOCIATES, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> YAGGY COLBY ASSOCIATES	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> BARRIENTOS DESIGN & CONSULTING, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> BLOOM COMPANIES LLC	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> BT SQUARED, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> DAAR ENGINEERING, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y

\*\*Subcontractor  
+ Increase to existing contract

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<u>1200</u> FOTH INFRASTRUCTURE & ENVIRONMENT, LLC	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> GESTRA ENGINEERING INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> GILES ENGINEERING ASSOCIATES, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> GRAEF	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> HIMALAYAN CONSULTANTS, LLC	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> JACKSON/MACCUDDEN, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> JJR, LLC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y

Professional Service Contracts for January 1, 2011 through March 31, 2011

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<u>1200</u> PSJ ENGINEERING INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> RMT, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> SHORT ELLIOTT HENDRICKSON INC	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> TECHNICAL DESIGN SERVICES, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> TENG & ASSOCIATES, INC.	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>1200</u> URS CORPORATION	\$30,000		1/11	12	TO PROVIDE CONSULTANT SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y
<u>CAPITAL PROJECTS - MASS TRANSIT</u>									
<u>1250</u> PSJ ENGINEERING, INC.	+ \$81,350 \$1,850	6146	12/10	12	REPLACEMENT OF AIR CONDITIONING UNITS	--	A	N	Y

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<b>CAPITAL PROJECTS - AIRPORT</b>									
<b>1300</b> ENGBERG ANDERSON, INC.	+ \$3,070,626 \$1,935,471	6146	12/10	12	GMIA BAGGAGE CLAIM BUILDING REMODELING	--	A	Y	Y
<b>1300</b> AMERICAN DESIGN & BUILD, INC.	\$2,213,324	6146	12/10	12	GMIA BAGGAGE SCREENING IMPROVEMENTS PHASE	--	A	N	Y
<b>1300</b> ENGBERG ANDERSON, INC.	+ \$1,082,747 \$7,407	6146	12/10	12	CONCOURSE "E" REMODELING	--	A	N	Y
<b>1300</b> SHORT ELLIOTT HENDRICKSON, INC.	+ \$1,009,380 \$45,130	6146	12/10	12	GMIA-SNOW EQUIPMENT STORAGE BUILDING, FLEET MAINTENANCE EXPANSION & ABRASIVE STORAGE FACILITY	--	A	N	Y
<b>1300</b> SHORT ELLIOTT HENDRICKSON INC.	+ \$964,250 \$48,099	6146	12/10	12	GMIA - SNOW EQUIPMENT STORAGE BUILDING, FLEET MAINTENANCE EXPANSION & ABRASIVE STORAGE FACILITY	--	A	N	Y
<b>1300</b> MICHAEL BAKER JR., INC.	+ \$626,792 \$142,248	6146	12/10	12	GMIA RUNWAYS 1L-19R & 7R-25L INTERSECTION	--	A	N	Y
<b>1300</b> HAMMEL GREEN AND ABRAHAMSON, INC	\$279,924	6146	12/10	12	GMIA REDUNDANT MAIN ELECTRICAL FEEDER	--	A	N	Y
<b>1300</b> COFFMAN ASSOCIATES INC.	\$191,931	6146	12/10	12	LJT ENVIRONMENTAL ASSESSMENT RUNWAY EXTENSION 15L - 33R	--	A	N	Y

Professional Service Contracts for January 1, 2011 through March 31, 2011

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DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE				
<b><u>CAPITAL PROJECTS - PARKS</u></b>									
<b><u>1400</u></b> INSPEC, INC.	+	\$842,836 \$442,836	6146	12/10	12	O'DONNELL PARK PARKING STRUCTURE STRUCTURAL EVALUATION	--	A	N Y
<b><u>1400</u></b> QUORUM ARCHITECTS, INC.		\$62,421	8501	12/10	12	WASHINGTON PARK COMMUNITY RECREATION BUILDING ROOF REPLACEMENT & SOLAR COLLECTION SYSTEM	--	A	N Y
<b><u>CAPITAL PROJECTS - MUSEUM</u></b>									
<b><u>1550</u></b> GRUMMAN-BUTKUS ASSOCIATES	+	\$221,795 \$12,365	6146	12/10	12	MILWAUKEE PUBLIC MUSEUM AIR HANDLING &	--	A	N Y
<b><u>CAPITAL PROJECTS - OTHER AGENCIES</u></b>									
<b><u>1850</u></b> CARL WALKER, INC.	+	\$220,500 \$22,000	6146	12/10	12	O'DONNELL PARK PARKING STRUCTURE IMPROVEMENTS	--	A	N Y
<b><u>1850</u></b> UIHLEIN WILSON ARCHITECTS	+	\$201,075 \$13,530	6146	8/09	12	MILWAUKEE COUNTY HISTORICAL SOCIETY RESTORATION PHASE IV	--	A	N Y
<b><u>1850</u></b> CARL WALKER, INC.		\$198,500	8502	12/10	12	O'DONNELL PARK PARKING STRUCTURE IMPROVEMENTS	--	A	N Y
<b><u>1850</u></b> ARNOLD & O'SHERIDAN	+	\$190,700 \$8,500	6146	12/10	12	MARCUS CENTER HVAC RETROFIT PHASE 1	--	A	Y Y

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<u>1850</u> GRAEF USA	\$97,000	8502	12/10	12	O'DONNELL PARK PARKING STRUCTURE REPAIRS	--	A	Y	Y
<u>COMBINED COURT RELATED OPERATIONS</u>									
<u>2000</u> LEGAL AID SOCIETY	+ \$1,989,840 \$242,724	6108	1/11	12	PROVIDE GUARDIAN AD LITEM SERVICES. THIS CONTRACT PROVIDES FOR PAYMENT OF CASES ABOVE THE AGREED UPON AMOUNT	09-420	--	N	Y
<u>2000</u> LEGAL AID SOCIETY	\$1,764,000	6108	1/11	12	PROVIDE LEGAL REPRESENTATION TO INDIGENT MINORS AND INCOMPETENTS IN ALL MILWAUKEE COUNTY CIRCUIT COURT BRANCHES	09-420	--	N	Y
<u>2000</u> JUSTICE 2000, INC.	\$1,571,512	6148	1/11	12	PROVIDE FOR A PRETRIAL SERVICE PROGRAMS, INCLUDING GPS/ELEC. MONITORING, AODA SUPERVISION, MENTAL HEALTH SUPERVISION, FAILURE TO APPEAR (FTA), AODA & MENTAL HEALTH RELEASE PLANNING AND FORENSIC TRACKING AND CASE MANAGEMENT	BUDGET	--	N	Y
<u>2000</u> ATTIC CORRECTIONAL SERVICES	+ \$1,347,840 \$385,770	8123	1/11	12	PROVIDE STAFF AND EXPENSES FOR THE CJRC TO ADMINISTER ASSESSMENT TOOLS, PROVIDE AODA TREATMENT, CIP AND MRT CLASSES, CASE MANAGEMENT SERVICES AND URINE SURVEILLANCE	11-52	--	N	Y
<u>2000</u> WISCONSIN COMMUNITY SERVICES, INC.	\$485,099	6148	1/11	12	PROVIDE INTENSIVE MONITORING OF DEFENDANTS CHARGED WITH A SECOND OR SUBSEQUENT OWI FOR THE REPEAT INTOXICATED DRIVER INTERVENTION PROGRAM AND SCRAM	BUDGET	--	N	Y

Professional Service Contracts for January 1, 2011 through March 31, 2011

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<u>2000</u> JUSTICE 2000, INC.	\$371,054	6148	1/11	12	PROVIDE A PRETRIAL SERVICES PROGRAM CALLED TAD (TREATMENT ALTERNATIVES AND DIVERSION), INCLUDING SCREENING, ASSESSMENT SERVICES, COMMUNITY SUPERVISION AND REPORTING	09-355	--	N	Y
<u>2000</u> WISCONSIN COMMUNITY SERVICES	+ \$266,571 \$89,384	8123	1/11	12	PROVIDE STAFF TO PROVIDE PARENTING AND FATHERHOOD CLASSES AND TO OPERATE AN ON-SITE EMPLOYMENT LAB, OFFERING JOB SEEKING SKILLS CLASSES AND JOB PLACEMENT ACTIVITIES	11-52	--	N	Y
<u>2000</u> JUSTICE 2000, INC.	\$240,000	6148	2/11	11	PROVIDE PRETRIAL SERVICES UNIVERSAL SCREENING PROGRAM FOR AT LEAST 3,500 ARESTEEES	11-53	--	N	Y
<u>2000</u> BENEDICT CENTER INC.	+ \$170,310 \$56,770	8123	1/11	12	PROVIDE STAFF AND RELATED EXPENSES TO THE MILWAUKEE COUNTY COMMUNITY JUSTICE RESOURCE CENTER FOR PROGRAMMING FOR THE OFFENDER POPULATION ASSIGNED TO THE CENTER	11-52	--	N	Y
<u>2000</u> JUSTICE 2000, INC.	\$84,762	6148	1/11	12	PROVIDES FUNDING FOR A DRUG TREATMENT COURT COODINATOR IN CONJUNCTION WITH THE MILWAUKEE COUNTY DRUG TREATMENT COURT WITH THE GRANT FROM BJA	09-354	--	N	Y
<u>2000</u> STATE OF WISCONSIN WISCONSIN STATE LAW LIBRARY	\$35,000	6148	1/11	12	TO ORDER, RECEIVE, CATALOG AND SET UP EACH JUDGE AND THE CENTRAL RESOURCE LIBRARY TO COMPLY WITH THE STANDARD LAW BOOK COLLECTION AUTHORIZED BY THE JUDICIAL LIBRARY COMMITTEE	BUDGET	--	N	Y

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<b>2000</b> UNIVERSITY OF WISCONSIN-MILWAUKEE	\$22,482	6148	9/10	12	PROVIDE FUNDING FOR CONDUCTING A PROGRAM EVALUATION FOR THE MILWAUKEE DRUG TREATMENT COURT. COMPLETE AT LEAST 2 FOCUS GROUPS CONSISTING OF DRUG TREATMENT PARTICIPANTS AND CONDUCT IN-PERSON INTERVIEWS WITH AT LEAST 4 MEMBERS OF THE TEAM AND PROVIDE A 5-PAGE REPORT ON THEIR EFFORTS	09-354	--	N	Y
<b>2000</b> WISCONSIN COMMUNITY SERVICES	+ \$20,000 \$10,000	6148	1/11	8	PROVIDE DRUG TESTING FOR THE MILWAUKEE COUNTY DRUG TREATMENT COURT	09-354	--	N	Y
<b>CHILD SUPPORT ENFORCEMENT</b>									
<b>2430</b> ORCHID CELLMARK	+ \$1,090,000 \$400,000	6109	1/11	12	PROVIDE GENETIC TEST TO ESTABLISH PATERNITY	09-51	11	N	Y
<b>2430</b> JOXEL GROUP, LLC	+ \$49,825 \$2,050	6149	3/11	1	PROVIDE A SPANISH VERSION OF A PRISON OUT REACH VIDEO	11-55	--	Y	Y
<b>2430</b> JOXEL GROUP, LLC	\$47,775	6149			PROVIDE A SPANISH VERSION OF A PRISON OUT REACH VIDEO	11-55	--	Y	Y
<b>SHERIFF'S DEPARTMENT</b>									
<b>4000</b> G4S SECURE SERVICES (U.S.A.) INC.	+ \$5,814,540 \$1,938,180	6148	10/10	36	PROVIDE INMATE TRANSPORTATION SERVICES, INCLUDING STAFFING AND VEHICLES	10-148	--	N	Y
<b>4000</b> WISCONSIN COMMUNITY SERVICES, INC.	+ \$1,397,653 \$290,962	8123	1/11	12	PROVIDE INMATE MCJRC SERVICES - JOB SEEKING SKILLS AND GRAPHICS INSTRUCTION	10-123	--	Y	Y

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<b>4000</b> ROESCHEN'S HEALTHCARE CORP.	\$1,000,000	7770	1/11	12	PROVIDE INMATE PHARMACY SERVICES RELATED TO THEIR MEDICAL CARE	08-444	--	Y	Y
<b>4000</b> STONEFELD, DR. DONALD F.	+ \$907,170 \$215,000	6148	1/11	12	PROVIDE INMATE PSYCHIATRIC SERVICES	07-450	--	N	Y
<b>4000</b> ATTIC CORRECTIONAL SERVICES, INC.	+ \$423,250 \$42,000	8123	1/11	12	PROVIDE INMATE CCF-SOUTH SERVICES-AODA TREATMENT/COGNITIVE INTERVENTION CLASSES, ART	10-123	--	Y	Y
<b>4000</b> ONE CALL DENTAL STAFFING	\$350,000	6148	1/11	12	PROVIDE INMATE DENTAL SERVICES RELATED TO THEIR MEDICAL CARE	06-472	--	N	Y
<b>4000</b> WISCONSIN COMMUNITY SERVICES, INC.	+ \$302,911 \$58,401	8123	1/11	12	PROVIDE INMATE MCJRC SERVICES - VOC-ED ASSESSMENT	10-123	--	Y	Y
<b>4000</b> UNITED DYNACARE LLC	\$175,000	6002	1/11	12	PROVIDE INMATE LABORATORY SERVICES RELATED TO THEIR MEDICAL CARE	08-60	--	Y	Y
<b>4000</b> WISCONSIN RENAL CARE GROUP LLC DBA WISCONSIN ACUTE MEDICAL SERVICES	\$78,500	6109	1/11	12	PROVIDE INMATE HEMODIALYSIS SERVICES RELATED TO THEIR MEDICAL CARE	06-473	--	Y	Y
<b>4000</b> MOBILEX	\$58,000	6109	1/11	3	PROVIDE INMATE X-RAY SERVICES RELATED TO THEIR MEDICAL CARE	07-451	--	N	Y

Professional Service Contracts for January 1, 2011 through March 31, 2011

Professional Service Contracts for January 1, 2011 through March 31, 2011										
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<b>4000</b> RONALD SHANSKY, M.D., S.C.	+	\$40,000 \$20,000	6148	1/11	12	PROVIDE COURT APPOINTED CHRISTIANSEN DECREE MONITORING	08-61	-	N	Y
<b>4000</b> ACL SERVICES, INC.		\$23,333	6002	1/11	12	PROVIDE PRE AND POST-EMPLOYMENT ALCOHOL AND DRUG TESTING	08-201	-	Y	Y
<b>4000</b> VETERINARY MEDICAL ASSOCIATES, INC.		\$10,000	6109	1/11	12	PROVIDE MILWAUKEE COUNTY SHERIFF'S OFFICE VETERINARY SERVICES	-	C	Y	Y
<b>DISTRICT ATTORNEY</b>										
<b>4501</b> MARY A. CIMRMANCIC, DDS		\$2,000	6109	7/10	5	PROVIDE HELP WITH HOMICIDE INVESTIGATION TO OBTAIN MEDICAL/DENTAL RECORDS, EXAMINE EVIDENCE, CONDUCT DENTAL EXAMS, OBTAIN IMPRESSIONS AND DIRECT PHOTOGRAPHY OF INDIVIDUALS	-	C	N	N
<b>DTPW - AIRPORT</b>										
<b>5040</b> CENTRAL PARKING SYSTEMS	+	\$9,125,000 \$2,325,000	6141	9/09	36+OPT NS.	PROVIDE PARKING MANAGEMENT SERVICES AT GMIA	09-231	-	N	N
<b>5040</b> HSS, INC.	+	\$1,370,630 \$720,630	6023	10/10	36	PROVIDE UNIFORMED, UNARMED SECURITY OFFICER SERVICES AT GMIA	09-277	-	N	N
<b>5040</b> UNISON CONSULTING INC.	+	\$1,163,547 \$18,140	6149	12/10	6	DEVELOPMENT OF NEWS AND GIFT, SPECIALTY RETAIL AND SERVICES CONCESSION PROGRAM AT GMIA	10-349	-	Y	N

Professional Service Contracts for January 1, 2011 through March 31, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>5040</b> UNISON CONSULTING INC.	+ \$1,145,407 \$150,000	6148	1/11	12	PROVIDE PASSENGER FACILITY CHARGE APPLICATION PREPARATION AND AMENDMENTS AND UPDATE THE AIRPORT'S CAPITAL IMPROVEMENT PLAN (CIP)	07-434	--	Y	N
<b>5040</b> HARVEST PUBLIC RELATIONS & MARKETING, INC.	+ \$382,000 \$125,000	6030	1/11	12	PROVIDE PUBLIC RELATIONS AND MARKETING ACTIVITIES TO INCREASE PASSENGER TRAFFIC AT GENERAL MITCHELL INTERNATIONAL AIRPORT, PARTICULARLY FOCUSING ON NORTHERN ILLINOIS MARKETS	08-433	--	Y	N
<b>5040</b> WEISS & COMPANY MARKETING COMMUNICATIONS, LLC	+ \$368,000 \$125,000	6030	1/11	12	CONDUCT PUBLIC RELATIONS AND MARKETING ACTIVITIES TO INCREASE PASSENGER TRAFFIC AT GENERAL MITCHELL INTERNATIONAL AIRPORT, PARTICULARLY FOCUSING ON NORTHER ILLINOIS MARKETS	08-433	--	Y	N
<b>5040</b> U.S. DEPT. OF THE INTERIOR U.S. GEOLOGICAL SURVEY, WATER RESOURCES DIV.	+ \$180,000 \$90,000	6148	10/10	12	PROVIDE WATER QUALITY ANALYSIS OF GLYCOL DISCHARGE TO OAK CREEK AND THE KINNICKINNIC RIVER WATERSHED	97-604	--	N	N
<b>5040</b> USCA ANIMAL AND PLANT HEALTH INSPECTION SERVICE WILDLIFE	\$114,045	6148	1/11	12	PREPARE A PARKING DEMAND REPORT FORECAST FOR MILWAUKEE COUNTY'S GENERAL MITCHELL INTERNATIONAL AIRPORT	05-45	--	N	N
<b>5040</b> CITY OF MILWAUKEE	\$90,010	6148	12/10	12	CITY OF MILWAUKEE TO MAINTAIN CADASTRAL FOR MCAMLIS	90-707(a)(a)	--	N	Y

Professional Service Contracts for January 1, 2011 through March 31, 2011

Professional Service Contracts for January 1, 2011 through December 31, 2011						CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT	
DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE					
<b>5040</b> HARVEST PUBLIC RELATIONS & MARKETING, INC.	+	\$39,520 \$19,620	6030	12/10	18	TO WRITE AND DISTRIBUTE THE MITCHELL MEMO E-NEWSLETTER	--	C	Y	N
<b>5040</b> MEAD & HUNT, INC.	+	\$30,448 \$11,700	8501	12/10	12	GMIA FIBER OPTIC CABLING EXTENSION TO 440TH	--	C	N	Y
<b>5040</b> FAITH GROUP, LLC		\$19,825	6149	12/10	4	PROVIDE GRANT WRITING SUPPORT FOR GMIA TO APPLY FOR FUNDS TO ENHANCE SURVEILLANCE SYSTEMS AND IMPROVE SITUATIONAL AWARENESS THROUGH THE USE OF ADVANCES TECHNOLOGIES	--	C	Y	Y
<b>5040</b> TRIVERA INTERACTIVE		\$19,320	6030	1/11	23.5	TO DEVELOP AND IMPLEMENT SOCIAL MEDIA STRATEGY FOR GMIA	--	C	N	N
<b>5041</b> CONTINUUM ARCHITECTS & PLANNERS SC		\$36,340	8501	12/10	12	SPACE PLANNING STUDY AT GMIA	--	C	N	Y
<b><u>DTPW-ARCHITECTURAL &amp; ENGINEERING</u></b>										
<b><u>ENVIRONMENTAL</u></b>										
<b>5082</b> BT SQUARED		\$49,276	8528	12/10	12	OPERATION & MAINTENANCE OF THE FRANKLIN LANDFILL GAS CONTROL SYSTEM	--	C	N	Y
<b>5082</b> BT SQUARED		\$31,271	8528	12/10	12	OPERATION & MAINTENANCE OF THE DOYNE LANDFILL GAS CONTROL SYSTEM	--	C	N	Y

\*\*Subcontractor

+ Increase to existing contract

Professional Service Contracts for January 1, 2011 through March 31, 2011

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<b>5084</b> SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION	\$78,719	6148	12/10	12	PROVIDE MCAMLIS 2011 SURVEYING	COMMITTEE APPROVAL	—	N	Y
<b>DTPW-HIGHWAY MAINTENANCE</b>									
<b>5100</b> ACL, INC.	+ \$13,500 \$2,000	6109	6/08	36	PROVIDE FOR DRUG AND ALCOHOL TESTING FOR EMPLOYEES COVERED BY THE DEPARTMENT OF TRANSPORTATION REGULATIONS	—	C	N	Y
<b>5100</b> ACL, INC.	+ \$11,500 \$1,800	6109	6/08	36	PROVIDE FUNDS FOR JANUARY-MAY, 2011 FOR DRUG AND ALCOHOL TESTING FOR EMPLOYEES COVERED BY THE DEPARTMENT OF TRANSPORTATION REGULATIONS	—	C	N	Y
<b>DTPW-REAL ESTATE</b>									
<b>5804</b> WISCONSIN APPRAISAL SERVICES, LLC	\$15,000	6001	1/11	24	PROVIDE MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE	—	C	N	N
<b>5804</b> MCSORLEY AND MCSORLEY REAL ESTATE SERVICES	\$15,000	6001	1/11	24	PROVIDE MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE	—	C	N	Y
<b>5804</b> SMITH APPRAISAL SERVICES, LLC	-\$4,000	6001	1/11	12	PROVIDE MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE	—	C	Y	Y

Professional Service Contracts for January 1, 2011 through March 31, 2011

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<b>5804</b> FIRST STOP APPRAISAL CORPORATION	\$4,000	6001	1/11	12	PROVIDE MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE	--	C	Y	Y
<b>DHHS-BEHAVIORAL HEALTH DIVISION</b>									
<b>6300</b> A'VIANDS, LLC	+ \$13,856,836 \$5,416,186	6148	1/11	12	PROVIDE DINING SERVICES	09-462	--	N	Y
<b>6300</b> ROESCHEN'S OMNICARE PHARMACY	+ \$9,957,710 \$5,090,120	7770	1/11	12	PROVIDE PHARMACEUTICAL SERVICES TO BHD CONSUMERS	10-440	--	N	Y
<b>6300</b> MILWAUKEE, CITY OF	+ \$2,600,000 \$1,250,000	6148	1/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS	09-464	--	N	Y
<b>6300</b> IVISIONS SOLUTIONS INC.	+ \$2,012,990 \$20,000	6147	1/11	12	PROVIDE INFORMATION SERVICES (IS) TECHNOLOGY SUPPORT FOR EMS	10-440	--	Y	Y
<b>6300</b> IVISIONS SOLUTIONS INC.	+ \$1,992,990 \$240,142	6147	1/11	12	PROVIDE INFORMATION SERVICES (IT) TECHNOLOGY SUPPORT FOR EMS	09-463	--	Y	Y
<b>6300</b> NORTH SHORE FIRE DEPARTMENT	+ \$770,000 \$340,000	6148	1/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS	09-464	--	N	Y

\*\*Subcontractor

+ Increase to existing contract

Professional Service Contracts for January 1, 2011 through March 31, 2011

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<b>6300</b> SOUTH MILWAUKEE, CITY OF	+ \$635,000 \$295,000	6148	1/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS	09-464	--	N	Y
<b>6300</b> OAK CREEK, CITY OF	+ \$585,000 \$265,000	6148	1/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS	09-464	--	N	Y
<b>6300</b> FRANKLIN, CITY OF	+ \$530,000 \$230,000	6148	1/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS	09-464	--	N	Y
<b>6300</b> GREENFIELD, CITY OF	+ \$485,000 \$205,000	6148	1/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS	09-464	--	N	Y
<b>6300</b> WAUWATOSA, CITY OF	+ \$460,000 \$215,000	6148	1/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS	09-464	--	N	Y
<b>6300</b> WEST ALLIS, CITY OF	+ \$435,000 \$200,000	6148	1/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS	09-464	--	N	Y
<b>6300</b> ACCENTURE, LLP	\$356,584	6147	1/11	2	TO MAINTAIN AND ENHANCE CRITICAL MIS SYSTEMS OF BHD, WHICH BECAUSE OF THEIR SPECIALIZED APPLICATIONS RESIDE ON CMHC/MIS AND AREN'T MAINTAINED OR SUPPORTED BY IMSD AND WILL ASSIST BHD IN HIPPA COMPLIANCE	10-440	--	N	Y

Professional Service Contracts for January 1, 2011 through March 31, 2011

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<b>6300</b> MEDICAL COLLEGE OF WISCONSIN	\$280,000	6148	1/09	60	PROVIDE EMS MEDICAL DIRECTOR SERVICES	08-473	--	N	Y
<b>6300</b> ACCENTURE, LLP	\$178,292	6147	3/11	1	TO MAINTAIN AND ENHANCE CRITICAL MIS SYSTEMS OF BHD, WHICH BECAUSE OF THEIR SPECIALIZED APPLICATIONS RESIDE ON CMHC/MIS AND AREN'T MAINTAINED OR SUPPORTED BY IMSD AND WILL ASSIST BHD IN HIPPA COMPLIANCE	10-440	--	N	Y
<b>6300</b> WILBERG COMMUNITY PLANNING, LLC	+ \$145,355 \$30,000	6148	1/11	12	PROVIDE CONSULTING SERVICES	09-462	--	Y	Y
<b>6300</b> UNIVERSITY OF WISCONSIN-MILWAUKEE	+ \$118,420 \$59,101	6148	1/11	12	PROVIDE PROGRAM EVALUATION OF THE FEDERAL SAMHSA GRANT ADULT TREATMENT DRUG COURT AND WILL PROVIDE THE SERVICES OF DR. MICHAEL FENDRICH AS THE PRINCIPAL	09-462	--	N	Y
<b>6300</b> BOZORA FISCHER CONSULTING SERVICES	\$85,000	6148	1/11	12	PROVIDE PSYCHIATRY SERVICES TO REHAB HILLTOP AND REHAB CENTRAL CLIENTS	10-440	--	N	Y
<b>6300</b> THE BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM	\$61,887	6148	1/11	12	EVALUATION OF THE FEDERAL SAMHSA GRANT OFFENDER RE-ENTRY PROGRAM AND PROVIDE SERVICES OF D. PAUL MOBERG, PH.D., PRINCIPAL INVESTIGATOR AND KIT R. VAN STELLE, CO-PRINCIPAL INVESTIGATOR	09-462	--	N	Y
<b>6300</b> LAURENS D. YOUNG, MD	\$49,950	6148	2/11	11	PROVIDE INPATIENT PSYCHIATRY SERVICES TO ADULTS IN ACUTE ADULT INPATIENT OR THE REHABILITATION CENTER OF THE MILWAUKEE COUNTY BEHAVIORAL HEALTH DIVISION	--	C	N	Y

\*\*Subcontractor  
+ Increase to existing contract

Professional Service Contracts for January 1, 2011 through March 31, 2011

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<b>6300</b> CAMBRIDGE ADVISORY GROUP	\$45,000	6148	11/10	2	PROVIDE REVIEW OF THE MILWAUKEE COUNTY BEHAVIORAL HEALTH DIVISION'S PROCESS FOR REVENUE BILLING, COLLECTION AND OPERATION OF THE CLIENT DATA BASE	--	C	N	Y
<b>6300</b> HOCHSTATTER, MCCARTHY, RIVAS & RUNDE, S.C.	\$30,000	6106	12/10	12	PROVIDE LEGAL ASSISTANCE TO THE BEHAVIORAL HEALTH DIVISION REGARDING COMPLIANCE WITH IMMIGRATION LAWS CONCERNING TWO FOREIGN-BORN PSYCHIATRISTS	--	C	N	Y
<b>6300</b> NOEMA LLC.	+ \$23,600 \$6,000	6149	11/10	12	PROVIDE SUPPORT OF EMS MOVE FROM COGGS TO BHD	--	C	N	Y
<b>DEPARTMENT ON AGING</b>									
<b>7900</b> BOARD OF REGENTS OF UNIVERSITY OF WI ATTN: DR. SCOTT STRATH	\$49,544	6149	1/11	12	TO ASSIST WITH COORDINATION OF THE "WELLNESS WORKS" OLDER ADULT FITNESS PROGRAM AND PROVISION OF STUDENT STAFF AT FIVE SENIOR FITNESS CENTER SITES	--	C	Y	Y
<b>7900</b> JENNIFER LEFEBER	\$48,880	6149	1/11	12	PROVIDE MANAGEMENT SERVICES FOR STATE FUNDED "LIVING WELL" CHRONIC DISEASE SELF MANAGEMENT PROGRAMS (CDSMP) IN MILWAUKEE COUNTY	--	C	Y	Y
<b>7900</b> THERAPY PLUS OF WISCONSIN ROBERT FREDIANI	\$14,456	6149	1/11	12	TO ASSIST WITH COORDINATION OF THE "WELLNESS WORKS" OLDER ADULT FITNESS PROGRAM AND PROVISION OF LICENSED OCCUPATIONAL OR PHYSICAL THERAPIST(S) AT FOUR SENIOR CENTER LOCATIONS	--	C	Y	Y

Professional Service Contracts for January 1, 2011 through March 31, 2011

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<b>DEPARTMENT OF HEALTH &amp; HUMAN SERVICES</b>									
<b>8000</b> QUICK FINANCIAL SOLUTIONS, LLC	\$272,262	6148	1/11	12	PROVIDE ACCOUNTING AND FISCAL AND AUDIT REVIEW SERVICES TO THE CONTRACT ADMINISTRATION SECTION	10-437	--	Y	Y
<b>8000</b> ALTERNATIVES IN PSYCHOLOGICAL CONSULTATION, S.C.	\$159,096	6148	1/11	12	PROVIDE PSYCHIATRIC NURSING SERVICES TO YOUTH BEING HELD IN THE MILWAUKEE COUNTY DETENTION CENTER	10-439	--	N	Y
<b>8000</b> THE MEDICAL COLLEGE OF WISCONSIN	\$139,162	6050	1/11	12	PROVIDE PHYSICIAN/NURSE PRACTITIONER MEDICAL SERVICES FOR YOUTH HOUSED IN THE DETENTION CENTER	10-439	--	N	Y
<b>8000</b> MILWAUKEE URBAN LEAGUE	\$100,000	8166	2/11	11	PROVIDE ADMINISTRATIVE AND FISCAL AGENT FOR THE SAFE ALTERNATIVES FOR YOUTH PROGRAM	10-439	--	N	Y
<b>8000</b> JEWISH FAMILY SERVICES	\$100,000	8166	2/11	10	PROVIDE ADMINISTRATIVE AND FISCAL AGENT FOR THE MILWAUKEE COUNTY YOUTH SPORTS AUTHORITY BOARD	11-69	--	N	Y
<b>8000</b> BOYS AND GIRLS CLUBS OF GREATER MILWAUKEE	\$57,708	6148	1/11	12	PROVIDE TARGETED REENTRY PROGRAM SERVICES, WHICH INVOLVES PARTICIPATION IN THE TRANSITION PLANNING PRIOR TO RELEASE FROM THE INSTITUTION AND OPERATION OF BOYS CLUB PROGRAMMING HOUSED WITHIN THE ETHAN ALLEN FACILITY	10-438	--	N	Y

\*\*Subcontractor

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Professional Service Contracts for January 1, 2011 through March 31, 2011

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<b>8000</b> WISCONSIN EARLY CHILDHOOD ASSOCIATION (WECA)	\$22,000	6149	1/11	3	PROVIDE WORKSHOPS RELATIVE TO HEALTH & SAFETY IN THE CHILD CARE SETTING	--	C	N	Y
<b>8000</b> SUPERIOR SUPPORT RESOURCES, INC.	\$19,675	6147	12/10	4	PROVIDE COMPUTER CONSULTING SERVICES	--	C	Y	Y
<b>8000</b> EXPRESS YOURSELF MILWAUKEE, INC.	\$12,800	6148	1/11	12	PROVIDE PROGRAM COORDINATION FOR THE DETENTION CENTER'S COMMUNITY EDUCATION (ARTS) PROGRAM	--	C	N	Y
<b>8000</b> MARK S. UMBRELT, PH.D.	\$500	6149	11/10	1	PROVIDE CONSULTATION ON HOW TO MOST EFFECTIVELY MAKE USE OF RESEARCH-BASED RESTORATIVE JUSTICE PRACTICES IN THE DEVELOPMENT OF A JUVENILE JUSTICE BURGLARY PROJECT	--	C	N	Y
<b><u>PARKS RECREATION &amp; CULTURE</u></b>									
<b>9000</b> THE ACTIVE NETWORK	+ \$268,632 \$25,000	6050	2/07	60	PROVIDE TRAINING AND SUPPORT FOR THE SET UP AND IMPLEMENTATION OF THE NEW RESERVATION SYSTEM FOR THE PARKS SYSTEM. THIS SYSTEM WILL ALLOW THE PUBLIC TO MAKE RESERVATIONS VIA THE INTERNET	07-59	--	Y	Y
<b>9000</b> THE ACTIVE NETWORK	+ \$243,632 \$36,816	6050	2/07	60	PROVIDE TRAINING AND SUPPORT FOR THE SET UP AND IMPLEMENTATION OF THE NEW RESERVATION SYSTEM FOR THE PARKS SYSTEM, WHICH WILL ALLOW THE PUBLIC TO MAKE RESERVATIONS VIA THE INTERNET	07-59	--	Y	Y

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<b>9000</b> SARAH SCHWAB	+ \$43,500 \$14,500	8299	1/11	12	TO ADMINISTER AND MANAGE THE CAMPAC FUND FOR MILWAUKEE COUNTY. TO INTERACT WITH THE CULTURAL COMMUNITY AND PERFORMING GROUPS THAT RECEIVE GRANTS FROM MILWAUKEE COUNTY	10-446	--	Y	Y
<b>9000</b> ACL LABORATORIES	\$3,500	6050	1/11	12	PROVIDE DRUG AND ALCOHOL TESTING FOR CDL HOLDERS	--	C	N	Y
<b>ZOOLOGICAL GARDENS</b>									
<b>9500</b> SKYFAIR, SKY ZOO OF WISCONSIN	+ \$837,713 \$100,000	6999	4/10	56	PROVIDE SKYGLIDER AT THE ZOO	05-75	--	N	Y
<b>9500</b> ZOOLOGICAL SOCIETY OF MILWAUKEE COUNTY	+ \$510,263 \$50,000	6996	1/11	12	PROVIDE PARKING PLUS MEMBERSHIPS	97-287	--	N	Y
<b>9500</b> ZOOLOGICAL SOCIETY OF MILWAUKEE COUNTY	+ \$460,263 \$263	6996	1/11	12	SALE OF SOCIETY MEMBERSHIPS AT ZOO ADMISSIONS GATES	97-287	--	N	Y
<b>9500</b> WORLD BIRD SANCTUARY	+ \$171,768 \$85,884	6148	1/10	24	PROVIDE A BIRD SHOW AT THE ZOO	BUDGET	--	N	Y
<b>9500</b> OCEANS OF FUN, INC.	\$155,000	6148	1/11	12	PROVIDE A MARINE MAMMAL SHOW FOR PUBLIC PRESENTATION IN 2011 AND ANIMAL TRAINING	BUDGET	--	N	Y
<b>9500</b> RICK WERMAGER	\$20,000	6148	8/11	4	PROVIDE ALA CARTE FOOD/BEVERAGE TICKET SELLER	--	C	N	Y

\*\*Subcontractor  
+ Increase to existing contract

Professional Service Contracts for January 1, 2011 through March 31, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, MWBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<u>9500</u> MARY KAZMIERCZAK	\$20,000	6148	2/11	10	PROVIDE ZOO LIBRARY SERVICES	--	C	N	Y

**\*NO APPROVAL REQUIRED FOR**  
A--Projects Managed by DPW  
B--Capital/Major Mtnc Under \$50,000  
C--Operating Contracts Under \$50,000  
D--Annual T&M Contracts - (Approval obtained on Project-by-Project basis)  
+--Represents increase to existing contract

**SUMMARY OF PROFESSIONAL SERVICE CONTRACTS  
REPORTED TO DEPARTMENT OF ADMINISTRATION  
April 1, 2011 through June 30, 2011**

DEPARTMENT & VENDOR SUBCONTRACTOR	Original Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>COUNTY BOARD</b>									
<b>1000</b> BROYDRICK & ASSOCIATES	\$28,000	6148	1/11	12	GOVERNMENT LOBBYIST FOR MILWAUKEE COUNTY	--	C	N	N
<b>COUNTY BOARD - COMMUNITY DEVELOPMENT BUSINESS PARTNERS</b>									
<b>1040</b> ROY BRADFORD EVANS, ATTORNEY AT LAW	\$5,195	6106	1/11	12	CBDP NEWSLETTER DEVELOPMENT AGREEMENT	--	C	Y	Y
<b>CORPORATION COUNSEL</b>									
<b>1130</b> BUELOW VETTER BUIKEMA OLSON & VLIET LLC	+ \$100,000 \$50,000	6149	2/10	UNKNO WN	SERVE AS SPECIAL COUNSEL REPRESENTING MILWAUKEE COUNTY IN THE MATTER OF THE MEDIATION AND INTEREST ARBITRATION BETWEEN MILWAUKEE COUNTY AND ANY UNION MATTERS	10-294	--	N	Y
<b>DAS - FISCAL AFFAIRS</b>									
<b>1151</b> BUCK CONSULTANTS, LLC	+ \$402,125 \$50,000	6148	1/11	12	PROVIDE A STUDY OF CAPPING THE BENEFIT BACKDROP, STUDY TO ANALYZE THE CREATION OF A DEFINED CONTRIBUTION (401(K) TYPE) PENSION PLAN AND STUDY OF THE IMPACT OF THE CHANGES PROPOSED IN THE STATE OF WISCONSIN'S BUDGET REPAIR BILL	11-136/11-142	--	N	N
<b>1156</b> FITCH RATINGS	\$18,000	8026	5/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE \$35,095,000 REFUNDING BONDS, SERIES 2011A	10-412	--	N	N

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>1156</b> STANDARD AND POOR'S	\$14,400	8026	5/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE \$35,095,000 REFUNDING BONDS, SERIES 2011A	10-412	--	N	N
<b>1156</b> U.S. BANK	\$9,768	8026	6/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE PAYMENT OF DEBT SERVICE ASSOCIATED WITH THE AIRPORT REVENUE BOND SERIES 2000A, 2003A, 2005AB, 2006AB, 2007A, 2009A, 2010AB	99-535(a)(a)	--	N	N
<b><u>DAS - INFORMATION MANAGEMENT SERVICES DIVISION</u></b>									
<b>1850</b> JOXEL GROUP LLC	+ \$354,140 \$169,440	6146	8/10		PROVIDE PHASE 2 OF THE ELECTRONIC MEDICAL RECORDS PROJECT	10-325(a)(a)/11- 214	--	Y	Y
<b>1160</b> KRALY SOLUTIONS, LLC	+ \$137,340 \$61,200	6147	5/11		PMO TO IMPROVE PERFORMANCE AND RELIABILITY OF TECHNOLOGIES DELIVERED THROUGH CONSISTENT AND EFFICIENT PROJECT EXECUTION. CONTRACT EMPLOYEE TO FILL POSITION UNTIL MILWAUKEE COUNTY HIRING PROCESS HAS BEEN COMPLETED	11-240	--	Y	Y
<b>1160</b> NOEMA	+ \$95,600 \$41,600	6147	4/11		PROVIDE TEMPORARY ARCHITECTURAL ENGINEERING SUPPORT AND FILL CRITICAL RESPONSIBILITIES OF VACATED CHIEF TECHNOLOGY OFFICER POSITION UNTIL SUCH TIME AS IT IS FILLED BY HUMAN RESOURCES	10-373	--	Y	Y
<b>1160</b> KRALY SOLUTIONS, LLC	+ \$76,140 \$17,340	6147	4/11		PMO TO IMPROVE PERFORMANCE AND RELIABILITY OF TECHNOLOGIES DELIVERED THROUGH CONSISTENT AND EFFICIENT PROJECT EXECUTION. CONTRACT EMPLOYEE TO FILL POSITION UNTIL MILWAUKEE COUNTY HIRING PROCESS HAS BEEN COMPLETED	11-128/11-240	--	Y	Y

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT	
<b>1160</b> KRALY SOLUTIONS, LLC	+	\$58,800 \$11,200	6147	11/10	PROVIDE PMO SERVICES DURING THE RECRUITMENT AND PLACEMENT OF A PERMANENT EMPLOYEE	11-128	--	Y	Y	
<b>1160</b> E. L. WALKER AND ASSOCIATES		\$26,250	6147	4/11	4	PLAN, DESIGN AND IMPLEMENT ADDITIONAL MCCA PAGES AND FUNCTIONALITY	--	C	Y	Y
<b><u>CAPITAL PROJECTS - HIGHWAYS &amp; BRIDGES</u></b>										
<b>1200</b> TOKI & ASSOCIATES, INC.		\$374,483	6146	5/11	7	PROVIDE AN INDIVIDUAL TO SERVE AS ASSISTANT PROJECT MANAGER-RESIDENT ENGINEER, TO REPORT DIRECTLY TO THE OWNER'S PROJECT MANAGER AND SHALL BE RESPONSIBLE FOR THE ACTIVITIES DEEMED NECESSARY FOR THE ROADWAY REHABILITATION ON WEST OKLAHOMA AVENUE, SOUTH 108TH STREET TO WEST BELOIT ROAD AND WEST BELOIT ROAD TO SO. 76TH STREET	--	A	Y	Y
<b>1200</b> KAPUR & ASSOCIATES		\$170,312	6146	4/11	9	PROVIDE TOPOGRAPHIC SURVEY PREPARATION FOR THE WEST OKLAHOMA AVENUE (CTH NN), SOUTH 108TH STREET (STH 100) TO SOUTH 76TH STREET (CTH U) IN MILWAUKEE COUNTY	--	A	Y	Y
<b>1200</b> SIGMA ENVIRONMENTAL SERVICES, INC.	+	\$37,629 \$27,199	6146	12/10	13	PROVIDE DESIGN ENGINEERING SERVICES FOR MILWAUKEE COUNTY DTPW-TRANSPORTATION WEST MILL ROAD (CTH S) ROADWAY REHABILITATION FROM N. 91ST STREET TO N. 84TH STREET AND N. 56TH STREET TO N. 43RD STREET IN THE CITY OF MILWAUKEE	--	A	Y	Y
<b>1200</b> M & E ARCHITECTS & ENGINEERS, LLC		\$30,000		01/11	12	PROVIDE CONSULTANT SERVICES - IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS	--	A	N	Y

\*\*Subcontractor

+ Increase to existing contract

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>1200</b> KAPUR & ASSOCIATES	\$23,947	6146	11/10	2	PROVIDE TOPOGRAPHIC SURVEY PREPARATION FOR THE WEST OKLAHOMA AVENUE (CTH NN), SOUTH 108TH STREET (STH 100) TO SOUTH 76TH STREET (CTH U) IN MILWAUKEE COUNTY	--	A	Y	Y
<b>1200</b> BLOOM COMPANIES, LLC	\$23,061	6146	2/11	5	PROVIDE TRAFFIC INFORMATION AND COUNTS FOR THE SOUTH 76TH STREET (CTH U) RECONSTRUCTION PROJECT IN MILWAUKEE COUNTY	--	A	Y	Y
<b>1200</b> AYRES ASSOCIATES, INC.	\$2,500	6146	1/11	6	PROVIDE DUTIES REGARDING RIGHT-OF-WAY PLAT PREPARATION, LEGAL DESCRIPTION PREPARATION AND FIELD STAKING FOR THE EAST COLLEGE AVENUE, SOUTH HOWELL AVENUE TO SOUTH PENNSYLVANIA AVENUE IN MILWAUKEE COUNTY	--	A	Y	Y
<b>CAPITAL PROJECTS - AIRPORT</b>									
<b>1300</b> MEAD & HUNT	+ \$9,734,887 \$179,407	6146	12/10	12	GMIA-RUNWAY SAFETY AREA IMPROVEMENTS ALTERNATIVES STUDY	--	A	N	Y
<b>1300</b> CORLETT, SKAER & DEVOTO ARCHITECTS, INC.	+ \$6,000,000 \$3,500,000	8509	3/10	24	PROVIDE THE NECESSARY SERVICES TO IMPLEMENT THE VARIOUS LAND AND NOISE MITIGATION PROGRAMS OF THE FAR PART 150 NOISE COMPATIBILITY PROGRAM	08-44(a)(b)	A	N	Y
<b>1300</b> ENGBERG ANDERSON, INC.	+ \$3,158,326 \$9,300	6146	12/10	12	GMIA BAGGAGE CLAIM BUILDING REMODELING	--	A	Y	Y

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>1300</b> ENGBERG ANDERSON, INC.	+ \$3,149,026 \$78,400	6146	12/10	12	GMIA BAGGAGE CLAIM BUILDING REMODELING	--	A	Y	Y
<b>1300</b> GRAEF-USA, INC.	+ \$3,007,566 \$373,913	6146	12/10	12	GMIA BAGGAGE SCREENING IMPROVEMENTS	--	A	N	Y
<b>1300</b> M. A. MORTENSON COMPANY	\$1,501,483	6146	12/10	12	GMIA BAGGAGE CLAIM BUILDING REMODELING CONSTRUCTION MANAGEMENT	--	A	Y	Y
<b>1300</b> MICHAEL BAKER JR., INC.	+ \$652,809 \$26,017	6146	12/10	12	GMIA RUNWAYS 1L-19R & 7R-25L INTERSECTION	--	A	N	Y
<b>1300</b> PLUNKETT RAYSICH ARCHITECTS, LLP	+ \$238,539 \$19,824	6146	12/09	12	TERMINAL SOUTH ESCALATOR REORIENTATION	--	A	N	Y
<b>1300</b> HNTB CORPORATION	+ \$38,648 \$18,848	6146	12/10	12	GMIA TERMINAL ROADWAY SIGNAGE STUDY	--	A		Y
<b>1300</b> CONTINUUM ARCHITECTS & PLANNERS	\$29,750	6146	12/10	12	REMODELING OF DATA ROOM IN BUILDING 102 AT THE 440TH	--	A	N	Y
<b>CAPITAL PROJECTS - PARKS</b>									
<b>1400</b> QUORUM ARCHITECTS, INC.	\$72,467	8501	12/10	12	TRAINING CENTER AT GMIA	--	A	N	Y

\*\*Subcontractor

+ Increase to existing contract

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT	
<b><u>CAPITAL PROJECTS - MUSEUM</u></b>										
<b><u>1550</u></b> GRUMMAN-BUTKUS ASSOCIATES	+	\$257,595 \$35,800	6146	12/10	12	MILWAUKEE PUBLIC MUSEUM AIR HANDLING & PIPING	--	A	N	Y
<b><u>1550</u></b> LEEDY & PETZOLD ASSOCIATES, LLC		\$105,350	6146	12/10	12	MPM ELECTRICAL SUBSTATION REPLACEMENT	--	A	N	Y
<b><u>CAPITAL PROJECTS - COURTHOUSE COMPLEX</u></b>										
<b><u>1750</u></b> QUORUM ARCHITECTS, INC	+	\$49,487 \$19,227	6146	12/10	12	COURTHOUSE LIGHT COURT #5 & #4 WINDOW REPLACEMENT	--	A	N	Y
<b><u>1750</u></b> BOER ARCHITECTS, INC.		\$32,700	6146	12/10	12	RENOVATION OF THE THIRD FLOOR SAFETY BUILDING DOMESTIC VIOLENCE UNIT	--	A	N	Y
<b><u>CAPITAL PROJECTS - HOUSE OF CORRECTION</u></b>										
<b><u>1800</u></b> SOUTHERN FOLGER		\$826,310	8509	12/10	12	MILWAUKEE COUNTY VIDEO VISITATION	--	A	N	Y
<b><u>CAPITAL PROJECTS - OTHER AGENCIES</u></b>										
<b><u>1850</u></b> GRAEF USA	+	\$130,000 \$33,000	6146	12/10	12	O'DONNELL PARK PARKING STRUCTURE REPAIRS	--	A	Y	Y
<b><u>1850</u></b> JACKSON MACCUDDEN INC	+	\$24,740 \$7,245	6146	12/10	12	ASBESTOS CONSULTING SERVICES PAC HVAC UPGRADE	--	A	N	Y

\*\*Subcontractor  
+ Increase to existing contract

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>1850</b> LIVING LENSES	\$5,000	8509	12/10	12	MILWAUKEE COUNTY COURTHOUSE SITE PUBLIC ART	--	A	N	Y
<b>COUNTYWIDE NON-DEPARTMENTAL HUMAN RESOURCES AND PAYROLL</b>									
<b>1921</b> CERIDIAN CORPORATION	+ \$9,719,444 \$1,670,000	6005	07/10	36	PROVIDE AUTOMATED BENEFIT AND PAYROLL SERVICES FOR MILWAUKEE COUNTY, FROM AN OUTSIDE HOSTED SERVICE FIRM FOR THE YEAR 2011	05-145(a)(a)	--	N	Y
<b>COMBINED COURT RELATED OPERATIONS</b>									
<b>2000</b> JUSTICE 2000, INC.	+ \$894,855 \$451,449	6148	1/11	12	PROVIDE OPERATION OF AN AIM (ASSESS, INFORM AND MEASURE) PROGRAM, WHICH WORKS WITH CASES IN WHICH A DEFENDANT'S MOST SERIOUS CHARGE AT CONVICTION IS A CLASS F, G, H OR I FELONY	09-356	--	N	Y
<b>2000</b> WISCONSIN COMMUNITY SERVICES, INC.	\$158,274	6148	1/11	12	PROVIDE AND OPERATE THE PRETRIAL DRUG TESTING PROGRAM	BUDGET	--	N	Y
<b>2000</b> STATE OF WISCONSIN	\$139,829	6148	1/11	12	PROVIDE OPERATION OF THE LEGAL RESOURCE CENTER THAT HAS BEEN ONGOING SINCE 1996	BUDGET	--	N	Y
<b>CHILD SUPPORT ENFORCEMENT</b>									
<b>2430</b> UNITED MIGRANT OPPORTUNITY SERVICES, INC.	+ \$376,000 \$176,000	6148	1/11	12	ASSIST NON-CUSTODIAL PARENT TO OBTAIN EMPLOYMENT	10-466	--	N	Y

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>2430</b> CENTER FOR VETERANS ISSUES	+ \$131,000 \$66,000	6148	1/11	12	ASSIST NON-CUSTODIAL PARENT TO OBTAIN EMPLOYMENT	10-466	--	N	Y
<b>SHERIFF'S DEPARTMENT</b>									
<b>4000</b> ARAMARK CORRECTIONAL SERVICES, INC.	+ \$7,177,280 \$3,725,759	6148	1/11	12	PROVIDE INMATE FOOD SERVICE - BOTH FACILITIES	11-104/115	--	Y	Y
<b>4000</b> ATTIC CORRECTIONAL SERVICES, INC.	+ \$403,360 \$22,110	8123	4/11	13	PROVIDE INMATE CCF - SOUTH SERVICES - AODA TREATMENT / COGNITIVE INTERVENTION CLASSES, ART	10-123	--	Y	Y
<b>DISTRICT ATTORNEY</b>									
<b>4501</b> ANNA SALTER, PH.D.	\$2,000	6109	11/10	5	PROVIDE TESTIMONY AS AN EXPERT STATE'S WITNESS ON VARIOUS TOPICS RELATED TO SEXUAL ABUSE AND VICTIMIZATION	--	C	N	Y
<b>4501</b> CHRISTOPHER T. TYRE,	\$1,350	6109	2/10	12	PROVIDE TESTIMONY AS AN EXPERT STATE'S WITNESS ON VARIOUS TOPICS RELATED TO SEXUAL ABUSE AND VICTIMIZATION	--	C	N	Y
<b>4501</b> JULIE SCHUPPEL	\$1,126	6109	10/10	6	PROVIDE TESTIMONY AS AN EXPERT STATE'S WITNESS ON VARIOUS TOPICS RELATED TO STRANGULATION IN SEXUAL ABUSE CASES	--	C	N	Y

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>MEDICAL EXAMINER</b>									
<b>4900</b> SYSLOGIC, INC.	\$19,999	6148	4/11	8	PROVIDE CONVERSION OF AN EXISTING MUMPS APPLICATION THAT CONTAINS CASE INFORMATION OF DEATHS IN MILWAUKEE COUNTY FROM 1989-2001 INTO A MORE STABLE AND UP-TO-DATE SYSTEM FOR ACCESS AND REPORTING	--	C	Y	Y
<b>4900</b> CHRISTOPHER LONG, PH.D.	\$19,950	6148	4/11	4	PROVIDE PART-TIME FORENSIC LABORATORY OVERSIGHT AS PER NATIONAL ASSOCIATION OF MEDICAL EXAMINER'S ACCREDITING GUIDELINES	--	C	Y	Y
<b>DTPW - AIRPORT</b>									
<b>5040</b> CENTRAL PARKING SYSTEMS	+ \$10,875,000 \$1,750,000	6142	9/09	36+OPT NS	PROVIDE PARKING MANAGEMENT SERVICES AT GMIA	09-231	--	N	N
<b>5040</b> UNISON CONSULTING, INC.	+ \$1,217,047 \$53,500	6149	6/10	18	PREPARE A PARKING DEMAND REPORT FORECAST FOR MILWAUKEE COUNTY'S GENERAL MITCHELL INTERNATIONAL AIRPORT	07-434	--	Y	N
<b>5040</b> AECOM USA, INC.	+ \$875,500 \$260,500	7915	4/11	9	TO CONDUCT A PHASED IMPLEMENTATION OF THE AIRPORT'S ENTERPRISE GEOGRAPHIC INFORMATION SYSTEM (eGIS). THE eGIS WILL PROVIDE IMMEDIATE BENEFIT TO AIRPORT STAFF BY PROVIDING ACCESS TO DATA DESCRIBING BOTH GMIA AND TIMMERMAN AIRPORT	09-400	--	N	Y
<b>5040</b> WEIS & COMPANY MARKETING COMMUNICATIONS, LLC	+ \$430,000 \$62,000	6030	1/09	36	CONDUCT PUBLIC RELATIONS AND MARKETING ACTIVITIES TO INCREASE PASSENGER TRAFFIC AT GENERAL MITCHELL INTERNATIONAL AIRPORT. ALSO INCLUDES AN UPDATE TO THE ECONOMIC IMPACT STUDY OF AIRPORT ACTIVITY FOR GMIA AND LAWRENCE J. TIMMERMAN AIRPORTS	08-433(a)(a)/11- 82	--	Y	N

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, MWBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT	
<b>5040</b> SYNERGY CONSULTANTS, INC.	+	\$119,644 \$20,093	6148	2/10	26	PREPARATION OF A VOLUNTARY AIRPORT LOW EMISSION GRANT APPLICATION FOR THE CONCOURSE E GATES	09-233(a)(a)	--	Y	N
<b>5040</b> AEROMETRIC, INC.		\$30,835	6999	4/11	3	TO COLLECT ORTHOPHOTO IMAGERY AND DEVELOP HARD COPY DELIVERABLES FOR THE AREA OF OPERATIONS AT GENERAL MITCHELL INTERNATIONAL AIRPORT	--	C	N	N
<b>5040</b> GRAEF USA		\$29,000	6610	12/10	12	GMIA PARKING STRUCTURE INVESTIGATION	--	C	Y	Y
<b>5040</b> HIGH VOLTAGE MAINTENANCE CORP.		\$28,250	6610	12/10	12	GMIA HIGH VOLTAGE TESTING 2011	07-282	--	N	Y
<b>5040</b> HNTB CORPORATION		\$19,800	6149	12/10	12	GMIA TERMINAL ROADWAY SIGNAGE STUDY	--	C	N	Y
<b>5040</b> FSCI (FIRE SAFETY CONSULTANTS INC)		\$10,750	6149	6/10	3	PROVIDE FIRE SPRINKLER SPECIFICATIONS FOR HANGARS 217 AND 302 AT GMIA	--	C	N	N
<b>5040</b> SCHOENECKER & ASSOCIATES LLC		\$1,800	6148	4/11	1	PROVIDE REPORT ESTABLISHING CURRENT MARKET VALUE LEASE RATE OF BUILDINGS AT THE FORMER 440TH FOR LEASING PURPOSES	--	C	N	N

Professional Service Contracts for April 1, 2011 through June 30, 2011

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<b><u>DTPW - ARCHITECTURAL ENGINEERING ENVIRONMENT</u></b>									
<b><u>5082</u></b> BT SQUARED	\$32,873	8528	12/10	12	CAPITAL REPLACEMENT AND OPERATION & MAINTENANCE PLANNING FOR COUNTY OWNED STORAGE TANKS	--	C	N	Y
<b><u>5082</u></b> KEEP GREATER MILWAUKEE BEAUTIFUL	\$11,475	8528	12/10	12	COUNTY WIDE RECYCLING PLAN ASSISTANCE	--	C	N	Y
<b><u>DTPW - REAL ESTATE</u></b>									
<b><u>5804</u></b> LICHTSINN & HAENSEL, S.C.	+ \$65,000 \$15,500	6149	3/11	UNKNO WN	PROVIDE UWM INNOVATION PARK LEGAL SERVICES	11-119	--	N	Y
<b><u>5804</u></b> REINHART BOERNER VAN DEUREN, S.C.	+ \$49,500 \$19,500	6148	4/11	UNKNO WN	PROVIDE PARK EAST CORRIDOR LEGAL SERVICES	--	C	N	Y
<b><u>5804</u></b> ROY BRADFORD EVANS	+ \$11,050 \$3,450	6149	3/11	UNKNO WN	PROVIDE UWM INNOVATION PARK LEGAL SERVICES	11-119	--	Y	Y
<b><u>BEHAVIORAL HEALTH DIVISION</u></b>									
<b><u>6300</u></b> MEDICAL COLLEGE OF WISCONSIN	\$660,794	6113	1/11	12	DIRECTOR OF RESIDENCY PROGRAM - TO MAINTAIN PROGRAM PLANNING FOR RESIDENTS, PROVISION OF UTILIZATION REVIEW FOR BHD-HILLTOP RESIDENTS, PROVISION OF CONSULTATION, SUPPORT AND EDUCATION RELATIVE TO THE ANALYSIS AND RESOLUTION OF BIOETHICAL DILEMMAS	10-440	--	N	Y

\*\*Subcontractor

+ Increase to existing contract

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>6300</b> MEDICAL COLLEGE OF WISCONSIN AFFILIATED HOSPITALS	\$550,000	6113	1/11	12	PROVIDE RESIDENT EDUCATION IN VARIOUS DEPARTMENTS & CONTINUE PARTICIPATION IN RESIDENCY TRAINING ACTIVITIES AT BHD	10-440	--	N	Y
<b>6300</b> REINHART BOERNER VAN DEUREN, S.C.	+ \$390,000 \$25,000	6106	11/06	UNKNO WN	PROVIDE LEGAL ASSISTANCE WITH ONGOING ISSUES AT THE MILWAUKEE COUNTY BEHAVIORAL DIVISION	06-490	--	N	Y
<b>6300</b> UNITED DYNACARE LABORATORIES	+ \$202,739 \$150,000	6109	1/11	12	PROVISION OF LABORATORY & PHLEBOTOMY SERVICES FOR BHD CONSUMERS	09-962	--	N	Y
<b>6300</b> ACCENTURE, LLP	\$178,292	6147	4/11	1	TO MAINTAIN AND ENHANCE CRITICAL MIS SYSTEMS OF BHD, WHICH BECAUSE OF THEIR SPECIALIZED APPLICATIONS RESIDE ON CMHC/MIS AND AREN'T MAINTAINED OR SUPPORTED BY IMSD AND WILL ASSIST BHD IN HIPPA COMPLIANCE (TO PROVIDE DATA PROCESSING PROFESSIONAL SERVICES)	10-440	--	N	Y
<b>6300</b> ACCENTURE, LLP	\$145,000	6147	5/11	1	TO MAINTAIN AND ENHANCE CRITICAL MIS SYSTEMS OF BHD, WHICH BECAUSE OF THEIR SPECIALIZED APPLICATIONS RESIDE ON CMHC/MIS AND AREN'T MAINTAINED OR SUPPORTED BY IMSD AND WILL ASSIST BHD IN HIPPA COMPLIANCE (TO PROVIDE DATA PROCESSING PROFESSIONAL SERVICES)	10-440	--	N	Y
<b>6300</b> MOBILE DENTAL CENTERS	+ \$126,240 \$72,300	6109	1/11	12	PROVISION OF DENTAL SERVICES FOR BHD'S CONSUMERS	09-962	--	N	Y

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>6300</b> MARQUETTE UNIVERSITY	\$69,300	6148	1/11	12	PROVIDE PROGRAM EVALUATION OF THE FEDERAL SAMHSA GRANT TREATMENT OF HOMELESS. PROVIDE SERVICES OF DR. TODD CAMPBELL AS PRINCIPAL INVESTIGATOR	09-462	--	N	Y
<b>6300</b> COLUMN REHAB SERVICES, INC.	\$45,000	6109	1/11	12	PROVIDE PHYSICAL THERAPY AND SPEECH PATHOLOGY SERVICES	--	C	N	Y
<b>6300</b> CRITICAL MANAGEMENT SOLUTIONS	\$40,000	6148	5/11	8	TO DEVELOP A COMPREHENSIVE REGULATORY COMPLIANCE ACTION PLAN FOR MEETING REQUIREMENTS OF THE JOINT COMMISSION TO RECERTIFY THE BEHAVIORAL HEALTH DIVISION AND DEVELOP A LONG-TERM METRICS NEEDED IN MAINTAINING ACCREDITATION	--	C	N	Y
<b>6300</b> TOTAL COMPUTER SYSTEMS, LTD.	\$5,000	6050	1/11	12	TO SUBMIT WISCONSIN MEDICAL ASSISTANCE CLAIMS TO ELECTRONIC DATA SYSTEMS VIA MAGNETIC COMPUTER TAGS	--	C	N	Y
<b>6300</b> DR. STEVEN SCHNOLL, D.D.S.	\$3,000	6109	1/11	12	PROVIDE NON-ROUTINE DENTAL SERVICES TO BHD CONSUMERS	--	C	N	Y
<b>6300</b> AGGEUS HEALTHCARE	\$1,500	6805	1/11	12	PROVIDE PODIATRY SERVICES	--	C	N	Y
<b>DEPARTMENT ON AGING</b>									
<b>7900</b> SUE KELLEY	\$8,250	6149	2/11	11	SERVE AS CONSULTANT TO THE AGING & DISABILITIES RESOURCE CENTER GOVERNING BOARD	--	C	Y	Y

\*\*Subcontractor  
+ Increase to existing contract

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>DEPARTMENT OF HEALTH &amp; HUMAN SERVICES</b>									
<b>8000</b> NOEMA, LLC	\$42,000	6147	5/11	8	PROVIDE A GAP ANALYSIS TO IDENTIFY BUSINESS NEEDS OF THE DISABILITIES SERVICES DIVISION'S DISABILITY RESOURCE CENTER (DRC) AND OVERSITE DURING DEVELOPMENT OF MODIFICATIONS TO THE MIDAS SYSTEM	--	C	N	Y
<b>8000</b> EXPRESS YOURSELF MILWAUKEE, INC.	+ \$15,525 \$2,725	6148	1/11	12	PROVIDE PROGRAM COORDINATION FOR THE DETENTION CENTER'S COMMUNITY EDUCATION (ARTS) PROGRAM	--	C	N	Y
<b>PARKS, RECREATION &amp; CULTURE</b>									
<b>9000</b> WILDLIFE MANAGEMENT SERVICES, INC.	\$5,155	6050	1/11	12	CULL THE DEER HERD IN WHITNALL PARK, ESPECIALLY BOERNER AND WEHR NATURE CENTER	--	C	Y	Y
<b>ZOOLOGICAL GARDENS</b>									
<b>9500</b> ZOOLOGICAL SOCIETY OF MILWAUKEE COUNTY	+ \$730,263 \$200,000	6996	1/11	12	PROVIDE PARKING PLUS MEMBERSHIPS TO ZOOLOGICAL SOCIETY	97-287	--	N	Y
<b>9500</b> ROBERT ZIGMAN	+ \$530,100 \$353,400	6148	3/11	24	PROVIDE A LA CARTE ENTERTAINMENT BOOKING, COORDINATION OF STAGE, LIGHTING AND ENTERTAINMENT SERVICES	09-109	--	N	Y
<b>9500</b> RED ARROW ADVERTISING	+ \$240,000 \$120,000	6148	3/11	24	PROVIDE ADVERTISING, CREATIVE DESIGN AND MEDIA PLACEMENT	09-108	--	N	Y
<b>9500</b> MOLD-A-RAMA, INC.	\$50,000	6999	3/11	37	PROVIDE OPERATION OF PLASTIC INJECTION VENDING MACHINES AT ZOO	BUDGET	--	N	Y

Professional Service Contracts for April 1, 2011 through June 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<u>9500</u> VENDING ENGRAVERS, INC.	+ \$40,000 \$10,000	6999	3/08	48	PROVIDE VENDING ENGRAVING MACHINES AT ZOO	--	C	N	Y
<u>9500</u> EUROLINK DESIGN CORP.	\$25,000	6999	2/11	36	PROVIDE NOVELTY VENDING MACHINES AT ZOO	--	C	N	Y
<u>UNIVERSITY OF WISCONSIN EXTENSION</u>									
<u>9910</u> UNIVERSITY OF WISCONSIN EXTENSION	\$160,870	6148	1/11	12	PROVIDE FOR PROFESSIONAL STAFF OF THE UNIVERSITY OF WISCONSIN EXTENSION FOR THE PROVISION OF THE COOPERATIVE EXTENSION PROGRAMS IN MILWAUKEE COUNTY	11-226	--	N	Y

\*\*Subcontractor

+ Increase to existing contract

\*NO APPROVAL REQUIRED FOR  
A--Projects Managed by DPW  
B--Capital/Major Mtnc Under \$50,000  
C--Operating Contracts Under \$50,000  
D--Annual T&M Contracts - (Approval obtained on Project-by-Project basis)  
+--Represents increase to existing contract

**SUMMARY OF PROFESSIONAL SERVICE CONTRACTS  
REPORTED TO DEPARTMENT OF ADMINISTRATION  
July 1, 2011 through September 30, 2011**

DEPARTMENT & VENDOR SUBCONTRACTOR	Original Contract Total  + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>LABOR RELATIONS</b>									
<b>1135</b> GRECO, AMEDEO	+ \$70,000 \$20,001	6148	5/09	31	TO BE THE PERMANENT ARBITRATOR BETWEEN MILWAUKEE COUNTY AND DC-48	11-149	--	N	N
<b>DAS - FISCAL AFFAIRS</b>									
<b>1156</b> CHAPMAN AND CUTLER	\$107,738	8026	7/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE ISSUANCE OF THE \$35,000,000 2011A GENERAL OBLIGATION REFUNDING BONDS	11-189	--	N	N
<b>1156</b> PUBLIC FINANCIAL MANAGEMENT, INC.	\$48,945	8026	7/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE \$35,095,000 REFUNDING BONDS, SERIES 2011A	11-189	--	N	N
<b>1156</b> MOODYS INVESTORS SERVICE	\$14,000	8026	8/11	1	PROVIDE PROFESSIONAL SERVICES REGARDING THE \$35,095,000 GENERAL OBLIGATION CORPORATE BONDS, SERIES 2011A	11-189	--	N	N
<b>1156</b> MOODYS INVESTORS SERVICE	\$8,900	8026	7/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE ANNUAL MONITORING FEE FOR AIRPORT DEBT ISSUANCE	10-132	--	N	N
<b>1156</b> U.S. BANK	\$4,250	8026	7/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE PAYMENT OF DEBT SERVICE ASSOCIATED WITH THE AIRPORT REVENUE BOND SERIES 2003A, 2005AB, 2007A, 2009A	99-535(a)(a)	--	N	N

Professional Service Contracts for July 1, 2011 through September 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>1156</b> BAKER TILLY VIRCHOW KRAUSE, LLP	\$1,605	8026	9/11	1	PROVIDE SERVICES RELATED TO THE CAPITALIZATION OF CERTAIN CAPITAL IMPROVEMENT PROJECTS IDENTIFIED TO BE FINANCED WITH GO DEBT INCLUDING REVIEW OF APPLICABLE DOCUMENTS, RESEARCH, TELEPHONE CONFERENCE AND EMAIL CORRESPONDENCE	10-132	--	N	Y
<b>1156</b> U.S. BANK	\$1,250	8026	7/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE PAYMENT OF DEBT SERVICE ASSOCIATED WITH THE AIRPORT REVENUE BOND SERIES 2006A & B	99-535(a)(a)	--	N	N
<b>1156</b> U.S. BANK	\$1,250	8026	8/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE PAYMENT OF DEBT SERVICE ASSOCIATED WITH THE AIRPORT REVENUE BOND SERIES 2004A	03-417(a)(e)	--	N	N
<b>1156</b> DEUTSCHE BANK TRUST CO. AMERICAS	\$1,150	8026	8/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE PAYMENT OF DEBT SERVICE ASSOCIATED WITH THE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2011A	11-189	--	N	N
<b>1156</b> DEUTSCHE BANK TRUST CO. AMERICAS	\$350	8503	7/11	1	PROVIDE PROFESSIONAL SERVICES FOR THE PAYMENT OF ADMINISTRATION FEE ASSOCIATED WITH PERFORMANCE CONTRACTING	10-133	--	N	N
<b><u>DAS - INFORMATION MANAGEMENT SERVICES DIVISION</u></b>									
<b>1160</b> C C & N	+ \$563,653 \$197,412	6637	7/11	12	PROVIDE ANNUAL TELEPHONE MAINTENANCE FOR COUNTY FACILITIES	07-265	--	Y	Y

Professional Service Contracts for July 1, 2011 through September 30, 2011

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<b>1160</b> TDSI	\$33,200	6147	6/11	5	PROVIDE ASSISTANCE IN RESOLVING CONTRACT ISSUES WITH CC&N AND TO ASSIST IMSD IN DEVELOPING A LONG-TERM TELECOMMUNICATIONS PLAN	--	C	N	Y
<b><u>CAPITAL PROJECTS - HIGHWAYS &amp; BRIDGES</u></b>									
<b>1200</b> FOTH INFRASTRUCTURE & ENVIRONMENT, LLC	\$375,885	6146	7/11	12	PROVIDE DESIGN ENGINEERING SERVICES FOR N. 107TH ST. (CTH F) FROM W. BROWN DEER RD. TO COUNTY LINE RD. IN THE CITY OF MILWAUKEE	--	A	Y	Y
<b>1200</b> HIMALAYAN CONSULTANTS, LLC	\$153,264	6146	6/11	6	PROVIDE DESIGN ENGINEERING SERVICES FOR MILWAUKEE COUNTY DTPW - TRANSPORTATION DIVISION FOR COLLEGE AVENUE (CTH ZZ) FROM S. 51ST ST. TO S. 27TH ST., TO INCLUDE PROJECT UTILITY /AGENCY COORDINATION, REPORTS, INVESTIGATIONS, ASSESSMENTS, PUBLIC INVOLVEMENT, ROADWAY DESIGN, PREPARATION OF PLANS, SPECIFICATIONS AND ESTIMATES	--	A	Y	Y
<b>1200</b> K. SINGH & ASSOCIATES, INC. +	\$35,810 \$26,445	6146	6/11	7	INCLUDE SERVICES FOR PHASE II HAZARDOUS MATERIALS INVESTIGATION, ARCHAEOLOGICAL AND HISTORICAL STUDIES AND PERFORM PERMEABILITY TESTING ON EAST COLLEGE AVENUE, SOUTH HOWELL AVENUE TO SOUTH PENNSYLVANIA AVENUE	--	A	Y	Y
<b><u>CAPITAL PROJECTS - AIRPORT</u></b>									
<b>1300</b> ENGBERG ANDERSON, INC. +	\$3,433,435 \$7,954	6146	12/10	12	GMIA BAGGAGE CLAIM BUILDING REMODELING	--	A	Y	Y

Professional Service Contracts for July 1, 2011 through September 30, 2011

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<u>1300</u> ENGBERG ANDERSON, INC.	+ \$3,425,481 \$20,200	6146	12/10	12	GMIA BAGGAGE CLAIM BUILDING REMODELING	--	A	Y	Y
<u>1300</u> ENGBERG ANDERSON, INC.	+ \$3,405,281 \$108,018	6146	12/10	12	GMIA BAGGAGE CLAIM BUILDING REMODELING	--	A	Y	Y
<u>1300</u> ENGBERG ANDERSON, INC.	+ \$3,297,263 \$138,937	6146	12/10	12	GMIA BAGGAGE CLAIM BUILDING REMODELING	--	A	Y	Y
<u>1300</u> LEEDY & PETZOLD ASSOCIATES, LLC	+ \$314,900 \$225,100	6146	12/10	12	GMIA PARKING STRUCTURE RELIGHTING STUDY	--	A	Y	Y
<u>1300</u> HAMMEL GREEN AND ABRAHAMSON, INC.	+ \$310,264 \$17,656	6146	12/10	12	GMIA REDUNDANT MAIN ELECTRICAL FEEDER	--	A	N	Y
<u>1300</u> HAMMEL GREEN AND ABRAHAMSON, INC.	+ \$292,608 \$12,684	6146	12/10	12	GMIA REDUNDANT MAIN ELECTRICAL FEEDER	--	A	N	Y
<u>1300</u> MEAD & HUNT, INC.	\$280,082	6146	12/10	12	GMIA PERIMETER ROAD BRIDGE OVER HOWELL AVENUE	--	A	N	Y
<u>1300</u> TIM PRENTICE	\$170,000	6146	12/10	12	GMIA BAGGAGE CLAIM REMODEL PUBLIC ART	--	A	N	Y

Professional Service Contracts for July 1, 2011 through September 30, 2011

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<b>1300</b> CONTINUUM ARCHITECTS & PLANNERS	+	\$37,928 \$8,178	6146	12/10	12	REMODELING OF DATA ROOM IN BUILDING 102 AT THE 440TH	--	A	N	Y
<b>1300</b> GILES ENGINEERING & ASSOCIATES, INC.	+	\$30,600 \$12,600	8127	12/10	12	GMIA RUNWAYS 1L-19R & 7R-25L INTERSECTION	--	A	N	Y
<b>1300</b> PROFESSIONAL SERVICES INDUSTRIES		\$23,940	8509	12/10	12	GMIA SNOW EQUIPMENT STORAGE BUILDING	--	A	N	Y
<b><u>CAPITAL PROJECTS - ENVIRONMENTAL</u></b>										
<b>1375</b> CEDARBURG SCIENCE	+	\$20,602 \$5,867	6146	12/10	12	MITCHELL PARK LAGOON RESTORATION	--	A	Y	Y
<b><u>CAPITAL PROJECTS - PARKS</u></b>										
<b>1400</b> GRAEF USA		\$36,557	6146	12/10	12	BRADFORD BEACH & JUNEAU PARK FEMA RESTORATION	--	A	N	Y
<b>1400</b> COLLINS ENGINEERING INC.		\$35,387	6146	12/10	12	GRANT PARK FEMA RESTORATION	--	A	N	Y
<b>1400</b> AECOM		\$31,536	6146	12/10	12	RIVERSIDE PARK FEMA RESTORATION	--	A	N	Y
<b>1400</b> COLLINS ENGINEERING INC.		\$27,906	6146	12/10	12	OAK CREEK PARKWAY FEMA RESTORATION	--	A	N	Y

Professional Service Contracts for July 1, 2011 through September 30, 2011

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DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE					
<b><u>CAPITAL PROJECTS - COURTHOUSE COMPLEX</u></b>										
<b>1750</b> GEIGER ENGINEERING, INC.	+	\$315,093 \$104,400	6146	12/10	12	SHERIFF WORK STATIONS & COMTECH UPGRADE	--	A	N	Y
<b>1750</b> BOER ARCHITECTS, INC.	+	\$35,500 \$2,800	6146	12/10	12	DOMESTIC VIOLENCE UNIT	--	A	Y	Y
<b><u>CAPITAL PROJECTS - OTHER AGENCIES</u></b>										
<b>1850</b> GRAEF-USA INC		\$54,019	6146	12/10	12	MASONRY RESTORATION SAFETY BUILDING	--	A	N	Y
<b><u>CAPITAL PROJECTS - OTHER AGENCIES</u></b>										
<b>1850</b> GRAEF	+	\$32,900 \$9,400	6146	12/10	12	PECK PAVILION SPACE FRAME RENOVATION-MARCUS CENTER	--	A	N	Y
<b>1850</b> QUORUM ARCHITECTS, INC.	+	\$24,500 \$7,500	6146	12/10	12	PUBLIC ART PROGRAM - 2011 ART COMMITTEE ADMINISTRATION	--	A	N	Y
<b>1850</b> MID-OCEAN STUDIO-BROWER HATCHER		\$5,000	8509	12/10	12	MILWAUKEE COUNTY COURTHOUSE SITE PUBLIC	--	A	N	Y
<b>1850</b> AYC., LTD.		\$5,000	8509	12/10	12	MILWAUKEE COUNTY COURTHOUSE SITE PUBLIC	--	A	N	Y

Professional Service Contracts for July 1, 2011 through September 30, 2011

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<b>1850</b> CLIFF GARTEN AND ASSOCIATES, INC.	\$5,000	8509	12/10	12	MILWAUKEE COUNTY COURTHOUSE SITE PUBLIC ART	--	A	N	Y
<b>COMBINED COURT RELATED OPERATIONS</b>									
<b>2000</b> ORCHID CELLMARK, INC.	+ \$1,100,000 \$10,000	6109	1/11	12	PROVIDE LAB SERVICES TO CHILDREN'S COURT CENTER	09-51	--	N	Y
<b>2000</b> MIDWEST MEDICAL RECORDS	\$19,500	6999	1/11	12	PROVIDE COPYING OF COURT RECORDS	--	C	N	Y
<b>CHILD SUPPORT ENFORCEMENT</b>									
<b>2430</b> POLICY STUDIES INC.	+ \$93,001 \$43,698	6146	12/09	33	PROVIDE ASSISTANCE TO CHILD SUPPORT AND CHILDREN'S COURT PERSONNEL IN DEVELOPING POLICIES AND PROCEDURES FOR EARLIER INTERVENTION IN FOSTER CARE CASES	10-368	--	N	Y
<b>2430</b> JERICHO RESOURCES, INC.	\$6,000	6149	6/11	3.5	ASSIST CHILD SUPPORT IN PREPARING GRANT APPLICATIONS DOCUMENTS FOR SUBMISSION TO ADMINISTRATION FOR CHILDREN & FAMILIES (FEDERAL OFFICE)	--	C	Y	Y
<b>2430</b> JAMILA BENSON	\$1,500	7973	3/11	3	PROVIDE LOGO DESIGN FOR MILWAUKEE COUNTY DEPARTMENT OF CHILD SUPPORT ENFORCEMENT WEBSITE	--	C	N	N
<b>TREASURER</b>									
<b>3090</b> DANA INVESTMENT ADVISORS INC	+ \$213,400 \$95,000	6025	8/09	36	PROVIDE INVESTMENT ADVISORY SERVICES	09-237	--	N	N

Professional Service Contracts for July 1, 2011 through September 30, 2011

Professional Service Contracts for July 1, 2011 through September 30, 2011										
DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT	
<hr/>										
<b>3090</b> ALBERTS INVESTMENT MANAGEMENT INC.	+	\$213,209 \$80,000	6025	8/09	36	PROVIDE INVESTMENT ADVISORY SERVICES	09-237	--	N	N
<hr/>										
<b>3090</b> M & I MARSHALL & ILSLEY TRUST CO	+	\$149,700 \$70,000	6025	8/09	36	PROVIDE INVESTMENT ADVISORY SERVICES	09-237	--	N	N
<hr/>										
<b>SHERIFF'S DEPARTMENT</b>										
<b>4000</b> HEALTHCARE PARTNERS C/O ADVANCE FINANCIAL CORP.		\$100,800	6148	8/11	24	PROVIDE MEDICAL SERVICE PROVIDERS FOR THE COUNTY CORRECTIONAL FACILITIES	11-373	--	N	Y
<hr/>										
<b>DISTRICT ATTORNEY</b>										
<b>4501</b> SOJOURNER FAMILY PEACE CENTER, INC.		\$107,500	6141	7/11	6	PROVIDES FEDERAL GRANT FUNDING FOR THREE VICTIM ADVOCATES IN MILWAUKEE POLICE DISTRICT STATIONS THAT PROVIDE SERVICES TO VICTIMS OF DOMESTIC VIOLENCE, ONE ADVOCATE FOR THE REENTRY PROJECT THAT PREPARES DOMESTIC VIOLENCE OFFENDERS FOR RETURN INTO THE COMMUNITY AND FOR A CLIENT EMERGENCY FUND FOR VICTIMS OF DOMESTIC VIOLENCE IN DESPERATE NEED	06-442	-	N	Y
<hr/>										
<b>4501</b> PAULA BRUMIT, DDS		\$7,500	6109	8/10	11	PROVIDE FORENSIC ODONTOLOGY SERVICES TO CONDUCT A BITE MARK ANALYSIS IN A HOMICIDE INVESTIGATION OF IMPRESSIONS, PHOTOGRAPHS AND RECORDS PERTAINING TO THE PATTERNED INJURIES FROM THE BODY OF THE HOMICIDE VICTIM	--	C	N	Y
<hr/>										
<b>4501</b> JEFFREY JENTZEN, M.D.		\$2,000	6109	5/11	1	PROVIDE TESTIMONY AS AN EXPERT STATE'S WITNESS ON THE AUTOPSY HE CONDUCTED OF A HOMICIDE VICTIM	--	C	N	N

Professional Service Contracts for July 1, 2011 through September 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, MWBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<b>4501</b> ANNA SALTER, PH.D.	\$2,000	6109	11/10	5	PROVIDE TESTIMONY AS AN EXPERT STATE'S WITNESS ON VARIOUS TOPICS RELATED TO SEXUAL ABUSE AND VICTIMIZATION	--	C	N	Y
<b>4501</b> FREDRICK F. BROEKHUIZEN, M.D.	\$600	6109	7/11	1	TO REVIEW POLICE REPORTS AND PROVIDE AN EXPERT OPINION, AS PART OF A CRIMINAL INVESTIGATION, WHETHER CERTAIN ALLEGED CONDUCT BY A MEDICAL PROFESSIONAL WAS OUTSIDE THE SCOPE OF ACCEPTED MEDICAL PRACTICE	--	C	N	N
<b>MEDICAL EXAMINER</b>									
<b>4900</b> MEDICAL COLLEGE OF WISCONSIN DEPT. OF PATHOLOGY	\$91,860	6148	7/11	12	PROVIDE AUTOPSY SUPPORT THROUGH A FORENSIC TRAINING PROGRAM SPONSORED BY THE MEDICAL COLLEGE OF WISCONSIN	BUDGET	--	N	Y
<b>DTPW - AIRPORT</b>									
<b>5040</b> CAMPBELL-HILL AVIATION GROUP LLC	+ \$140,000 \$80,000	6148	6/05	UNKNO WN	CONDUCT SPECIALIZED COMPUTER RESEARCH TO ANALYZE MILWAUKEE AIR SERVICE MARKETS; DETERMINE MARKETS IN WHICH MILWAUKEE AIR SERVICE IS DEFICIENT; PREPARE AIR SERVICE PROPOSALS TO THE APPROPRIATE AIRLINES; CONDUCT AIRFARE ANALYSIS AND REPRESENT GMIA AT APPROVED BILATERAL NEGOTIATION AND DOMESTIC AVIATION ISSUES IN WASHINGTON, DC	10-350	--	N	N
<b>5040</b> JAMES G. OTTO ARCHITECT LLC	+ \$38,495 \$9,100	6149	12/10	12	CONCOURSE C SECURITY CHECKPOINT 5TH LANE ADDITION	--	C	N	Y

Professional Service Contracts for July 1, 2011 through September 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<u>5040</u> JOXEL GROUP, LLC	+ \$37,000 \$19,000	6147	6/10	7	PROVIDE ASSISTANCE WITH A SOLUTION TO IDENTIFY AND PRIORITIZE GMIA PORTFOLIO OF IT PROJECTS AND INSTRUCT AND ADVISE GMIA IT STAFF REGARDING METHODS/PROCESSES FOR ADDRESSING IT PROJECTS IN THE FUTURE	--	C	Y	N
<u>5040</u> JAMES G. OTTO ARCHITECT LLC	\$29,395	6149	12/10	12	CONCOURSE C SECURITY CHECKPOINT 5TH LANE ADDITION	--	C	N	Y
<u>5040</u> FRIEBERT, FINERTY & ST. JOHN, SC	+ \$20,000 \$15,000	6149	10/10	15	PROVIDE CONSULTING COUNCIL TO ACT AS SPECIAL COUNSEL REGARDING LITIGATION	--	C	N	N
<u>5040</u> WEISS & COMPANY MARKETING & PUBLIC RELATIONS	\$12,500	6030	8/11	5	PROVIDE DEVELOPMENT AND DESIGN FOR LAWRENCE J. TIMMERMAN AIRPORT WEBSITE	--	C	Y	N
<u>5040</u> WEISS & COMPANY MARKETING COMMUNICATIONS LLC	\$1,925	6030	5/11	4	PROVIDE CREATION OF GRAPHIC ILLUSTRATION AND DESIGN LAYOUT OF MILWAUKEE-CHICAGO SKYLINES W/GMIA, TO INCLUDE PROJECT MANAGEMENT, DESIGN AND ILLUSTRATION	--	C	Y	N
<u>5040</u> JAMES L. KIRSCNICK	\$700	6106	8/11	1	PROVIDE PROFESSIONAL SERVICES BY COURT ORDERED MEDIATOR	--	C	N	N
<u>5040</u> SCHOENECKER & ASSOCIATES	\$650	6148	7/11	1	ESTABLISH CURRENT MARKET VALUE LEASE RATE OF BUILDING 305 AT THE FORMER 440TH	--	C	N	N

Professional Service Contracts for July 1, 2011 through September 30, 2011

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<b>5051</b> LERCH BATES INC.	\$16,250	6630	12/10	12	GMIA ELEVATOR / ESCALATOR MAINTENANCE AUDIT 2011	--	C	N	Y
<b><u>DTPW - ARCHITECTURAL, ENGINEERING &amp; ENVIRONMENTAL</u></b>									
<b>5081</b> JOHNSON CONTROLS	\$1,809,550	8503	12/10	12	GESPC PHASE 2-PERFORMANCE CONTRACTING	04-267	--	N	Y
<b>5082</b> BT SQUARED	+ \$36,373 \$3,500	8528	12/10	12	CAPITAL REPLACEMENT AND OPERATION & MAINTENANCE PLANNING FOR COUNTY OWNED STORAGE TANKS	--	C	N	Y
<b><u>DTPW - UTILITIES</u></b>									
<b>5500</b> GRAEF-USA	\$22,700	8502	12/10	12	COUNTY GROUNDS VFD BOOSTER PUMP	--	C	N	Y
<b><u>DTPW - FACILITIES MANAGMENT</u></b>									
<b>5700</b> SHORT, ELLIOT & HENDRICKSON	\$4,407	6149	7/11	1	PROVIDE ASSISTANCE FOR THE WATER WORKS RATE CASE	--	C	N	N
<b><u>DHHS - BEHAVIORAL HEALTH DIVISION</u></b>									
<b>6300</b> ACCENTURE, LLP	\$765,500	6147	6/11	6	TO MAINTAIN AND ENHANCE CRITICAL MIS SYSTEMS OF BHD, WHICH BECAUSE OF THEIR SPECIALIZED APPLICATIONS RESIDE ON CMHC/MIS AND AREN'T MAINTAINED OR SUPPORTED BY IMSD AND WILL ASSIST BHD IN HIPPA COMPLIANCE (TO PROVIDE DATA PROCESSING PROFESSIONAL SERVICES)	10-440	--	N	Y

\*\*Subcontractor

+ Increase to existing contract

**Professional Service Contracts for July 1, 2011 through September 30, 2011**

Professional Service Contracts for July 1, 2011 through September 30, 2011						CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, M/WBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE				
<b>6300</b> LAURENS D. YOUNG, MD	+ \$190,350 \$140,400	6148	2/11	11	PROVIDE INPATIENT PSYCHIATRY SERVICES TO ADULTS IN ACUTE ADULT INPATIENT OR THE REHABILITATION CENTER OF THE MILWAUKEE COUNTY BEHAVIORAL HEALTH DIVISION	11-114	--	N	Y
<b>6300</b> ZIMMERMAN ARCHITECTURAL STUDIOS, INC.	\$9,450	6149	6/11	6	PREPARE OPTIONS FOR A NEW MILWAUKEE COUNTY MENTAL HEALTH FACILITY BASED ON VARIABLE NUMBERS OF REHAB ACUTE CARE UNITS	--	C	N	Y
<b>6300</b> DAVID L. SMITH, PH.D.	\$6,500	6149	8/11	4.5	PROVIDE TRAINING ON THE DELIVERY OF THE EVIDENCE-BASED JUVENILE COGNITIVE INTERVENTION PROGRAM TO REPRESENTATIVES FROM MILWAUKEE, WAUKESHA, JEFFERSON AND WASHINGTON COUNTIES, TO PREPARE STAFF IN THE FOCUS PROGRAM TO TEACH COGNITIVE-BEHAVIORAL SKILLS TO JUVENILES WITH THE GOAL OF ENHANCING SUCCESSFUL COMMUNITY RE-ENTRY	--	C	N	Y
<b><u>FAMILY CARE</u></b>									
<b>7991</b> BAKER TILLY VIRCHOW KRAUSE, LLP	+ \$451,000 \$35,000	6149	5/11	8	TO PROCURE ADDITIONAL AUDIT SERVICES NECESSARY FOR THE DEPARTMENT OF FAMILY CARE TO COMPLY WITH REQUIREMENTS OF S. INS 57, WISCONSIN ADMINISTRATIVE CODE	11-267	--	N	N
<b><u>DEPT. OF HEALTH &amp; HUMAN SERVICES</u></b>									
<b>8000</b> SUPERIOR SUPPORT RESOURCES, INC.	+ \$29,675 \$10,000	6147	12/10	13	PHASE II DEVELOPMENT RELATED TO UPGRADING THE MIDAS SYSTEM USED BY DSD'S CHILDREN'S LONG TERM SUPPORT (CLTS) PROGRAM, AS NEEDED BY THE STATE'S IMPLEMENTATION OF A THIRD PARTY ADMINISTRATOR (TPA) SYSTEM	--	C	Y	Y

\*\*Subcontractor

+ Increase to existing contract

Professional Service Contracts for July 1, 2011 through September 30, 2011

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<b>8000</b>										
ST. CHARLES YOUTH AND FAMILY SERVICES	+	\$15,000 \$2,500	6149	4/10	20	TO FACILITATE PLANNING MEETINGS, DEFINE TARGET POPULATIONS, DEVELOP PROGRAM ELIGIBILITY STANDARDS, DEVELOP PROCESSES TO IDENTIFY MENTAL HEALTH ISSUES AMONG TARGET POPULATIONS, ASSIST IN THE DEVELOPMENT OF SCREENING TOOLS, PREPARE WORK DOCUMENTS, FACILITATE STAFF TRAINING AND COORDINATE POST-IMPLEMENTATION REVIEW AND CHANGE RECOMMENDATIONS	--	C	N	Y
<b>8000</b>										
SAFE AND SOUND, INC.		\$9,800	6148	8/11	12	PROVIDE TRAINING ON CONDUCTING AND PARTICIPATING IN RESTORATIVE JUSTICE/CIRCLES OF ACCOUNTABILITY. TRAINING WILL BE GIVEN TO THE FOLLOWING GROUPS, EACH WITH DISTINCT ROLES INCLUDING: SURROGATE VICTIM, YOUTH DEVELOPMENTAL STAFF, SAFE PLACE YOUTH AND COMMUNITY RESIDENTS	--	C	N	Y
<b>8000</b>										
AJA ENTERPRISES LLC		\$5,000	6149	7/11	6	FACILITATE THREE SESSIONS OF THE RUNAWAY SWITCH BOARD TRAINING CURRICULUM, TARGETING PERSONNEL WHO WORK WITH CHILD WELFARE YOUTH CURRENTLY IN OUT-OF-HOME CARE. FACILITATE MEETINGS WITH BMCW, YOUTH-SERVING AGENCIES, AND COORDINATE WITH THE TRAINING PROVIDER.	--	C	N	Y
<b><u>PARKS, RECREATION &amp; CULTURE</u></b>										
<b>9000</b>										
RICHARD T. CLARK		\$10,000	8299	4/11	9	TO ADMINISTER AND MANAGE THE CAMPAC FUND FOR MILWAUKEE COUNTY. TO INTERACT WITH THE CULTURAL COMMUNITY AND PERFORMING GROUPS THAT RECEIVE GRANTS FROM MILWAUKEE COUNTY	--	C	Y	Y
<b>9000</b>										
MILWAUKEE COMMUNITY SERVICE CORPS		\$10,000	6050	5/11	3	PROVIDE LABOR AND SUPERVISION FOR THE CLEANUP OF CLADOPHORA ALGAE AT BRADFORD AND MCKINLEY BEACHES MONDAY THROUGH FRIDAY BETWEEN MEMORIAL DAY AND LABOR DAY	--	C	Y	Y

\*\*Subcontractor

+ Increase to existing contract

Professional Service Contracts for July 1, 2011 through September 30, 2011

DEPARTMENT & VENDOR SUBCONTRACTOR	Contract Total + Increase Total	ACCOUNT CHARGED	DATE INITIATED	MONTHS 99 = Duration	PURPOSE	CONTRACT APPROVED BY COUNTY BOARD (FILE NO)	EXCLUDED FROM COUNTY BOARD APPROVAL*	IS VENDOR A WBE, MBE, MWBE, CERTIFIED DBE OR N (NO)	DBD NOTIFIED BEFORE AWARD OF CONTRACT
<u>ZOOLOGICAL GARDENS</u>									
<u>9500</u> ZOOLOGICAL SOCIETY OF MILWAUKEE COUNTY	+ \$930,263 \$200,000	6996	1/11	12	PROVIDE PARKING PLUS MEMBERSHIPS	97-287	--	N	Y
<u>9500</u> SCOOTERBUG INC.	+ \$180,394 \$40,000	6999	7/11	24	PROVIDE RENTAL STROLLERS AND MOBILITY EQUIPMENT AT ZOO-REVENUE SHARING CONTRACT	08-194	--	N	Y
<u>9500</u> MOLD-A-RAMA, INC.	+ \$60,000 \$10,000	6999	3/11	37	PROVIDE OPERATION OF PLASTIC INJECTION VENDING MACHINES AT ZOO-REVENUE SHARING CONTRACT	BUDGET	--	N	Y
<u>9500</u> JEFF WINARD	\$750	6999	9/11	1	PROVIDE ENTERTAINMENT FOR THE 2011 SENIOR CELEBRATION	--	C	N	Y

# SUMMARY OF PROFESSIONAL SERVICE CONTRACTS REPORTED TO OFFICE OF COMPTROLLER

## \*NO APPROVAL REQUIRED FOR:

- A - Capital Projects
- B - Capital/Major Maintenance Under \$50,000
- C - Operating Contracts Under \$50,000
- D - Annual T&M Contracts (Approval obtained on Project-by-Project Basis)
- + - Represents Increase to Existing Contract

### Professional Service Contracts for 10-01-11 thru 12-31-11

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
<b>1000</b>	<b>COUNTY BOARD</b>									
	GRANICUS INC	\$5,500	6517	12/11	6	UPDATES & IMPROVEMENTS OF LEGISTAR SOFTWARE.	--		N	N
<b>1001</b>	<b>DEPT OF AUDIT</b>									
	BAKER TILLY VIRCHOW KRAUSE & CO LLP	\$45,000	6149	08/11	4	CONDUCT EMPLOYEE COMPENSATION STUDY.		C	N	Y
	COLEMAN & WILLIAMS LTD	\$25,000	6149	09/11	3	PERFORM VERIFICATION OF EMPLOYEE COMPENSATION STUDY.	--	C	Y	Y
<b>1130</b>	<b>CORPORATION COUNSEL</b>									
	BUELOW VETTER VUIKEMA OLSON & VLIET LLC	\$150,000 + \$50,000	6149	02/10	DURATION	SERVE AS SPECIAL COUNSEL FOR MILW COUNTY IN MEDIATION & ARBITRATION BETWEEN COUNTY & UNION MATTERS.	10-294	--	N	Y
<b>1151</b>	<b>DEPT ADMIN SVCS FISCAL AFFAIRS</b>									
	U.S. BANK	\$6,557	8026	--		PROFESSIONAL SERVICES FOR PAYMENT OF DEBT SERVICE ASSOC. WITH AIRPORT REVENUE BOND SERIES 2003A, 2005AB, 2006A&B, 2007A, 2009A, 2010A&B.	99- 535(a)(a)	--	N	Y
	BAKER TILLY VIRCHOW KRAUSE LLP	\$2,900	8026	--		FINAL BILLING IN CONNECTION WITH THE ADDITIONAL SERVICES REQUESTED BY DAS RELATED TO THE POST AUDIT REVIEW OF OFFICIAL STATEMENT FOR 2011A GENERAL OBLIGATION REFUNDING BONDS.	10-412 11-189	--	N	Y
	BAKER TILLY VIRCHOW KRAUSE LLP	\$1,100	8026	--	DURATION	PROFESSIONAL SERVICES THROUGH 10/21/11. AUDIT PROCEDURES REQUIRED TO ISSUE REPORT ON CNTY'S COMPLIANCE WITH COVENANTS & PROVISIONS IN AIRPORT REVENUE BOND AGREEMENTS.	8-321	--	N	Y
<b>1160</b>	<b>DAS - IMSD</b>									
	KRALY SOLUTIONS LLC	\$192,360 + \$35,020	6147	05/11		PMO TO IMPROVE PERFORMANCE & RELIABILITY OF TECHNOLOGIES DELIVERED THROUGH CONSISTENT & EFFICIENT PROJECT EXECUTION. CONTRACTOR TO FILL POSITION UNTIL FILLED.	11-385	--	Y	Y

**Professional Service Contracts for 10-01-11 thru 12-31-11**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	NOEMA	\$161,050 + \$65,450	6147	04/11		TEMPORARY ARCHITECTURAL ENGINEERING SUPPORT & FILL CRITICAL RESPONSIBILITIES OF VACATED CHIEF TECHNOLOGY OFFICER POSITION UNTIL FILLED BY H.R.	10-373	—	Y	Y
	KRALY SOLUTIONS LLC	\$157,340 + \$20,000	6147	05/11		PMO TO IMPROVE PERFORMANCE & RELIABILITY OF TECHNOLOGIES DELIVERED THROUGH CONSISTENT & EFFICIENT PROJECT EXECUTION. CONTRACT EMPLOYEE TO FILL POSITION UNTIL FILLED.	11-128 11-240 11-385	—	Y	Y
	CONCURRENCY INC	\$19,965	6147	12/11		INSTALLATION AND CONFIGURATION OF SHAREPOINT COLLABORATION PLATFORM.	—	C	N	Y
<b>1200</b>	<b>HIGHWAYS &amp; BRIDGES</b>									
	HIMALAYAN CONSULTANTS LLC	\$154,107 + \$844	6146	06/11	6	AMENDMENT #1 (\$844.04) IS MADE TO ALLOW VENDOR TO TAKE TRAFFIC COUNTS.	—	A	Y	Y
	KAPUR & ASSOCIATES	\$92,856 + \$18,052	6146	05/11	14	ENGINEERING DESIGN SERVICES AS OUTLINED IN 9/9/10 CONTRACT FOR MILW. CNTY. PROJECT ID#WH010171 & WIS DOT #2160-10-00, AMENDMENT #1 REQUIRED TO PROVIDE ADD'L. PLATTING SERVICES.	—	A	Y	Y
	KAPUR & ASSOCIATES	\$74,804	6146	09/10	18	ENGINEERING DESIGN SERVICES AS OUTLINED IN CONTRACT FOR PROJECT ID# WH010171 & WIS DOT #2160-10-00.	—	A	Y	Y
	KAPUR & ASSOCIATES	\$74,804	6146	09/10	18	ENGINEERING DESIGN SERVICES AS OUTLINED IN CONTRACT FOR PROJECT ID # WH010171 & WIS DOT # 2160-10-00.	—	A	Y	Y
	KAPUR & ASSOCIATES	\$41,551 + \$21,788	6146	07/11	10	ENGINEERING DESIGN SERVICES FOR WEST COLLEGE (51ST TO 27TH ST.). MILW CNTY ID# WHO10051. AMENDMENT #1 TO PROVIDE QUALITY ASSURANCE VERIFICATION.	—	A	Y	Y
	KAPUR & ASSOCIATES	\$19,782	6146	07/11	10	ENGINEERING DESIGN SERVICES FOR WEST COLLEGE (51ST TO 27TH ST.), MILW CNTY ID# WHO10051.	—	A	Y	Y
<b>1300</b>	<b>AIRPORT</b>									
	MEAD & HUNT	\$10,850,389 + \$538,009	6146	12/11	12	GMIA - RUNWAY SAFETY AREA IMPROVEMENTS ALTERNATIVES STUDY. FEE INCREASE #18.	—	A	N	
	MEAD & HUNT	\$10,312,379 + \$577,493	6146	12/11	12	GMIA - RUNWAY SAFETY AREA IMPROVEMENTS ALTERNATIVES STUDY. FEE INCREASE #17.	—	A	N	
	ENGBERG ANDERSON INC	\$3,548,045 + \$48,500	6146	12/11	12	GMIA BAGGAGE CLAIM BUILDING REMODELING. FEE INCREASE #10.	—	A	N	

+ Increase to existing contract

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ENGBERG ANDERSON INC	\$3,499,445 + \$66,010	6146	12/11	12	GMIA BAGGAGE CLAIM REMODELING. FEE INCREASE # 9.	--	A	Y	
COLLINS ENGINEERS INC	\$2,510,232 + \$374,946	6146	12/11	12	GMIA - RUNWAY SAFETY AREA IMPROVEMENTS CONSTRUCTION MANAGEMENT SERVICES. FEE INCREASE # 3.	--	A	N	
COLLINS ENGINEERS INC	\$2,135,285 + \$169,348	6146	12/11	12	GMIA - RUNWAY SAFETY AREA IMPROVEMENTS CONSTRUCTION MANAGEMENT SERVICES. FEE INCREASE # 2.	--	A	N	
SHORT ELLIOTT HENDRICKSON INC	\$1,229,399 + \$192,870	6146	12/11	12	GMIA - SNOW EQUIPMENT STORAGE BUILDING, FLEET MAINTENANCE EXPANSION & ABRASIVE STORAGE FACILITY. FEE INCREASE # 4.	--	A	N	
ENGBERG ANDERSON INC	\$1,095,746 + \$13,000	6146	12/11	12	CONCOURSE "E" REMODELING. FEE INCREASE # 14.	--	A	N	
SHORT ELLIOTT HENDRICKSON INC	\$1,036,529 + \$27,150	6146	12/11	12	GMIA - SNOW EQUIPMENT STORAGE BUILDING, FLEET MAINTENANCE EXPANSION & ABRASIVE STORAGE FACILITY. FEE INCREASE # 3.	--	A	N	
GILBANE BUILDING COMPANY	\$956,029	6146	12/11	12	GMIA - SNOW REMOVAL EQUIPMENT STORAGE BUILDING, FLEET MAINTENANCE EXPANSION & ABRASIVE STORAGE FACILITY.	--	A	N	
MICHAEL BAKER JR INC	\$698,435 + \$45,626	6146	12/11	12	GMIA RUNWAYS 1L - 19R & 7R - 25L INTERSECTION. FEE INCREASE # 4.	--	A	N	
MEAD & HUNT INC	\$332,006 + \$51,924	6146	12/11	12	GMIA PERIMETER ROAD BRIDGE OVER HOWELL AVE. FEE INCREASE # 1.	--	A	N	
GRAEF - USA INC	\$172,000	6146	12/11	12	TERMINAL ROADWAY SIGNAGE AT GMIA.	--	A	N	
QUORUM ARCHITECTS INC	\$75,979 + \$3,512	6146	12/11	12	TRAINING CENTER AT GMIA. FEE INCREASE # 1.	--	A	N	
THE SIGMA GROUP	\$32,570	6146	12/11	12	GMIA SNOW REMOVAL EQUIPMENT STORAGE BUILDING, FLEET MAINTENANCE EXPANSION & ABRASIVE STORAGE FACILITY.	--	A	N	
<b>1375 DPTW - ARCHITECTURE ENGINEERING &amp; ENVIRO</b>									
KAPUR & ASSOCIATES INC	\$27,980 + \$20,601	6146	12/11	12	DRETZKA PARK SITE INVESTIGATION. FEE INCREASE # 1.	--	A	Y	
CH2M HILL INC	\$2,000	6146	12/11	12	COUNTY SPORTS COMPLEX PVIOUS PAVEMENT.	--	A	Y	

+ Increase to existing contract

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<b>1400</b>	<b><u>PARKS</u></b>									
	WATERBORNE DESIGN LLC	+ \$27,432 \$1,574	6146	12/11	12	MC KINLEY PARK MARINA ROUNDHOUSE RESTROOM RENOVATION. FEE INCREASE # 1.	--	A	Y	
<b>1550</b>	<b><u>MUSEUM</u></b>									
	TOKI & ASSOCIATES	+ \$25,610 \$2,050	6146	12/11	12	MPM PLUMBING REPLACEMENT. FEE INCREASE # 4.	--	A	Y	
<b>1625</b>	<b><u>DEPT OF HUMAN SERVICES</u></b>									
	INSPEC INC	+ \$52,750 \$6,750	6146	12/11	12	REPLACEMENT OF ROOF AT COGGS BUILDING. FEE INCREASE # 1.	--	A	N	
<b>1700</b>	<b><u>DPTW - ARCHITECTURE ENGINEERING &amp; ENVIRO</u></b>									
	GRAEF - USA INC	+ \$72,660 \$3,220	6146	12/11	12	COUNTY GROUNDS NEW WATER TOWER. FEE INCREASE # 3.	--	A	N	
<b>1850</b>	<b><u>DEPT ADMIN SVCS - IMSD</u></b>									
	THE JOXEL GROUP LLC	+ \$501,640 \$147,500	6146	08/10		THE JOXEL GROUP WILL PROCEED WITH PHASE 3 OF THE EMR PROJECT.	10-325 11-214 11-386	--	Y	Y
	VANDERWEIL FACILITY ADVISORS INC	\$67,905	6146	12/11	12	GMIA AIRPORT PROPERTY CONDITION ASSESSMENT.	--	A	N	
	ARNOLD & O'SHERIDAN INC	\$30,000	6146	12/11	12	UPGRADE MER DATA CENTER AT CJF.	--	A	Y	
<b>1950</b>	<b><u>EMPLOYEE FRINGE BENEFITS</u></b>									
	FOLEY & LARDNER LLP	\$25,000	6148	07/11	DURATION	LEGAL ADVICE.	--	C	N	Y
<b>1961</b>	<b><u>LITIGATION RESERVE</u></b>									
	LINDNER & MARSACK SC	+ \$49,950 \$9,950	6149	07/09	DURATION	LEGAL ADVICE REGARDING 35 HOUR WORK WEEK.	--	C	N	Y
<b>2430</b>	<b><u>DEPT OF CHILD SUPPORT ENFORCEMENT</u></b>									
	UNITED MIGRANT OPPORTUNITY SERVICES INC	+ \$410,000 \$34,000	6148	01/11	12	ASSIST NON-CUSTODIAL PARENT TO OBTAIN EMPLOYMENT.	10-466	--	N	Y

**Professional Service Contracts for 10-01-11 thru 12-31-11**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	GBDP NOTIFIED B4 AWARD OF CONTRACT?
	CENTER FOR VETERANS ISSUES	\$137,000 + \$6,000	6148	01/11	12	ASSIST NON-CUSTODIAL PARENT TO OBTAIN EMPLOYMENT.	10-466	--	N	Y
	JOXEL GROUP LLC	\$10,000	6149			WORK PERFORMED RELATED TO THE 2011 APPLICATION FOR PATHWAYS TO RESPONSIBLE FATHERHOOD GRANT FUNDS.	11-413	--	Y	Y
<b>2800</b>	<b>COUNTY FUNDED STATE COURT SERVICES</b>									
	LUMINOSITY INC	\$15,636	6999	06/11	6	PRETRIAL RISK ASSESSMENT. THIS IS PART OF THE JAG GRANT AND IS 100% REIMBURSED.	--	C	N	N
	REBECCA FOLEY	\$8,700	6148	11/11	2	TO OVERSEE THE SUBSTANCE ABUSE PROGRAM AT CHILDREN'S COURT SERVING AS THE FAMILY DRUG TREATMENT COURT (FDTG) COORDINATOR.	--	C	N	Y
	PLANNING COUNCIL- HEALTH/HUMAN SERVICES	\$5,534	6148	11/11	2	A FEDERALLY FUNDED SUBSTANCE ABUSE TREATMENT PROGRAM FOR WOMEN WITHIN MILW CNTY WHO ARE THE SUBJECT OF CHIPS FINDING.	--	C	N	Y
<b>2900</b>	<b>DEPT OF PRE-TRIAL SERVICES</b>									
	WISCONSIN COMMUNITY SERVICES	\$45,094 + \$25,094	6148	09/10	12	AMENDMENT TO THE DRUG TESTING CONTRACT FOR THE MILWAUKEE COUNTY DRUG TREATMENT COURT.	09-354	--	N	Y
<b>4000</b>	<b>OFFICE OF THE SHERIFF</b>									
	ROESCHEN'S HEALTHCARE CORP DBA OMNICARE	\$1,200,000 + \$200,000	7770	01/11	12	INMATE PHARMACY SERVICES RELATED TO INMATE MEDICAL CARE.	08-444	--	Y	Y
	JUSTICE 2000 INC	\$240,000	6503	05/10	24	GPS AND VOICEPRINT EQUIPMENT RENTAL AND TOOL ASSESSMENT TO MAINTAIN APPROPRIATE INMATE MONITORING.	10-197	--	Y	Y
	MOBILEX	\$83,000 + \$25,000	6109	04/11	12	INMATE X-RAY SERVICES RELATED TO THEIR MEDICAL CARE.	07-451	--	N	Y
	ACL SERVICES INC	\$25,525 + \$1,191	6002	01/11	12	PRE- AND POST- EMPLOYMENT ALCOHOL AND DRUG TESTING.	08-201	--	Y	Y
	FEINSILVER, DR. DONALD	\$5,000	6113	07/11	6	PSYCHIATRIC EVALUATIONS AND RELATED TESTING OF STAFF.	--	C	N	N

**Professional Service Contracts for 10-01-11 thru 12-31-11**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
<b>4501</b>	<b><u>DISTRICT ATTORNEY</u></b>									
	ALMA CENTER INC	\$32,500	6141	07/11	6	PROVISION OF COUNSELING SERVICES TO DOMESTIC VIOLENCE OFFENDERS IN THE VICTIM CENTERED REENTRY PROJECT. THESE SERVICES ARE 100% GRANT-FUNDED UNDER FEDERAL GRANT NO. 2006-WE-AX-0072.	06-442	--	N	Y
	SNYDER & HILL SC	\$3,750	6109	10/11	12	RETAINER OF FORENSIC PSYCHOLOGIST AS A STATE'S EXPERT WITNESS (CASE # 98C1000010).	--	C	N	Y
	SNYDER & HILL SC	\$3,000	6109	06/11	13	RETAINER OF FORENSIC PSYCHOLOGIST AS A STATE'S EXPERT WITNESS (CASE # 98C1000003).	--	C	N	Y
	SNYDER & HILL SC	\$3,000	6109	07/11	12	RETAINER OF FORENSIC PSYCHOLOGIST AS A STATE'S EXPERT WITNESS (CASE # 98C1000002).	--	C	N	Y
	LORI CUNICO	\$2,000	6127	10/11	6	TRANSCRIPTION SERVICES OF AUDIO & VIDEO RECORDINGS OF INTERVIEWS CONDUCTED BY THE MILWAUKEE COUNTY DISTRICT ATTORNEY STAFF.	--	C	N	N
	SNYDER & HILL SC	\$2,000	6109	06/11	2	RETAINER OF FORENSIC PSYCHOLOGIST AS A STATE'S EXPERT WITNESS (CASE # 96CF962956).	--	C	N	N
	BEHAVIORAL CONSULTANTS	\$1,040	6109	10/11	1	FORENSIC PSYCHOLOGIST TO EVALUATE AN INDIVIDUAL FOR A REVERSE WAIVER HEARING IN MILWAUKEE COUNTY COURT CASE NUMBER 10CF005800.	--	C	N	N
<b>4900</b>	<b><u>MEDICAL EXAMINER</u></b>									
	JEFFREY JENTZEN MD	\$850	6805	11/11	0	HONORARIUM FOR KEYNOTE SPEAKER FOR 23RD ANNUAL JOHN R. TEGGATZ FORENSIC SCIENCE SEMINAR.	--	C	N	N
<b>5040</b>	<b><u>DEPT OF TRANS &amp; PUBLIC WORKS-AIRPORT DIV</u></b>									
	CENTRAL PARKING SYSTEMS	\$15,265,500 + \$40,500	6141	09/09	36	FOR PARKING MANAGEMENT SERVICES AT GENERAL MITCHELL INTERNATIONAL AIRPORT.	09-231	--	N	Y
	CENTRAL PARKING SYSTEMS	\$12,725,000 + \$1,850,000	6141	09/09	36	PARKING MANAGEMENT SERVICES AT GENERAL MITCHELL INTERNATIONAL AIRPORT.	09-231	--	N	Y
	UNISON CONSULTING INC	\$1,267,047 + \$70,000	6148	01/11	24	TO PROVIDE FINANCIAL CONSULTING COUNTY BOARD FILE NO. 07-434 (TERM 1/1/08 - 12/31/12) FOR DISCLOSURE STATEMENT FOR BOND ISSUE.	07-434	--	N	Y
	UNISON CONSULTING INC	\$1,232,046 + \$15,000	6149	07/11	6	TO PROVIDE GENERAL FINANCIAL ANALYSIS REGARDING RATES AND CHARGES, 2012 - 2015.	07-435	--	Y	Y

**Professional Service Contracts for 10-01-11 thru 12-31-11**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED BY AWARD OF CONTRACT?
	AECOM USA INC	\$1,050,500 + \$175,000	7915	10/11	9	TO CONDUCT A PHASED IMPLEMENTATION OF THE AIRPORT'S ENTERPRISE GEOGRAPHIC INFORMATION SYSTEM (EGIS). THE EGIS WILL PROVIDE IMMEDIATE BENEFIT TO AIRPORT STAFF BY PROVIDING ACCESS TO DATA DESCRIBING BOTH GMIA AND TIMMERMAN AIRPORT.	09-400	--	N	Y
	WEISS & COMPANY MARKETING COMMUNICATIONS	\$555,000 + \$125,000	6030	01/09	36	TO CONDUCT PUBLIC RELATIONS AND MARKETING ACTIVITIES TO INCREASE PASSENGER TRAFFIC AT GENERAL MITCHELL INTERNATIONAL AIRPORT, PARTICULARLY FOCUSING IN NORTHERN ILLINOIS MARKETS.	08-433	--	Y	Y
	HARVEST PUBLIC RELATIONS & MARKETING INC	\$507,000 + \$125,000	6030	01/09	36	TO CONDUCT PUBLIC RELATIONS AND MARKETING ACTIVITIES TO INCREASE PASSENGER TRAFFIC AT GENERAL MITCHELL INTERNATIONAL AIRPORT PARTICULARLY FOCUSING ON NORTHER ILLINOIS MARKETS.	08-433	--	Y	Y
	BLUE & CO LLC	\$28,500	6149	11/11	12	CONTRACTOR WILL TEST CAR RENTAL CONCESSIONS, CONTRACTUALLY, FOR TWO MONTHS EACH IN THE YEARS DECEMBER 31, 2008, 2009 AND 2010 (SIX MONTHS LATER).	Y	--	N	Y
	ACL LABORATORIES	\$18,528 + \$5,000	6109	11/11	13	LABORATORY TESTING FOR GENERAL MITCHELL INTERNATIONAL AIRPORT EMPLOYEES.	--	C	Y	Y
	FAITH GROUP LLC	\$19,825	6149	12/10	4	TO PROVIDE GRANT WRITING SUPPORT FOR GMIA TO APPLY FOR FUNDS TO ENHANCE SURVEILLANCE SYSTEMS AND IMPROVE SITUATIONAL AWARENESS THROUGH THE USE OF ADVANCED TECHNOLOGIES.	--	C	Y	Y
	EDWARDS WILDMAN & PALMER LLC	\$19,000	6149	05/11	7	CONSULTANT WILL ACT AND SERVE AS SPECIAL COUNSEL TO CONSULT AND ADVISE WITH REGARD TO CERTAIN MATTERS RELATED TO AIRPORT DEBT OBLIGATIONS AND MATTERS RELATED THERETO.	--	C	N	Y
	T.E. BRENNAN COMPANY	\$12,500	6149	09/11	4	PROFESSIONAL SERVICE FOR PROPOSAL OF SERVICE FOR BROKER SELECTION RFP AND SELECTION CONSULTING FOR AIRPORT ENVIRONMENTAL LIABILITY COVERAGE.	--	C	N	Y
	BURNS & MC DONNEL	\$5,250	6610	09/11	1	PROFESSIONAL SERVICES FOR ENVIRONMENTAL REVIEW RELATED TO POTENTIAL PURCHASE OF THE SHELL FUEL TERMINAL AT GMIA.	--	C	N	N
	INSTITUTE FOR HUMAN FACTORS	\$1,000	6148	10/11	1	CONDUCT 4 SESSION CLASS ON "OVERCOMING YOUR FEAR OF FLYING".	--	C	N	Y
	LAKESHORE MEDICAL	\$828	6109	04/11	1	SECOND OPINION REGARDING MEDICAL DISABILITY EXAM.	--	C	N	N

**Professional Service Contracts for 10-01-11 thru 12-31-11**

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<b>5070</b>	<b><u>DPTW - TRANSPORTATION SERVICES</u></b>									
	COLLINS ENGINEERS INC	\$7,240	6148	12/11	12	ANNUAL BRIDGE INSPECTION WORK REQUIRED BY THE STATE.	--	C	N	
<b>5080</b>	<b><u>DPTW - ARCHITECTURE ENG ENVIRN</u></b>									
	RA SMITH NATIONAL	\$26,746	6148	12/11	12	PARKING LOT STORMWATER BMP STUDY. FEE INCREASE # 1.	--	C	N	
	+	\$9,666								
	KEEP GREATER MILWAUKEE BEAUTIFUL	\$18,862	8528	12/11	12	COUNTY WIDE RECYCLING PLAN ASSISTANCE. FEE INCREASE # 1.	--	C	N	
	+	\$7,387								
<b>5190</b>	<b><u>DPTW - HIGHWAY MAINTENANCE</u></b>									
	ACL INC	\$15,000	6109	06/08	48	DRUG AND ALCOHOL TESTING FOR EMPLOYEES COVERED BY THE DEPARTMENT OF TRANSPORTATION REGULATIONS.	--	C	N	Y
	+	\$1,500								
<b>5700</b>	<b><u>DPTW FACILITIES MANAGEMENT</u></b>									
	PERFORMANCE ELEVATOR CONSULTING LLC	\$1,996	6610			ELEVATOR MODERNIZATION CONSULTING SERVICES: CJF ELEVATOR #5 UPGRADE 949 N 9TH ST MILWAUKEE.	--	C	N	N
<b>5746</b>	<b><u>DPTW - ARCHITECTURE ENG ENVIRN</u></b>									
	GRAEF USA	\$22,700	8502	12/11	12	FACILITIES MANAGEMENT GROUNDS WAUWATOSA POTABLE WATER INTERCONNECT.	--	C	N	
<b>5804</b>	<b><u>DPTW - REAL ESTATE SERVICES</u></b>									
	ROY BRADFORD EVANS	\$16,050	6149	10/11	DURATION	COUNTY GROUNDS LEGAL SERVICES.	--	C	Y	Y
	+	\$5,000								
<b>6300</b>	<b><u>DHHS - BEHAVIORAL HEALTH DIVISION</u></b>									
	NETSMART TECHNOLOGIES INC	\$1,914,545	6147	10/11	60	VENDOR TO PROVIDE THE INFRASTRUCTURE, SOFTWARE AND TRAINING TO IMPLEMENT THE NEW ELECTRONIC MEDICAL RECORD SYSTEM.	11-387	--	N	Y
	JOXEL GROUP LLC	\$1,117,325	6149	12/11	12	THE JOXEL GROUP WILL SERVE AS BHD'S PROJECT MANAGER TO ENSURE IMPLEMENTATION DEADLINES ARE MET AND THE PRODUCT IS DELIVERED AS DESCRIBED BY THE VENDOR (NETSMART).	11-503	--	Y	Y
	+	\$615,685								
	JOXEL GROUP LLC	\$700,000	6147	12/11	12	TO PROVIDE ASSISTANCE ON THE EXISTING MEDICAL RECORDS SYSTEM THAT BHD CURRENTLY OPERATES UNTIL THE NEW ELECTRONIC MEDICAL RECORDS SYSTEM IS IMPLEMENTED.	--*	--	Y	Y

**Professional Service Contracts for 10-01-11 thru 12-31-11**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	CRITICAL MANAGEMENT SOLUTIONS	+ \$240,500 \$200,500	6148	05/11	8	TO DEVELOP A COMPREHENSIVE REGULATORY COMPLIANCE ACTION PLAN FOR MEETING REQUIREMENTS OF THE JOINT COMMISSION TO RECERTIFY THE BEHAVIORAL HEALTH DIVISION AND DEVELOP LONG-TERM METRICS NEEDED IN MAINTAINING ACCREDITATION.	11-321	-	N	Y
	REINHART BOERNER VAN DEUREN SC	+ \$400,328 \$10,328	6106	11/06	DURATION	TO PROVIDE LEGAL ASSISTANCE WITH ONGOING ISSUES AT BEHAVIORAL HEALTH DIVISION.	06-490	--	N	Y
	CAMBRIDGE ADVISORY GROUP INC	\$200,000	6149	09/11	4	TO REVIEW BHD'S PHARMACY AND I.T. CONTRACTS, REVIEW THE CONSULTANT RECOMMENDATIONS FOR NEW EMR SYSTEM, GATHER CONTRACTS AND DATA FOR ANALYSIS AND GENERATE A FINAL "REVENUE MAXIMIZATION" REPORT.	BUDGET	--	N	Y
	FROEDTERT MEMORIAL LUTHERAN HOSPITAL	\$74,104	6509	1/09	60	PROVISION OF SPACE AND OTHER SERVICES FOR PARAMEDIC PROGRAM.	08-473	--	N	Y
	LE FLORE COMMUNICATIONS LLC	\$1,250	6149			TO PROVIDE CULTURAL SENSITIVITY REFRESHER COURSE FOR THE BHD MANAGEMENT GROUP.	--	C	Y	N
<b>7990</b>	<b>DEPT OF FAMILY CARE</b>									
	THOMSON CONSULTING LLC	\$1,800	6030	11/11	2	FACILITATION OF FOUR FOCUS GROUPS IN MILWAUKEE, RACINE AND KENOSHA.	--	C	N	N
<b>8000</b>	<b>DHHS - DELINQUENCY &amp; COURT SERVICES DIV</b>									
	PUBLIC POLICY FORUM	\$10,500	6148	12/11	6	INDEPENDENT COMPREHENSIVE REVIEW OF JUVENILE REOFFENSE DATA INCLUDING CURRENT JUVENILE TRENDS AND STRATEGIES, METHODS USED TO MEASURE RECIDIVISM, REVIEW OF OTHER MEASURES AND FINAL REPORT.	--	C	N	
<b>9000</b>	<b>PARKS DEPARTMENT</b>									
	UNIVERSITY OF WISCONSIN - EXTENSION	\$230,000	6050	01/11	12	UNIVERSITY OF WISCONSIN EXTENSION INTERAGENCY AGREEMENT TO CONDUCT PROGRAMS IN ENVIRONMENTAL EDUCATION WITH A FOCUS ON YOUTH AND NATURAL AREAS RESOURCE MANAGEMENT.	11-507	--	Y	Y
<b>9500</b>	<b>ZOOLOGICAL DEPARTMENT</b>									
	SKYFAIR/SKY ZOO OF WISCONSIN	+ \$839,729 \$2,017	6999	04/10	56	OPERATE SKYGLIDER AERIAL TRAMWAY AT ZOO.	5-75	--	N	Y
	BILLINGS PRODUCTIONS INC	\$299,475	6999	05/12	5	"DINOSAURS" TRAVELING EXHIBIT.	11-493	--	N	Y

Professional Service Contracts for 10-01-11 thru 12-31-11

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	MOLD-A-RAMA INC	\$70,000	6999	03/11	37	MOLD-A-RAMA REVENUE SHARE.			N	Y
		+ \$10,000								

**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

DATE : February 25, 2013

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott B. Manske, Comptroller

SUBJECT: Report of Professional Service Contracts – 1<sup>st</sup> and 2<sup>nd</sup> Quarters of 2012 – (For Information Only)

**Policy Issue**

Pursuant to County Ordinance 56.30(8), attached is a summary of professional service contract notifications received by the Office of the Comptroller from January 1, 2012 through June 30, 2012.

The notification of a professional service contract has to be received in the Comptroller's office prior to any payment being made on a contract.

The data for the quarters listed above, does not include DBE participation for subcontractors. DBE participation data is reported separately by the Community Business Development Partners office and is no longer included in this report.

**Committee Action**

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.



Scott B. Manske  
Comptroller

**Attachments**

cc: Chris Abele, County Executive  
Don Tyler, Director, Department of Administrative Services  
Craig Kammholz, Fiscal and Budget Administrator  
Jerome Heer, Director of Audit  
Nelson Soler, Community Business Development Partners  
Stephen Cady, Fiscal and Budget Analyst, County Board  
Carol Mueller, Head Committee Clerk, County Board

**SUMMARY OF PROFESSIONAL SERVICE CONTRACTS  
REPORTED TO OFFICE OF COMPTROLLER**

**\*NO APPROVAL REQUIRED FOR:**

- A - Capital Projects
- B - Capital/Major Maintenance Under \$50,000
- C - Operating Contracts Under \$50,000
- D - Annual T&M Contracts (Approval obtained on Project-by-Project Basis)
- + - Represents Increase to Existing Contract

**Professional Service Contracts for 01-01-12 thru 03-31-12**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
<b>1000</b>	<b>COUNTY BOARD OF SUPERVISORS</b>									
	BROYDRICK AND ASSOCIATES	\$30,000	6148	01/12	12	MILWAUKEE COUNTY LOBBYING SERVICES.	--	C	N	N
	CENTER FOR INTERNATIONAL HEALTH	\$15,000	6999	01/12	12	SISTER CITIES PROGRAM DEVELOPMENT.	--	C	N	N
<b>1001</b>	<b>AUDIT</b>									
	BAKER TILLY VIRCHOW KRAUSE & COMPANY LLP	\$433,000	6148	01/12	12	COUNTYWIDE AND SINGLE AUDITS OF MILWAUKEE COUNTY FOR THE YEAR ENDED 12/31/11.	08-321	--	N	Y
<b>1019</b>	<b>DAS - PERSONS WITH DISABILITIES</b>									
	VARIOUS SIGN LANGUAGE INTERPRETERS	\$38,000	6050	01/12	12	SIGN LANGUAGE INTERPRETER SERVICES FOR MILWAUKEE COUNTY CITIZENS WHO ARE DEAF OR HEARING IMPAIRED.	--	C	N	N
<b>1120</b>	<b>PERSONNEL REVIEW BOARD</b>									
	GONZALEZ SAGGIO & HARLAN LLP	\$10,665	6106	04/12	9	OUTSIDE COUNSEL FOR THE PERSONNEL REVIEW BOARD.	--	C	Y	Y
<b>1160</b>	<b>INFORMATION MANAGEMENT SERVICES DIVISION</b>									
	STRATAGEM INC	\$2,728,784 + \$1,397,646	6147	01/10	36	MAINFRAME IT SUPPORT SERVICES INCLUDING DEVELOPMENT, APPLICATION SOFTWARE, NON-CONTRACTED/WARRANTIED HARDWARE SUPPORT AND DATA CENTER SUPPORT SERVICES.	09-391	--	N	Y
<b>1192</b>	<b>DAS - REAL ESTATE SECTION</b>									
	MC SORLEY & MC SORLEY REAL ESTATE SERV	\$30,000 + \$15,000	6001	01/11	DURATION	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE.	--	C	N	Y
	THE NICHOLSON GROUP INC	\$25,000 + \$10,000	6001	01/10	DURATION	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE.	--	C	N	Y

## Professional Service Contracts for 01-01-12 thru 03-31-12

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	TRC	\$20,000 + \$10,000	6149	12/12	12	PARK EAST ENVIRONMENTAL CONSULTATION FOR PROPERTY SALES. FEE INCREASE # 2.	--	C	N	
	MC CARTAN APPRAISAL COMPANY	\$12,500 + \$8,500	6001	01/10	DURATION	PROVIDE MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE.	--	C	N	Y
	FIRST STOP APPRAISAL CORPORATION	\$8,000 + \$4,000	6001	01/11	DURATION	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE.	--	C	Y	Y
	SMITH APPRAISAL SERVICES LLC	\$8,000 + \$4,000	6001	01/11	DURATION	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE.	--	C	Y	Y
	VOZAR APPRAISAL SERVICES	\$8,000 + \$4,000	6001	01/10	DURATION	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE.	--	C	N	Y
<b>1250</b>	<b>DTPW - MASS TRANSIT</b>									
	RING & DUCHATEAU LLP	\$93,252 + \$1,242	6146	12/12	12	REPLACE AC UNITS FOR FLEET ADMINISTRATION BUILDING. FEE INCREASE # 2.	--	A	N	
<b>1300</b>	<b>AIRPORT</b>									
	CORLETT SKAER & DE VOTO ARCHITECTS INC	\$9,034,428 + \$3,034,428	8509	03/10	24	IMPLEMENTATION OF THE RESIDENTIAL SOUND INSULATION PROGRAM INCLUDING SERVICES TO IMPLEMENT THE VARIOUS LAND AND NOISE MITIGATION PROGRAMS OF THE FAR PART 150 NOISE COMPATIBILITY PROGRAM.	08- 44(a)(b)	--	N	Y
	ENGBERG ANDERSON INC	\$3,999,030 + \$450,985	6146	12/11	12	GMIA BAGGAGE CLAIM BUILDING REMODELING. FEE INCREASE # 11.	--	A	N	
	GRAEF - USA INC	\$3,239,689 + \$232,123	6146	12/12	12	GMIA BAGGAGE SCREENING IMPROVEMENTS PHASE 2. FEE INCREASE # 4.	--	A	N	
	MICHAEL BAKER JR INC	\$817,319 + \$118,884	6146	12/12	12	GMIA RUNWAYS 1L - 19R & 7R - 25L INTERSECTION. FEE INCREASE # 5.	--	A	N	
	QUORUM ARCHITECTS INC	\$83,424 + \$7,445	6146	12/12	12	TRAINING CENTER AT GMIA. FEE INCREASE # 2.	--	A	N	
	GILES ENGINEERING	\$49,600	8527	12/12	12	GMIA RUNWAY 1L - 19R PAVEMENT REHABILITATION.	--	A	N	

**Professional Service Contracts for 01-01-12 thru 03-31-12**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	THE CONCORD GROUP	\$29,950	6146	12/12	12	GMIA REDUNDANT FEEDER PRECONSTRUCTION SERVICES.	--	A	N	
<b>1400</b>	<b><u>DTPW - PARKS DIVISION</u></b>									
	HIGH VOLTAGE MAINTENANCE	\$20,000	8501	12/12	12	LINCOLN PARK SWIMMING POOL.	--	A	N	
<b>1625</b>	<b><u>DEPT OF HUMAN SERVICES</u></b>									
	PSJ ENGINEERING INC	\$126,424	6146	12/12	12	COGGS HVAC SYSTEM RETROFITS. FEE INCREASE # 1.	--	A	N	
	+	\$28,624								
<b>1850</b>	<b><u>OTHER AGENCIES</u></b>									
	SECURITY MICROIMAGING CORPORATION	\$270,000	6146	03/12	12	CONTINUATION OF THE IMPLEMENTATION OF ONBASE CAPITAL PROJECT W0205 - FISCAL AUTOMATION PROGRAM.	11-504	--	N	Y
	+	\$195,000								
	CARL WALKER INC.	\$265,480	6146	12/12	12	O'DONNELL PARK PARKING STRUCTURE IMPROVEMENTS. FEE INCREASE # 3.	--	A	N	
	+	\$39,980								
	CARL WALKER INC	\$225,500	6146	12/12	12	O'DONNELL PARK PARKING STRUCTURE IMPROVEMENTS. FEE INCREASE # 2.	--	A	N	
	+	\$5,000								
	GRAEF USA	\$136,400	8502	12/12	12	O'DONNELL PARK PARKING STRUCTURE REPAIRS. FEE INCREASE # 2.	--	A	Y	
	+	\$6,400								
	HAMMEL GREEN AND ABRAHAMSON INC	\$139,952	6146	12/12	12	PUBLIC MUSEUM EXTERIOR FAÇADE RESTORATION.	--	A	N	
<b>1905</b>	<b><u>ETHICS BOARD</u></b>									
	PLEAS WILLIAMS LLC	\$3,200	6106	02/12	10	OUTSIDE COUNSEL FOR THE ETHICS BOARD.	--	C	Y	Y
<b>1961</b>	<b><u>CORPORATION COUNSEL</u></b>									
	BUELOW VETTER VUIKEMA OLSON & VLIET LLC	\$275,000	6149	02/10	DURATION	SERVE AS SPECIAL COUNSEL REPRESENTING MILWAUKEE COUNTY IN THE MATTER OF THE MEDIATION AND INTEREST ARBITRATION BETWEEN MILWAUKEE COUNTY AND ANY UNION MATTERS.	12-80	--	N	Y
	+	\$125,000								

**Professional Service Contracts for 01-01-12 thru 03-31-12**

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<b>1974</b>	<b><u>PARKS RECREATION AND CULTURE</u></b>									
	RICK CLARK	\$23,000 + \$13,000	8299	01/12	12	ADMINISTRATION AND MANAGEMENT OF THE CAMPAC FUND FOR MILWAUKEE COUNTY. INTERACTION WITH THE CULTURAL COMMUNITY AND PERFORMING GROUPS THAT RECEIVE GRANTS FROM MILWAUKEE COUNTY.	--	C	Y	Y
<b>1987</b>	<b><u>DAS - FISCAL AFFAIRS DIVISION</u></b>									
	PUBLIC FINANCIAL MANAGEMENT INC	\$10,300	8026	N/A	N/A	1) PENSION BOND PRO RATA SINKING FUND CALC 2) MEMO ON COMPETITIVE & NEGOTIATED SALES 3) AIRPORT SURVEILLANCE WITH FITCH 4) DEBT PREPAYMENT ANALYSIS & PRESENTATION 5) CONTINUING DISCLOSURE PREP & SUBMISSION FOR GEN'L OBLIGATION & AIRPORT BOND ISSUES.	11-256, 11-189	--	N	Y
<b>2000</b>	<b><u>COUNTY FUNDED STATE COURT SERVICES</u></b>									
	LEGAL AID SOCIETY	\$1,872,360 + \$108,360	6108	01/11	12	AMENDMENT TO 2011 CONTRACT FOR GUARDIAN AD LITEM SERVICES. CONTRACT PROVIDES FOR PAYMENT OF CASES ABOVE THE AGREED AMOUNT OF 2800. (172 EXTRA CASES @ \$630 PER CASE = \$108,360).	09-420	--	N	Y
	LEGAL AID SOCIETY	\$1,789,200	6108	01/12	12	2012 LEGAL REPRESENTATION FOR INDIGENT MINORS AND INCOMPETENTS IN ALL MILWAUKEE COUNTY CIRCUIT COURT BRANCHES.	09-420	--	N	Y
	METRO MILW FORECLOSURE MEDIATION SERV	\$205,000	6148	03/12	10	FORECLOSURE MEDIATION SERVICES TO RESIDENTS OF MILWAUKEE & WAUKESHA COUNTIES AND TRAINING TO PROGRAMS PROVIDING SUCH SERVICES THROUGHOUT STATE OF WI.	12-89	--	N	Y
	STATE OF WISCONSIN	\$139,829	6148	01/12	12	CONTINUATION OF THE OPERATION OF THE LEGAL RESOURCE CENTER THAT HAS BEEN ONGOING SINCE 1996.	BUDGET	--	N	Y
	REBECCA FOLEY	\$65,000	6148	01/12	12	SERVE AS THE FAMILY DRUG TREATMENT COURT (FDTC) COORDINATOR TO OVERSEE THE SUBSTANCE ABUSE PROGRAM AT CHILDREN'S COURT.	11-482	--	N	Y
	PLANNING COUNCIL- HEALTH & HUMAN SERVICES	\$41,224	6148	01/12	12	EVALUATE THE FAMILY DRUG TREATMENT COURT PROGRAM.	11-482	--	N	Y
	WISCONSIN STATE LAW LIBRARY	\$35,000	6148	01/12	12	TO ORDER, RECEIVE, CATALOG & SET UP EACH JUDGE & THE CENTRAL RESOURCE LIBRARY TO COMPLY WITH THE STANDARD LAW BOOK COLLECTION AUTHORIZED BY THE JUDICIAL LIBRARY COMMITTEE.	BUDGET	--	N	Y

**Professional Service Contracts for 01-01-12 thru 03-31-12**

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<b>2430</b>	<b>CHILD SUPPORT ENFORCEMENT</b>									
	UNITED MIGRANT OPPORTUNITY SERVICES INC	+ \$560,000 \$150,000	6148	01/12	12	ASSIST NON-CUSTODIAL PARENT TO OBTAIN EMPLOYMENT.	11-470	--	N	Y
	MY FATHER'S HOUSE	+ \$350,000 \$265,000	6149	09/11	12	PATHWAYS TO RESPONSIBLE FATHERHOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL & EMPLOYMENT SERVICES TO LOW INCOME PARENTS.	11-472	--	N	Y
	UNITED MIGRANT OPPORTUNITY SERVICES	\$130,000	6149	09/11	12	PATHWAYS TO RESPONSIBLE FATHERHOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL & EMPLOYMENT SERVICES TO LOW INCOME PARENTS.	11-472	--	N	Y
	NEXT DOOR FOUNDATION	\$112,000	6149	09/11	12	PATHWAYS TO RESPONSIBLE FATHERHOOD WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS.	11-472	--	N	Y
	COMPEL MILWAUKEE	\$100,000	6149	09/11	12	PATHWAYS TO RESPONSIBLE FATHERHOOD WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS.	11-472	--	N	Y
	MY FATHER'S HOUSE	\$85,000	6149	09/11	12	PATHWAYS TO RESPONSIBLE FATHERHOOD WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS.	11-472	--	N	Y
	CENTER FOR SELF SUFFICIENCY	\$58,000	6149	09/11	12	PATHWAYS TO RESPONSIBLE FATHERHOOD WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS.	11-472	--	N	Y
	NATIONAL FATHERHOOD INITIATIVE	\$7,800	6807	01/12	1	TRAINING FOR COUNTY EMPLOYEES AND GRANT PARTNERS WHICH WAS A "PATHWAYS TO RESPONSIBLE FATHERHOOD" GRANT REQUIREMENT.	--	C	--	--
<b>2900</b>	<b>ALTERNATIVES TO INCARCERATION</b>									
	JUSTICE 2000 INC	\$1,571,512	6148	01/12	12	PROVIDES FOR PRETRIAL SERVICE PROGRAMS INCL GPS/ELEC MONITORING, PRETRIAL SUPERVISION, FAILURE TO APPEAR, RELEASE PLANNING UNIT & FORENSIC TRACKING & CASE MGMT.	BUDGET	--	N	Y
	JUSTICE 2000 INC	\$1,024,423	6148	01/12	12	OPERATION OF A PRETRIAL SERVICES UNIVERSAL SCREENING PROGRAM THAT PROVIDES PRETRIAL INVESTIGATIONS ON A 24/7 BASIS FOR ARRESTEES BOOKED INTO THE MILWAUKEE COUNTY CRIMINAL JUSTICE FACILITY FOR MISDEMEANOR/CRIMINAL TRAFFIC/FELONY OFFENSES.	BUDGET	--	N	Y
	WISCONSIN COMMUNITY SERVICES INC	\$507,774	6148	01/12	12	CONTRACT RENEWAL FOR THE REPEAT INTOXICATED DRIVER PROGRAM AND "SCRAM". PROVIDES INTENSIVE MONITORING OF DEFENDANTS CHARGED WITH A 2ND OR SUBSEQUENT OWI.	BUDGET	--	N	Y

**Professional Service Contracts for 01-01-12 thru 03-31-12**

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	ATTIC CORRECTIONAL SERVICES	\$385,770	8123	01/12	12	RENEWAL OF 2008 CONTRACT, PROVIDING STAFF & EXPENSES FOR THE CJRC TO ADMINISTER ASSESSMENT TOOLS, PROVIDE AODA TREATMENT, CIP & MRT CLASSES, CASE MANAGEMENT SERVICES & URINE SURVEILLANCE.	BUDGET	--	N	Y
	JUSTICE 2000 INC	\$371,200	6148	01/12	12	CONTRACT RENEWAL FOR THE OPERATION OF A PRETRIAL SERVICE PROGRAM CALLED TAD (TREATMENT ALTERNATIVES & DIVERSION) WHICH INCLUDES SCREENING, ASSESSMENT SERVICES, COMMUNITY SUPERVISION & REPORTING.	BUDGET	--	N	Y
	JUSTICE 2000 INC	\$141,674 + \$56,912	6148	01/12	8	PROVIDE FUNDING FOR A DRUG TREATMENT COURT COORDINATOR IN CONJUNCTION WITH THE MILWAUKEE COUNTY DRUG TREATMENT COURT WITH THE GRANT FROM BJA.	BUDGET	--	N	Y
	WISCONSIN COMMUNITY SERVICES INC	\$158,274	6148	01/12	12	PROVIDE DRUG TESTING SERVICES AND OPERATE PRETRIAL DRUG TESTING PROGRAM.	BUDGET	--	N	Y
	WISCONSIN COMMUNITY SERVICES	\$89,384	8123	01/12	12	CONTRACT RENEWAL TO PROVIDE STAFF TO CONDUCT PARENTING AND FATHERHOOD CLASSES AND TO OPERATE AN ON-SITE EMPLOYMENT LAB FOR OFFENDERS ENROLLED IN THE MILWAUKEE COUNTY JUSTICE RESOURCE CENTER.	BUDGET	--	N	Y
	BENEDICT CENTER INC	\$56,770	8123	01/12	12	CONTRACT RENEWAL TO PROVIDE STAFF AND RELATED EXPENSES TO THE MILWAUKEE COUNTY COMMUNITY JUSTICE RESOURCE CENTER FOR PROGRAMMING FOR THE OFFENDER POPULATION ASSIGNED TO THE CENTER.	BUDGET	--	N	Y
	WISCONSIN COMMUNITY SERVICES	\$13,269	6148	09/11	12	TO PROVIDE DRUG TESTING FOR THE MILWAUKEE COUNTY DRUG TREATMENT COURT.	--	C	N	Y
	UNIVERSITY OF WI- MILWAUKEE	\$6,461	6148	09/11	12	CONDUCT A PROGRAM EVALUATION FOR THE MILWAUKEE COUNTY DRUG TREATMENT COURT.	--	C	N	Y
<b>3090</b>	<b><u>TREASURER'S OFFICE</u></b>									
	TRACKER-DIVISION OF C2 LLC	\$2,940	6147	01/12	12	ANNUAL SUBSCRIPTION FEE AND INVESTMENT PORTFOLIO ACCOUNTING AND REPORTING SOFTWARE.	--	C	N	N
<b>3400</b>	<b><u>DAS - REGISTER OF DEEDS</u></b>									
	CITY OF MILWAUKEE	\$90,010	6148	12/12	12	CITY OF MILWAUKEE TO MAINTAIN CADASTRAL FOR MCAMLIS.	90-707	--	N	--

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<b>4000</b>	<b>OFFICE OF THE SHERIFF</b>									
	ROESCHEN'S HEALTHCARE CORP (OMNICARE)	\$525,000	7770	01/12	12	INMATE PHARMACY SERVICES RELATED TO INMATE MEDICAL CARE.	08-444	--	Y	Y
	JUSTICE 2000 INC	\$120,000	6503	05/12	12	GPS AND VOICEPRINT EQUIPMENT RENTAL AND TOOL ASSESSMENT TO MAINTAIN APPROPRIATE INMATE MONITORING.	10-197	--	Y	Y
		+ \$320,000								
	ONE CALL DENTAL STAFFING	\$330,000	6148	01/12	12	INMATE DENTAL SERVICES RELATED TO THEIR MEDICAL CARE.	11-476	--	N	Y
	WISCONSIN COMMUNITY SERVICES INC	\$300,000	6503	01/12	4	ALCOHOL SCRAM BRACELET RENTAL.	10-196	--	Y	Y
	HEALTHCARE PARTNERS-ADVANCE FIN'L CORP	\$148,800	6148	01/12	7	MEDICAL SERVICE PROVIDERS FOR MILWAUKEE COUNTY CORRECTIONAL FACILITIES.	11-373	--	N	Y
	ACL SERVICES INC	\$59,725	6002	01/12	12	PRE AND POST EMPLOYMENT ALCOHOL AND DRUG TESTING.	08-201	--	Y	Y
		+ \$35,200								
	RONALD SHANSKY MD SC	\$36,056	6148	01/12	7	COURT APPOINTED CHRISTIANSEN DECREE MONITOR.	08-61	--	N	Y
		+ \$20,000								
	WISCONSIN RENAL CARE GROUP LLC	\$50,000	6109	01/12	12	INMATE HEMODIALYSIS SERVICES RELATED TO THEIR MEDICAL CARE.	11-476	--	Y	Y
	MOBILEX	\$43,000	6109	01/12	3	INMATE X-RAY SERVICES RELATED TO THEIR MEDICAL CARE.	07-451	--	N	Y
	VETERINARY MEDICAL ASSOCIATES INC	\$16,000	6109	01/12	12	MILWAUKEE COUNTY SHERIFF'S OFFICE VETERINARY SERVICES.	--	C	Y	Y
<b>4500</b>	<b>DISTRICT ATTORNEY</b>									
	SOJOURNER FAMILY PEACE CENTER INC	\$215,000	6141	01/12	12	PROVIDE FUNDING FOR FOUR VICTIM ADVOCATES WHO PROVIDE SERVICES TO VICTIMS OF DOMESTIC VIOLENCE IN MKE POLICE DISTRICT STATIONS & THE REENTRY PROJECT WHICH PREPARES DOMESTIC VIOLENCE OFFENDERS FOR RETURN INTO THE COMMUNITY & FOR A CLIENT EMERGENCY FUND.	BUDGET	--	N	Y

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	ALMA CENTER INC	\$30,500	6141	01/12	6	PROVIDE COUNSELING SERVICES TO DOMESTIC VIOLENCE OFFENDERS IN THE VICTIM CENTERED REENTRY PROJECT AND WORK WITH A VICTIM ADVOCATE FROM SOJOURNER PEACE CENTER & STATE DEPT OF CORRECTIONS PAROLE AGENTS TO PROMOTE VICTIM SAFETY & OFFENDER ACCOUNTABILITY.	BUDGET	--	N	Y
<b>4900</b>	<b><u>MEDICAL EXAMINER</u></b>									
	LESLIE EISENBERG PH D D-ABFA	\$2,211	6109	10/11	2	PROVIDE FORENSIC ANTHROPOLOGICAL EXAMINATION, MACERATION & PHOTOGRAPHY OF SKELETONIZED REMAINS IN MEO CASE # 11-3961.	--	C	N	N
<b>5040</b>	<b><u>DEPT OF TRANS &amp; PUBLIC WORKS-AIRPORT DIV</u></b>									
	CENTRAL PARKING SYSTEMS	\$15,265,500 + \$2,500,000	6141	09/09	36	PARKING MANAGEMENT SERVICES AT GMIA.	09-231	--	N	Y
	HSS INC	\$1,899,630 + \$529,000	6023	12/11	36	PROVIDE UNIFORMED UNARMED SECURITY OFFICER SERVICES AT GMIA.	09-277	--	N	Y
	UNISON CONSULTING INC	\$1,410,949 + \$150,000	6148	01/12	12	PERFORM CIP AND PFC TASKS, PREPARE ANNUAL CONTINUING DISCLOSURE REPORT AND ADDITIONAL FINANCIAL ANALYSES AS REQUESTED.	07-434	--	Y	Y
	HAMMEL GREEN & ABRAHAMSON INC	\$324,528 + \$14,264	6146	12/12	12	GMIA REDUNDANT MAIN ELECTRICAL FEEDER. FEE INCREASE # 3.	--	A	N	--
	CAMPBELL-HILL AVIATION GROUP LLC	\$220,000 + \$80,000	6148	06/15	DURATION	CONDUCT RESEARCH TO ANALYZE MILWAUKEE AIR SERVICE MARKETS & DETERMINE MARKETS IN WHICH MKE AIR SERVICE IS DEFICIENT, PREPARE AIR SERVICE PROPOSALS TO AIRLINES, CONDUCT AIRFARE ANALYSIS & REPRESENT GMIA AT BILATERAL NEGOTIATION & DOMESTIC AVIATION ISSUES.	10-350	--	N	N
	US DEPT OF AGRICULTURE-WILDLIFE MGMT	\$117,486	6148	01/12	12	PROVIDE SERVICE TO REDUCE WILDLIFE HAZARDS TO AIRCRAFT AT GMIA & TIMMERMAN AIRPORT.	05-45	--	N	Y
	US DEPT OF THE INTERIOR-WATER RESOURCES	\$90,000	6148	01/12	12	ASSESS WATER QUALITY IMPACTS DUE TO GLYCOL DE-ICER USE AT GMIA.	97-604	--	N	Y
	JAMES G OTTO ARCHITECT LLC	\$49,995 + \$11,500	6149	12/12	12	CONCOURSE C SECURITY CHECKPOINT 5TH LANE ADDITION. FEE INCREASE # 2.	--	C	N	--
	HIGH VOLTAGE MAINTENANCE	\$45,800	6610	12/12	12	HIGH VOLTAGE MAINTENANCE AT GMIA.	--	C	N	--

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	KUTAK ROCK LLP	\$20,000	6149	05/10	25	PROVIDE LEGAL SERVICES ASSOCIATED WITH THE TRANSFER OF THE FORMER 440TH ARS TO MILWAUKEE COUNTY.	10-304	--	N	Y
	HARVEST PUBLIC RELATIONS & MARKETING INC	\$19,620	6030	01/12	12	INCREASE AWARENESS AND REINFORCE PREFERENCE FOR GMIA AMONG AIR TRAVELERS WHO FLY IN AND OUT OF THE MILWAUKEE - CHICAGO REGION.	--	C	Y	Y
	WEISS & COMPANY MARKETING COMMUNICATIONS	\$19,150	6148	02/12	11	TO COMMUNICATE WITH POTENTIAL TRAVEL DECISION-MAKERS AND INFLUENCE THEM TO CHOOSE MILWAUKEE'S MITCHELL AIRPORT OVER CHICAGO'S O'HARE FIELD.	--	C	Y	Y
	WEISS & COMPANY	\$19,000	6148	05/11	7	LOGO DEVELOPMENT/REFINEMENT TO INCLUDE SIGNAGE, HANG TAGS & ADVERTISING.	--	C	Y	Y
	U.S. BANK	\$1,250	8026	03/12	1	PROFESSIONAL SERVICES FOR THE PAYMENT OF DEBT SERVICE ASSOCIATED WITH THE AIRPORT REVENUE BOND SERIES 2004A.	03-417(a)(e)	--	N	Y
	U.S.BANK	\$1,250	8026	03/12	1	PROFESSIONAL SERVICES FOR THE PAYMENT OF DEBT SERVICE ASSOCIATED WITH THE AIRPORT REVENUE BOND SERIES 2004A.	03-417(a)(e)	--	N	Y
<b>5080</b>	<b>DTPW - ARCHITECTURE ENG ENVIRON</b>									
	ALFRED BENESCH & COMPANY	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	
	ARNOLD & O'SHERIDAN CONSULTING ENGINEERS	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	BHE ENVIRONMENTAL INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	BOER ARCHITECTS INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	CERVANTES CONSULTING ENGINEERS LLC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--

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	CLARK DIETZ INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	COLLINS ENGINEERS INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.Q	--	C	N	--
	CONTINUUM ARCHITECTS & PLANNERS	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	COTTER CONSULTING INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	ELECTRICAL TESTING SOLUTIONS	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	ENDPOINT SOLUTIONS CORP	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	ENGBERG ANDERSON INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	GILBANE BUILDING CO	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	GREAT LAKES SOIL & ENVIRONMENTAL CONSULT	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	GZA GEOENVIRONMENTAL INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--

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	HARWOOD ENGINEERING CONSULTANTS LTD	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	HAYES ENGINEERING CO S.C.	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	KINDNESS ARCHITECTURE & PLANNING INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	KISCO INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	KPFF CONSULTING ENGINEERS INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	LF GREEN DEVELOPMENT LLC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	LYNCH & ASSOCIATES- ENG CONSULT	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	ONEIDA TOTAL INTEGRATED ENTERPRISES	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	PATRICK ENGINEERING INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	SAGA ENVIRONMENTAL& ENGINEERING INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--

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	SCL CONSULTING	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	SPECIALTY ENGINEERING GROUP LLC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	STANTEC CONSULTING SERVICES INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	SYMBIONT	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	TERRACON CONSULTANTS INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	THE HEZNER CORP	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	TRC ENGINEERS INC	\$30,000		01/12	12	CONSULTANT SERVICES IN ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
<b>5100</b>	<b>HIGHWAY MAINTENANCE</b>									
	ACL INC	\$21,525 + \$6,525	6109	01/12	12	DRUG AND ALCOHOL TESTING FOR EMPLOYEES COVERED BY THE DEPT OF TRANSPORTATION REGULATIONS.	08-201	--	N	Y
<b>5700</b>	<b>DAS - FACILITIES MANAGEMENT</b>									
	SCS BT SQUARED	\$113,843 + \$64,567	8528	12/12	12	OPERATION & MAINTENANCE OF THE FRANKLIN LANDFILL GASS CONTROL SYSTEM. FEE INCREASE # 1.	12-164	--	N	
	SCS BT SQUARED	\$65,555 + \$34,284	8528	12/12	12	OPERATION & MAINTENANCE OF THE DOYNE LANDFILL GAS CONTROL SYSTEM. FEE INCREASE # 1.	12-164	--	N	
	MEAD & HUNT INC	\$2,000	6146	12/12	12	AS BUILT RECORDS LION BRIDGES AND PLATEAU AREA.	--	C	N	

+ Increase to existing contract

## Professional Service Contracts for 01-01-12 thru 03-31-12

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBOP NOTIFIED B4 AWARD OF CONTRACT?
6300	BEHAVIORAL HEALTH DIVISION									
	A'VIANDS LLC	\$19,273,037 + \$5,416,201	6148	01/12	12	PROVIDE DINING SERVICES.	11-244	--	N	Y
	MEDICAL COLLEGE OF WISCONSIN	\$1,240,588 + \$660,794	6113	01/12	12	DIRECTOR OF RESIDENCY PROGRAM TO MAINTAIN PROGRAM PLANNING FOR RESIDENTS, PROVISION OF UTILIZATION REVIEW FOR BHD - HILLTOP RESIDENTS & PROVISION OF CONSULTATION, SUPPORT & EDUCATION RELATIVE TO THE ANALYSIS & RESOLUTION OF BIOETHICAL DILEMMAS.	11-245	--	N	Y
	MEDICAL COLLEGE OF WI AFFILIATED HOSP	\$1,100,000 + \$550,000	6113	01/12	12	PROVIDE RESIDENT EDUCATION IN VARIOUS DEPARTMENTS & CONTINUE PARTICIPATION IN RESIDENCY TRAINING ACTIVITIES AT BEHAVIORAL HEALTH DIVISION.	11-245	--	N	Y
	MEDICAL COLLEGE OF WISCONSIN	\$560,000 + \$280,000	6148	01/09	60	EMS MEDICAL DIRECTOR SERVICES.	11-318	--	N	Y
	UNITED DYNACARE LABORATORIES	\$294,459 + \$150,000	6109	01/12	12	PROVISION OF LABORATORY & PHLEBOTOMY SERVICES FOR BHD CONSUMERS.	11-244	--	N	Y
	MOBILE DENTAL CENTERS	\$176,373 + \$70,200	6109	01/12	12	PROVISION OF DENTAL SERVICES FOR BEHAVIORAL HEALTH DIVISION'S CONSUMERS.	11-244	--	N	Y
	UNIVERSITY OF WISCONSIN-MILWAUKEE	\$177,303 + \$59,101	6148	01/12	12	PROGRAM EVALUATION OF THE FEDERAL SAMHSA GRANT ADULT TREATMENT DRUG COURT & WILL PROVIDE THE SERVICES OF DR. MICHAEL FENDRICH AS THE PRINCIPAL.	11-244	--	N	Y
	BOARD OF REGENTS-U OF WI SYSTEM	\$122,090 + \$60,203	6148	01/12	12	EVALUATION OF THE FEDERAL SAMHSA GRANT OFFENDER RE-ENTRY PROGRAM & PROVIDE SERVICES OF DR. PAUL MOBERG PH D., PRINCIPAL INVESTIGATOR & KIT VAN STELLE, CO-PRINCIPAL INVESTIGATOR.	11-244	--	N	Y
	HUMAN SERVICES RESEARCH INSTITUTE	\$25,480	6149	02/12	11	PROVIDE TECHNICAL ASSISTANCE TO THE MENTAL HEALTH REDESIGN & IMPLEMENTATION TASK FORCE.	--	C	N	Y
	SELLERS DORSEY	\$21,000	6149	12/11	13	TO REVIEW BHD'S MEDICAID BILLING HISTORY & DEVELOP STRATEGIES FOR MAXIMIZING REVENUES.	--	C	N	Y
	ZIMMERMAN ARCHITECTURAL STUDIOS	\$13,000	6149	01/12	1	ASSIST WITH THE DESIGN, PLANNING & EXECUTION OF THE PSYCHIATRIC CRISIS SERVICES (PSC) RENOVATION.	--	C	N	Y
	NAN TURNER RN MSN	\$6,800	6999	12/11	1	FINAL COLLATION OF COAEMSP ACCREDITATION SELF STUDY FOR THE MILWAUKEE COUNTY EMERGENCY MEDICAL SERVICES EDUCATION PROGRAM.	--	C	N	N

+ Increase to existing contract

## Professional Service Contracts for 01-01-12 thru 03-31-12

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
<b>7900</b>	<b>DEPARTMENT OF AGING</b>									
	JENNIFER LEFEBER	\$49,979 + \$32,375	6149	01/12	8	CONTRACTOR SHALL PROVIDE MANAGEMENT SERVICES FOR STATE FUNDED "LIVING WELL" CHRONIC DISEASE SELF MANAGEMENT PROGRAMS (CDSMP) IN MILWAUKEE COUNTY.	--	C	Y	
	BOARD OF REGENTS - U OF WI SYSTEM	\$49,544	6149	01/12	12	CONTRACTOR SHALL CONSULT WITH MILWAUKEE COUNTY FOR ASSISTANCE WITH COORDINATION OF THE "WELLNESS WORKS" OLDER ADULT FITNESS PROGRAM & PROVISION OF STUDENT STAFF AT FIVE SENIOR FITNESS CENTER SITES.	--	C	Y	
	JENNIFER LEFEBER	\$17,604	6149	01/12	3	CONTRACTOR SHALL PROVIDE MANAGEMENT SERVICES FOR STATE FUNDED "LIVING WELL" CHRONIC DISEASE SELF MANAGEMENT PROGRAMS (CDSMP) IN MILWAUKEE COUNTY.	--	C	Y	
<b>7990</b>	<b>DEPARTMENT OF FAMILY CARE</b>									
	MILWAUKEE CENTER FOR INDEPENDENCE	\$765,440	6148	01/12	12	TO PROVIDE BEST PRACTICE QUALITY REVIEW TEAM IN ORDER TO MONITOR & MENTOR CARE MANAGEMENT UNITS SUBCONTRACTED WITH THE DEPARTMENT OF FAMILY CARE.	09- 451(a) + 11-344	--	Y	Y
	SUPERIOR SUPPORT RESOURCES	\$120,000	6147	01/12	24	TO PROVIDE HOSTING & APPLICATION SUPPORT SERVICES FOR THE FAMILY CARE MAIN COMPUTER APPLICATION MIDAS.	10-323	--	Y	Y
	BLUMENFELD & ASSOCIATES	\$9,000	6149	01/11	12	TO COORDINATE ADMINISTRATIVE SERVICES OF THE JOINT MCO GROUP.	--	C	Y	Y
<b>8000</b>	<b>DEPT OF HEALTH AND HUMAN SERVICES</b>									
	QUICK FINANCIAL SOLUTIONS LLC	\$107,262	6148	01/12	12	TO PROVIDE ACCOUNTING AND FISCAL & AUDIT REVIEW SERVICES TO THE CONTRACT ADMINISTRATION SECTION AND DISABILITIES SERVICES DIVISION.	11-489	--	Y	Y
	MILWAUKEE URBAN LEAGUE	\$100,000	8166	01/12	12	SERVE AS FISCAL AGENT FOR THE SAFE ALTERNATIVES FOR YOUTH PROGRAM.	11-500	--	N	Y
	ALTERNATIVES IN PSYCH CONSULT SC	\$79,548	6148	01/12	6	DETENTION PSYCHIATRIC NURSING SERVICES FOR THE VEL. E. PHILLIPS JUVENILE JUSTICE CENTER.	11-500	--	N	
	MEDICAL COLLEGE OF WISCONSIN	\$71,530	6148	01/12	6	PROVISION OF PHYSICIAN & MEDICAL SERVICES TO THE JUVENILES AT THE DETENTION CENTER AT THE VEL E. PHILLIPS JUVENILE JUSTICE FACILITY.	11-500	--	N	Y

**Professional Service Contracts for 01-01-12 thru 03-31-12**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	BOYS & GIRLS CLUBS OF GREATER MILWAUKEE	\$53,088	6148	01/12	9	TARGETED RE-ENTRY SERVICES FOR YOUTH BEING DISCHARGED FROM THE RESIDENTIAL FACILITY TO THE COMMUNITY.	11-500	--	N	
	JEWISH FAMILY SERVICES	\$50,000	8166	01/12	6	ADMINISTER THE YOUTH SPORTS AUTHORITY PROGRAM FOR THE DELINQUENCY & COURT SERVICES DIVISION.	11-500	--	N	Y
	5 STAR CONSTRUCTION & RENOVATION	\$27,100	8413	01/11	12	PROVIDE BUSINESS DEVELOPMENT TRAINING FOR DBE BUSINESSES. A CDBG FUNDED ACTIVITY.	--	C	Y	Y
	NAN MC KAY & ASSOCIATES INC	\$7,390	6148	02/12	2	AID IN DEVELOPMENT OF THE ADMINISTRATIVE PLAN FOR THE HOUSING CHOICE VOUCHER PROGRAM OPERATIONS.	--	C	N	Y
	JOSEPH GEORGE KNITTER	\$1,862	6147	09/11	2	NIMS / ICS TRAINING FOR DHHS EMPLOYEES.	--	C	N	N
<b>9000</b>	<b><u>PARKS DEPARTMENT</u></b>									
	THE ACTIVE NETWORK	\$283,854 + \$35,700	6050	02/07	60	REPLACES LONG-STANDING "FAIRWAY" CONTRACT. TO PROVIDE TRAINING & SUPPORT FOR THE SET UP AND IMPLEMENTATION OF THE NEW RESERVATION SYSTEM FOR THE PARKS, WHICH WILL ALLOW THE PUBLIC TO MAKE RESERVATIONS VIA THE INTERNET.	07-59	--	Y	Y
	THE ACTIVE NETWORK	\$298,855 + \$15,000	6050	02/07	60	TO PROVIDE TRAINING & SUPPORT FOR THE SET UP & IMPLEMENTATION OF THE NEW RESERVATION SYSTEM FOR PARKS WHICH WILL ALLOW THE PUBLIC TO MAKE RESERVATIONS VIA THE INTERNET. SYSTEM REPLACES LONG-STANDING "FAIRWAY" CONTRACT.	07-59	--	Y	Y
	ACL LABORATORIES	\$3,800 + \$2,500	6050	01/12	12	DRUG AND ALCOHOL TESTING FOR CDL HOLDERS.	08-201	--	N	Y
	WILDLIFE MANAGEMENT SERVICES INC	\$4,720	6050	01/12	12	CULL THE DEER HERD IN WHITNALL PARK, EXPECIALLY BOERNER & WEHR NATURE CENTER.	--	C	Y	Y
<b>9500</b>	<b><u>ZOOLOGICAL DEPARTMENT</u></b>									
	ZOOLOGICAL SOCIETY OF MILWAUKEE COUNTY	\$1,135,427 + \$250,000	6996	01/12	12	SELL PARKING PLUS MEMBERSHIPS FOR ZOOLOGICAL SOCIETY AT ZOO ADMISSION GATES.	97-287	--	N	Y
	MOLD-A-RAMA INC	\$140,000 + \$70,000	6999	03/11	37	REVENUE SHARE FOR VENDOR TO OPERATE PLASTIC VENDING MACHINES AT ZOO.	BUDGET	--	n	y
	OCEANS OF FUN INC	\$159,500	6148	01/12	12	MARINE MAMMAL SHOW (SEA LIONS) FOR PUBLIC PRESENTATION AND ANIMAL TRAINING.	BUDGET	--	N	Y

**Professional Service Contracts for 01-01-12 thru 03-31-12**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	EUROLINK DESIGN CORP	\$25,000	6999	02/11	36	REVENUE SHARE FOR VENDOR OPERATION OF PENNY PRESS VENDING MACHINES AT THE ZOO.	--	C	N	Y
	MARY KAZMIERCZAK	\$20,500	6148	01/12	12	ZOO LIBRARY SERVICES.	--	C	N	Y
	RICK WERMAGER	\$20,000	6148	08/12	1	ALA CARTE FOOD/BEVERAGE TICKET SELLER (FINAL YEAR OF CONTRACT).	--	C	N	--
	VENDING ENGRAVERS INC	\$10,000	6999	03/08	DURATION	REVENUE SHARE FOR VENDOR OPERATION OF VENDING ENGRAVER MACHINES AT THE ZOO.	--	C	N	Y

**SUMMARY OF PROFESSIONAL SERVICE CONTRACTS  
REPORTED TO OFFICE OF COMPTROLLER**

**\*NO APPROVAL REQUIRED FOR:**

- A - Capital Projects
- B - Capital/Major Maintenance Under \$50,000
- C - Operating Contracts Under \$50,000
- D - Annual T&M Contracts (Approval obtained on Project-by-Project Basis)
- + - Represents Increase to Existing Contract

**Professional Service Contracts for 04-01-12 thru 06-30-12**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
<b>1041</b>	<b>CNTY BRD OFC OF COMM BUS DEV PARTNERS</b>									
	MULTICULTURAL ENTREPRENEURIAL INST INC	\$10,000	6134	02/12	11	CONSULTING ASSISTANCE TO INDIVIDUALS WITH LIMITED ENGLISH PROFICIENCY (OR ESL) WITH ASSISTANCE COMPLETING DBE CERTIFICATION APPLICATIONS.	--	C	Y	Y
<b>1141</b>	<b>DEPARTMENT OF HUMAN RESOURCES</b>									
	GONZALEZ SAGGIO & HARLAN	\$15,000	6148	04/12	8	LEGAL COUNSEL FOR THE COUNTY IN THE MATTER OF DAVID A CLARKE VS MILWAUKEE COUNTY CIVIL SERVICE COMMISSION.	--	C	N	Y
<b>1160</b>	<b>INFORMATION MANAGEMENT SERVICES DIVISION</b>									
	KRALY SOLUTIONS LLC	\$243,360	6147	--	--	PMO CONTINUES TO IMPROVE PERFORMANCE AND RELIABILITY OF TECHNOLOGIES DELIVERED THROUGH CONSISTENT AND EFFICIENT PROJECT EXECUTION. FEE INCREASE # 8.	11-385	--	Y	Y
		+ \$51,000								
	NOEMA LLC	\$48,000	6147	06/12	17	IMSD COMPONENTS OF FORWARD 45 BHD NETWORK WIRING AS WELL AS TRANSITIONING TO THE NEW CTO.	--	C	Y	Y
	AVATIER CORPORATION	\$47,500	6147	06/12	7	ASSESSMENT OF MILWAUKEE COUNTY SECURITY CONTROLS.	--	C	N	Y
<b>1191</b>	<b>REAL ESTATE SERVICES</b>									
	LICHTSINN & HAENSEL	\$85,000	6149	--	--	UWM INNOVATION PARK LEGAL SERVICES.	12-212	--	N	Y
		+ \$20,000								
	ROY BRADFORD EVANS	\$19,550	6149	--	DURATION	UWM INNOVATION PARK AND OTHER COUNTY GROUNDS RELATED LEGAL SERVICES.	--	C	Y	Y
		+ \$3,500								
<b>1200</b>	<b>DTPW - HIGHWAYS &amp; BRIDGES</b>									
	FOTH INFRASTRUCTURE & ENVIRONMENT LLC	\$515,334	6146	06/12	7	ADDITIONAL SERVICES FOR ENVIRONMENTAL DOCUMENTS AND INVOLVEMENT IN THE DEVELOPMENT OF THE PLANS FOR RAILROAD/UTILITY REQUIREMENTS.	--	A	Y	Y
		+ \$139,449								

## Professional Service Contracts for 04-01-12 thru 06-30-12

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	GJ MIESBAUER & ASSOCIATES INC	\$117,800	8526	09/11	18	APPRAISALS, NEGOTIATION & ACQUISITION OF RIGHT- OF-WAY PRIVILEGES FROM INDIVIDUAL PROPERTY OWNERS ALONG S. 76TH ST. W. PUETZ RD. TO W. IMPERIAL RD. (CTH U) STATE ID 2160-10-20, WH010173.	--	A	N	Y
<b>1300</b>	<b>DTPW - AIRPORT</b>									
	MICHAEL BAKER JR INC	\$847,793 + \$30,474	6146	12/12	12	GMIA RUNWAYS 1L - 19R & 7R - 25L INTERSECTION. FEE INCREASE # 6.	--	A	N	--
	MEAD & HUNT INC	\$417,682 + \$85,675	6146	12/12	12	GMIA PERIMETER ROAD BRIDGE OVER HOWELL AVE. FEE INCREASE # 2.	--	A	N	--
	GRAEF - USA INC	\$319,018 + \$147,018	6146	12/12	12	TERMINAL ROADWAY SIGNAGE AT GMIA. FEE INCREASE # 1.	--	A	N	--
	LEEDY & PETZOLD ASSOCIATES LLC	\$327,307 + \$12,407	6146	12/12	12	GMIA PARKING STRUCTURE RELIGHTING STUDY. FEE INCREASE # 3.	--	A	Y	--
	JAMES G OTTO ARCHITECT LLC	\$84,245 + \$25,895	6146	12/12	12	GMIA TRAINING CENTER. FEE INCREASE # 2.	--	A	N	--
<b>1400</b>	<b>DTPW - PARKS RECREATION &amp; CULTURE</b>									
	AECOM	\$264,991 + \$53,247	6146	12/12	12	ESTABROOK DAM REHABILITATION AND SEDIMENT REMOVAL. FEE INCREASE # 1.	--	A	N	--
	AECOM	\$269,085 + \$4,094	6146	12/12	12	ESTABROOK DAM REHABILITATION AND SEDIMENT REMOVAL. FEE INCREASE # 2.	--	A	N	--
	KURALA WASHATKO ARCHITECTS INC	\$147,000	6146	12/12	12	NEW GREENHOUSE AT MITCHELL PARK HORTICULTURE CONSERVATORY.	--	A	N	--
	GRAEF - USA INC	\$31,748	6146	12/12	12	OAK LEAF TRAIL PHASE 4 PRELIMINARY BRIDGE DESIGN.	--	A	N	--
	STANTEC CONSULTING SERVICES INC	\$20,000	8501	12/12	12	LINCOLN PARK SWIMMING POOL.	--	A	N	--
	STANTEC CONSULTING SERVICES INC	\$15,000	8509	12/12	12	COOL WATERS.	--	A	N	--
	PITTS BROTHERS & ASSOCIATES LLC	\$6,500	6146	05/12	07/12	APPRAISAL OF LAND ALONG THE UNION PACIFIC RAIL GRADE KNOWN AS THE CAPITOL DRIVE INDUSTRIAL LEAD FOR THE OAK LEAF TRAIL.	--	A	Y	Y

**Professional Service Contracts for 04-01-12 thru 06-30-12**

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<b>1550</b>	<b><u>DTPW - MUSEUM</u></b>									
	LEEDY & PETZOLD	\$110,550	6146	12/12	--	MPM SUBSTATION REPLACEMENT. FEE INCREASE # 1.	--	A	N	--
		+ \$7,200								
<b>1625</b>	<b><u>DTPW - HUMAN SERVICES</u></b>									
	INSPEC INC	\$57,790	6146	12/12	12	ROOF REPLACEMENT COGGS BUILDING. FEE INCREASE # 2.	--	A	N	--
		+ \$5,040								
<b>1750</b>	<b><u>DTPW - COURTHOUSE COMPLEX</u></b>									
	GEIGER & LARSON ENGINEERING INC	\$362,093	6146	12/12	12	SHERIFF WORKSTATIONS / COMTECH UPGRADE. FEE INCREASE # 3.	--	A	N	--
		+ \$47,000								
	BOER ARCHITECTS INC	\$46,500	6146	12/12	12	DOMESTIC VIOLENCE UNIT. FEE INCREASE # 2.	--	A	Y	--
		+ \$11,000								
<b>1850</b>	<b><u>DTPW - OTHER AGENCIES</u></b>									
	GRAEF - USA INC	\$79,499	6146	12/12	12	MASONRY RESTORATION SAFETY BUILDING. FEE INCREASE # 1.	--	A	N	--
		+ \$25,480								
	ARNOLD & O'SHERIDAN INC	\$44,725	6146	12/12	12	UPGRADE MER DATA CENTER AT CJF. FEE INCREASE # 1.	--	A	Y	--
		+ \$14,725								
	TELECO SYSTEMS INC	\$52,390	6146	12/12	12	COURTHOUSE COMPLEX NETWORK FIBER & WIRELESS PHASE 2. FEE INCREASE # 1.	--	A	N	--
		+ \$2,400								
<b>1921</b>	<b><u>HUMAN RESOURCES &amp; PAYROLL SYSTEM</u></b>									
	CERIDIAN CORP	\$11,509,444	6005	07/10	36	PROVIDE AUTOMATED BENEFIT AND PAYROLL SERVICES FOR MILWAUKEE COUNTY.	05-145(a)(a)	--	N	Y
		+ \$1,780,000								
<b>1950</b>	<b><u>OFFICE OF THE COMPTROLLER</u></b>									
	BUCK CONSULTANTS	\$165,000	6148	04/06	DURATION	AMENDMENT TO CONTRACT FOR ACTUARY WORK.	12-379	--	N	Y
		+ \$40,000								
<b>1961</b>	<b><u>CORPORATION COUNSEL</u></b>									
	WHYTE HIRSCHBOECK DUDEK SC	\$50,000	6149	02/12	DURATION	REPRESENTATION OF MILWAUKEE COUNTY FOR CLAIMS FOR LOSS OR DAMAGES AS A RESULT OF THE FAILURE OF THE O'DONNELL PARK PARKING STRUCTURE.	12-79	--	N	Y

**Professional Service Contracts for 04-01-12 thru 06-30-12**

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<b>1987</b>	<b><u>DAS - FISCAL AFFAIRS DIVISION</u></b>									
	EMILE BANKS & ASSOCIATES	\$3,838	8026	--	--	BOND COUNSEL SERVICES RELATED TO THE 2009E AND 2009F FINANCINGS.	09-384	--	Y	Y
	DEUTSCHE BANK TRUST CO. AMERICAS	\$1,150	8026	05/12	13	PROFESSIONAL SERVICES FOR THE PAYMENT OF DEBT SERVICE ASSOCIATED WITH THE GENERAL OBLIGATION REFUNDING BONDS SERIES 2011A AND FOR THE PERFORMANCE CONTRACTING ESCROW.	10-133 11-189	--	N	Y
	DEUTSCHE BANK TRUST CO. AMERICAS	\$350	8026	04/12	12	PROFESSIONAL SERVICES FOR THE PAYMENT OF ADMINISTRATION FEE ASSOCIATED WITH PERFORMANCE CONTRACTING.	10-133	--	N	Y
<b>1989</b>	<b><u>TREASURER</u></b>									
	ALBERTS INVESTMENT MANAGEMENT INC	\$243,209 + \$30,000	6025	08/09	36	INVESTMENT ADVISORY SERVICES.	09-237	--	N	Y
<b>2000</b>	<b><u>COURT SERVICES</u></b>									
	ORCHID CELLMARK INC	\$1,115,000 + \$15,000	6109	01/12	12	PROVIDE LAB SERVICES TO CHILDREN'S COURT CENTER.	09-51	--	N	Y
<b>2430</b>	<b><u>CHILD SUPPORT ENFORCEMENT</u></b>									
	CENTER FOR SELF SUFFICIENCY	\$180,000 + \$122,000	6149	09/11	12	PATHWAYS TO RESPONSIBLE FATHERHOOD GRANT TO PROVIDE VITAL JOB TRAINING, EDUCATIONAL AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS.	11-472	--	N	Y
	DNA DIAGNOSTIC CENTER	\$250,000	6109	01/12	11	GENETIC TEST TO ESTABLISH PATERNITY.	11-469	--	N	Y
	CENTER FOR VETERANS ISSUES	\$187,000 + \$50,000	6148	01/12	12	ASSIST NON-CUSTODIAL PARENT TO OBTAIN EMPLOYMENT.	11-470	--	N	Y
	COMMUNITY ADVOCATES INC	\$120,000	6149	09/11	12	PATHWAYS TO RESPONSIBLE FATHERHOOD GRANT TO PROVIDE VITAL JOB TRAINING, EDUCATIONAL AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS.	11-472	--	N	Y
	YWCA OF GREATER MILWAUKEE	\$97,500	6149	09/11	12	PATHWAYS TO RESPONSIBLE FATHERHOOD GRANT TO PROVIDE VITAL JOB TRAINING, EDUCATIONAL AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS.	11-472	--	N	Y
	CENTRO LEGAL	\$35,348	6149	09/11	12	PATHWAYS TO RESPONSIBLE FATHERHOOD GRANT TO PROVIDE JOB TRAINING AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS.	11-472	--	N	Y

**Professional Service Contracts for 04-01-12 thru 06-30-12**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
<b>4000</b>	<b><u>OFFICE OF THE SHERIFF</u></b>									
	ARAMARK CORRECTIONAL SERVICES INC	\$10,172,066 + \$3,434,449	6148	01/12	12	INMATE FOOD SERVICE FOR BOTH FACILITIES.	11-474	--	Y	Y
	WPS INSURANCE CORP	\$1,830,000	6148	01/12	24	INMATE MEDICAL SERVICES - OUTSIDE MEDICAL SERVICES PROCESSED BY WPS AND ADMIN COST.	12-193	--	Y	Y
	ATTIC CORRECTIONAL SERVICES INC	\$505,835 + \$62,323	8123	01/12	12	INMATE CCF - SOUTH SERVICES - AODA TREATMENT/COGNITIVE INTERVENTION CLASSES, ART.	BUDGET 11-426 12-192	--	Y	Y
	UNITED DYNACARE LLC	\$363,568 + \$175,000	6002	02/12	12	INMATE LABORATORY SERVICES RELATED TO THEIR MEDICAL CARE.	08-60	--	Y	Y
	STATE PROCESS SERVICE INC	\$315,000	6148	03/12	36	PROVIDE PROCESS SERVICE FOR SPECIFIED LEGAL PAPERS LISTED IN THE CONTRACT AND RELATED RANDOM MOMENT SAMPLING DATA ENTRY.	BUDGET 11-426	--	Y	Y
	RONALD SHANSKY MD SC	\$66,056 + \$30,000	6148	01/12	7	COURT APPOINTED CHRISTIANSEN DECREE MONITOR.	08-61	--	N	Y
<b>4501</b>	<b><u>DISTRICT ATTORNEY</u></b>									
	CHRISTOPHER T TYRE PH D	\$2,000	6109	02/12	4	SERVICES OF A FORENSIC PSYCHOLOGIST TO CONDUCT AN EVALUATION, PREPARE A REPORT OF HIS FINDINGS AND TESTIFY AT TRIAL AS THE STATE'S EXPERT WITNESS IN CASE NO. 02C1000004.	--	C	N	N
<b>4900</b>	<b><u>MEDICAL EXAMINER</u></b>									
	LESLIE E EISENBERG PH D D - ABFA	\$2,915	6109	01/12	5	PROVIDE FORENSIC ANTHROPOLOGICAL EXAMINATION, MACERATION AND PHOTOGRAPHY OF SKELETONIZED REMAINS - MEO CASE # 11-3961.	--	C	N	N
	FRED ANAPOL PH D	\$1,000	6148	04/12	1	FORENSIC ANTHROPOLOGIST TO EXAMINE HUMAN SKELETAL REMAINS FOR CAUSE/MANNER OF DEATH AND IDENTIFICATION IN MEO CASE # 12-1463.	--	C	N	N
<b>5040</b>	<b><u>DTPW - AIRPORT DIVISION</u></b>									
	CENTRAL PARKING SYSTEMS	\$17,500,000 + \$2,234,500	6141	09/09	36	PARKING MANAGEMENT SERVICES AT GMIA.	09-231	--	N	Y
	UNISON CONSULTING INC	\$1,580,949 + \$135,000	6148	07/12	6	PERFORM CIP AND PFC TASKS AND PREPARE ANNUAL CONTINUING DISCLOSURE REPORT AND ADDITIONAL FINANCIAL ANALYSES AS REQUESTED.	07-434	--	Y	Y

**Professional Service Contracts for 04-01-12 thru 06-30-12**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	JAMES G OTTO ARCHITECT LLC	\$86,385 + \$2,150	8501	12/12	12	GMIA TSA OFFICE SHELL BUILD OUT.	--	C	Y	--
	LEIGH FISHER INC	\$40,414	6149	05/12	5	PROVIDE REVIEW OF CURRENT GARAGE OPERATIONS AND PROVIDE RECOMMENDATIONS FOR CHANGES WITHIN RENTAL CAR OPERATIONS CONSISTENT WITH AIRPORT'S GOALS AND OBJECTIVES.	--	C	N	Y
	EDWARDS WILDMAN & PALMER LLP	\$30,000	6149	05/12	12	SPECIAL COUNSEL TO CONSULT AND ADVISE ON DEBT OBLIGATIONS.	--	C	N	Y
	PUBLIC FINANCIAL MANAGEMENT INC	\$9,426	8026	01/11	12	PROFESSIONAL SERVICES RENDERED IN CONNECTION WITH THE PREPARATION OF ARBITRAGE REBATE LIABILITY FOR THE 200A, 2004A AND THE 2005A AIRPORT REVENUE BONDS.	11-256	--	N	Y
<b>5080</b>	<b><u>DTPW - ARCHITECTURAL ENG ENVIRN</u></b>									
	BURNS & MC DONNELL ENGINEERING CO INC	\$30,000		01/12	12	CONSULTANT SERVICES (ARCHITECTURE ENGINEERING & ENVIRONMENTAL SERVICES) TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	EPPSTEIN UHEN ARCHITECTS INC	\$30,000		01/12	12	CONSULTANT SERVICES (ARCHITECTURE ENGINEERING & ENVIRONMENTAL SERVICES) TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	00	C	N	--
	STRAND ASSOCIATES INC	\$30,000		01/12	12	CONSULTANT SERVICES (ARCHITECTURE ENGINEERING & ENVIRONMENTAL SERVICES) TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
	TRANSMART TECHNOLOGIES INC	\$30,000		01/12	12	CONSULTANT SERVICES (ARCHITECTURE ENGINEERING & ENVIRONMENTAL SERVICES) TO REDUCE THE BACKLOG IN PUBLIC WORKS CONSTRUCTION PROJECTS.	--	C	N	--
<b>5130</b>	<b><u>DTPW - HIGHWAY MAINTENANCE</u></b>									
	BLOOM CONSULTANTS LLC	\$20,847	6148	06/12	7	PROVIDE ENGINEERING ASSISTANCE FOR REVIEWING AND PRIORITIZING LOCAL BRIDGE PROGRAMS FOR MILWAUKEE COUNTY OWNED BRIDGES AND MUNICIPALITY OWNED BRIDGES.	--	C	Y	Y
<b>6300</b>	<b><u>DHHS - BEHAVIORAL HEALTH DIVISION</u></b>									
	ROESCHEN'S OMNICARE PHARMACY	\$15,047,830 + \$5,090,120	7770	01/12	12	PROVISION OF PHARMACEUTICAL SERVICES TO BHD CONSUMERS.	11-245	--	N	Y

+ Increase to existing contract

**Professional Service Contracts for 04-01-12 thru 06-30-12**

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	CITY OF MILWAUKEE	\$3,230,000 + \$655,000	6148	01/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS.	09-464	--	N	Y
	INVISIONS SOLUTIONS INC	\$2,289,132 + \$276,142	6147	01/12	12	INFORMATION SERVICES TECHNOLOGY SUPPORT FOR EMS.	09-462(a)(c) /11-244	--	Y	Y
	NORTH SHORE FIRE DEPARTMENT	\$950,000 + \$205,000	6148	01/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS.	09-464	--	N	Y
	CITY OF SOUTH MILWAUKEE	\$775,000 + \$165,000	6148	01/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS.	09-464	--	N	Y
	CITY OF OAK CREEK	\$710,000 + \$150,000	6148	01/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS.	09-464	--	N	Y
	CITY OF FRANKLIN	\$650,000 + \$145,000	6148	01/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS.	09-464	--	N	Y
	CITY OF GREENFIELD	\$590,000 + \$125,000	6148	01/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS.	09-464	--	N	Y
	CITY OF WAUWATOSA	\$565,000 + \$135,000	6148	01/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS.	09-464	--	N	Y
	CITY OF WEST ALLIS	\$530,000 + \$120,000	6148	01/10	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS.	09-464	--	N	Y
	MEDICAL COLLEGE OF WISCONSIN	\$580,000 + \$15,000	6148	01/09	60	EMS MEDICAL DIRECTOR SERVICES.	11-318	--	N	Y
	MEDICAL COLLEGE OF WISCONSIN	\$565,000 + \$5,000	6148	01/09	60	EMS MEDICAL DIRECTOR SERVICES.	11-497	--	N	Y
	LAUREN D YOUNG MD	\$140,400	6148	01/12	12	PROVIDE INPATIENT PSYCHIATRY SERVICES TO ADULTS IN ACUTE ADULT INPATIENT OR THE REHABILITATION CENTER OF THE MILWAUKEE COUNTY BEHAVIORAL HEALTH DIVISION.	11-497	--	N	Y
	HALL RENDER KILLIAN HEATH & LYMAN PSC	\$49,950 + \$4,950	6106	02/10	DURATION	LEGAL ADVICE CONCERNING RECOVERY OF COSTS BILLED TO CONTRACTED INSURANCE COMPANIES AND COMMENSURATE POTENTIAL LITIGATION.	--	C	N	Y
	COLUMN REHAB SERVICES INC	\$45,000	6109	06/12	12	TO PROVIDE PHYSICAL THERAPY AND SPEECH PATHOLOGY SERVICES.	--	C	N	Y

**Professional Service Contracts for 04-01-12 thru 06-30-12**

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	COMMUNITY ADVOCATES	\$15,510	6149	05/12	19	ASSIST WITH PLANNING FOR THE IMPACTS OF THE AFFORDABLE CARE ACT AND DEVELOPING A FINANCIAL PLAN.	--	C	N	Y
	BETHANN BURAZIN	\$2,000	6105	01/12	12	PROVIDE ASSISTANCE WITH REDESIGN INITIATIVE.	--	C	N	N
	JIM BEER PH D	\$813	6105	04/12	1	PRIMARY CONTRACT WRITER FOR COMMUNITY SERVICES BRANCH FOR THE SAMSHA OFFENDER RE- ENTRY GRANT.	--	C	N	N
<b>7900</b>	<b>DEPARTMENT ON AGING</b>									
	SUE KELLEY CONSULTING LLC	\$10,670	6149	03/12	9	CONSULTANT TO THE AGING & DISABILITIES RESOURCE CENTER GOVERNING BOARD & FUNDED THROUGH THE 2012 STATE/COUNTY CONTRACT BETWEEN MILWAUKEE COUNTY AND THE WI DEPARTMENT OF HEALTH SERVICES.	--	C	Y	--
<b>7990</b>	<b>DEPARTMENT OF FAMILY CARE</b>									
	WI PHYSICIANS SERVICE INSURANCE CORP	\$3,461,960 + \$1,730,980	6148	01/11	36	PROVIDE CLAIMS ADJUDICATION SERVICES INCLUDING CLAIMS ADMINISTRATION, PROCESSING, PAYMENT & REPORTING OF FAMILY CARE SERVICES TO THE DEPT OF FAMILY CARE & STATE OF WISCONSIN.	10-411	--	Y	Y
	ANDREA & ORENDORFF LLP	\$1,875,000	6148	01/10	24	PROVIDE PROFESSIONAL SERVICES IN FISCAL AND CLINICAL OPERATIONS.	09-450	--	Y	Y
	BAKER TILLY VIRCHOW KRAUSE LLP	\$461,000 + \$28,000	6149	03/12	9	ADDITIONAL AUDIT SERVICES TO COMPLY WITH S. INS 57, WISCONSIN ADMINISTRATIVE CODE.	12-224	--	N	Y
<b>8000</b>	<b>DHHS - DELINQUENCY &amp; COURT SERVICES DIV</b>									
	ALTERNATIVES IN PSYCHOLOGICAL CONSULT	\$159,096 + \$79,548	6148	01/12	12	DETENTION PSYCHIATRIC NURSING SERVICES FOR THE VEL E PHILLIPS JUVENILE JUSTICE CENTER.	12-238	--	N	--
	MEDICAL COLLEGE OF WISCONSIN	\$143,060 + \$71,530	6148	01/12	12	PROVIDE PHYSICIAN AND MEDICAL SERVICES TO THE JUVENILES AT THE DETENTION CENTER AT THE VEL E PHILLIPS JUVENILE JUSTICE FACILITY.	12-238	--	N	Y
	JEWISH FAMILY SERVICES	\$100,000 + \$50,000	8166	01/12	12	ADMINISTER THE YOUTH SPORTS AUTHORITY PROGRAM FOR THE DELINQUENCY & COURT SERVICES DIVISION.	12-238	--	N	Y
	EXPRESS YOURSELF MILWAUKEE INC	\$9,600	6149	04/12	8	PROVIDE SKILL BUILDING & GROUP INTERACTION ACTIVITIES FOR CHILDREN INVOLVED IN THE DETENTION CENTER.	--	C	N	Y

**Professional Service Contracts for 04-01-12 thru 06-30-12**

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9500	ZOOLOGICAL DEPARTMENT									
	SKYFAIR, SKYZOO OF WISCONSIN	\$939,730 + \$100,000	6999	04/10	56	REVENUE SHARE FOR SKYGLIDER.	05-75	--	N	Y
	WORLD BIRD SANCTUARY	\$177,000	6148	01/12	24	PRODUCE A BIRD OF PREY SHOW AT MILWAUKEE COUNTY ZOO.	--	--	N	Y

**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

11

DATE : February 25, 2013

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott B. Manske, Comptroller

SUBJECT: 2013 Fiscal Projection for Milwaukee County – (Feb 2013) **(For Information Only)**

**Policy Issue**

County Ordinance 56.02(2) was modified to reflect changes adopted under 2011 Wisconsin Act 62 which created the Office of the Comptroller. A new requirement calls for a monthly update of the fiscal condition of the County to the County Board. To comply with this ordinance, the Comptroller is providing the County Board with a report on the fiscal condition of the County for 2013.

**Updated 2013 Year-end Fiscal Projection – February 2013**

The Office of the Comptroller is continuing to review departmental fiscal reports for 2013 but due to there being only two months of fiscal activity it is too early to issue a projection on the year end position of the County. However, the purpose of this report is to alert the County Board to certain anticipated fiscal issues facing the County. These fiscal issues at the present time and detailed below have an overall positive variance for the County.

A major unknown factor for Milwaukee County is the State Budget. The governor's budget was issued on Wednesday, February 20 which is only the first stage of the State budget process. The Department of Administrative Services is conducting an analysis of the Governor's proposed budget over the next few months and will be presented to the Committee upon completion. It is highly anticipated that there will be fiscal impacts to Milwaukee County as a result of the State Budget.

**Projected Variances to the 2013 Adopted Budget**

The following are projected variances from the 2013 Adopted Budget:

Department	Issue	Surplus/Deficit vs. Budget
Sheriff	Projected deficits in traffic citation revenue, US Marshall inmate housing revenue	(\$780,000)
Fringe Benefits	Based upon 2012 projected year end surplus in healthcare and pharmacy claims	\$3,000,000
Contingency Fund	Any unused balance falls to the bottom line at the end of the fiscal year. Current balance is \$4,761,000	\$4,761,000
State Budget	The governor's budget was issued on Wednesday, February 20 and DAS is conducting an analysis of the Governor's proposed budget	Impact unknown

### **Committee Action**

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.



Scott B. Manske  
Comptroller

### **Attachments**

cc: Chris Abele, County Executive  
Supervisor Willie Johnson, Jr., Co-Chairman, Finance, Audit & Personnel  
Committee  
Supervisor David Cullen, Co-Chairman, Finance, Audit and Personnel  
Committee  
Finance, Audit and Personnel Committee  
Don Tyler, Director, Department of Administrative Services  
Craig Kammholz, Fiscal and Budget Administrator  
Stephen Cady, Fiscal and Budget Analyst, County Board  
Carol Mueller, Head Committee Clerk, County Board  
Department Heads

**COUNTY OF MILWAUKEE**  
INTEROFFICE COMMUNICATION

**DATE:** March 5, 2013

**TO:** Sup. David Cullen, Co-Chair, Finance, Audit & Personnel Committee  
Sup. Willie Johnson, Co-Chair, Finance, Audit & Personnel Committee  
County Executive Chris Abele

**FROM:** Héctor Colón, Director, Department of Health and Human Services

**SUBJECT:** Report from the Director, Department of Health and Human Services, Regarding the Surplus in Excess of the Amount Budgeted in the 2012 Budget

**ISSUE**

County Board Resolution File No. 86-666 requires all department heads to "report to the Finance Committee, on a quarterly basis, revenues received from sources not anticipated in the budget in excess of \$100,000, or revenues received that exceed budget estimates by that amount."

In addition, Milwaukee County Ordinance 56.02 requires each person in charge of any County office, department, agency, or any non-departmental account to " ... submit a written report to the County Executive, the Committee on Finance and Audit of the County Board and the Department of Administration whenever such person has reason to know or believe that a deficit of seventy-five thousand dollars (\$75,000.00) or more in any revenue account will occur for the division of county government under the supervision of that person. The report shall be submitted as soon as practicable, but shall not exceed ten (10) working days from the earliest date that such person first has reason to believe or know of the reduction of the anticipated revenue. Such report shall include the reasons for the anticipated revenue deficit, as well as a recommended plan of action or alternatives to offset such deficit."

**BACKGROUND**

During the final 2012 year-end close review, the Department of Health and Human Services (DHHS) identified revenue surpluses and deficits that had not been included in the budget related to Housing, Youth Aids, Wraparound Milwaukee and the Behavioral Health Division (BHD).

**Housing**

In 2012, the Section 8 (Rent Assistance) HUD program received just under \$1 million in program administrative funding. The Section 8 Program is very labor intensive and in 2012 it cost the county \$570,000 more to administer the program than it actually received in HUD funding. On the third quarter report, this deficit was not reported because it was projected to breakeven.

In addition, the Shelter Plus Care Program and Community Development Block Grant (CDBG) ended 2012 with a deficit of \$690,000. During the 2012 budget process a change was made in the accounting for all job authorization allocated costs. On the third quarter report, this deficit was not reported because it was projected to breakeven.

#### **Juvenile Delinquency**

Throughout 2012, DHHS projected a conservative surplus for Youth Aids based on a lower Average Daily Population (ADP) than budgeted. The actual Youth Aids revenue surplus of \$324,714 is consistent with the amount reported in the third quarter. The 2012 Budget assumed an average number of monthly Juvenile Correctional Institutions (JCI) placements of 158.5 compared to 148.7 over the last 12 months. Similarly, the average number of monthly placements for Child Care Institutions (CCI) is also less than budgeted at 11.3 placements over the last 12 months compared to 13.2 in the budget. When 2012 was finally closed, however, Delinquency's revenue was higher than projected by about \$1.1 million primarily due to unanticipated prior year revenue.

In addition, DCSD did not realize about \$300,000 in Title-19 revenue related to a reduction in group homes for boys from four to three.

#### **Wraparound Milwaukee**

Although the 2012 Budget anticipated a reduction in the capitation rate paid by Medicaid for Wraparound clients, this change was never implemented in 2012 due to a decision by the State Department of Health Services (DHS) to postpone the actuarial analysis of the capitation rate for one year. This change will now occur in 2013.

In anticipation of this rate reduction, BHD sought approval from the County Board to create a risk reserve to help smooth out rate fluctuations for this HMO program. In February, the County Board approved the request to create the risk reserve, which per the Comptroller, allows for the reservation of capitation-related revenues and expenditures. BHD assumed about \$5 million could be transferred to the reserve, which included revenues and expenditures other than capitation revenue. This new estimate is based on capitation-related revenues and expenditures only.

#### **WIMCR (Medicare/Medicaid Cost reporting)**

BHD includes \$2.7 million in the budget for the Wisconsin Medicaid Cost Report (WIMCR). A final settlement letter is sent to the County in December of every year. BHD has projected the same surplus in 2012 as prior years, yet the actual results for 2012 came in higher, resulting in an additional surplus of \$400,000.

#### **Patient Revenue**

Throughout 2012, Patient Care Revenues reflected a surplus which was reported each quarter. The year ended \$200,000 higher than anticipated at the end of the third quarter.

**RECOMMENDATION**

This is an informational report. No action is necessary.



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Héctor Colón, Director  
Department of Health and Human Services

cc:     Raisa Koltun, County Executive's Office  
          Kelly Bablitch, County Board  
          Scott Manske, Comptroller  
          Don Tyler, Director, DAS  
          Craig Kammholtz, Fiscal & Budget Administrator, DAS  
          CJ Pahl, Assistant Fiscal & Budget Administrator, DAS  
          Antionette Thomas-Bailey, Fiscal & Management Analyst, DAS  
          Jennifer Collins, Analyst, County Board Staff  
          Jodi Mapp, Committee Clerk, County Board Staff

**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

13

DATE : February 25, 2013

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott B. Manske, Comptroller

SUBJECT: Monthly Update of the 2012 Fiscal Projection of Milwaukee County (Feb 2013 Report)  
(For Information Only)

**Policy Issue**

County Ordinance 56.02(2) was modified to reflect changes adopted under 2011 Wisconsin Act 62 which created the Office of the Comptroller. A new requirement calls for a monthly update of the fiscal condition of the County to the County Board. To comply with this ordinance, the Comptroller is providing the County Board with a monthly update to the projection of 2012 year-end financial results fiscal report that was submitted to the County Board and County Executive during the January 2013 cycle of the County Board.

**Updated 2012 Year-end Fiscal Projection – December 2012**

Based on financial results through the 3<sup>rd</sup> quarter of 2012, updated information from certain departments, and analysis performed by the Office of the Comptroller on preliminary 2012 financial results, the County is projected to have a 2012 surplus that exceeds \$11.0 million. As of January 2012, Milwaukee County's projected surplus was \$7.0 million. Milwaukee County's projected 2012 surplus as of the third quarter was \$ 8.7 million.

The projected surplus assumes a balance of \$864,685 in the contingency fund is applied to offset departmental and non-departmental deficits.

This is a *preliminary estimate* and should not be considered the final results for 2012. The 2012 year-end results will be impacted significantly as departments close accounts for the year, and as the Office of the Comptroller prepares for the year-end audit.

**Updates to 2012 Fiscal Status since the January 2013 Report was Issued**

The following changes were made to departmental year-end projections previously submitted to the County Board in January 2013:

Department	Description	Previous Projection	New Projection	Change
Treasurer	Additional penalty and interest revenue on delinquent property taxes	\$582,000	\$1,224,000	\$642,000
Transit/ Paratransit	Continuing improvement in operating results for 2012 from Paratransit and Transit Operations	\$4,926,000	\$5,438,000	\$512,000
Fringe Benefits	Analysis shows that the County will have a surplus of \$4.9 million in medical costs and \$3.3 million in drug costs. Previous projection of the combined healthcare surplus was \$3.8 million.	\$3,800,000	\$8,000,000	\$4,200,000
<b>Total Change</b>				<b>\$5,354,000</b>

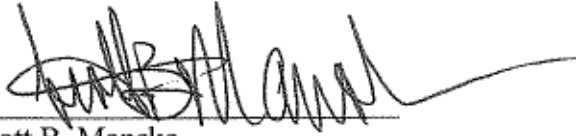
### Transit Surplus

The Transit/Paratransit system is projecting an overall surplus of \$5.4 million, an increase of \$512,000 from the 3rd quarter projected. The 3<sup>rd</sup> Quarter surplus included a surplus of \$ 0.2 million in Transit operations, and a surplus in Paratransit operations of \$ 4.7 million. For Transit operations, it is projected to have a slight deficit in passenger revenue, a surplus in fixed route expenses of \$2.4 million, and a deficit in depreciation and asset write-off of \$2.3 million. The Paratransit surplus of \$4.7 million is due to a reduction in the number of trips for Paratransit clients and the resulting reduction in costs and related revenues. In 2012, the County had budgeted tax levy of \$19.1 million. An operating surplus for the Transit/Paratransit system reduces the amount of County property tax levy required to operate the system in a fiscal year. Likewise, if the Transit/Paratransit system ends the year with a deficit as compared to the Adopted Budget, the County assumes that deficit.

Current projections indicate the County will have funding needs for Transit in the 2014 budget related to the loss of Federal funding. Discussions have occurred regarding transferring a substantial portion of the 2012 surplus to the debt service reserve for use by the Transit system in 2014 when federal funds that are currently being utilized will expire.

### Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance, Personnel and Audit Committee.

A handwritten signature in black ink, appearing to read 'Scott B. Manske', written over a horizontal line.

Scott B. Manske  
Comptroller

cc: Chris Abele, County Executive  
Supervisor Willie Johnson, Jr., Co-Chairman, Finance, Audit and Personnel Committee  
Supervisor David Cullen, Co-Chairman, Finance, Audit and Personnel Committee  
Finance, Audit and Personnel Committee  
Don Tyler, Director, Department of Administrative Services  
Craig Kammholz, Fiscal and Budget Administrator  
Stephen Cady, Fiscal and Budget Analyst, County Board  
Carol Mueller, Head Committee Clerk, County Board  
Department Heads

**COUNTY OF MILWAUKEE**  
**Inter-Office Communication**

**Date:** February 22, 2013

**To:** Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

**From:** Scott B. Manske, Comptroller  
 Jerome J. Heer, Director of Audits, Comptroller's Office

**Subject:** Froedtert Memorial Lutheran Hospital Lease Payment [File No. 94-801(a)(e)]

**Background**

On September 7, 1995, the County Board adopted a resolution [File No. 94-801(a)(e)] related to the sale and lease of John L. Doyne Hospital assets and land to Froedtert Memorial Lutheran Hospital (FMLH). The lease called for annual payments until 2016 based on "operating cash flow".

**Analysis**

The 2012 payment, received from FMLH, was \$4,439,000. For 2012, budgeted revenues for this payment were \$6,300,000. We have reviewed the audited financial statements of FMLH as well as their auditor's report on the Schedule of Annual Land Lease Payment (Exhibit A). The \$4,439,000 represents 5.25% of annual operating cash flow as calculated in accordance with the FMLH Lease Agreement.

Payments for all years are listed below. This data has been corrected to reflect 2008 and 2009 information that was previously misreported when FMLH changed from a December 31 to a June 30 fiscal year.

<u>Year</u>	<u>Actual</u>	<u>Budgeted</u>
2012	\$4,439,000	\$6,300,000
2011	8,378,000	6,300,000
2010	6,125,756	3,900,000
2009	-0-	3,190,000
2008	78,000	2,919,000
2007	6,877,000	2,919,000
2006	2,919,000	3,796,000
2005	2,596,000	4,018,000
2004	4,018,000	3,434,000
2003	3,434,000	2,162,035
2002	2,696,000	1,355,000
2001	3,479,000	1,302,000
2000	1,302,000	2,030,850
1999	4,035,000	2,387,000
1998	3,107,000	2,421,000
1997	4,538,000	2,373,000
1996	2,035,000	1,953,000
1995*	4,100,000	4,100,000

\* Initial lump-sum payment.

**Conclusion**

The 2012 land lease payment from FMLH of \$4,439,000 is calculated in a manner consistent with the financial model developed as part of the original transaction. The payment is above budget projections. It is important to note, however, that this payment does not necessarily indicate a similar payment level in future years.

**Recommendation**

This report is for information purposes.



Scott B. Manske  
Comptroller



Jerome J. Heer  
Director of Audits

SBM/JJH/cah

**Attachment**

cc: Chris Abele, Milwaukee County Executive  
Supervisor Willie Johnson Jr., Co-Chair, Committee on Finance, Audit & Personnel  
Supervisor David Cullen, Chair, Co-Chair, Committee on Finance, Audit & Personnel  
Donald Tyler, Director, Department of Administrative Services  
Jeffrey R. Van De Kreeke, Sr. Vice President, Finance & Chief Financial Officer, FMLH  
Steve Cady, Fiscal & Budget Analyst, County Board Staff  
Carol Mueller, Chief Committee Clerk, County Board Staff



KPMG LLP  
Suite 1500  
777 East Wisconsin Avenue  
Milwaukee, WI 53202-5337

### Independent Accountants' Report

The Board of Directors  
Froedtert Memorial Lutheran Hospital, Inc.:

We have examined Froedtert Memorial Lutheran Hospital, Inc.'s (the Hospital) accompanying schedule of annual land lease payment (the Schedule) in accordance with section 4 of the amended and restated lease agreement dated December 21, 1995 between the Hospital and Milwaukee County as of June 30, 2012 and for the year then ended. Management is responsible for the Hospital's compliance with those calculations. Our responsibility is to express an opinion on the calculations based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included such procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination of the Hospital's compliance with the specified requirements of the computations contained in the accompanying Schedule.

In our opinion, the Schedule referred to above is presented, in all material respects, in conformity with Section 4 of the amended and restated lease agreement dated December 21, 1995 between Froedtert Memorial Lutheran Hospital, Inc. and Milwaukee County.

This report is intended solely for the information and use of the board of directors and management of the Hospital and Milwaukee County and should not be used by anyone other than these specified parties.

**KPMG LLP**

Milwaukee, Wisconsin  
September 20, 2012

**FROEDTERT MEMORIAL LUTHERAN HOSPITAL, INC.**Schedule of Annual Land Lease Payment<sup>(1)</sup>

Year ended June 30, 2012

(In thousands)

Revenues in excess of expenses	\$	66,038
Land lease expenses included in operating expenses		4,435
Depreciation and amortization		30,383
Increase in current liabilities, except current installments of long-term debt and current liabilities related to annual land lease accrual		2,516
Increase in current assets except cash, short-term investments, and current assets whose use is limited		(18,795)
Repayments of principal on debt existing at December 31, 1995		(22)
Annual operating cash flows		84,555
		5.25%
Annual land lease payment	\$	<u>4,439</u>

<sup>(1)</sup> All computations and amounts were determined pursuant to Section 4 of the amended and restated lease agreement dated December 21, 1995 between Froedtert Memorial Lutheran Hospital, Inc. and Milwaukee County.

See accompanying independent accountants' report.

**COUNTY OF MILWAUKEE  
Inter-Office Communication**

15

**Date:** February 18, 2013

**To:** Supervisor Willie Johnson, Jr., Co-Chair, Committee on Finance, Personnel & Audit  
Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel & Audit  
Supervisor Michael Mayo, Chair, Committee on Transportation, Public Works & Transit

**From:** Jerome J. Heer, Director of Audits

**Subject:** Status Report – Audit of County Preventive Maintenance Program (File No. 10-389)

At its meeting on October 28, 2010, the Committee on Finance and Audit passed a motion to refer our audit report "Milwaukee County Needs to Commit to a Preventive Repair & Maintenance Program to Ensure Public Safety," to the Committee on Transportation, Public Works and Transit to "read the response from Public Works and develop a plan to move forward."

At the Committee on Transportation, Public Works and Transit meeting on January 19, 2011, a motion to receive and place the report on file was approved. Additionally, the Committee Chair directed that a report be brought back in six months on the progress of the inspections, recommendations for the 2012 budget, and a list of all 902 County buildings. In response to this directive, the Department of Transportation and Public Works (DTPW) submitted a report dated August 22, 2011, to your respective committees.

Subsequently, three status reports noting the progress made toward implementation of our audit recommendations were submitted to the Committees. Dates the status reports were presented to the Committees, along with any action taken are listed as follows.

**09/14/11:** TPW&T Committee – Informational, no action taken.

**09/22/11:** F&A Committee – Informational, no action taken. However, it was noted that the Audit Department will provide a status report in the March 2012 committee cycle.

**02/29/12:** TPW&T Committee – Informational, motion passed to receive and place on file.

**03/08/12:** F&A Committee – Informational, no action taken.

**12/05/12:** TPW&T Committee – Informational, motion passed to receive and place on file. Additionally, the Committee requested quarterly status reports.

**12/13/12:** FP&A Committee – Informational, no action taken.

DAS management describes its recent efforts and plans to implement the outstanding recommendations in the current status report and its accompanying attachments, attached for your review.

At its meeting on December 5, 2012, the Transportation, Public Works and Transit Committee also requested an update regarding completion of the CBRE Report. The report was recently issued and the Department of Administrative Services is pursuing approval to form a workgroup to address recommendations and issues identified in the report.

Supervisor Willie Johnson, Jr., Co-Chair, Committee on Finance, Personnel & Audit  
Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel & Audit  
Supervisor Michael Mayo, Chair, Committee on Transportation, Public Works & Transit  
February 18, 2013  
Page Two

This status report is informational and we will work with the Department of Administrative Services to provide quarterly status reports to your respective committees.



Jerome J. Heer

JJH/PAG/cah

Attachments

cc: Scott Manske, Milwaukee County Comptroller  
Finance, Personnel & Audit Committee Members  
Transportation, Public Works & Transit Committee Members  
Chris Abele, Milwaukee County Executive  
Don Tyler, Director, Department of Administrative Services  
Jim Burton, Director, Facilities Management, Department of Administrative Services  
Greg High, Director, Arch. and Eng. Services, Department of Administrative Services  
Julie Esch, Budget and Policy Administrator, Department of Administrative Services  
Kelly Bablitch, Chief of Staff, County Board Staff  
Steve Cady, Research Analyst, County Board Staff  
Martin Weddle, Research Analyst, County Board Staff  
Carol Mueller, Chief Committee Clerk  
Jodi Mapp, Committee Clerk, County Board Staff

**2012 Annual Report  
Audit Hotline and Audit Activity  
Related to Fraud, Waste and Abuse**

**February 2013**

**Milwaukee County Office of the Comptroller  
Audit Services Division**

**Scott B. Manske  
Milwaukee County Comptroller**



**Jerome J. Heer, Director of Audits  
Douglas C. Jenkins, Deputy Director of Audits**

**Investigative Team:**  
James Felde, CPA, CFE

**Administrative Support Team:**  
Cheryl Hosp



Department of Audit

# Milwaukee County

Jerome J. Heer

• Director of Audits

Douglas C. Jenkins

• Deputy Director of Audits

February 25, 2013

To the Honorable Chairwoman  
of the Board of Supervisors  
of the County of Milwaukee

We have completed an annual report concerning operation of the Audit Hotline and other related audit activities undertaken by the Office of the Comptroller's Audit Services Division during 2012.

The attached report includes a statistical summary of these activities, as well as a brief narrative that describes the nature of various categories of cases resolved during the year. In addition, some of the more interesting cases closed during 2012 are presented in greater detail. Direct savings to taxpayers of Milwaukee County and other jurisdictions attributed to Audit Hotline and audit activity related to fraud, waste and abuse in 2012 totaled \$72,825. In addition, we experienced continued success from our proactive procedures to reduce the number of unauthorized electronic banking transactions perpetrated on County accounts.

You will note from the 2012 case highlights that the nature of alleged improprieties presented to the Audit Services Division for investigation has remained complex and continue to involve inter-agency cooperation with numerous governmental entities. As the Audit Services Division begins its 20th year of operating the Hotline, the experience gained from working cooperatively with County departments, the District Attorney's Office, the Office of the Sheriff and other law enforcement agencies has improved the effectiveness of our efforts to combat waste, fraud and abuse in Milwaukee County government. We believe the attached report demonstrates the value of the department's activities in this regard.

Please refer this report to the Committee on Finance, Personnel and Audit.

Jerome J. Heer  
Director of Audits

JJH/DCJ/cah

Attachment

cc: Scott Manske, Milwaukee County Comptroller  
Milwaukee County Board of Supervisors  
Chris Abele, Milwaukee County Executive  
Amber Maureen, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, Milwaukee County Board  
Don Tyler, Director, Department of Administrative Services  
Stephen Cady, Fiscal and Budget Analyst, County Board Staff  
Carol Mueller, Chief Committee Clerk, County Board Staff

City Campus, 9th Floor • 2711 West Wells Street  
Milwaukee, Wisconsin 53206 • Telephone (414) 278-4206 • Fax (414) 223-1895

**2012 Annual Report  
Audit Hotline and Audit Activity  
Related to Fraud, Waste and Abuse**

**Background**

The Milwaukee County Board of Supervisors approved the establishment of an Audit Hotline on September 23, 1993. The Hotline was created for concerned citizens and other interested individuals to report suspected instances of fraud, waste or abuse in County government. Callers are not required to identify themselves and, if they wish, may remain anonymous.

A County Board Resolution (File No. 95-210) directs the Audit Services Division of the Office of the Comptroller to submit annual reports on Hotline activities to the Committee on Finance, Personnel and Audit. This report provides a statistical summary of Hotline and other related audit activity during the past year, a description of various categories of resolved cases, as well as details of selected cases closed during 2012. Direct savings attributed to Audit Hotline and audit activity related to fraud, waste and abuse in 2012 totaled \$74,106.

**Statistical Summary**

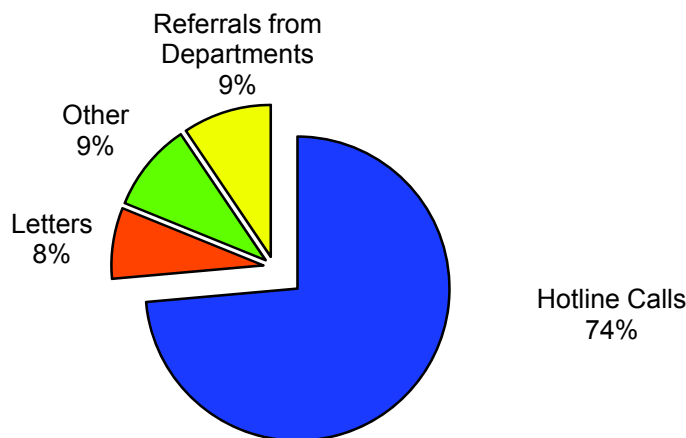
The Audit Services Division received 53 contacts concerning allegations of fraud, waste or abuse in 2012. These contacts are categorized by source in **Table 1**.

**Table 1  
2012 Allegations of Fraud, Waste or Abuse  
Source of Contact**

Hotline Calls	39
Referrals from Departments	5
Letters	4
Other	5
<b>Total</b>	<b>53</b>

This same information is presented graphically as **Figure 1**.

**2012 Allegations of Fraud, Waste or Abuse  
Source of Contact**



#### Cases Opened

Cases opened in 2012 concerned allegations of individuals receiving benefits to which they were not entitled, employee fraud or misconduct, and waste or inefficiencies, among others. When allegations involve issues beyond the jurisdiction of County government, they are referred to appropriate non-County agencies. All allegations of Wisconsin Works (W-2) fraud are referred to the State of Wisconsin Department of Children and Families' Fraud Hotline to avoid duplication.

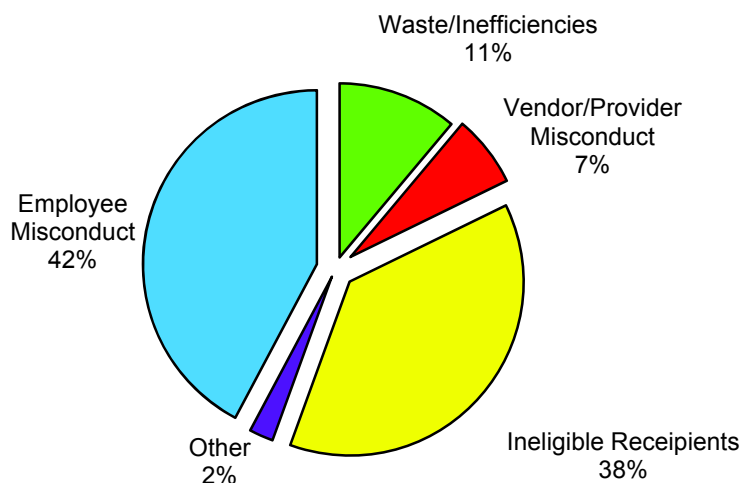
**Table 2** identifies, by complaint type, Hotline cases opened in 2012.

**Table 2  
2012 Cases Opened  
Type of Allegation**

Employee Misconduct	19
Ineligible Recipients	17
Waste/Inefficiencies	5
Vendor/Provider Misconduct	3
Other	1
<b>Total</b>	<b>45</b>

This same information is presented graphically as **Figure 2**.

### 2012 Cases Opened Type of Allegation



#### Cases Closed

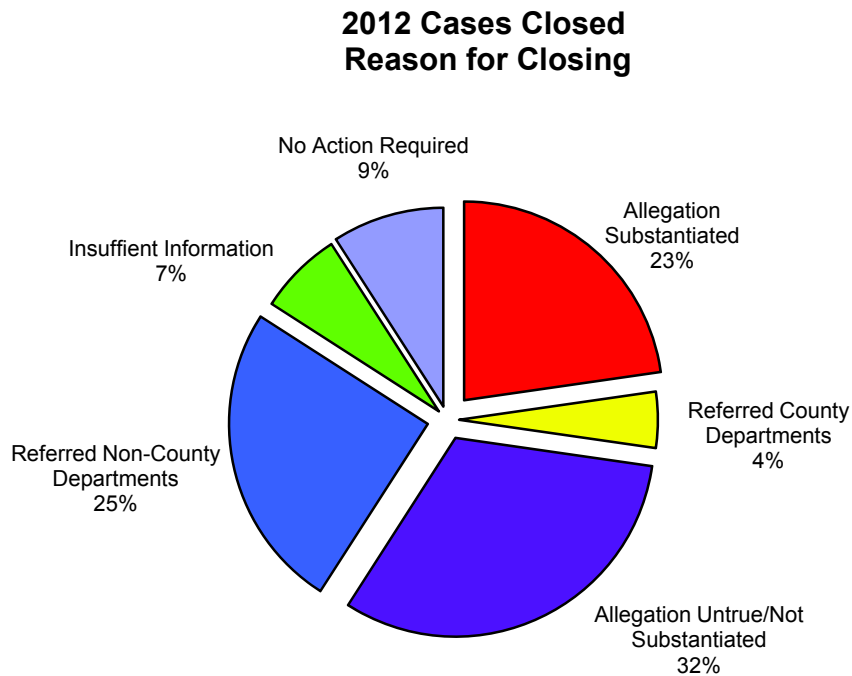
During 2012, 44 cases were closed for a variety of reasons. Of these, three cases were opened in 2011, while the remaining 41 were opened during 2012. As of year-end 2012, four cases remained active.

**Table 3** categorizes the 44 cases closed in 2012. Ten cases were closed because the allegations were determined to be either correct or substantially correct, and corrective measures were either implemented or in the process of being implemented. Fourteen cases were determined to be either incorrect allegations or we were unable to substantiate the allegation. Of the remaining 20 cases closed in 2012, 11 were referred to a non-County agency; there was no action required in four cases; there was insufficient information provided to reach any conclusion in three cases; and two cases were referred to a County department for additional review and action.

**Table 3**  
**2012 Cases Closed**  
**Reason for Closing**

Allegation Untrue/Not Substantiated	14
Referred to Non-County Agency	11
Allegation Substantiated	10
No Action Required	4
Insufficient Information	3
Referred to County Department	2
<b>Total</b>	<b>44</b>

This same information is presented graphically as **Figure 3**.



### **Case Highlights**

Following are descriptions of some of the more interesting cases closed during 2012. The diverse nature of these cases demonstrates the value Countywide of maintaining the Audit Hotline.

#### Targeted Case Management Supervisor

In this case, we received a call that a Targeted Case Management Supervisor was falsifying her mileage reimbursement reports and visiting various yard sales and auctions during normal work hours.

We obtained and examined copies of the supervisor's automobile mileage voucher reports used to reimburse workers for transportation costs associated with work-related home visits. While case workers that reported to the supervisor used client initials on the forms to indicate the subject of the home visit, the supervisor used the non-specific abbreviation 'HV' (home visit). Since addresses are not recorded, we were not able to verify the actual mileage between the supervisor's office location at the Behavioral Health Division (BHD) and the clients' homes for visits that were claimed.

We then determined that if a home visit did occur, there should be both a progress note recorded in the client file and a corresponding billing record. We obtained a Targeted Case Management billing report and compared the number of home visits reported on the supervisor's automobile mileage vouchers to the home visits billed. While 298 home visits were reported on the automobile mileage vouchers, only 174 home visits were billed. It appeared that either the supervisor had padded her automobile mileage reimbursements or was negligent in billing the home visits. However, we were informed that the supervisor was historically a number of months tardy in inputting information in BHD's billing system.

Since the gap in billing could be attributed to a backlog in entering data, our next approach was to obtain all of the supervisor's case files to compare progress note entries to the home visits reported on the automobile mileage vouchers. BHD policy required progress notes to be entered within 24 hours of service. We were informed that all of the clients' medical records assigned to the supervisor were locked in the supervisor's office, rather than filed in a central filing area.

We noted that one the clients assigned to the supervisor had passed away several months earlier and requested the case file from the BHD Medical Records unit. However, the medical record had not been returned to the unit. The Medical Records Administrator repeatedly requested that the supervisor return the medical record, to no avail. Subsequently, we arranged with a BHD administrator an unannounced meeting with the supervisor during a weekly Targeted Case Management operations meeting in March 2011.

The supervisor was ordered to produce all assigned client case files. According to BHD records, 10 client case files were assigned to the supervisor. Of the 10 case files:

- Two case files did not contain any documentation related to services provided by the supervisor.

- Five case files contained documentation related to services provided by the supervisor on dates ranging from 2006 to 2010.
- The supervisor was unable to produce three case files.

The Supervisor stated that additional documentation was scattered throughout the office and it would take time to gather all of the documentation because the office was so disorganized. The supervisor was instructed to gather all the documentation in the office and submit it by the close of the next business day. The supervisor was able to locate progress notes for four of the files, as follows:

- Progress notes with dates ranging from March 19, 2001 through February 15, 2011 for one case file.
- Progress notes with dates ranging from October 6, 2010 through March 23, 2011 for another case file.
- Progress notes with dates ranging from January 17, 2008 through March 16, 2011 for another case file.
- Progress notes with dates ranging from January 4, 2008 through February 21, 2011 for another case file.

Upon submission of the documentation, BHD management allowed the supervisor to use two weeks of vacation and ultimately suspended the supervisor without pay pending a Personnel Review Board hearing.

The following day the Medical Records Director began the process of sorting through numerous boxes, files, loose documents and debris to locate potential important documentation related to various clients files. The process was tedious and took over a week to complete but the Medical Records Director discovered the following:

- Term life insurance application and certificate of insurance for a BHD client naming the supervisor as a co-beneficiary.
- Death Certificate for one of the supervisor's former clients. An Incident/ Risk Management report was not filed. In addition, the supervisor could not locate this client's case file.
- Four Incident/Risk Management Reports, one reported an allegation of rape of a Targeted Case Management client at a community provider location. None of the reports were processed according to BHD procedures.
- Numerous boxes of blank checks and duplicate check copies from various financial banks belonging to various Targeted Case Management clients. Numerous checks were made out

to the supervisor. The supervisor was not officially designated as a payee representative by the Social Security Administration.

- Numerous filled bottles of medications (psychotropics and narcotics) for multiple clients. A total of more than 100 prescription bottles were found in the office.

All of the above violated various State of Wisconsin Administrative Code regulations, BHD policies, Milwaukee County Ordinances and/or Civil Service Rules.

Once the documentation contained in the supervisor's office was identified and complied, we compared the progress notes to billed services related to three of the supervisor's Targeted Case Management clients. We identified 181 instances in which there were no supporting progress notes for services billed from January 2006 through November 2010. Again, these discrepancies violated BHD policies and the State of Wisconsin Administrative Code as well as a potential loss of revenue.

Upon the supervisor's suspension without pay in April 2011, a hearing before the Personnel Review Board was scheduled for September 2011. The attorney representing the supervisor was granted a postponement until November 2011 and then subsequently was granted two additional postponements. In April 2012, the supervisor became eligible to retire and did so prior to her next scheduled PRB hearing.

### Vendor Overpayments

We were contacted by a former employee of a vendor that provided employment training and placement services as well as life skills training to youth, ages 14 to 18, for the Milwaukee County's Wraparound program. The vendor was compensated based on quarter-hour units for services rendered.

Our review included the following tasks:

- Met with Wraparound Quality Assurance review staff regarding concerns related to the supporting documentation associated with the vendor's billings to Wraparound.
- Interviewed four of the vendor's former employees regarding billing procedures for services provided to Wraparound clients.
- Interviewed the vendor's owner and current staff regarding billing procedures for services provided to Wraparound clients.
- Obtained electronic files of the vendor's individual staff activity logs (Timesheets/Billing Grids) and Master Grids used to prepare billings entered into Synthesis, the web-based billing system used by the Wraparound program.
- Reconciled the Master Grids with Synthesis billing entries to verify that Master Grid detail matched actual vendor's billings to the Wraparound program.

- Compared the vendor's Master Grid detail to individual staff Timesheets/Billing Grids to identify and quantify discrepancies.
- Reviewed the vendor's individual staff Timesheets/Billing Grids to identify and quantify instances of billing the same service hour(s) under multiple Wraparound clients.
- Provided a draft version of our findings for the vendor's review and made minor adjustments based on items identified by the vendor.

Based on the above tasks, we identified \$41, 281 in billing discrepancies that included the following:

- Hours billed but not supported by individual Timesheets/Billing Grids - 176 hours = \$6,656
- Hours billed in excess of hours recorded on individual Timesheets/Billing Grids - 348 hours = \$12,919
- Same hours billed under multiple client names - 654 hours = \$24,832
- Hours not billed but supported by individual Timesheets/Billing Grids – 82 hours = \$3,126

The \$3,126 was offset against the amounts disallowed.

Because of the frequency and consistent nature of the billings in excess of supporting detailed time records, we concluded that the vendor's billings to the Wraparound program in 2009 and 2010 indicated a pattern that is not consistent with individual human error. Therefore, we recommended that Wraparound program management recover the \$40,000 from the vendor and take the appropriate administrative action. The Wraparound program subsequently suspended the vendor from the program.

In addition, we referred our findings to the District Attorney's Office. That office is currently conducting its own investigation of the matter.

### Past Work History

We received a call that a Highway Maintenance Worker 1 was hired in October 2012. The caller indicated the individual had previously worked as a temporary Highway Maintenance Worker 1 in 2004 and 2005 and, according to the caller, in a two-month period, was involved in three accidents. The caller also alleged that the individual was caught sleeping in February 2005 and was subsequently terminated. In addition, the caller stated that the individual was a cousin of a Highway Maintenance Supervisor.

We reviewed the work history of the Highway Maintenance Worker with Milwaukee County and noted the following:

<u>Date Hired</u>	<u>Date Terminated</u>	<u>Position</u>
02/01/1999	02/10/1999	Airport Maintenance Worker Assistant-Separated During Probation Period
05/04/1999	10/16/1999	Park Worker 3 Seasonal
01/07/2003	03/25/2003	Airport Maintenance Worker-Temporary Appt.
06/13/2003	07/27/2004	Park Worker 3 Seasonal-Separated During Probation Period
11/01/2004	02/17/2005	Highway Maintenance Worker-Temporary Appt. – three vehicle accidents and found sleeping on the job
06/01/2005	09/26/2005	Zoo Worker 3 Seasonal-Separated During Probation Period
07/03/2006	08/21/2006	Park Worker 3 Seasonal
10/01/2012		Highway Maintenance Worker 1

We also obtained copies of the three vehicle accident reports from Fleet Maintenance.

We provided the findings of our review to Human Resources administration and the Highway Maintenance Worker was terminated during his probationary period.

### Rent Assistance

Tips relating to the Federal Section 8 Housing Choice Voucher Program (Rent Assistance) continue to account for a relatively high percentage of the allegations reported to the Hotline. For the four-year period 2008 through 2011, Rent Assistance tips accounted for 37% of all Hotline tips.

In 2012, a total of 15 tips received (28% of the total) related to Rent Assistance. Seven of the tips were referred to the City of Milwaukee's Fraud Hotline, as the names of the participants and addresses provided were not in Milwaukee County's program.

Milwaukee County's Rent Assistance Program provides rent and utility subsidies based on a participant's income and family size. The Hotline tips relating to the program in 2012 consisted primarily of allegations that participants have not reported all of their income, or that they have not disclosed a change in the household makeup (other individuals are now residing in the residence).

We were able to substantiate two of the allegations received. The program violations included the following:

- In one case, the caller stated his father resided at the program participant's residence with the son's brother and that his mother lied on her Rent Assistance application about her marital status as being divorced. In addition, the program participant had a history of being arrested, involved in neighbor disputes, fights, drinking, drugs, weapon possession, and involved in under age activity.

We contacted the Cudahy Municipal Court and obtained copies of the police reports related to three citations that were issued to the program participant. The police reports identify two separate incidents in which the participant was involved in fights with neighbors.

According to HUD regulations, "The family (including each family member) must not: .... 4. Engage in drug-related criminal activity or violent criminal activity or other criminal activity that threatens the health, safety or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises."

As such, the program participant was in violation of program rules.

In addition, one of the police reports identified the caller's father as residing at the program participant's residence. Further, a traffic citation issued listed the caller's father's address as the same as the program participant's. Again, the program participant was in violation of program rules as she did report the father as a member of the household.

We reported the violations to the Housing Program Coordinator and the program participant was terminated from the program. We estimated the future savings to the program of \$32,825.

- In the other case, the caller stated that the program participant was married three to four years ago in Waukegan Illinois and the husband has resided with her since the marriage.

We contacted the Lake County Illinois Clerk's Office and they confirmed that the program participant was married on September 20, 2009.

We also located a City of Milwaukee Municipal Court record with a date of August 19, 2010 that identified the husband's address as the same as the program participant's.

We provided the information the Housing Program Coordinator. Although the husband had resided with the program participant, Rent Assistance staff was satisfied that the husband no longer resided with the program participant and she was allowed to remain in the program.

Due to the number of Hotline allegations related to the Rent Assistance program, in May 2010, the Audit Services Division issued an audit report, *Better Management Oversight Needed for the County Administered Federal Rent Assistance Program*. The report identified the need for improved management oversight and additional program resources to reduce errors and omissions in the calculation of rent subsidies paid on behalf of program participants. Errors and omissions resulted in estimated annualized overpayments of \$328,000 in the \$11.9 million Milwaukee County Rent Assistance program. The report also recognized an estimated \$355,000 in future program

savings achieved by management, while noting the opportunity for enhanced program integrity efforts.

#### Employee Misconduct

We received a number of allegations related to various types of employee misconduct. Although we have completed our review of these allegations and have concluded that the allegations were true, we are unable at this time to report on the specifics because of legal considerations.

The allegations involved:

- A conflict of interest (authorizing payments to a vendor while still having an ownership interest in the company).
- Performing personal business on Milwaukee County time
- Harassment of a Milwaukee County employee

#### Counterfeit Checks

With assistance from the Audit Services Division's Bank Reconciliation staff, our Forensic Auditor continues to work closely with bank officials and law enforcement investigators to identify and track counterfeit check activity and unauthorized transactions against Milwaukee County bank accounts.

During 2012, no unauthorized transactions involving a Milwaukee County bank account were identified. This represents a substantial reduction in the County's exposure to this type of activity compared to prior years. We believe the reduction is due to our constant vigilance over Milwaukee County's bank accounts, as well as implementation of our previous recommendations to place restrictive controls on various accounts to combat unauthorized transactions.

As we have noted in previous Hotline reports, theft by unauthorized electronic fund transfer and counterfeit checks is a nationwide problem. Easy access to sophisticated computer graphics printing capabilities, as well as increasing reliance on electronic fund transfers, creates an environment of greater risk of bogus transactions. Early detection is key to avoiding losses from unauthorized transactions, as timely notification places the liability on the accepting party and/or the bank. Proactive procedures implemented by the Audit Services Division to identify questionable transactions on County bank accounts continue to pay dividends.

#### **Ongoing Hotline Benefits**

We frequently have been approached by other audit organizations at both the state and local levels for advice regarding the establishment of hotline functions in their respective jurisdictions. We

provide the following information regarding the ongoing benefits of the Fraud Hotline to Milwaukee County citizens. This information has been updated to reflect 2012 activity

- **Milwaukee County Hotline Savings (1994—2012)**
  - Total Direct = \$4,795,772
  - Total Direct/Indirect = \$9,591,544
- **Intangible Benefits**
  - Someone's Watching: the Audit Hotline has a deterrent effect, for both internal and external sources of fraud, waste and abuse.
  - Someone Cares: a public message of 'zero tolerance' for fraud, waste and abuse is sent by allocating resources to a Hotline function.
  - Beneficial Contacts: interaction with the District Attorney's Office, police/sheriff departments, state and federal data sources, and even corporate security staff help forge alliances beneficial to the pursuit of eradicating fraud, waste and abuse from government.
- **Future Audit Project Leads**
  - Hotline tips often point to areas in need of review. Our current audit of the Milwaukee County Rent Assistance Program is an example of using data from the Hotline to identify areas of County operations at risk for potential fraud, waste or abuse.

As the Milwaukee County Audit Services Division proceeds with its 20<sup>th</sup> year of operating a Hotline, the benefits described above continue to play an important part in the department achieving its stated mission:

#### **Audit Services Division Mission Statement**

Through independent, objective and timely analysis of information, the Milwaukee County Audit Services Division assists both policy makers and program managers in providing high-quality services in a manner that is honest, efficient, effective and accountable to the citizens of Milwaukee County.

#### **Historic Hotline Data**

**Tables 4 through 7** present annual Hotline statistics from its inception in 1994 through 2012.

**Table 4**  
**Milwaukee County Department of Audit Fraud Hotline**  
**Savings Identified 1994—2012**

<u>Year</u>	<u>Savings</u>
1994	\$169,427
1995	\$182,920
1996	\$0
1997	\$17,044
1998	\$182,512
1999	\$94,487
2000	\$282,627
2001	\$238,152
2002	\$123,962
2003	\$2,504
2004	\$1,249,032
2005	\$155,635
2006	\$389,123
2007	\$171,417
2008	\$1,070,650
2009	\$75,840
2010	\$144,675
2011	\$245,765
2012	\$74,106
<b>Direct Savings</b>	<b>\$4,795,772</b>
<b>Estimated Total Savings</b>	<b>\$9,591,544</b>

Note: Estimated total savings based on industry standard of \$1 indirect savings for every \$1 direct savings

**Table 5**  
**Milwaukee County Fraud Hotline Statistics 1994—2012**  
**Sources of Contacts**

<b>Year</b>	<b>Calls</b>	<b>Letters</b>	<b>Referred from Departments</b>	<b>Leads from Audits</b>	<b>Elected Officials</b>	<b>Other</b>	<b>Total</b>
<b>1994</b>	420	21	0	0	0	10	451
<b>1995</b>	139	7	0	0	0	3	149
<b>1996</b>	54	4	0	0	0	0	58
<b>1997</b>	28	5	2	0	3	5	43
<b>1998</b>	26	4	5	0	1	1	37
<b>1999</b>	17	0	3	0	2	1	23
<b>2000</b>	40	14	11	7	0	4	76
<b>2001</b>	27	8	10	9	0	1	55
<b>2002</b>	21	9	4	8	12	3	57
<b>2003</b>	29	5	5	7	3	2	51
<b>2004</b>	18	9	5	3	1	4	40
<b>2005</b>	27	5	8	5	2	2	49
<b>2006</b>	67	9	1	7	2	3	89
<b>2007</b>	34	5	2	9	0	5	55
<b>2008</b>	48	3	3	3	2	3	62
<b>2009</b>	49	9	4	4	0	7	73
<b>2010</b>	51	7	0	1	1	2	62
<b>2011</b>	49	10	4	1	0	3	67
<b>2012</b>	39	4	5	0	0	5	53
<b>Total</b>	1,183	138	72	64	29	64	1,550
<b>% of Total</b>	76.3%	8.9%	4.6%	4.1%	1.9%	4.1%	100.0%
<b>Average</b>	62.3	7.3	3.8	3.4	1.5	3.4	81.6
<b>1996—2012 Total</b>	624	110	72	64	29	51	950
<b>1996—2012 Average</b>	<b>36.7</b>	<b>6.5</b>	<b>4.2</b>	<b>3.8</b>	<b>1.7</b>	<b>3.0</b>	<b>55.9</b>
<b>1996—2012 Average %</b>	<b>65.7%</b>	<b>11.6%</b>	<b>7.6%</b>	<b>6.7%</b>	<b>3.1%</b>	<b>5.4%</b>	<b>100.0%</b>

*Note: During 1995, all allegations of welfare fraud were referred to the Department of Health and Human Services to avoid duplication. Consequently, separate statistical averages are maintained for post-1995 data. Detail may not add to totals due to rounding.*

**Table 6**  
**Milwaukee County Fraud Hotline Statistics 1994—2012**  
**Types of Allegations**

<b>Year</b>	<b>Employee Misconduct</b>	<b>Ineligible Recipients</b>	<b>Waste or Inefficiencies</b>	<b>Vendor or Provider Misconduct</b>	<b>Counterfeit or Unauthorized Transactions</b>	<b>Non- County Issues</b>	<b>Other</b>	<b>Total</b>
1994	59	213	22	12	0	38	80	424
1995	17	71	9	3	0	15	26	141
1996	9	22	5	2	0	5	8	51
1997	11	4	8	7	0	6	3	39
1998	9	3	9	6	0	6	2	35
1999	8	2	4	5	0	3	1	23
2000	34	2	15	9	6	6	2	74
2001	17	1	8	10	0	0	13	49
2002	14	9	9	6	7	0	2	47
2003	10	13	7	4	7	0	7	48
2004	13	12	6	4	2	1	0	38
2005	12	15	5	5	5	0	4	46
2006	20	37	6	6	7	0	2	78
2007	12	18	3	5	7	1	2	48
2008	15	21	1	7	3	0	2	49
2009	17	22	5	6	6	0	1	57
2010	10	28	1	5	2	0	4	50
2011	18	25	4	6	1	0	3	57
2012	19	17	5	3	0	0	1	45
<b>Total</b>	<b>324</b>	<b>535</b>	<b>132</b>	<b>111</b>	<b>53</b>	<b>81</b>	<b>163</b>	<b>1,399</b>
<b>% of Total</b>	<b>23.2%</b>	<b>38.2%</b>	<b>9.4%</b>	<b>7.9%</b>	<b>3.8%</b>	<b>5.8%</b>	<b>11.7%</b>	<b>100.0%</b>
<b>Average</b>	<b>17.1</b>	<b>28.2</b>	<b>6.9</b>	<b>5.8</b>	<b>2.8</b>	<b>4.3</b>	<b>8.6</b>	<b>73.6</b>
<b>1996—2012 Total</b>	<b>248</b>	<b>251</b>	<b>101</b>	<b>96</b>	<b>53</b>	<b>28</b>	<b>57</b>	<b>834</b>
<b>1996—2012 Average</b>	<b>14.6</b>	<b>14.8</b>	<b>5.9</b>	<b>5.6</b>	<b>3.1</b>	<b>1.6</b>	<b>3.4</b>	<b>49.1</b>
<b>1996—2012 Average %</b>	<b>29.7%</b>	<b>30.1%</b>	<b>12.1%</b>	<b>11.5%</b>	<b>6.4%</b>	<b>3.4%</b>	<b>6.8%</b>	<b>100.0%</b>

*Note: During 1995, all allegations of welfare fraud were referred to the Department of Health and Human Services to avoid duplication. Consequently, separate statistical averages are maintained for post-1995 data. Detail may not add to totals due to rounding.*

**Table 7**  
**Milwaukee County Fraud Hotline Statistics 1994—2012**  
**Reasons for Case Closings**

<u>Year</u>	<u>Allegation Substantiated</u>	<u>Allegation Untrue/ Unsubstantiated</u>	<u>Referred to Non-County Agency</u>	<u>Insufficient Information</u>	<u>Referred to County Department</u>	<u>No Further Action Required</u>	<u>Other</u>	<u>Total</u>
1994	74	84	31	17	29	0	30	265
1995	45	105	28	11	87	10	8	294
1996	5	6	6	2	27	3	4	53
1997	12	8	3	7	2	1	0	33
1998	13	14	0	1	2	2	0	32
1999	13	9	1	4	0	3	0	30
2000	24	23	2	4	0	4	0	57
2001	18	12	0	1	8	7	0	46
2002	16	26	1	6	4	7	0	60
2003	10	19	5	3	6	6	0	49
2004	16	10	4	2	1	1	0	34
2005	12	21	7	0	2	3	0	45
2006	15	35	17	0	3	6	0	76
2007	19	17	10	3	4	0	0	53
2008	15	11	12	0	7	5	0	50
2009	14	23	11	0	7	2	0	57
2010	7	15	12	5	3	6	0	48
2011	19	13	10	5	7	6	0	60
2012	10	14	11	3	2	4	0	44
<b>Total</b>	<b>357</b>	<b>465</b>	<b>171</b>	<b>74</b>	<b>201</b>	<b>76</b>	<b>42</b>	<b>1,386</b>
<b>% of Total</b>	<b>25.8%</b>	<b>33.5%</b>	<b>12.3%</b>	<b>5.3%</b>	<b>14.5%</b>	<b>5.5%</b>	<b>3.0%</b>	<b>100.0%</b>
<b>Average</b>	<b>18.8</b>	<b>24.5</b>	<b>9.0</b>	<b>3.9</b>	<b>10.6</b>	<b>4.0</b>	<b>2.2</b>	<b>72.9</b>
<b>1996—2012 Total</b>	<b>238</b>	<b>276</b>	<b>112</b>	<b>46</b>	<b>85</b>	<b>66</b>	<b>4</b>	<b>827</b>
<b>1996—2012 Average</b>	<b>14.0</b>	<b>16.2</b>	<b>6.6</b>	<b>2.7</b>	<b>5.0</b>	<b>3.9</b>	<b>0.2</b>	<b>48.6</b>
<b>1996—2012 Average %</b>	<b>28.8%</b>	<b>33.4%</b>	<b>13.5%</b>	<b>5.6%</b>	<b>10.3%</b>	<b>8.0%</b>	<b>0.5%</b>	<b>100.0%</b>

*Note: During 1995, all allegations of welfare fraud were referred to the Department of Health and Human Services to avoid duplication. Consequently, separate statistical averages are maintained for post-1995 data. Detail may not add to totals due to rounding.*

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# MILWAUKEE COUNTY GOVERNMENT

# H O T L I N E

**Ph: (414) 93-FRAUD – Fax: (414) 223-1895  
(933-7283)**

**Write: Audit Hotline- 2711 W. Wells St., 9<sup>th</sup> Floor, Milwaukee, WI 53208**  
**Website: [my.execpc.com/~milcoaud](http://my.execpc.com/~milcoaud)**

**A service of the Milwaukee County Comptroller's Office**

**For Reporting:**

- **Incidents of fraud or waste in County government**
- **Concerns over inefficient Milwaukee County government operations**

**CALLERS NOT REQUIRED TO IDENTIFY THEMSELVES**

**----- Other Numbers -----**

**Milwaukee County:**

**Aging - Elder Abuse Helpline 414-289-6874**

**Child Support - TIPS Hotline  
(Turn in Parents for Support) 414-278-5222**

**District Attorney –  
Consumer Fraud Unit 414-278-4646  
Public Integrity Unit 414-278-4645**

**Mental Health  
Crisis Hotline 414-257-7222  
Crisis Hotline (TTY/TDD) 414-257-6300**

**City of Milwaukee:**

**Fraud Hotline 414-286-3440**

**Sheriff's Department –  
Community Against Pushers  
(Anonymous Drug Reporting)  
Guns Hotline**

**414-273-2020**

**414-278-4867**

**State of Wisconsin:**

**Child Abuse or Neglect Referrals 414-220-7233  
DOJ Consumer Protection Unit 1-800-998-0700  
Wisconsin W-2 Fraud Hotline 1-877-865-3432  
Wisconsin Child Care Fraud 1-877-302-3728  
Legislative Audit Bureau Hotline 1-877-372-8317**

**Federal:**

**Medicare Fraud 1-800-447-8477  
Social Security Fraud 1-800-269-0271  
Federal Funds Fraud (FraudNet) 1-800-424-5454**

**DRAFT**

2-25-2013 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
 A DEPARTMENTAL - RECEIPT OF REVENUE File No. 13-1/13-235  
 (Journal, December 20, 2012)

**Action Required**

Finance, Personnel and Audit Committee  
 County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) <u>9000 – Parks, Recreation, and Culture</u>		
4959 - Recoveries	\$33,540	
6147 - Seeds and Plants		\$33,540

A fund transfer of \$33,540 is requested by the Director of Parks, Recreation and Culture (Parks) to accept revenue and establish expenditure authority accordingly.

In May 2011, Parks applied a pesticide named Imprelis to areas of turf at Boerner Botanical Gardens to kill and control broadleaf weeds. Shortly thereafter, Parks noticed adverse impacts to trees in vicinity of Imprelis application. Parks submitted a claim to the manufacturer, DuPont, identifying twelve (12) dead trees to be removed and replaced, and eight (8) trees to be treated for exposure to Imprelis. In August 2012, Parks received a claim resolution agreement from DuPont. DuPont offers \$33,539.60 to settle any claims Parks has against DuPont. By agreeing to accept services and payment from DuPont, Parks waives its right to file or participate in any lawsuit related to Imprelis.

A resolution check was received from DuPont in December 2012.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 25, 2013.

# DRAFT

2-25-2013 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
B UNALLOCATED CONTINGENCY File No. 13-1/13-235  
(Journal, December 20, 2012)

## Action Required

Finance, Personnel and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) <u>1130 – Corporation Counsel</u>		
8405 – Miscellaneous Legal Fees		\$100,000
<u>1945 – Appropriation for Contingency</u>		
8901 – Appropriation for Contingency	\$100,000	

The Corporation Counsel seeks to establish expenditure authority of \$100,000 to provide for professional services as it relates to the Milwaukee Public Museum Lease and Management Agreement. There is no known source to provide for these expenses therefore the request is to provide funding from the Allocation for Contingencies Fund.

There is no tax levy impact due to this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 25, 2013.

# DRAFT

2-25-2013 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
C DEPARTMENTAL

File No. 13-1/13-235  
(Journal, December 20, 2012)

## Action Required

Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) <u>105 – DAS Procurement</u>		
6050 – Contract Pers Svcs - Short		\$20,000
5199 – Salaries and Wages	\$18,470	
5312 – Social Security	\$1,530	

An appropriation transfer of \$20,000 is requested by the DAS Procurement division to increase expenditure authority in the contractual services series and decrease expenditure authority in the personal services series. The appropriation transfer request provides for temporary staffing assistance.

DAS Procurement has two vacancies that are in the process of being filled. During this process, temps have been used to ensure the completion of the day to day operations. However, the hiring process has taken longer than initially expected. Therefore, DAS Procurement is requesting to realign expenditure authority in the amount of \$20,000 from Salaries and Social Security to Contract Services – Short Term to ensure that sufficient funds are available to cover expected costs for temporary staffing until the positions are filled permanently.

No tax levy impact results from approval of this appropriation transfer request as the increase in contractual services is completely offset by a decrease in the personal services series.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 25, 2013.

## 2013 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

2013 Budgeted Contingency Appropriation Budget	\$4,103,329
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### Approved Transfers from Budget through February 25, 2013

4000 - Equipment rental for EMU	\$ 57,500
4300 - Equipment rental for EMU	\$ 600,000

Unallocated Contingency Balance February 25, 2013	<u>\$4,760,829</u>
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### Transfers Pending in Finance, Personnel & Audit Committee through February 25, 2013

1130 - Misc. legal fees related to MPM lease	\$ (100,000)
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Total Transfers Pending in Finance, Personnel & Audit Committee	<u>\$ (100,000)</u>
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Net Balance	<u><u>\$ 4,660,829</u></u>
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**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

18

**DATE:** January 17, 2013

**TO:** Kerry Mitchell, Director, Department of Human Resources

**FROM:** Brian Dranzik, Interim Director, Department of Transportation

**SUBJECT:** **Mid-Year Abolish & Create Request**  
**Director's Office – Department of Transportation**

**Background**

The DOT Director's Office has identified the continuing need for a permanent Fiscal and Budget Administrator for the Milwaukee County Department of Transportation (MCDOT). The position will be primarily responsible for fiscal oversight within MCDOT, including budget formulation and implementation for all MCDOT Divisions. The position will also coordinate financial forecasting and fiscal policy development within the Department among other duties.

The Director's Office is requesting to abolish a funded vacant position within the Department to offset the creation of the Fiscal and Budget Administrator – DOT.

POSITION TO BE ABOLISHED					POSITION TO BE CREATED			
JOB TITLE	TITLE CODE & POSITION NUMBER	PAY RANGE	UNION		JOB TITLE	TITLE CODE & POSITIO N NUMBER	PAY RANGE	UNION
Assistant Director – Public Works	88970 - 1	916E	NR		Fiscal and Budget Administrator - DOT	TBD	38M	NR

**Rationale for the Request**

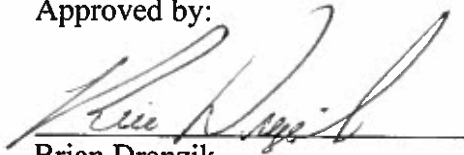
Fiscal oversight and coordination of the MCDOT Divisions is a crucial function. This role was previously performed by the Budget and Policy Administrator position. The Budget and Policy Administrator was a position that belonged to the Department of Administrative Services and was crosscharged to the Department of Transportation. However, this position was reclassified during 2012 and no longer exists to serve the continuing fiscal needs of MCDOT.

Currently this function is being performed within MCDOT through a Temporary Assignment to a Higher Classification (TAHC) from another department.

**Fiscal Impact**

No fiscal impact is anticipated from creation of the Fiscal and Budget Administrator – DOT position as it is proposed to be offset by abolishment of the funded vacant Assistant Director of Public Works position.

Approved by:

A handwritten signature in black ink, appearing to read "Brian Dranzik", written over a horizontal line.

Brian Dranzik,  
Interim Director,  
Department of Transportation

Attachment: Proposed Position Description

cc: Supv. Willie Johnson, Jr., Co-Chair, Finance Personnel and Audit Committee  
Supv. David Cullen, Co-Chair, Finance Personnel and Audit Committee  
Pat Farley, Director, Department of Administrative Services  
Craig Kammholz, Fiscal & Budget Administrator, Fiscal Affairs Division, DAS  
Cynthia Pahl, Assistant & Budget Administrator, Fiscal Affairs Division, DAS



**MILWAUKEE COUNTY**  
**JOB EVALUATION QUESTIONNAIRE**

This form is designed to assist you in describing your departmental job. You are asked to fill this form out to outline the essential duties and responsibilities; and identify the knowledge, skills and abilities required to successfully perform the job. This form is used to request new job classifications, review current classifications, reclassification, reallocations, and general updates to the job description. **Note:** It is the job that is being evaluated, not the position/incumbent. Thank you for your cooperation.

**GENERAL INSTRUCTIONS:**

1. Before beginning, please look over the entire questionnaire. Each question should be answered completely and accurately. If a question does not apply to this job, please indicate "N/A" (Not Applicable).
2. To complete the questionnaire, please type and/or select your responses.
3. If you wish to make additional comments, please use the space available in the "Additional Comments" section on page 6 of this questionnaire.

**A. JOB IDENTIFICATION INFORMATION:**

<b>Department (High Org):</b>	5800: DIRECTOR'S OFFICE	<b>Division (Low Org):</b>	5801: DPW DIRECTOR'S OFFI		
<b>Contact for this Study</b>	Name: Sean Moore	Email: SEAN.MOORE@MILWCNTY.COM			
	Title: HR Coordinator:	Phone: 414-278-4834			
<b>Current Job Title:</b>	Assist Director Public Works and Dev				
<b>Job Reports To:</b>	Title: Director of Transportation				
<b>Request Type:</b>	<input checked="" type="checkbox"/> Establish New <input type="checkbox"/> Review <input type="checkbox"/> Reclassification <input type="checkbox"/> Reallocation <input type="checkbox"/> Update Description				
	<input checked="" type="checkbox"/> Other, Specify Abolish Assistant Director Public Works and Dev				

**B. JUSTIFICATION STATEMENT:**

<b>1. Attach an organizational chart.</b>
<b>2. Explain the events or changes that made this request necessary.</b>
With the position of Budget/Policy Administrator being transferred to DAS, it is necessary to create a new position for replacement. The newly created Fiscal and Budget Administrator DOT will provide fiscal oversight for the Department of Transportation.

**C. ABOUT THE JOB:**

<b>Job Status:</b>	<input checked="" type="checkbox"/> Regular Full-Time	<input type="checkbox"/> Regular Part-Time	<input type="checkbox"/> Seasonal	<input type="checkbox"/> Contract
<b>Shift:</b>	<input checked="" type="checkbox"/> Day	<input type="checkbox"/> Evening	<input type="checkbox"/> Night	<input type="checkbox"/> Other:
<b>Hours Per Week:</b>	<input checked="" type="checkbox"/> >40 Hours	<input type="checkbox"/> 32-40 Hours	<input type="checkbox"/> 20-32 Hours	<input type="checkbox"/> <20 Hours
<b>Travel:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    If Yes, % Travel 10% Local			
<b>Will This Job Supervise/Manage?</b>	<input checked="" type="checkbox"/> Supervise <input checked="" type="checkbox"/> Manage <input type="checkbox"/> N/A			<b># of Direct Reports:</b> 3

**D. JOB SUMMARY:**

Briefly state, in several sentences, the principle purpose or function of the job. Respond by describing <b>What</b> the job is, <b>What</b> is its major objective, and <b>Why</b> does it exist.
To oversee ongoing fiscal operations of DOT through subordinate managers and staff; To serve as senior advisor to the Director on budget and fiscal policy matters; To coordinate financial forecasting efforts of DOT such as quarterly reporting, including implementation of financial corrective action plans; To oversee the year end financial close, etc.

**E. ESSENTIAL DUTIES/RESPONSIBILITIES:**

<b>JOB RESPONSIBILITY LIST:</b> Please describe the major elements of the job. List only the major functions, separately, in order of importance. Provide a one or two line description for each duty so that it can be understood by someone not familiar with this kind of work. Weight the approximate percentage of allocated work time for each functional work activity (Round to the nearest 5%). We do not need to know HOW the function is to be performed, but rather, WHAT it is to be performed. <b>Percentages should add up to 100%</b>			
1.	<input type="checkbox"/> Original <input checked="" type="checkbox"/> New	Job Duty: Budget Formulation and Implementation <b>Descriptive:</b> Direct budget formulation and implementation for all DOT Divisions (Hwy, Airport, Fleet, Transit)	% of Time: 25
2.	<input type="checkbox"/> Original <input checked="" type="checkbox"/> New	Job Duty: General Fiscal Operations <b>Descriptive:</b> Ongoing general fiscal oversight and financial responsibility for all DOT Divisions. Also, included within this duty category is ad hoc fiscal issue analysis, and monthly appropriation transfer, review, and recommendations.	% of Time: 25
3.	<input type="checkbox"/> Original <input checked="" type="checkbox"/> New	Job Duty: Supervision of Fiscal Staff <b>Descriptive:</b> Directly supervises 3 members of the Department's fiscal staff, which includes the Fiscal and Budget Manager Highway, Fiscal Analyst and an Accountant IV	% of Time: 15
4.	<input type="checkbox"/> Original <input checked="" type="checkbox"/> New	Job Duty: Financial Forecasting and Required Reporting <b>Descriptive:</b> Coordinate and direct financial forecasting efforts for all DPT Divisions, including required Quarterly Reporting, as well as development and implementation of fiscal corrective action plans where necessary.	% of Time: 10
5.	<input type="checkbox"/> Original <input checked="" type="checkbox"/> New	Job Duty: Policy and Procedure Development <b>Descriptive:</b> Develop and implement policies and procedures that improve the fiscal management of DOT.	% of Time: 10
6.	<input type="checkbox"/> Original <input checked="" type="checkbox"/> New	Job Duty: Year-End Fiscal Closeout <b>Descriptive:</b> Oversight of year-end close including carryovers, audit, job authorizations, etc.	% of Time: 10
7.	<input type="checkbox"/> Original <input checked="" type="checkbox"/> New	Job Duty: Legislative and Legal Impact Analysis <b>Descriptive:</b> Evaluate financial impacts of federal, state, and local legislation upon DOT and ensure fiscal compliance with applicable laws, regulations, etc.	% of Time: 5
8.	<input type="checkbox"/> Original <input type="checkbox"/> New	Job Duty: <b>Descriptive:</b>	% of Time:
9.	<input type="checkbox"/> Original <input type="checkbox"/> New	Job Duty: <b>Descriptive:</b>	% of Time:
10.	<input type="checkbox"/> Original <input type="checkbox"/> New	Job Duty: <b>Descriptive:</b>	% of Time:

**F. EQUIPMENT, TOOLS & MATERIALS**

Please list all equipment, tools or materials required to perform the job along with the frequency.	Frequency			Type of Equipment
	Daily	Weekly	Monthly	
1. Machinery: (i.e. Vehicles, Motorized Equipment, Heavy Machinery, etc)				
2. Hand Tools/Instruments: (i.e. Power Tools, PC's, office or laboratory equipment, weapons, etc.)	Office Eq.			Computer, phone, copy, fax, etc.
3. Driving required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

**G. JOB COMPETENCIES**

<b>Internal Contacts:</b> Please select all that apply.	
<input checked="" type="checkbox"/>	Contact with employees or others primarily at a routine level involving basic information exchange.
<input checked="" type="checkbox"/>	Contact with peers and others involving explanation of information (these contacts may be within or outside department or division), and the gathering of factual information. May include the communication of sensitive or confidential information.
<input checked="" type="checkbox"/>	Contact across departments or divisions with employees involving persuasion of others, absent formal authority, to conform to a policy interpretation or recommended course of action.
<input checked="" type="checkbox"/>	Contact that requires a high degree of authority in securing understanding and cooperation of multiple departments or interests.

<b>External Contacts:</b> Please select all that apply.	
<input type="checkbox"/>	No contact with people outside the organization.
<input type="checkbox"/>	Limited external contact to: gather information, answer queries, or ask assistance.
<input checked="" type="checkbox"/>	Frequent external contact to: gather information, answer queries, or ask assistance.
<input checked="" type="checkbox"/>	External contact involving a requirement to maintain a continuing external working relationship with individuals, or organizations.
<input checked="" type="checkbox"/>	External contact involving the initiation and maintenance of relationships that can have a significant effect on the success of the organization.

<b>Communication Skills:</b> Select the level of language (ability to read, write and speak needed to successfully accomplish the essential duties of the job.) Please select all that apply.	
<input checked="" type="checkbox"/>	Read, write and comprehend simple instructions, short correspondence and memos.
<input checked="" type="checkbox"/>	Read and interpret safety rules, operating/maintenance instructions and procedure manuals.
<input checked="" type="checkbox"/>	Write routine reports, correspondence, and speak effectively before both internal and external groups.
<input checked="" type="checkbox"/>	Read, analyze, and interpret business manuals, technical procedures and/or government regulations.
<input checked="" type="checkbox"/>	Read, analyze, and interpret scientific and technical journals, financial reports and legal documents.
<input checked="" type="checkbox"/>	Prepare and/or present written communications that pertain to controversial and complex topics.

<b>Decision-Making:</b> Please select <u>only one</u> of the following:	
<input type="checkbox"/>	Requires minimal decision-making responsibility.
<input type="checkbox"/>	Regularly makes decisions involving how a project or operation will be conducted (i.e. sequence or method), and generally from an available set of alternatives or precedents.
<input type="checkbox"/>	Regularly makes decisions of responsibility, involving evaluation of information. Decisions may require development or application of alternatives or precedents.
<input type="checkbox"/>	Regularly makes significant decisions and final results, typically affecting the entire department. Available guides or precedents are limited. Has authority over the allocation of resources.
<input type="checkbox"/>	Significant responsibility for decisions and final results, affecting more than one department or a department with multiple units. Substantial analysis is required and many factors must be weighed before a decision can be reached.
<input checked="" type="checkbox"/>	Major responsibility for decisions and final recommendation, which may result in the formulation of strategic plans of action to achieve the broad objectives for the organization.
<input type="checkbox"/>	Primary work responsibility involves the long-range future including the scope, direction and goals of the organization.

<b>Complexity, Judgment and Problem Solving:</b> Please select all that apply.	
<input type="checkbox"/>	Work of a relatively routine nature. Requires the ability to understand and follow instructions.
<input type="checkbox"/>	Structured work, following a limited variety of standard practices.
<input type="checkbox"/>	Generally structured work, but involving a choice of action within limits of standard policy and procedures.
<input type="checkbox"/>	Generally diversified and moderately difficult work. Requires judgment in the adaptation and interpretation of established practices and procedures to meet problems and situations to which the application is not clearly defined.
<input checked="" type="checkbox"/>	Typically difficult or complex work. Generally governed by broad instructions and objectives usually involving frequently changing conditions and problems.
<input checked="" type="checkbox"/>	Work requires the ability to plan and perform work in light of new or constantly changing problems, work from broad instruction, and deal with complex factors not easily evaluated. Decisions require considerable judgment, initiative, and ingenuity in areas there is little precedent.
<input checked="" type="checkbox"/>	Work requires the ability to act independently in the formulation and administration of policies and programs for major departments or functions.

<b>Supervisory/Managerial:</b> If applicable, select the appropriate level of responsibility.	
<input type="checkbox"/>	<b>Level 1</b> General instructing, scheduling, and reviewing the work of others performing the same or directly related work. Acts as "lead worker". Functional supervision only.
<input type="checkbox"/>	<b>Level 2</b> Recommends personnel actions (hiring, termination, pay changes). Involves scheduling, supervision, and evaluation of work of employees who perform similar work assignments.
<input type="checkbox"/>	<b>Level 3</b> Scheduling, supervision, and evaluation of work as a "manager" of the first line supervisors; or perform supervision of workers who perform distinct and separate blocks of work.
<input checked="" type="checkbox"/>	<b>Level 4</b> Scheduling, supervision, and evaluation of work as a superior of "managers". Administers through subordinate managers, departmental multi-function programs or operations.
<input type="checkbox"/>	<b>Level 5</b> Scheduling, supervision, and evaluation of work as a superior of those in level 4.

<b>List the names of the Department(s)/Division(s) supervised/managed by this job:</b>	
<ul style="list-style-type: none"> <li>This position reports directly to the Director of Transportation and is responsible in assisting the Director in the supervision of all DOT fiscal staff.</li> <li>Positions overseen include; Accountant IV, Fiscal Analyst, and Fiscal and Budget Manager. This position will also provide oversight to Transit, Fleet, and the Airport Division of DOT.</li> </ul>	
Are there subordinate supervisors/managers reporting to this job?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many? 1

<b>Fiscal Responsibility:</b>	
Responsible for annual operating budget for department(s)/division(s)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide total amount? 300 mil

**- Go To Next Page -**

## H. WORKING CONDITIONS

What are the physical, mental and environment demands for this job? Functions identified must coincide with the description of essential duties and responsibilities for this job. The functions should focus on what is to be done and the processes traditionally used to achieve end results. For each of the following functional requirements, indicate the frequency in which it occurs in this job.

<b>PHYSICAL DEMANDS</b>		<b>N/A</b>	<b>Seldom (&lt;25%)</b>	<b>Occasional (25% - 50%)</b>	<b>Frequent (50% - 75%)</b>	<b>Always (&gt;75%)</b>
Standing		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walking/Running		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sitting		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reaching		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climbing		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Driving		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bending/Kneeling		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hearing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Talking		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Visual		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Typing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fine Dexterity		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manual Dexterity		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Upper Extremity Repetitive Motion		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lifting/Carrying	lbs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pushing/Pulling	lbs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>NON-PHYSICAL DEMANDS</b>		<b>N/A</b>	<b>Seldom (&lt;25%)</b>	<b>Occasional (25% - 50%)</b>	<b>Frequent (50% - 75%)</b>	<b>Always (&gt;75%)</b>
Analysis/Reasoning		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Communication/Interpretation		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Math/Mental Computation		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reading		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sustained Mental Activity (i.e. auditing, problem solving, grant writing, composing reports)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Writing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ENVIRONMENTAL DEMANDS</b>		<b>N/A</b>	<b>Seldom (&lt;25%)</b>	<b>Occasional (25% - 50%)</b>	<b>Frequent (50% - 75%)</b>	<b>Always (&gt;75%)</b>
Work Alone		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequent Task Changes		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tedious/Exacting Work		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
High Volume Public Contact		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dust		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Temperature Extremes		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Loud Noises		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Physical Danger		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toxic Substances (i.e. solvents, pesticides, etc.)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>WORK SCHEDULE:</b> Please select all that apply.						
<input checked="" type="checkbox"/>	Routine shift hours. Infrequent overtime, weekend, or shift rotation.					
<input type="checkbox"/>	Considerable irregularity of hours due to frequent overtime, weekend or shift rotation.					
<input type="checkbox"/>	Regular and/or frequent on-call availability.					
<input type="checkbox"/>	Nature of work frequently requires irregular, unpredictable or particularly long hours. (i.e. covering double shifts, etc.)					

<b>DEMANDS/DEADLINES:</b> Please select all that apply.	
<input type="checkbox"/>	Little or no stress created by work, employees, or public.
<input type="checkbox"/>	Occasional stress due to deadlines or workload because of intermittent or cyclical work pressures, or occasional exposure to distressed individuals within the immediate work environment.
<input checked="" type="checkbox"/>	High volume and variable work demands and deadlines impose strain on routine basis or considerable stress intermittently; OR regular direct contacts with distressed individuals within the immediate work environment; and/or exposure to demands and pressures from persons other than immediate supervisor.
<input checked="" type="checkbox"/>	Work requires frequent, substantive contacts with people in highly stressful situations; delicacy and unpredictability of contacts routinely creates considerable strain or heavy stress regularly.

#### I. EDUCATION, EXPERIENCE AND LICENSE

<b>EDUCATION</b>	
Please indicate the MINIMUM educational level required:	
<input type="checkbox"/> HS Diploma/GED	
<input type="checkbox"/> Associate's Degree	Area of specialization/major:
<input checked="" type="checkbox"/> Bachelor's Degree	Area of specialization/major: Pub. Adm., Pub. Policy, Bus. Adm., Econ
<input type="checkbox"/> Graduate Degree	Area of specialization/major:
<input type="checkbox"/> Post Graduate Degree (PhD)	Area of specialization/major:
<input type="checkbox"/> Professional Degree (Law, Medicine, etc.)	Area of specialization/major:
<input checked="" type="checkbox"/> Other:	Please indicate: Master's in above is preferred

<b>WORK EXPERIENCE</b>	
Please indicate the MINIMUM number of years of practical experience required.	
<input type="checkbox"/> No experience	
<input type="checkbox"/> Less than one year	Area(s) of experience:
<input type="checkbox"/> One to three years	Area(s) of experience:
<input type="checkbox"/> Three to five years	Area(s) of experience:
<input checked="" type="checkbox"/> Five or more years	Area(s) of experience: 8 years of financial experience, incl. gvmt budget exp.

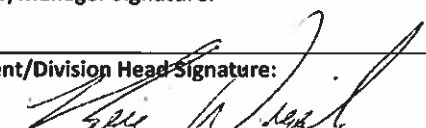

<b>SUPERVISORY/MANAGEMENT EXPERIENCE</b>	
Please indicate the MINIMUM number of years of supervisory/management experience required.	
<input type="checkbox"/> No experience	
<input type="checkbox"/> Less than one year	Area(s) of experience:
<input type="checkbox"/> One to three years	Area(s) of experience:
<input checked="" type="checkbox"/> Three to five years	Area(s) of experience: Min. 3 years experience in management capacity
<input type="checkbox"/> Five or more years	Area(s) of experience:

<b>LICENSE/CERTIFICATION:</b>
What license(s), certification/certificate(s), registration(s), or other regulatory requirements/training:
N/A

#### J. ADDITIONAL COMMENTS

Please list additional items not covered in this questionnaire that you feel would be helpful in understanding the job.
•

**K. SIGNATURES:**

<b>SUPERVISOR'S/MANAGER'S CONFIRMATION:</b> I have completed and/or reviewed the contents of this job evaluation questionnaire and consent to its accuracy.	
<b>Supervisor/Manager Signature:</b> 	<b>Date:</b>
<b>Department/Division Head Signature:</b> 	<b>Date:</b> 1/22/13

Email the completed form to: [HRCompensation@milwcnty.com](mailto:HRCompensation@milwcnty.com). Please ensure the subject line includes the request type and Department (High Org.) number. (I.e. 2013 STUDY 1140)

Received by Human Resources - Compensation Department  
Analyzed by Human Resources - Compensation Department

Initials:  
Initials:

Date:  
Date:

**COUNTY OF MILWAUKEE**  
**INTEROFFICE COMMUNICATION**

**Date:** February 1, 2013

**To:** Chairwoman Marina Dimitrijevic, County Board of Supervisors

**From:** Craig Kammholz, Fiscal and Budget Administrator, DAS – Fiscal Affairs

**Subject:** Request to create 1.0 FTE Fiscal and Budget Administrator (Title Code TBD, Pay Grade 38M) and abolish 1.0 FTE Assistant Director Public Works (Title Code 00088970, Pay Range 916E)

**REQUEST**

The Department of Transportation – Director’s Office is requesting to create 1.0 FTE Fiscal and Budget Administrator (Title Code TBD, Pay Grade 38M) and to abolish 1.0 FTE Assistant Director Public Works (Title Code 00088970, Pay Range 916E).

**BACKGROUND/ANALYSIS**

The Department of Transportation - Director’s Office provides overall management of the Airport, Highways, Fleet and Transit divisions. A key responsibility is the fiscal oversight and coordination of these divisions, as well as budget formulation and implementation, financial forecasting and fiscal policy development for the entire department.

The Department of Transportation - Director’s Office has a limited number of positions, and those that are presently authorized do not require an expertise in finances. Given the overall size of the department and the level of financial transactions that take place throughout the department on a daily basis, a position which requires a financial background and can provide ongoing fiscal oversight is critical to efficient and effective departmental operations.

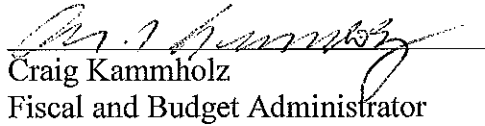
**FISCAL NOTE**

Assuming appointment at the first step of the pay grade, approval of the request to create 1.0 FTE Fiscal and Budget Administrator (Title Code TBD, Pay Grade 38M) and to abolish 1.0 FTE Assistant Director Public Works (Title Code 00088970) would result in an annual expenditure increase of \$18,295 when comparing to the first step of the position being abolished. However, when comparing to budget, the 2013 Adopted Budget includes salary dollars at pay grade 06 for the position being abolished, which has been vacant the entire year; therefore, the fiscal impact for 2013 is an expenditure surplus of \$43,002.

## RECOMMENDATION

So that the Department of Transportation can appropriately manage the fiscal functions of the entire department, the Department of Administrative Services – Fiscal Affairs Division recommends that the request to create 1.0 FTE Fiscal and Budget Administrator (Title Code TBD, Pay Grade 38M) and to abolish 1.0 FTE Assistant Director Public Works (Title Code 00088970, Pay Range 916E), effective March 21, 2013, be approved.

Prepared by:  
Cynthia J. Pahl  
278-4174



Craig Kammholz  
Fiscal and Budget Administrator

pc: Chris Abele, County Executive  
Kerry Mitchell, Director of Human Resources  
Amber Moreen, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Brian Dranzik, Interim Director, Department of Transportation

From the Committee on, Reporting on:

File No.

(ITEM NO. ) A resolution requesting to create 1.0 FTE Fiscal and Budget Administrator and to abolish 1.0 FTE Assistant Director Public Works in the Department of Transportation – Director’s Office.

### A RESOLUTION

WHEREAS, The Director’s Office provides overall management of the Airport, Highways, Fleet and Transit divisions; and

WHEREAS, A key responsibility is the fiscal oversight and coordination of these divisions, as well as budget formulation and implementation, financial forecasting and fiscal policy development for the entire department; and

WHEREAS, The Department of Transportation - Director’s Office has a limited number of positions, and those that are presently authorized do not require an expertise in finances; and

WHEREAS, Given the overall size of the department and the level of financial transactions that take place throughout the department on a daily basis, a position which requires a financial background and can provide ongoing fiscal oversight is critical to efficient and effective departmental operations; and

WHEREAS, the position of Assistant Director Public Works is presently vacant; and

WHEREAS, the Department of Administrative Services, Fiscal Affairs recommends that the request to create 1.0 FTE Fiscal and Budget Administrator (Title Code TBD, Pay Grade 38M) and to abolish 1.0 FTE Assistant Director Public Works (Title Code 00088970, Pay Range 916E), effective March 21, 2013, be approved; now, therefore

BE IT RESOLVED, that the following position actions are approved, for the Department of Transportation – Director’s Office:

<u>Action</u>	<u>Title</u>	<u>No. of FTEs</u>	<u>No. of Positions</u>
Abolish	Assistant Director Public Works	1.0	1
Create	Fiscal and Budget Administrator	1.0	1

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** February 12, 2013

Original Fiscal Note ☒

Substitute Fiscal Note ☐

**SUBJECT:** The Director's Office in the Department of Transportation (DOT) is requesting to create 1.0 FTE Fiscal and Budget Administrator and to abolish 1.0 FTE Assistant Director Public Works.

### FISCAL EFFECT:

- |  |  |
|--|--|
| <input type="checkbox"/> No Direct County Fiscal Impact  | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input checked="" type="checkbox"/> Decrease Operating Expenditures                                    | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input checked="" type="checkbox"/> Decrease Operating Revenues  |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	-\$43,002	-\$756
	Revenue	-\$43,002	-\$756
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director's Office in the Department of Transportation (DOT) is requesting to create 1.0 FTE Fiscal and Budget Administrator and to abolish 1.0 FTE Assistant Director Public Works.

B/C Assuming that the newly created position is filled at the first step, the Director's Office will have an expenditure surplus of \$43,002 in 2013. This is due to the fact that the position being abolished is budgeted at step 06, and has been vacant since the beginning of the year. Therefore, assuming that the newly created position is filled at step 01 at the beginning of pay period 12, the Department will incur a surplus of \$43,002. However, in comparing step 01 each position, the newly created position creates an expenditure increase of \$18,295 for the department. The Director's Office charges its costs to its divisions, so there is no tax levy impact for the Director's Office specifically.

D. Several assumptions were used. The funds available for the position being abolished were not used for other purposes during the first 10 pay periods of 2013. Step increases remain in effect for the new position while step increases are frozen for the abolished position. No wage increases for 2014 or beyond are assumed. The newly created position will be filled at the first step beginning in pay period 12. Pension costs are 15.51% of salary; there is no fiscal impact on healthcare.

Department/Prepared By Cynthia Pahl/Department of Administrative Services – Fiscal Affairs

Authorized Signature



Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?<sup>2</sup> ☐ Yes ☐ No ☒ Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

**COUNTY OF MILWAUKEE**  
**Department of Human Resources**  
INTER-OFFICE COMMUNICATION

DATE : February 25, 2013

To : Committee on Finance, Personnel & Audit

FROM : Kerry Mitchell, Director of Human Resources



SUBJECT : **Position Creation Under Consideration by the Committee**

A request for a new position by the Department of Transportation resulted in the following:

Org. Unit	Title Code	No. of Positions	Recommended Title	Pay Range	Min/Max of Pay Range
5800	TBD	1	Fiscal & Budget Administrator	38M	\$82,032.08 - \$ 99,264.67

## INTER-OFFICE COMMUNICATION

DATE: February 12, 2013

TO: Marina Dimitrijevic, Milwaukee County Board Chairwoman

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: Approval of compensation amounts offered by the Wisconsin Department of Transportation (WisDOT) for property interests needed on Milwaukee County owned land as part of the reconstruction of the Zoo Interchange.

POLICY ISSUE:

WisDOT has been legislatively authorized to reconstruct the Zoo Freeway Interchange by the State of Wisconsin and by the Federal Highway Administration (FHWA) under various state and federal statutes and codes. Milwaukee County Board approval is required for compensation amounts for the acquisitions of the reconstruction project. Chapter 32.05 of the Wisconsin Statutes defines the eminent domain process for acquiring land/property interests for transportation use.

BACKGROUND:

Various property interests needed by WisDOT for the Zoo Freeway Interchange reconstruction are located on County-owned land.

The County's Department of Economic Development, Real Estate Division received final offers from WisDOT in late 2012 to acquire the needed property interests on 3 parcels (Parcels; 49 of Project ID# 374-9999-013, 4 of Project ID# 374-9999-011 and 11 of Project ID# 407-9991-100) located on County-owned land. Copies of the offering letters and the exhibits depicting the properties and the needed property interests are attached. The offer amounts were derived from appraisals, input from consultants and negotiations with WisDOT.

The WisDOT offers are as follows:

Parcel	Initial WisDOT Offer	Final WisDOT Offer	County Proceeds	Cost to cure payments
49	\$136,200	\$223,900	\$223,900	\$49,600
4	\$220	\$2,200	\$2,200	\$0
11	\$220	\$2,200	\$2,200	\$0

The cost to cure amount of \$49,600 is for anticipated future costs to replace fencing, signage, asphalt, and lighting for the Parks Department and the Department of Transportation, Fleet Division. Because these revenue amounts were received in 2012, the balance of \$178,700 shall be placed in the 2012 contingency fund.

RECOMMENDATION:

Staff respectfully requests that the Transportation, Public Works and Transit Committee recommend to the County Board of Supervisors acceptance of the offer amounts from the WisDOT of \$228,300, as full and final payment with the authorization to appeal for a higher amount. The Department further recommends that an amount of \$49,600 is placed in Capital Project WO141, Zoo Interchange for the purposes of addressing cost to cure items for the Parks Department and the Department of Transportation, Fleet Division.

---

Brian Dranzik, Interim Director,  
Department of Transportation

Attachments

cc: Chris Abele, County Executive  
Supervisor Jim Luigi Schmitt, District 6  
Kimberly Walker, Corporation Counsel  
Don Tyler, Interim Director, Department of Administrative Services (DAS)  
Julie Esch, Director of Operations, Department of Administrative Services (DAS)  
James Keegan, Interim Director, Department of Parks, Recreation and Culture (DPRC)  
Greg High, Director, AE & ES (DAS)  
Vince Masterson, Fiscal Management Analyst, DAS

1 (Item )From the Interim Director, Department of Transportation requesting acceptance of  
2 proceeds from Zoo Interchange Parcels 49, 4, and 11 from the Wisconsin Department of  
3 Transportation(WisDOT).  
4  
5  
6

## 7 **A RESOLUTION**

8  
9  
10

11 WHEREAS, WisDOT has been legislatively authorized to reconstruct the Zoo  
12 Freeway Interchange by the State of Wisconsin and by the Federal Highway Administration  
13 (FHWA) under various state and federal statutes and codes; and  
14

15 WHEREAS, Chapter 32.05 of the Wisconsin Statutes defines the eminent domain  
16 process for acquiring land/property interests for transportation use; and  
17

18 WHEREAS, the approval of the Milwaukee County Board is required of  
19 compensation amounts to be paid for the acquisitions of the reconstruction project; and  
20

21 WHEREAS, various property interests needed by WisDOT for the Zoo Freeway  
22 Interchange reconstruction are located on County-owned land; and  
23

24 WHEREAS, the County has received final offers from WisDOT to acquire the  
25 needed property interests on three (3) parcels (Parcels 49, 4, 11) located on County-owned  
26 land; and  
27

28 WHEREAS, the offer amounts were derived from appraisals, consultants and  
29 negotiations with WisDOT; now, therefore,  
30

31 BE IT RESOLVED, that Milwaukee County accepts land sale proceeds in the amount  
32 of \$223,900 from Zoo Interchange Parcels 49, 4 and 11; and  
33

34 BE IT FUTRTHET RESOVLED, that of the \$228,300, the Department of  
35 Administrative Services is authorized to process a 2013 administrative fund transfer to  
36 increase expenditure authority and recognize revenue of \$49,600 to Capital Project #  
37 WO141 Zoo Interchange for cost to cure Zoo Interchange items associated with the Parks  
38 Department and Department of Transportation, Fleet Division; and  
39

40 BE IT FURTHER RESOVLED, the Department of Administrative Service is authorized  
41 to process a 2012 administrative fund transfer to recognize land sale proceeds from Zoo  
42 Interchange parcels and increase expenditure authority in the appropriation for  
43 contingency in an of \$178,700.  
44  
45

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** February 12, 2013

Original Fiscal Note ☒

Substitute Fiscal Note ☐

**SUBJECT:** Approval of compensation amounts offered by the Wisconsin Department of Transportation (WisDOT) for property interests needed on Milwaukee County owned land s part of the reconstruction of the Zoo Interchange.

### FISCAL EFFECT:

- ☐ No Direct County Fiscal Impact ☒ Increase Capital Expenditures
- ☐ Existing Staff Time Required ☐ Decrease Capital Expenditures
- ☐ Increase Operating Expenditures (If checked, check one of two boxes below) ☒ Increase Capital Revenues
- ☐ Absorbed Within Agency's Budget ☐ Decrease Capital Revenues
- ☐ Not Absorbed Within Agency's Budget
- ☐ Decrease Operating Expenditures ☐ Use of contingent funds
- ☐ Increase Operating Revenues
- ☐ Decrease Operating Revenues

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure	\$49,600	
	Revenue	\$49,600	
	Net Cost	\$0	

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution acknowledges the receipt of land sales from the State of Wisconsin Department of Transportation Zoo Interchange construction project in the amount of \$228,300. Since the sale proceeds were provided from the State in 2012, by an administrative fund transfer prepared by the Department of Administrative Services, an amount of \$178,700 shall be recognized in the 2012 contingency fund. An amount of \$49,600 shall be recognized in 2013 in Capital Project WO141 for cost to cure items associated with the Parks Department and the Department of Transportation, Fleet Division.

Department/Prepared By Brian Dranzik, Interim Director of Transportation

Authorized Signature \_\_\_\_\_

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?<sup>2</sup> ☐ Yes ☐ No ☒ Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.



**Division of Transportation  
System Development**  
Southeast Regional Office  
141 NW Barstow Street  
PO Box 798  
Waukesha WI 53187-0798

RECEIVED  
MILWAUKEE COUNTY CLERK

2012 NOV 19 P 12:44

JOSEPH J. CZARNEZKI  
MILWAUKEE COUNTY CLERK

Scott Walker, Governor

Mark Gottlieb, P.E., Secretary

Internet: [www.dot.wisconsin.gov](http://www.dot.wisconsin.gov)

Telephone: 262-548-5903

Facsimile (FAX): 262-548-6424

E-mail: [ser.dtsd@dot.wi.gov](mailto:ser.dtsd@dot.wi.gov)

November 16, 2012

CERTIFIED MAIL  
7010 1670 0002 0827 3493

Milwaukee County  
Milwaukee County Clerk  
901 North Ninth Street  
Milwaukee, WI 53233

Subject: Project ID 1060-33-22

Zoo Interchange

STH 100\_IH 94 - Watertown Plank Road

Milwaukee County

RE: Parcel # 49 (Milwaukee County\_STH 100 impacts to DPW)

We regret that we have been unable to reach a mutually satisfactory settlement of this matter through negotiation. It is now necessary that the purchase be completed through condemnation as provided for in Wisconsin Law, Section 32.05(7).

Because you have chosen not to accept the Jurisdictional Offer which was mailed to you on 10/31/2012, we will record the Award of Damages, naming all parties having an interest in the property. Title to the needed property will pass to the Wisconsin Department of Transportation at the time of recording. We will take possession on 11/21/2012.

A copy of the Award of Damages, along with check number A8797528 in the amount of \$223,900.00 is enclosed.

Any party having an interest may appeal from this Award of Damages for greater compensation within two years from date of recording of document. This right of appeal was summarized in the Jurisdictional Offer which you received previously.

A Request for Taxpayer Identification Number and Certification (IRS Form W-9) is forwarded to you. Please complete, sign, date, and return the form to us in the enclosed postage-paid envelope. If you are "EXEMPT", please furnish a copy of your Exempt Status. If the property was owned by more than one owner (other than husband and wife), please provide the same information on a separate sheet for each owner. Furnishing your taxpayer identification number is a requirement of the IRS. Failure to provide your number could lead to civil and criminal penalties.

If you have any questions regarding this Award of Damages, please call (262) 548-8781

Sincerely,

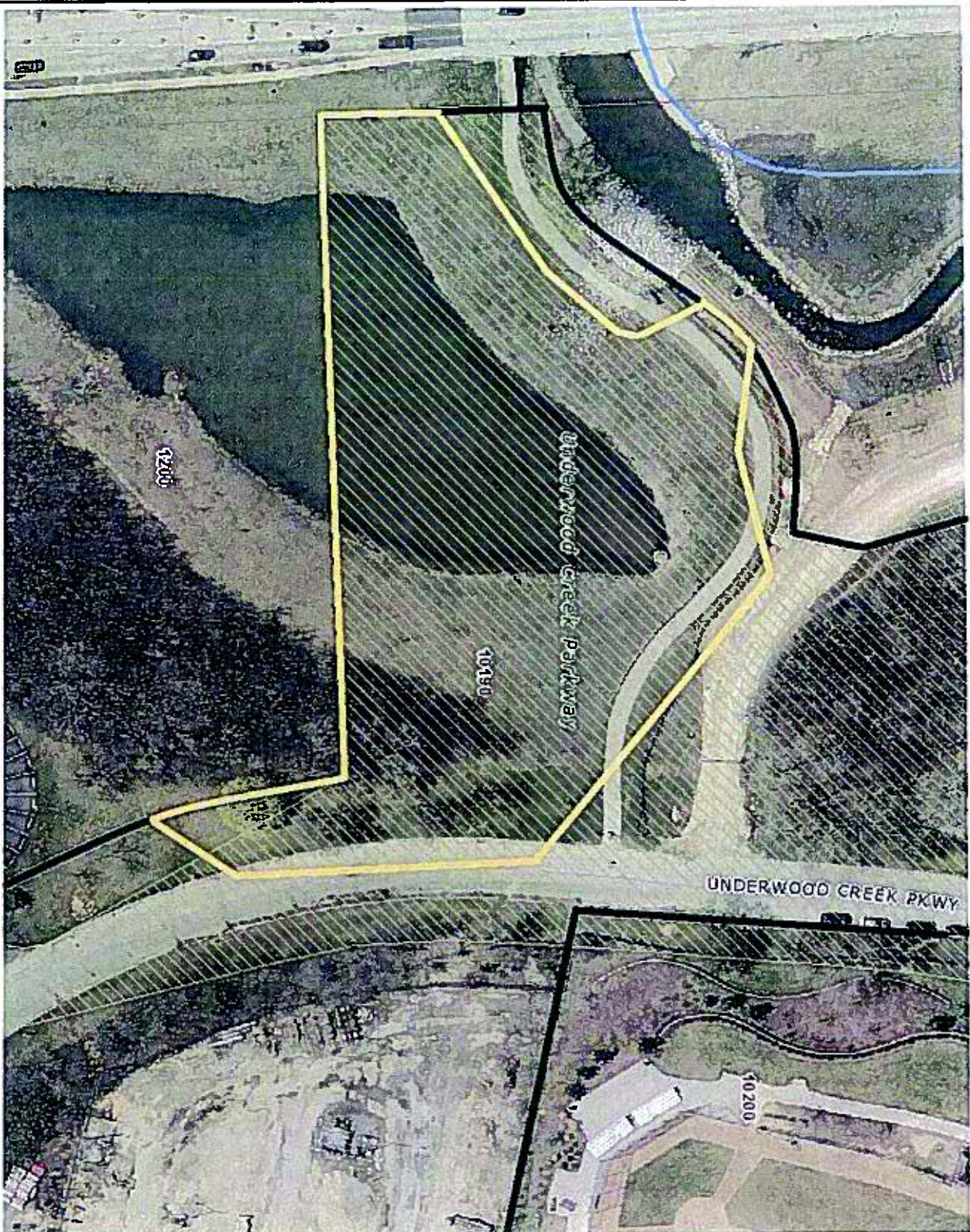
Larry D Stein  
Real Estate Specialist

Enclosure

Award of Damages



# MILWAUKEE COUNTY INTERACTIVE MAP SERVICE



©MCMILIS

THIS MAP IS NOT TO BE USED FOR NAVIGATION

- Legend**
- ☐ County Boundary
  - ☐ Highways, to 8k
  - ☐ Street Centerlines, 0k to 8k
  - ☐ Railroad 8k
  - ☐ Water 8k
  - ☐ Rivers 8k
  - ☐ Landmarks 8k
  - ☐ County Parks 8k
  - ☐ Municipal Subdivisions 25k
  - ☐ Tax Parcels
  - ☐ 2010(High Res) NAT CLR
  - ☐ Red Band 1
  - ☐ Green Band 2
  - ☐ Blue Band 3

491

1: 998



## Notes

Enter Map Description



**Division of Transportation**  
**System Development**  
Southeast Regional Office  
141 NW Barstow Street  
PO Box 798  
Waukesha WI 53187-0798

**Scott Walker, Governor**  
**Mark Gottlieb, P.E., Secretary**  
Internet: [www.dot.wisconsin.gov](http://www.dot.wisconsin.gov)

Telephone: 262-548-5903  
Facsimile (FAX): 262-548-6424  
E-mail: [ser.dtsd@dot.wi.gov](mailto:ser.dtsd@dot.wi.gov)

November 27, 2012

Craig C Dillman  
2711 West Wells Street, Suite 300  
Milwaukee, WI 53208

Subject: Project ID 1060-33-23  
Zoo Interchange-Local Roads  
Local Roads  
Glenview Avenue/Watertown Plank Road/Swan Boulevard  
Milwaukee County  
RE: Parcel # 4

The Department of Transportation has approved a revised offering price in the amount of \$2,200.00 for the purchase of your property for this highway project. This letter gives you written notice of the revised offering price and it replaces any previous offers presented to you.

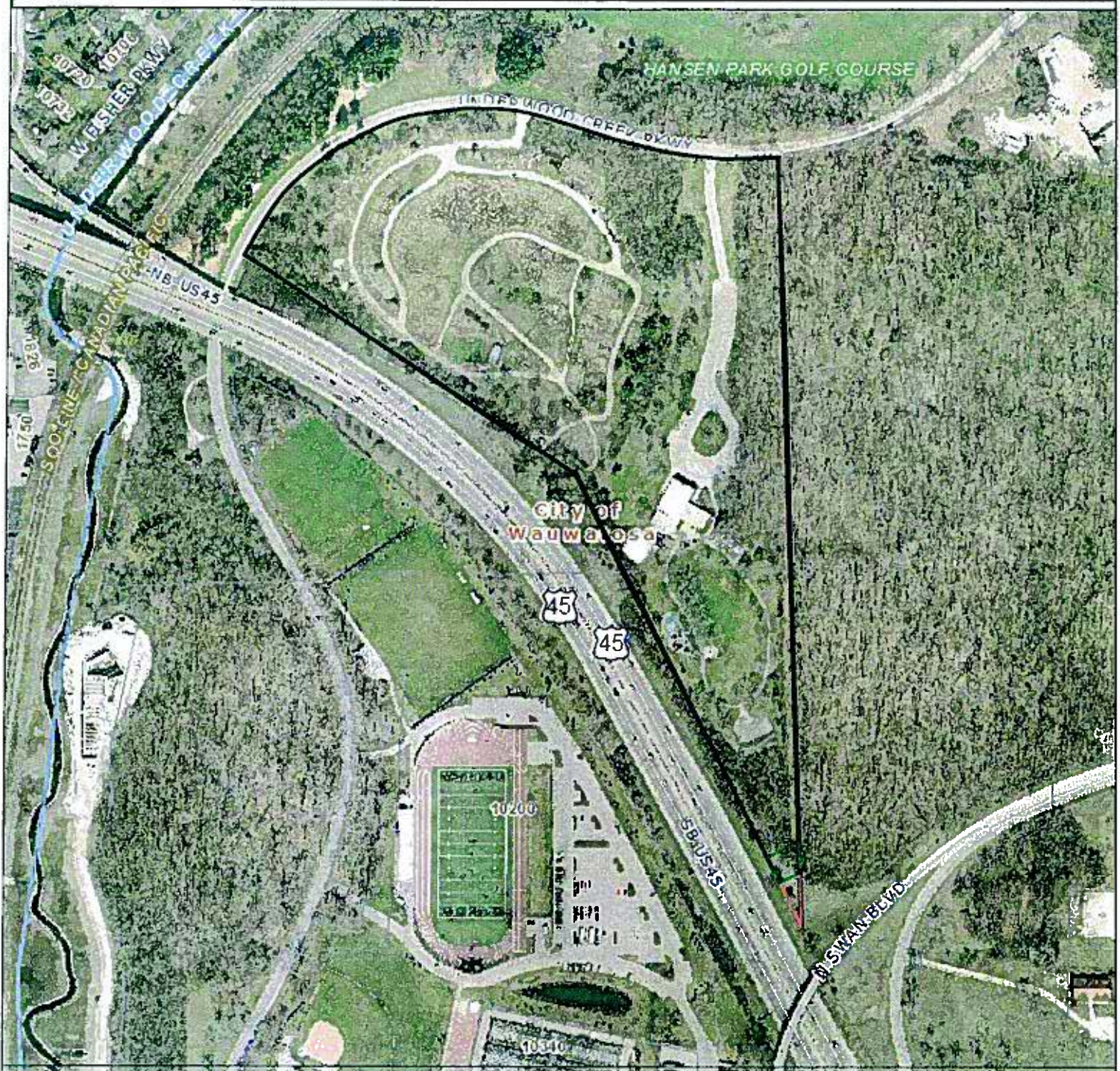
Sincerely,

A handwritten signature in black ink, appearing to read "DZwart".

Derek J Zwart  
Real Estate Specialist



# MILWAUKEE COUNTY INTERACTIVE MAP SERVICE



## Notes

Enter Map Description

THIS MAP IS NOT TO BE  
USED FOR NAVIGATION

© MCAMLIS



**DISCLAIMER:** This map is a user generated static output from the Milwaukee County Land Information Office Interactive Mapping Service website. The contents herein are for reference purposes only and may or may not be accurate, current or otherwise reliable. No liability is assumed for the data delineated herein either expressed or implied by Milwaukee County or its employees.

686 0 343 686 Feet

## Legend

1: 4,118

- ☒ County Boundary
- Highways, to 8k
- Street Centerlines, 0k to 8k
- Railroad 8k
- Water 8k
- Rivers 8k
- Airport 8k
- Landmarks 8k
- Municipal Subdivisions 25k
- Tax Parcels



**Division of Transportation  
System Development**  
Southeast Regional Office  
141 NW Barstow Street  
PO Box 798  
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Telephone: 262-548-5903  
Facsimile (FAX): 262-548-6424  
E-mail: [ser.dtsd@dot.wi.gov](mailto:ser.dtsd@dot.wi.gov)

November 26, 2012

Craig C Dillman  
2711 West Wells Street, Suite300  
Milwaukee, WI 53208

Subject: Project ID 1060-33-23  
Zoo Interchange-Local Roads  
Local Roads  
Glenview Avenue/Watertown Plank Road/Swan Boulevard  
Milwaukee County  
RE: Parcel # 11

The Department of Transportation has approved a revised offering price in the amount of \$2,200.00 for the purchase of your property for this highway project. This letter gives you written notice of the revised offering price and it replaces any previous offers presented to you.

Because we have been unsuccessful to date in concluding this transaction, we have no other alternative but to begin the process to acquire the needed right of way by Eminent Domain. You were given the pamphlet "The Rights of Land Owners under Wisconsin Eminent Domain Law" at the time of the Initiation of Negotiations. The first step in this process is issuance of a Jurisdictional Offer that will occur in the next several days. You will then have twenty (20) days to either accept or reject the Jurisdictional Offer.

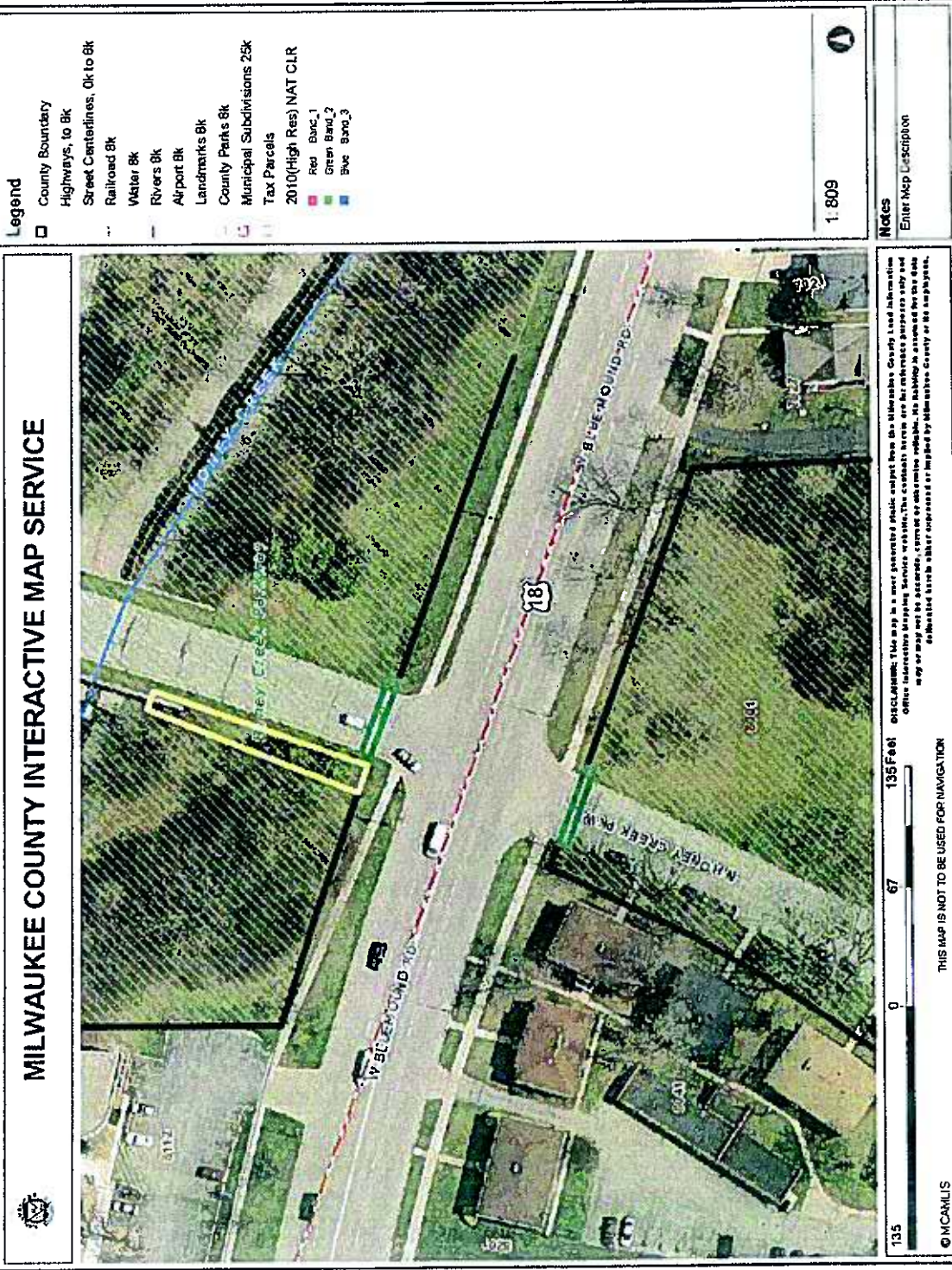
It is still our desire to reach a negotiated settlement. However, if we do not hear from you, we will proceed to acquire this parcel by an Award of Damages.

Sincerely,

A handwritten signature in black ink, appearing to read "DZwart".

Derek J Zwart  
Real Estate Specialist

# MILWAUKEE COUNTY INTERACTIVE MAP SERVICE



## AERIAL PHOTO (CLOSEUP)

DATE : February 18, 2013

TO : Supervisor Marina Dimitrijevic, Chairwoman, Board of Supervisors

FROM : James Burton, Director, Facilities Management Division, DAS

SUBJECT : New Capital Project WO224 Zoo Interchange Utilities Relocation and Reimbursement from the State Department of Transportation (WisDOT)

### **REQUEST**

Approval is requested to enter into a Memorandum of Understanding (MOU) with WisDOT to allow Milwaukee County (County) to be reimbursed for expenses associated with the relocation, adjustment, and the performing of other improvements related to water, sanitary sewer, electrical, lighting, and communication utilities as part of the Zoo Interchange Project. Approval is also requested to create capital Project WO224 Zoo Interchange Utilities Relocation in order to facilitate these improvements.

### **BACKGROUND/ANALYSIS**

WisDOT is currently in the process of designing the reconstruction of Watertown Plank Road, which is a phase of the Zoo Interchange Improvements project. The Watertown Plank Road reconstruction includes reconstruction of the areas along the interchange with State Trunk Highway 45 (STH 45), from Innovation Drive to 87<sup>th</sup> Street. The reconstruction will involve widening Watertown Plank Road and lowering the road in the vicinity of the STH 45. Construction is scheduled to begin in January 2014.

The improvements to Watertown Plank Road conflict with the existing locations of the following County owned utilities: sanitary sewer, street lighting, communications, electrical, and water. The impacted water facilities are part of the County's water utility that serve the entire grounds. The impacts to sanitary are mainly adjustments to the manhole rims to match the proposed new grades. The electrical conflicts impact the County primary 4160 electrical distribution system at two locations where it crosses under Watertown Plank Road. The street lighting impacts are mainly limited to lighting at Behavioral Health Division (BHD) parking lots, along 92nd Street and along 87th Street. The communications requiring relocation involve the Parks Administration Building, Sheriff's Headquarters and Fleet Maintenance.

In order for WisDOT to reconstruct Watertown Plank Road reconstruction, the County's utilities will be relocated, lowered, abandoned, or otherwise improved in order to eliminate the conflicts between the County's utilities and the work necessary to complete the proposed Watertown Plank Road improvements. The total estimated expenses for the relocation of the various utilities are \$2,215,600.

The County and WisDOT are in the process of negotiating the amount of expenses that will be reimbursed by WisDOT as part of the relocations. The share of expenses that will be reimbursed by WisDOT are governed by Wisconsin State Statutes and WisDOT policies. The reimbursement for the County is estimated to be between \$1,050,000 and \$1,400,000. This would mean that an estimated \$815,600-\$1,165,600 would need to be financed

locally. Of the portion that would need to be financed locally, approximately 80% of the expenses are related to the County's water utility.

Any expenses that are determined not reimbursable by the WisDOT will need to be financed by other sources. For any non-reimbursable expenses related to the County's utilities, the expenses will be charged out to the users of utilities to the extent possible. The County maintains utility reserves funded by the utility customers. The reserves will be examined to offset non-reimbursable expenses. The proceeds of any of the County-owned parcels that are sold to the State will be used to offset any County related non-reimbursable expenses from the Zoo Interchange Utilities Relocation project. A different financing source will need to be identified should any expenses remain subsequent to the WisDOT reimbursement and the receipt of all land sale proceeds.

The construction time line for the Zoo Interchange project requires that work on the utility relocation begin immediately. Significant coordination between utility companies, municipalities, private property owners and the WisDOT has taken place during the planning and design. It has taken until now to fully understand the impacts to County utilities and the appropriate modifications needed to mitigate the conflicts. With Watertown Plank Road improvements scheduled to begin in January 2014, the time remaining to design, bid and construct modifications to the County's utilities is limited. In order to expedite the process, the Department of Administrative Services (DAS) is requesting an exemption from the formal request for proposal (RFP) requirement of Section (5) of §56.30 of the County Ordinances that will allow selection of GRAEF-USA Inc. (Graef) as the contractor for planning and design on the project. Graef has been under contract to assist the County with evaluating the utilities conflicts, estimating the cost of the impacts and preparing responses to the WisDOT. Continuing design service with Graef for the utilities relocations will minimize the time needed to get the project bid and a contractor performing the relocations. The County's utilities will need to be relocated in a phased approach to ensure services are maintained, which will require a longer construction schedule.

The relocations should be finished before WisDOT begins work on Watertown Plank Road in January 2014. Assuming County Board approval of the attached resolution, it is anticipated that construction on the utilities relocation will begin in July 2013 and will be completed by the end of 2013.

## **RECOMMENDATION**

The Department of Administrative Services recommends approval of the attached resolution that authorizes DAS, Corporation Counsel, and Risk Management to negotiate, prepare, review, approve, execute and record all documents and perform all actions required to enter into an MOU with the WisDOT to have the County perform work relating to relocation, adjustment, other improvements relating to the Zoo Interchange Utilities Relocation project and be reimbursed for eligible expenses by the WisDOT.

DAS also recommends the creation of capital project WO224 Zoo Interchange Utilities Relocation. Financing for the project will be provided from the WisDOT, the Milwaukee County Water Utility users, and land sale proceeds. The creation of the capital project will be done by an administrative fund transfer by the DAS-Fiscal Affairs.

The DAS also recommends that an exemption from the formal RFP requirement of Section (5) of §56.30 of the County Ordinances that will allow for the sole source selection of GRAEF-USA Inc. as the design consultant that will perform planning, design, and other work on the project. The contract with GRAEF will be in the range of \$200,000 to \$250,000. All other applicable County professional services contracting requirements will apply, including a DBE participation goal of 25%.

---

James Burton, Director  
Facilities Management Division, DAS

cc: Chris Abele, County Executive  
Amber Moreen, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board of Supervisors  
Michael Mayo, Sr., Chair, Transportation, Public Works, and Transit Committee  
Willie Johnson, Jr., Co-Chair, Finance, Personnel, and Audit Committee  
David Culler, Co-Chair, Finance, Personnel, and Audit Committee  
Scott Manske, Comptroller  
Craig Kammholz, Fiscal and Budget Administrator, DAS  
Julie Esch, Director of Operations, DAS  
Brian Dranzik, Interim Director, DOT  
Steve Cady, County Board Fiscal and Budget Analyst  
Jessica Janz-McKnight, County Board, Policy Analyst  
Jim Burton, Director, DAS Facilities Management  
Greg High, Director, DAS Facilities Management  
Vincent Masterson, Strategic Asset Coordinator, DAS  
Justin Rodriguez, Capital Finance Analyst, Comptroller's Office  
Pamela Bryant, Capital Finance Manager, Comptroller's Office

(ITEM \*) A resolution to authorize the Department of Administrative Services (DAS) to enter into a Memorandum of Understanding (MOU) with the Wisconsin Department of Transportation (WisDOT) to reimburse Milwaukee County (County) for expenses associated with the newly created capital project WO224 Zoo Interchange Utilities Relocation:

### **A RESOLUTION**

WHEREAS, the WisDOT is currently in the process of designing the reconstruction of Watertown Plank Road, which is a phase of the Zoo Interchange Improvements project; and

WHEREAS, the Watertown Plank Road reconstruction includes reconstruction of the areas along the interchange with State Trunk Highway 45 (STH 45), from Innovation Drive to 87<sup>th</sup> Street; and

WHEREAS, the reconstruction will involve widening Watertown Plank Road and lowering the road in the vicinity of the STH 45; and

WHEREAS, the improvements to Watertown Plank Road conflict with the existing locations of the following County owned utilities: sanitary sewer, street lighting, communications, electrical, and water; and

WHEREAS, in order for the WisDOT to reconstruct Watertown Plank Road reconstruction, the County's utilities will be relocated, lowered, abandoned, or otherwise improved in order to eliminate the conflicts between the County's utilities and the work necessary to complete the proposed Watertown Plank Road improvements; and

WHEREAS, the total estimated expenses for the relocation of the various utilities are \$2,215,600; and

WHEREAS, the County and WisDOT are in the process of negotiating the amount of expenses that will be reimbursed by WisDOT as part of the relocations; and

WHEREAS, the reimbursement for the County is estimated to be between \$1,050,000 and \$1,400,000; and

WHEREAS, an estimated \$815,600-\$1,165,600 would need to be financed locally, and

WHEREAS, of the portion that would need to be financed locally, approximately 80% of the expenses are related to the County's water utility; and

WHEREAS, any non-reimbursable expenses related to the County's utilities will be charged out to the users of the utilities to the extent possible; and

47 WHEREAS, the County maintains utility reserves that are funded by utility customers;  
48 and  
49

50 WHEREAS, the reserves will be examined to offset non-reimbursable expenses; and  
51

52 WHEREAS, the proceeds of any of the County-owned parcels that are sold to the State  
53 will be used to offset any remaining expenses from the Zoo Interchange Utilities Relocation  
54 project; and  
55

56 WHEREAS, a different financing source will need to be identified should any expenses  
57 remain subsequent to WisDOT reimbursement and the receipt of all land sale proceeds; and  
58

59 WHEREAS, the construction time line for the Zoo Interchange project requires that work  
60 on the utility relocation begin immediately; and  
61

62 WHEREAS, significant coordination between utility companies, municipalities, private  
63 properties and WisDOT has taken place during the planning and design; and  
64

65 WHEREAS, with Watertown Plank Road improvements scheduled to begin in January  
66 2014, the time remaining to design, bid and construct modifications to the County's utilities is  
67 limited; and  
68

69 WHEREAS, in order to expedite the process, DAS is requesting an exemption from the  
70 formal request for proposals (RFP) requirement of Section(5) of §56.30 of the County  
71 Ordinances that will allow the sole source selection of GRAEF-USA Inc. (Graef) as the  
72 contractor for planning and design on the project; and  
73

74 WHEREAS, continuing design service with Graef for the utilities relocations will  
75 minimize the time needed to get the project bid and a contractor performing the relocations; and  
76

77 WHEREAS, the relocations should be finished before WisDOT begins work on  
78 Watertown Plank Road in January 2014; and  
79

80 WHEREAS, assuming County Board approval of this resolution, it is anticipated that  
81 construction on the utilities relocation will begin in July 2013 and will be completed by the end  
82 of 2013; now, therefore,  
83

84 BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby authorizes the  
85 Director of the Department of Administrative Services (DAS), Corporation Counsel, and Risk  
86 Management staff to negotiate, prepare, review, approve, execute and record all documents and  
87 perform all actions required to enter into an MOU with WisDOT to have the County perform  
88 work relating to relocation, adjustment, other improvements relating to the Zoo Interchange  
89 Utilities Relocation project and be reimbursed for eligible expenses by WisDOT; and  
90

91 BE IT FURTHER RESOLVED, that the DAS Director is authorized to enter into a  
92 contract with Graef and this contract procurement shall be exempt from the formal Request for  
93 Proposal (RFP) requirement of Section (5) of §56.30 of the County Ordinances; and  
94

95 BE IT FURTHER RESOLVED, any WisDOT non-reimbursable expenses related to the  
96 County's utilities will be charged out to the users of the utilities to the extent possible; and  
97

98 BE IT FURTHER RESOLVED, proceeds of any County-owned parcels within the  
99 Utility Relocation Project area that are sold will first be used to offset any non-reimbursable  
100 expenses from the Zoo Interchange Utilities Relocation Project that are also not able to be  
101 recovered from the non-County users of the utilities or utility reserves; and  
102

103 BE IT FURTHER RESOLVED, that a future financing source will need to be identified  
104 for the project should the reimbursement from WisDOT, allocations to water utility users, and  
105 proceeds from the sale of County-owned parcels within the Utility Relocation Project area not be  
106 sufficient to cover the cost of the project; and  
107

108 BE IT FURTHER RESOLVED, that the DAS Director is directed to process an  
109 administrative fund transfer to create project WO224 Research Zoo Interchange Utilities  
110 Relocation and will provide expenditure authority and financing for the project as described by  
111 this resolution.  
112  
113  
114  
115

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** 02/18/13

Original Fiscal Note ☒

Substitute Fiscal Note ☐

**SUBJECT:** Authorization to enter into a Memorandum of Understanding with the Wisconsin Department of Transportation (WisDOT) to reimburse Milwaukee County (County) for expenses associated with the newly created capital project WO224 Zoo Interchange Utilities Relocation

### FISCAL EFFECT:

- |  |   |
|--|---|
| <input type="checkbox"/> No Direct County Fiscal Impact  | <input checked="" type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures            |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input checked="" type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues                |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |   |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds                  |
| <input type="checkbox"/> Increase Operating Revenues   |   |
| <input type="checkbox"/> Decrease Operating Revenues   |   |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	See Below	
	Revenue	See Below	
	Net Cost	See Below	
Capital Improvement Budget	Expenditure	See Below	\$0
	Revenue	See Below	\$0
	Net Cost	See Below	\$0

## DESCRIPTION OF FISCAL EFFECT

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
  - A. Approval of the resolution will allow Milwaukee County to enter into an MOU with WisDOT to have the County perform work relating to relocation, adjustment, other improvements relating to the Zoo Interchange Utilities Relocation project and be reimbursed for eligible expenses by the WisDOT. The resolution would also allow the County to enter into a contract with GRAEF-USA Inc. (Graef) to perform planning and design work on the project.
  - B. This request increases expenditure authority by \$2,215,600 for Project WO224 Zoo Interchange Utilities Relocation. An estimated \$1,050,000 to \$1,400,000 will be reimbursed by WisDOT. The remaining \$815,600 to \$1,165,600 will need to be financed locally. To the extent possible, these expenses will be financed by the users of County utilities. The reserves of the utilities will be examined to offset any non-reimbursable expenses. Any proceeds from land sales in the Zoo Utility relocation area will be used to financing any expenses that are not reimbursed by WisDOT nor financed by users of the County utilities. A future financing source will need to be identified in order to finance any expenses that are not financed by WisDOT, utility users, or land sale proceeds.
  - C. The budgetary impact of this project varies from \$815,600 to \$1,165,600. The budgetary impact will vary by the final amount that WisDOT will reimburse, the amount that is available to finance the projects in the various utility reserves, and the amount that is able to be allocated to non-County utility users. A portion of the budgetary impact may also be offset by land sale revenue that is able to be applied to the project.
  - D. It is assumed that the non-reimbursable expenses related to non-County users will be able to be allocated or covered by existing reserves to the fullest extent possible. It is also

---

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

assumed that any non-reimbursable expenses that are not covered by existing reserves or non-County users will be covered by land sale proceeds within the Zoo Utilities Relocation area.

Department/Prepared By Justin Rodriguez

Authorized Signature \_\_\_\_\_

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?<sup>2</sup> ☐ Yes ☒ No ☐ Not Required

**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

21

**DATE:** February 11, 2013

**TO:** Supervisor Marina Dimitrijevic, Chairperson, County Board of Supervisors  
Supervisor Michael Mayo, Sr., Chairperson, Transportation, Public Works Committee

**FROM:** James Burton, Director, Facilities Management Division, Department of Administrative Services

**SUBJECT: DAS –FM STAFFING PLAN/CONSULTANT USE FOR 2013 CAPITAL IMPROVEMENTS**

**POLICY**

Milwaukee County Professional Services Ordinance 56.30 (4)(a)(1) requires that the Department of Administrative Services, Facilities Management Division (DAS-FM) shall provide in February each year to the Committee on Finance and Audit, and the Committee on Transportation, Public Works and Transit an updated report on public works capital projects requiring the use of any professional services contract.

**BACKGROUND**

The Department of Administrative Services, Facilities Management Division has reviewed the approved 2013 adopted capital projects and has established the attached updated staffing and consultant use plan proposals for each. There are no significant changes to this staffing plan from that proposed in the adopted capital budget.

We have also indicated on the attached spreadsheets our recommendations to the Director of DAS for signature authority delegation to other County Departments for certain capital projects that will not be managed by DAS-FM. In 2013, several Owner Departments will manage specific projects directly and therefore have signature authority for any expenditures as indicated on the attached spreadsheet. County Board approval of the indicated signature authority recommendation will provide the appropriate signature authority for each project.

**RECOMMENDATION**

The Director of DAS recommends approval of the DAS-FM staff and consultant use plan for approved 2013 adopted capital projects.

Prepared by: Gregory G. High

Approved by:

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James Burton, Director  
Facilities Management Division  
Department of Administrative Services

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Gregory G. High, P.E., Director  
AE&ES Section, DAS-FM Division

JB:GGH:

Attachments (3):      2013 Capital Project Staffing Plan  
                                 Chapter 56, Section 56.20  
                                 Chapter 56, Section 56.30 (4)(a)(1)

cc:      Chris Abele, Milwaukee County Executive  
            Amber Moreen, Chief of Staff, County Executive's Office  
            Michael Mayo Sr., Chair, Transportation, Public Works and Transit Committee  
            Willie Johnson, Jr., Co-Chair, Finance, Personnel, and Audit Committee  
            David Culler, Co-Chair, Finance, Personnel, and Audit Committee  
            Kelly Bablitch, Chief of Staff, County Board of Supervisors  
            Scott Manske, Comptroller  
            Pam Bryant, Capital Finance Manager, Office of the Comptroller  
            Craig Kammholz, Fiscal and Budget Administrator, DAS  
            Vince Masterson, Strategic Asset Coordinator, DAS  
            Brian Dranzik, Interim Director, DOT  
            Clark Wantoch, Director, Highway Operations, DOT  
            James Martin, Interim Fiscal Administrator, DOT  
            Barry Bateman, Director, Airport Division, DOT  
            James Burton, Director, Facilities Management Division, DAS  
            Chris Lindbergh, CIO, IMSD Division  
            Laurie Panella, Deputy CIO, IMSD Division  
            James Keegan, Interim Director, Parks

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File No.     ()()

(Journal,           2013)

(ITEM     ) From Director of Administrative Services recommending approval of the Department of Administrative Services, Facilities Management Division (DAS-FM) staff and consultant use plan for the 2013 adopted capital projects, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, Milwaukee County General Ordinances Chapter 56.30(4) (a) (1) requires that the Department of Administrative Services provides a final list of staff and consultant assignments for capital projects in February each year to the Committees on Finance and Audit and Transportation, Public Works and Transit; and

WHEREAS, the Department of Administrative Services, Facilities Management Division has reviewed the 2013 Adopted Capital Improvements Budget and established a staffing and consultant use plan for the projects; and

WHEREAS, the Committee on Transportation, Public Works and Transit at its meeting on March 6, 2013, recommended approval of the staffing plan by a vote of \_\_\_\_\_; and

WHEREAS, the Finance and Audit Committee at its meeting on March 14, 2013, recommended approval of the staffing plan by a vote of \_\_\_\_; now, therefore

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby approve the staffing and consultant use plan for the 2013 adopted capital projects under the signature authority of the Department of Administrative Services as recommended by the Department of Administrative Services - Facilities Management Division.

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** February 11, 2013

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** STAFFING PLAN/CONSULTANT USE FOR 2013 CAPITAL IMPROVEMENTS PROJECTS

### FISCAL EFFECT:

No Direct County Fiscal Impact

Increase Capital Expenditures

Existing Staff Time Required

Decrease Capital Expenditures

Increase Operating Expenditures  
(If checked, check one of two boxes below)

Increase Capital Revenues

Absorbed Within Agency's Budget

Decrease Capital Revenues

Not Absorbed Within Agency's Budget

Decrease Operating Expenditures

Use of contingent funds

Increase Operating Revenues

Decrease Operating Revenues

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure		
	Revenue		
	Net Cost		
<b>Capital Improvement Budget</b>	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

## DESCRIPTION OF FISCAL EFFECT

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Milwaukee County Professional Services Ordinance 56.30 (4)(a)(1) requires that the Department of Administrative Services shall provide in February each year to the Committee on Finance and Audit, and the Committee on Transportation, Public Works and Transit, an updated report on public works capital projects requiring the use of any professional services contract. The Director of DAS recommends approval of the DAS-FM staff and consultant use plan for 2013 adopted capital projects. Adoption of this resolution will not require an expenditure of funds in excess of the adopted 2013 Adopted Capital Budget amounts.

B. Adoption of this resolution will have no direct fiscal impact to the 2013 County Adopted Budget. The 2013 Capital Budget project appropriations are fixed and cannot be exceed without County Board approval. Resolution deals with details on how planning, design and construction funding is spent, particularly as to whether the work is performed by in-house staff or consultants and if consultants are used, what process will be used to hire them.

C. None

D. None

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<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Recommended By: \_\_\_\_\_  
Gregory G. High Director, AE& ES

Did DAS-Fiscal Staff Review?	Yes	No

Did CBDP Review? <sup>2</sup>	Yes	No	Not Required
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<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

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[illegible]



DATE: February 07, 2013

TO: Supervisor Dimitrijevic, County Board Chairwoman

FROM: Chris Lindberg, CIO, Information Management Services Division

SUBJECT: **Capital Improvement Committee Process**

Issue

Milwaukee County Ordinance 36.04 requires all Departments to submit five-year capital improvement program (Program) requests to their respective standing committees. Standing committees shall then submit Programs along with recommendations to the newly created Capital Improvements Committee (CIC).

Background

The purpose of the CIC is to develop a Program for the entire County and establish criteria on how each capital project will be evaluated. The ordinance also requires Departments to submit Programs to their respective standing committees, which will then forward their recommendations to the CIC.

Request

The Department of Administrative Services – Information Management Services Division (IMSD) has evaluated its anticipated maintenance and technology needs.

Much of the technical infrastructure within Milwaukee County is obsolete. This means that it is becoming increasingly expensive and difficult to keep some infrastructure operating. In some cases, replacement parts are no longer available and/or serviceable. These issues are now beginning to threaten public safety to Milwaukee County citizens, data and information security and employee productivity.

The attached (Exhibit A) includes the Department's outstanding capital needs, listed in priority order. These capital requests are intended to address the safety, security and productivity needs resulting from technology obsolescence. Requested capital projects assume current operations.

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Chris Lindberg, CIO  
Department of Administrative Services –  
Information Management Services Division

Cc: Chris Abele, County Executive  
Amber Moreen, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Michael Mayo, Sr., Chair, Transportation, Public Works & Transit Cmte

Willie Johnson, Jr., Co-Chair, Finance Personnel, and Audit Committee  
David Cullen, Co-Chair, Finance Personnel, and Audit Committee  
TBD, Chair, Capital Improvements Committee  
TBD, CEX Appointee #1, Capital Improvements Committee  
TBD, CEX Appointee #2, Capital Improvements Committee  
Craig Kammholz, Fiscal & Budget Director, DAS  
Brian Dranzik, Interim Director, Department of Transportation  
Scott Manske, Comptroller  
Vince Masterson, Strategic Asset Coordinator, DAS  
Laurie Panella, Deputy CIO, IMSD  
Pamela Bryant, Capital Finance Manager, Comptroller's Office  
Justin Rodriguez, Capital Finance Analyst, Comptroller's Office  
Gregory High, Director, AE&ES-FM-DAS

(ITEM \*) A resolution to authorize the attached Five Year Capital Improvements Program for the Department of Administrative Services – Information Management Services Division to be recommended to the Capital Improvement Committee (CIC):

**A RESOLUTION**

WHEREAS, the 2013 Adopted Capital Improvements Budget includes the creation of a Capital Improvements Committee (CIC); and

WHEREAS, ordinance 36.04 was also approved in 2013, which codified the creation, composition, duties, reports, and staffing of the CIC; and

WHEREAS, the purpose of the CIC is to develop a Five Year Program for the entire County and establish criteria on how each capital project will be evaluated; and

WHEREAS, the ordinance also requires Departments to submit Five Year Programs to their respective standing committees, which will then forward their recommendations to the CIC; and

WHEREAS, the Department of Administrative Services – Information Management Services Division has evaluated its anticipated maintenance and technology needs; and

WHEREAS, the attached Five Year Program includes the department's outstanding capital needs, listed in priority order; now, therefore,

BE IT RESOLVED, the attached Five Year Program (Exhibit A) is recommended to the CIC.

Department Name 2014		Department of Administrative Services- Information Management Services Division			EXHIBIT A	
Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description/Annual Operating Impact
1	WO621	Windows Migration	\$2,868,177	\$0	\$2,868,177	An appropriation of \$2,868,177 is requested for year two of the Windows Migration project which will upgrade the personal computing operating system to the Windows 7 platform. Operating cost will remain consistent with that of 2013. This project is a risk mitigation project.
2	WO614	Build Out Ten Digital Sites	\$6,690,000	\$0	\$6,690,000	An appropriation of \$6,690,000 is requested for phase three of a multi phase project to replace the analog, public safety 800MHz trunk radio system, consoles and radios to newer digital technology. Due to the fact that many system components of the current trunked radio system are no longer manufactured nor supported, Milwaukee County is at a critical point where the radio system, dispatch consoles and radios must be replaced. County will be running both the analog and digital radio systems simultaneously throughout the implementation process. Phase three operating cost are anticipated to be over \$750,000.
3	WO217	Phone and Voicemail System Replacement	\$800,000		\$800,000	An appropriation of \$800,000 is requested to begin the replacement of an obsolete PBX phone system that is no longer manufactured nor supported by the vendor. Milwaukee County is at a critical point where the Phone system at many of our facilities (Courthouse, BHD, Correctional Facility South, Zoo, City Campus) is in need of replacement. IMSD will be taking a phased approach to implementing Voice Over Internet Protocol (VOIP) throughout the County facilities. At this point, we do not know what the operating costs will be until we have developed a plan and chosen a system. This project is also dependent on re-wiring of the facilities (WO606). Cat6 Cabling is a basic requirement for a fully functioning VOIP environment.
4	WO607	Wireless Communications	\$1,000,000		\$1,000,000	An appropriation of \$1,000,000 is requested to implement a standardized wireless infrastructure throughout Milwaukee County Facilities to enable collaboration, replacement telephone system (VOIP) and implement a high performing network. Operating cost will remain consistent with that of 2013.
5	WO602	Mainframe Apps Migration	\$682,000		\$682,000	An appropriation of \$682,000 is requested to complete the second phase of a multi year initiative that will replace the existing County financial system, Advantage, and the Criminal Justice Information System which both reside on a costly, obsolete Mainframe platform. The current operating cost for the mainframe is \$3,700,000. The operating cost for a new system is un-known at this time but is anticipated to be minimally 50% less than current state when the project is complete.
6		Disaster Recovery Site	\$250,000		\$250,000	An appropriation of \$250,000 is requested for planning and design of a solution for computing disaster recovery services. There is no operating cost associated with the design of the solution.
7	WO218	Technical Infrastructure Replacement	\$500,000		\$500,000	An appropriation of \$500,000 is requested to replace network and server equipment that has reached the end of its useful life. The useful life for this type of network and server equipment is three to five years. If the equipment is not replaced at that time the County risks potential failures of the equipment impacting day to day operations and public safety. Furthermore, due to the constant advancements in the information technology field that result in accelerated obsolescence, vendors discontinue support of this type of equipment after five years. Operating cost will remain consistent with that of 2013. This is a normal "cost of doing business" investment.
8	WO215	Storage Expansion	\$350,000		\$350,000	An appropriation of \$350,000 is requested to increase data storage capacity. This capital improvement project provides for the purchase of the hardware necessary for storage expansion in order to meet the projected growth in demand by County Departments for data storage. There are end of life controllers that will be replaced as part of the expansion requirement. Operating cost will remain consistent with that of 2013. This is a normal "cost of doing business" investment.
9	WO205	Fiscal Automation	\$967,000		\$967,000	An appropriation of \$967,000 is being requested to continue phase II of the Clerk of Courts Scanning project as well as continue the multi year effort to reduce paper storage and consumption and move the County towards a paperless environment.
Total			\$14,107,177	\$0	\$14,107,177	

Department Name Department of Administrative Services- Information Management Services Division						
2015						
Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
	1 WO621	Windows Migration	\$1,787,393	\$0	\$1,787,393	An appropriation of \$1,787,393 is requested for the final phase of the Windows Migration project which will upgrade the personal computing operating system to the Windows 7 platform. Operating cost will remain consistent with that of 2013. This project is a risk mitigation project.
	2 WO614	Build Out Ten Digital Sites	\$6,331,720	\$0	\$6,331,720	An appropriation of \$6,331,720 is requested for phase four of a multi phase project to replace the analog, public safety 800MHz trunk radio system, consoles and radios to newer digital technology. Milwaukee County is at a critical point where the radio system, dispatch consoles and radios must be replaced. County will be running both the analog and digital radio systems simultaneously throughout the implementation process. Phase four operating cost are anticipated to be over \$1,000,000 due to the fact that IMSD will be operating both the Digital and Analog Radio systems until the full funding can be appropriated and the digital system can be implemented.
	3 WO217	Phone and Voicemail System Replacement	\$2,600,000		\$2,600,000	An appropriation of \$2,600,000 is requested to continue the replacement of an obsolete PBX phone system that is no longer manufactured nor supported by the vendor. Milwaukee County is at a critical point where the Phone system at many of the County facilities is in need of replacement. IMSD will be taking a phased approach to implementing Voice Over Internet Protocol (VOIP) throughout the County facilities. At this point, we do not know what the operating costs will be until we have developed a plan and chosen a system. This project is also dependent on re-wiring of the facilities (WO606). Cat6 Cabling is a basic requirement for a fully functioning VOIP environment.
	4 WO607	Wireless Communications	\$1,000,000		\$1,000,000	An appropriation of \$1,000,000 is requested to implement a standardized wireless infrastructure throughout Milwaukee County Facilities to enable collaboration, replacement telephone system (VOIP) and implement a high performing network. Operating cost will remain consistent with that of 2014.
	5 WO602	Mainframe Apps Migration	\$3,800,000		\$3,800,000	An appropriation of \$3,800,000 is requested to complete the third phase of a multi year initiative that will replace the existing County financial system, Advantage, and the Criminal Justice Information System which both reside on a costly, obsolete Mainframe platform. The current operating cost for the mainframe is \$3,700,000. The operating cost for a new system is un-known at this time but is anticipated to be minimally 50% less than current state when the project is complete.
	6 WO619	Disaster Recovery Site	\$1,200,000		\$1,200,000	An appropriation of \$1,200,000 is requested to implement a solution for computing disaster recovery services. IMSD must develop the plan for disaster recovery and select the solution before full project and operating cost will be known.
	7 WO218	Technical Infrastructure Replacement	\$500,000		\$500,000	An appropriation of \$500,000 is requested to replace network and server equipment that has reached the end of its useful life. The useful life for this type of network and server equipment is three to five years. If the equipment is not replaced at that time the County risks potential failures of the equipment impacting day to day operations and public safety. Furthermore, due to the constant advancements in the information technology field that result in accelerated obsolescence, vendors discontinue support of this type of equipment after five years. Operating cost will remain consistent with that of 2014. This is a normal "cost of doing business" investment.
	8 WO215	Storage Expansion	\$300,000		\$300,000	An appropriation of \$300,000 is requested to increase data storage capacity. This capital request provides for the purchase of the hardware necessary for storage expansion in order to meet the projected growth in demand for data storage. Operating cost will remain consistent with that of 2014. This is a normal "cost of doing business" investment.
	9 WO205	Fiscal Automation	\$500,000		\$500,000	An appropriation of \$500,000 is being requested to continue the multi year effort to reduce paper storage and consumption and move the County towards a paperless environment.
Total			\$18,019,113	\$0	\$18,019,113	

Department Name Department of Administrative Services- Information Management Services Division						
2016						
Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	WO614	Build Out Ten Digital Sites	\$6,567,490	\$0	\$6,567,490	An appropriation of \$6,567,490 is requested for phase three of a multi phase project to replace the analog, public safety 800MHz trunk radio system, consoles and radios to newer digital technology. Due to the fact that many system components of the current trunked radio system are no longer manufactured nor supported, Milwaukee County is at a critical point where the radio system, dispatch consoles and radios must be replaced. County will be running both the analog and digital radio systems simultaneously throughout the implementation process. Phase five operating cost are anticipated to be over \$1,250,000 due to the fact that IMSD will be operating both the Digital and Analog Radio systems until the full funding can be appropriated and the digital system can be implemented.
2	WO217	Phone and Voicemail System Replacement	\$1,500,000		\$1,500,000	An appropriation of \$1,500,000 is requested to continue the replacement of an obsolete PBX phone system that is no longer manufactured nor supported by the vendor. Milwaukee County is at a critical point where the Phone system throughout the County is in need of replacement. IMSD will be taking a phased approach to implementing Voice Over Internet Protocol (VOIP). At this point, IMSD does not know what the operating costs will be until we have developed a plan and chosen a system. This project is also dependent on re-wiring of the facilities (WO606). Cat6 cabling is a basic requirement for a fully functioning VOIP environment.
3	WO607	Wireless Communications	\$1,000,000		\$1,000,000	An appropriation of \$1,000,000 is requested to implement a standardized wireless infrastructure throughout Milwaukee County Facilities to enable collaboration, replacement telephone system (VOIP) and implement a high performing network. Operating cost will remain consistent with that of 2015.
4	WO602	Mainframe Apps Migration	\$2,500,000		\$2,500,000	An appropriation of \$2,500,000 is requested to complete the final phase of a multi year initiative that will replace the existing County financial system, Advantage, and the Criminal Justice Information System which both reside on a costly, obsolete Mainframe platform. The current operating cost for the mainframe is \$3,700,000. The operating cost for a new system is un-known at this time but is anticipated to be minimally 50% less than current state when the project is complete.
5	WO619	Disaster Recovery Site	\$800,000		\$800,000	An appropriation of \$800,000 is requested to continue the implementation of a solution for computing disaster recovery services. Operating cost is unknown at this time. IMSD must develop the plan for disaster recovery and select the solution before full project and operating cost will be known.
6	WO216	Thin Client	\$500,000		\$500,000	An appropriation of \$500,000 is requested to begin the planning and design phase of migrating the desktop computing environment to a cloud based service. Thin Client will replace the need for the replacement of personal computers driving cost savings over a period of time.
7	WO218	Technical Infrastructure Replacement	\$500,000		\$500,000	An appropriation of \$500,000 is requested to replace network and server equipment that has reached the end of its useful life. The useful life for this type of network and server equipment is three to five years. If the equipment is not replaced at that time the County risks potential failures of the equipment impacting day to day operations and public safety. Operating cost will remain consistent with that of 2015. This is a normal "cost of doing business" investment.
8	WO215	Storage Expansion	\$300,000		\$300,000	An appropriation of \$300,000 is requested to increase data storage capacity. This capital request provides for the purchase of the hardware necessary for storage expansion in order to meet the projected growth in demand for data storage. Operating cost will remain consistent with that of 2015. This is a normal "cost of doing business" investment.
9	WO205	Fiscal Automation	\$500,000		\$500,000	An appropriation of \$500,000 is being requested to continue the multi year effort to reduce paper storage and consumption and move the County towards a paperless environment.
Total			\$14,167,490	\$0	\$14,167,490	

<b>Department Name</b> Department of Administrative Services- Information Management Services Division						
<b>2017</b>						
Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	WO614	Build Out Ten Digital Sites	\$2,940,000	\$0	\$2,940,000	An appropriation of \$2,940,000 is requested for the final phase of a multi phase project to replace the analog, public safety 800MHz trunk radio system, consoles and radios to newer digital technology. Due to the fact that many system components of the current trunked radio system are no longer manufactured nor supported, Milwaukee County is at a critical point where the radio system, dispatch consoles and radios must be replaced. At the completion of this phase Milwaukee County will be supporting only one radio system, digital. It is anticipated that the annual operating cost of the supporting the new system will be 40% less than that of 2016. It is recommended that there be a Subscriber fee charged for all users on the system. Operating cost will be approx. \$400,000 per year if the subscriber model is implemented.
2	WO216	Thin Client	\$1,500,000		\$1,500,000	An appropriation of \$1,500,000 is requested to continue the migration of the desktop computing environment to a cloud based service. Thin Client will drive cost savings over a period of time.
3	WO218	Technical Infrastructure Replacement	\$500,000		\$500,000	An appropriation of \$500,000 is requested to replace network and server equipment that has reached the end of its useful life. The useful life for this type of network and server equipment is three to five years. If the equipment is not replaced at that time the County risks potential failures of the equipment impacting day to day operations and public safety. Furthermore, due to the constant advancements in the information technology field that result in accelerated obsolescence, vendors discontinue support of this type of equipment after five years. Operating cost will remain consistent with that of 2016. This is a normal "cost of doing business" investment.
4	WO215	Storage Expansion	\$300,000		\$300,000	An appropriation of \$300,000 is requested to increase data storage capacity. This capital improvement project provides for the purchase of the hardware necessary for storage expansion in order to meet the projected growth in demand by County Departments for data storage. Operating cost will remain consistent with that of 2016. This is a normal "cost of doing business" investment.
5	WO205	Fiscal Automation	\$500,000		\$500,000	An appropriation of \$500,000 is being requested to continue the multi year effort to reduce paper storage and consumption and move the County towards a paperless environment.
<b>Total</b>			\$5,740,000	\$0	\$5,740,000	

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<b>Department Name</b> Department of Administrative Services- Information Management Services Division						
<b>2018</b>						
Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	WO218	Technical Infrastructure Replacement	\$500,000		\$500,000	An appropriation of \$500,000 is requested to replace network and server equipment that has reached the end of its useful life. The useful life for this type of network and server equipment is three to five years. If the equipment is not replaced at that time the County risks potential failures of the equipment impacting day to day operations and public safety. Furthermore, due to the constant advancements in the information technology field that result in accelerated obsolescence, vendors discontinue support of this type of equipment after five years. Operating cost will remain consistent with that of 2017. This is a normal "cost of doing business" investment.
2	WO215	Storage Expansion	\$300,000		\$300,000	An appropriation of \$300,000 is requested to increase data storage capacity. This capital improvement project provides for the purchase of the hardware necessary for storage expansion in order to meet the projected growth in demand by County Departments for data storage. Operating cost will remain consistent with that of 2017. This is a normal "cost of doing business" investment.
3	WO205	Fiscal Automation	\$500,000		\$500,000	An appropriation of \$500,000 is being requested to continue the multi year effort to reduce paper storage and consumption and move the County towards a paperless environment.
<b>Total</b>			\$1,300,000	\$0	\$1,300,000	

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## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** February 8, 2013

Original Fiscal Note ☒

Substitute Fiscal Note ☐

**SUBJECT:** Submission of the Milwaukee County Department of Administrative Services – Information Management Services Division 5 Year (2014 – 2018) Capital Improvement Program

**FISCAL EFFECT:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact<br><input type="checkbox"/> Existing Staff Time Required<br><input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below)<br><input type="checkbox"/> Absorbed Within Agency's Budget<br><input type="checkbox"/> Not Absorbed Within Agency's Budget<br><input type="checkbox"/> Decrease Operating Expenditures<br><input type="checkbox"/> Increase Operating Revenues<br><input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures<br><input type="checkbox"/> Decrease Capital Expenditures<br><input type="checkbox"/> Increase Capital Revenues<br><input type="checkbox"/> Decrease Capital Revenues<br><input type="checkbox"/> Use of contingent funds |
|---|--|

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. Milwaukee County Ordinance 36.04 requires all Departments to submit 5 Year Capital Improvement Program requests to their respective standing committee. The standing committee shall then submit the Program along with its recommendations to the Capital Improvements Committee (CIC).

This fiscal note is for initial submission of the Department of Administrative Services – Information Management Services Division (IMSD) 5 Year (2014 – 2018) Capital Improvement Program.

- B. There are no direct costs or savings associated with the 5 Yr. Capital Improvement Program at this time as this item is only proposed for initial policymaker consideration. Any formal appropriation related to this 5 Year Program would occur in the future as part of the 2014 Capital Budget process.
- C. There are no budgetary costs or savings associated with the 5 Yr. Capital Improvement Program at this time as this item is only proposed for initial policymaker consideration. Any formal appropriation related to this 5 Year Program would occur in the future as part of the 2014 Capital Budget process.
- D. The projects included in the 5 Year Program are estimated based upon information that is currently available. The projects proposed and the final projects adopted as part of the 2014 Capital Budget process may vary. Refer to Items B and C for additional assumptions regarding formal appropriation of the projects proposed.

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<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By IMSD – Laurie Panella, Deputy Chief Information Officer

Authorized Signature



Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?<sup>2</sup> ☐ Yes ☐ No ☒ Not Required

Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description/Annual Operating Impact
1	WO621	Windows Migration	\$2,868,177	\$0	\$2,868,177	An appropriation of \$2,868,177 is requested for year two of the Windows Migration project which will upgrade the personal computing operating system to the Windows 7 platform. Operating cost will remain consistent with that of 2013. This project is a risk mitigation project.
2	WO614	Build Out Ten Digital Sites	\$6,690,000	\$0	\$6,690,000	An appropriation of \$6,690,000 is requested for phase three of a multi phase project to replace the analog, public safety 800MHz trunk radio system, consoles and radios to newer digital technology. Due to the fact that many system components of the current trunked radio system are no longer manufactured nor supported, Milwaukee County is at a critical point where the radio system, dispatch consoles and radios must be replaced. County will be running both the analog and digital radio systems simultaneously throughout the implementation process. Phase three operating cost are anticipated to be over \$750,000.
3	WO217	Phone and Voicemail System Replacement	\$800,000		\$800,000	An appropriation of \$800,000 is requested to begin the replacement of an obsolete PBX phone system that is no longer manufactured nor supported by the vendor. Milwaukee County is at a critical point where the Phone system at many of our facilities (Courthouse, BHD, Correctional Facility South, Zoo, City Campus) is in need of replacment. IMSD will be taking a phased approach to implementing Voice Over Internet Protocol (VOIP) throughout the County facilities. At this point, we do not know what the operating costs will be until we have developed a plan and chosen a system. This project is also dependent on re-wiring of the facilities (WO606). Cat6 Cabling is a basic requirement for a fully functioning VOIP environment.
4	WO607	Wireless Communications	\$1,000,000		\$1,000,000	An appropriation of \$1,000,000 is requested to implement a standardized wireless infrastructure throughout Milwaukee County Facilities to enable collaboration, replacement telephone system (VOIP) and implement a high performing network. Operating cost will remain consistent with that of 2013.

5	WO602	Mainframe Apps Migration	\$682,000		\$682,000	An appropriation of \$682,000 is requested to complete the second phase of a multi year initiative that will replace the existing County financial system, Advantage, and the Criminal Justice Information System which both reside on a costly, obsolete Mainframe platform. The current operating cost for the mainframe is \$3,700,000. The operating cost for a new system is un-known at this time but is anticipated to be minimally 50% less than current state when the project is complete.
6		Disaster Recovery Site	\$250,000		\$250,000	An appropriation of \$250,000 is requested for planning and design of a solution for computing disaster recovery services. There is no operating cost associated with the design of the solution.
7	WO218	Technical Infrastructure Replacement	\$500,000		\$500,000	An appropriation of \$500,000 is requested to replace network and server equipment that has reached the end of its useful life. The useful life for this type of network and server equipment is three to five years. If the equipment is not replaced at that time the County risks potential failures of the equipment impacting day to day operations and public safety. Furthermore, due to the constant advancements in the information technology field that result in accelerated obsolescence, vendors discontinue support of this type of equipment after five years. Operating cost will remain consistent with that of 2013. This is a normal "cost of doing business" investment.
8	WO215	Storage Expansion	\$350,000		\$350,000	An appropriation of \$350,000 is requested to increase data storage capacity. This capital improvement project provides for the purchase of the hardware necessary for storage expansion in order to meet the projected growth in demand by County Departments for data storage. There are end of life controllers that will be replaced as part of the expansion requirement. Operating cost will remain consistent with that of 2013. This is a normal "cost of doing business" investment.
9	WO205	Fiscal Automation	\$967,000		\$967,000	An appropriation of \$967,000 is being requested to continue phase II of the Clerk of Courts Scanning project as well as continue the multi year effort to reduce paper storage and consumption and move the County towards a paperless environment.
Total			\$14,107,177	\$0	\$14,107,177	

**Department Name** Department of Administrative Services- Information Management Services Division  
**2015**

Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	WO621	Windows Migration	\$1,787,393	\$0	\$1,787,393	An appropriation of \$1,787,393 is requested for the final phase of the Windows Migration project which will upgrade the personal computing operating system to the Windows 7 platform. Operating cost will remain consistent with that of 2013. This project is a risk mitigation project.
2	WO614	Build Out Ten Digital Sites	\$6,331,720	\$0	\$6,331,720	An appropriation of \$6,331,720 is requested for phase four of a multi phase project to replace the analog, public safety 800MHz trunk radio system, consoles and radios to newer digital technology. Milwaukee County is at a critical point where the radio system, dispatch consoles and radios must be replaced. County will be running both the analog and digital radio systems simultaneously throughout the implementation process. Phase four operating cost are anticipated to be over \$1,000,000 due to the fact that IMSD will be operating both the Digital and Analog Radio systems until the full funding can be appropriated and the digital system can be implemented.
3	WO217	Phone and Voicemail System Replacement	\$2,600,000		\$2,600,000	An appropriation of \$2,600,000 is requested to continue the replacement of an obsolete PBX phone system that is no longer manufactured nor supported by the vendor. Milwaukee County is at a critical point where the Phone system at many of the County facilities is in need of replacement. IMSD will be taking a phased approach to implementing Voice Over Internet Protocol (VOIP) throughout the County facilities. At this point, we do not know what the operating costs will be until we have developed a plan and chosen a system. This project is also dependent on re-wiring of the facilities (WO606). Cat6 Cabling is a basic requirement for a fully functioning VOIP environment.
4	WO607	Wireless Communications	\$1,000,000		\$1,000,000	An appropriation of \$1,000,000 is requested to implement a standardized wireless infrastructure throughout Milwaukee County Facilities to enable collaboration, replacement telephone system (VOIP) and implement a high performing network. Operating cost will remain consistent with that of 2014.

5	WO602	Mainframe Apps Migration	\$3,800,000		\$3,800,000	An appropriation of \$3,800,000 is requested to complete the third phase of a multi year initiative that will replace the existing County financial system, Advantage, and the Criminal Justice Information System which both reside on a costly, obsolete Mainframe platform. The current operating cost for the mainframe is \$3,700,000. The operating cost for a new system is un-known at this time but is anticipated to be minimally 50% less than current state when the project is complete.
6	WO619	Disaster Recovery Site	\$1,200,000		\$1,200,000	An appropriation of \$1,200,000 is requested to implement a solution for computing disaster recovery services. IMSD must develop the plan for disaster recovery and select the solution before full project and operating cost will be known.
7	WO218	Technical Infrastructure Replacement	\$500,000		\$500,000	An appropriation of \$500,000 is requested to replace network and server equipment that has reached the end of its useful life. The useful life for this type of network and server equipment is three to five years. If the equipment is not replaced at that time the County risks potential failures of the equipment impacting day to day operations and public safety. Furthermore, due to the constant advancements in the information technology field that result in accelerated obsolescence, vendors discontinue support of this type of equipment after five years. Operating cost will remain consistent with that of 2014. This is a normal "cost of doing business" investment.
8	WO215	Storage Expansion	\$300,000		\$300,000	An appropriation of \$300,000 is requested to increase data storage capacity. This capital request provides for the purchase of the hardware necessary for storage expansion in order to meet the projected growth in demand for data storage. Operating cost will remain consistent with that of 2014. This is a normal "cost of doing business" investment.
9	WO205	Fiscal Automation	\$500,000		\$500,000	An appropriation of \$500,000 is being requested to continue the multi year effort to reduce paper storage and consumption and move the County towards a paperless environment.
Total			\$18,019,113	\$0	\$18,019,113	

**Department Name**     Department of Administrative Services- Information Management Services Division  
**2016**

Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	WO614	Build Out Ten Digital Sites	\$6,567,490	\$0	\$6,567,490	An appropriation of \$6,567,490 is requested for phase three of a multi phase project to replace the analog, public safety 800MHz trunk radio system, consoles and radios to newer digital technology. Due to the fact that many system components of the current trunked radio system are no longer manufactured nor supported, Milwaukee County is at a critical point where the radio system, dispatch consoles and radios must be replaced. County will be running both the analog and digital radio systems simultaneously throughout the implementation process. Phase five operating cost are anticipated to be over \$1,250,000 due to the fact that IMSD will be operating both the Digital and Analog Radio systems until the full funding can be appropriated and the digital system can be implemented.
2	WO217	Phone and Voicemail System Replacement	\$1,500,000		\$1,500,000	An appropriation of \$1,500,000 is requested to continue the replacement of an obsolete PBX phone system that is no longer manufactured nor supported by the vendor. Milwaukee County is at a critical point where the Phone system throughout the County is in need of replacement. IMSD will be taking a phased approach to implementing Voice Over Internet Protocol (VOIP). At this point, IMSD does not know what the operating costs will be until we have developed a plan and chosen a system. This project is also dependent on re-wiring of the facilities (WO606). Cat6 cabling is a basic requirment for a fully fuctioning VOIP environment.
3	WO607	Wireless Communications	\$1,000,000		\$1,000,000	An appropriation of \$1,000,000 is requested to implement a standardized wireless infrastructure throughout Milwaukee County Facilities to enable collaboration, replacement telephone system (VOIP) and implement a high performing network. Operating cost will remain consistent with that of 2015.

4	WO602	Mainframe Apps Migration	\$2,500,000		\$2,500,000	An appropriation of \$2,500,000 is requested to complete the final phase of a multi year initiative that will replace the existing County financial system, Advantage, and the Criminal Justice Information System which both reside on a costly, obsolete Mainframe platform. The current operating cost for the mainframe is \$3,700,000. The operating cost for a new system is un-known at this time but is anticipated to be minimally 50% less than current state when the project is complete.
5	WO619	Disaster Recovery Site	\$800,000		\$800,000	An appropriation of \$800,000 is requested to continue the implementation of a solution for computing disaster recovery services. Operating cost is unknown at this time. IMSD must develop the plan for disaster recovery and select the solution before full project and operating cost will be known.
6	WO216	Thin Client	\$500,000		\$500,000	An appropriation of \$500,000 is requested to begin the planning and design phase of migrating the desktop computing environment to a cloud based service. Thin Client will replace the need for the replacement of personal computers driving cost savings over a period of time.
7	WO218	Technical Infrastructure Replacement	\$500,000		\$500,000	An appropriation of \$500,000 is requested to replace network and server equipment that has reached the end of its useful life. The useful life for this type of network and server equipment is three to five years. If the equipment is not replaced at that time the County risks potential failures of the equipment impacting day to day operations and public safety. Operating cost will remain consistent with that of 2015. This is a normal "cost of doing business" investment.
8	WO215	Storage Expansion	\$300,000		\$300,000	An appropriation of \$300,000 is requested to increase data storage capacity. This capital request provides for the purchase of the hardware necessary for storage expansion in order to meet the projected growth in demand for data storage. Operating cost will remain consistent with that of 2015. This is a normal "cost of doing business" investment.
9	WO205	Fiscal Automation	\$500,000		\$500,000	An appropriation of \$500,000 is being requested to continue the multi year effort to reduce paper storage and consumption and move the County towards a paperless environment.

Total			\$14,167,490	\$0	\$14,167,490	
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**Department Name** Department of Administrative Services- Information Management Services Division  
**2017**

Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	WO614	Build Out Ten Digital Sites	\$2,940,000	\$0	\$2,940,000	An appropriation of \$2,940,000 is requested for the final phase of a multi phase project to replace the analog, public safety 800MHz trunk radio system, consoles and radios to newer digital technology. Due to the fact that many system components of the current trunked radio system are no longer manufactured nor supported, Milwaukee County is at a critical point where the radio system, dispatch consoles and radios must be replaced. At the completion of this phase Milwaukee County will be supporting only one radio system, digital. It is anticipated that the annual operating cost of the supporting the new system will be 40% less than that of 2016. It is recommended that there be a Subscriber fee charged for all users on the system. Operating cost will be approx. \$400,000 per year if the subscriber model is implemented.
2	WO216	Thin Client	\$1,500,000		\$1,500,000	An appropriation of \$1,500,000 is requested to continue the migration of the desktop computing environment to a cloud based service. Thin Client will drive cost savings over a period of time.
3	WO218	Technical Infrastructure Replacement	\$500,000		\$500,000	An appropriation of \$500,000 is requested to replace network and server equipment that has reached the end of its useful life. The useful life for this type of network and server equipment is three to five years. If the equipment is not replaced at that time the County risks potential failures of the equipment impacting day to day operations and public safety. Furthermore, due to the constant advancements in the information technology field that result in accelerated obsolescence, vendors discontinue support of this type of equipment after five years. Operating cost will remain consistent with that of 2016. This is a normal "cost of doing business" investment.
4	WO215	Storage Expansion	\$300,000		\$300,000	An appropriation of \$300,000 is requested to increase data storage capacity. This capital improvement project provides for the purchase of the hardware necessary for storage expansion in order to meet the projected growth in demand by County Departments for data storage. Operating cost will remain consistent with that of 2016. This is a normal "cost of doing business" investment.
5	WO205	Fiscal Automation	\$500,000		\$500,000	An appropriation of \$500,000 is being requested to continue the multi year effort to reduce paper storage and consumption and move the County towards a paperless environment.

Total			\$5,740,000	\$0	\$5,740,000	
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Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	WO218	Technical Infrastructure Replacement	\$500,000		\$500,000	An appropriation of \$500,000 is requested to replace network and server equipment that has reached the end of its useful life. The useful life for this type of network and server equipment is three to five years. If the equipment is not replaced at that time the County risks potential failures of the equipment impacting day to day operations and public safety. Furthermore, due to the constant advancements in the information technology field that result in accelerated obsolescence, vendors discontinue support of this type of equipment after five years. Operating cost will remain consistent with that of 2017. This is a normal "cost of doing business" investment.
2	WO215	Storage Expansion	\$300,000		\$300,000	An appropriation of \$300,000 is requested to increase data storage capacity. This capital improvement project provides for the purchase of the hardware necessary for storage expansion in order to meet the projected growth in demand by County Departments for data storage. Operating cost will remain consistent with that of 2017. This is a normal "cost of doing business" investment.
3	WO205	Fiscal Automation	\$500,000		\$500,000	An appropriation of \$500,000 is being requested to continue the multi year effort to reduce paper storage and consumption and move the County towards a paperless environment.
Total			\$1,300,000	\$0	\$1,300,000	



*Department of Human Resources*  
Division of Employee Benefits

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INTER-OFFICE COMMUNICATION

**Date:** 2/11/2013

**To:** Supervisor Willie Johnson, Jr., Co-Chair of Finance, Personnel & Audit Committee  
Supervisor David Cullen, Co-Chair of Finance, Personnel and Audit Committee

**FROM:** Matthew Hanchek, Employee Benefits Administrator *MH*

**SUBJECT:** **Informational report from the Employee Benefits Administrator, regarding the Dependent Verification Project (No Board Action Required)**

**Issue/Background**

The 2011 operating budget tasked the Employee Benefits Division, with assistance from the Department of Audit, with developing and releasing an RFP for an external administrator to conduct dependent eligibility audits on the County's behalf.

The scope of the project included the following:

- verifying all current covered dependents to ensure compliance with all eligibility rules
- removing ineligible dependents
- creating a process/mechanism for verifying eligibility on an ongoing basis for new dependents / ensuring the ongoing integrity of dependent data

This project was delayed until 2012 due to a number of legislative changes throughout the year, and initial full audit of the dependent population was concluded at the close of 2012.

**Project Summary**

The initial audit phase of the dependent verification project included utilizing the services of Buck/ACS to audit over 9,300 covered dependents, including children and spouses of active employees and retirees by 10/31/2012. The Employee Benefits Division reviewed the identified ineligible dependents, and conducted an appeals period throughout November and December. Upon conclusion of the review and appeal process, 707 dependents (7.6% of all covered dependents) were removed from coverage, which will have a positive impact on plan costs in 2013.

An additional 192 dependent records were purged from active coverage as data clean up, but will not generate savings. This group includes unreported deceased dependents, and duplicate records due to County-employed couples.

*Courthouse Room 210 901 North 9<sup>th</sup> Street, Milwaukee, WI 53233  
Phone: (414) 278-4148 Fax: (414) 223-1379  
[www.county.milwaukee.gov/HumanResources](http://www.county.milwaukee.gov/HumanResources)*

### **Ongoing Verification Process**

Buck/ACS will continue to receive quarterly file updates from Milwaukee County, which will trigger distribution of a verification packet to all newly enrolled dependents. Buck/ACS is under contract to provide these services throughout 2013 and 2014 on an as-needed basis. This will catch any attempt by employees/retirees to re-enroll removed dependents, in addition ensuring our records remain current.

In 2015, it may be prudent to re-verify marital status of all covered spouses as an additional safe guard; however, it would be financially advantageous to negotiate a flat fee into a potential contract renewal, as opposed to addressing the re-verification of spouses using the ongoing per packet rate.

### **Potential Fiscal Impact**

In the RFP process, Buck/ACS estimated a removal rate of 4% - 6%, leading to estimated savings of \$800,000 - \$1,200,000. At the 7.6% removal rate achieved, Milwaukee County should be in a position to exceed those expectations for the 2013 plan year.

It is important to note that these are rough estimates based on the vendor's book of business. This does not represent hard savings that can be relied upon. Further, the enrollment change resulting from the eligibility audit is only one variable among many in projecting annual healthcare costs. While the dependent verification project was successful, Milwaukee County should not expect a healthcare surplus based on this information.

cc: Chris Abele, County Executive  
Marina Dimitrijevic, Chairwoman, County Board of Supervisors  
Amber Moreen, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Kerry Mitchell, Director, Department of Human Resources  
Donald Tyler, Acting Director, Department of Administrative Services  
Craig Kammholz, Fiscal & Budget Administrator, DAS-Fiscal  
Steve Cady, Fiscal & Budget Analyst, County Board



*Department of Human Resources*  
**Division of Employee Benefits**

**INTER-OFFICE COMMUNICATION**

**Date:** 2/21/2013  
**To:** Marina Dimitrijevic, County Board Chairwoman  
**FROM:** Matthew Hanchek, Employee Benefits Administrator *MHCL*  
**SUBJECT:** **Informational report from the Employee Benefits Administrator, regarding the renewal of the MetLife Contract for basic and supplemental life insurance. (No Board Action Required)**

**Issue/Background**

Milwaukee County has partnered with MetLife to deliver basic and supplemental life insurance coverage for eligible employees and retirees. The current agreement also included an "evergreen" clause allowing for automatic renewals in the absence of any material change in terms. Currently, the rate per \$1000 of covered salary is \$0.64.

Active employee utilization has typically been favorable; however, underlying issues with the retiree life coverage cause overall adverse utilization. Metlife proposed a 1-yr renewal with no increase. This is appropriate based on the claims paid through the plan. However, given the length of the current relationship with Metlife, and time that has elapsed since the original RFP, the Benefits Division directed Willis of Wisconsin to perform a market check by soliciting competing bids from 10 other large-employer group term life vendors and providing Metlife with an opportunity to improve upon their renewal quote.

Of the ten vendors solicited, 7 vendors decline to submit a bid, indicating their rates were not competitive. One vendor offered coverage at significant increase, while two others offered to match the incumbent with restrictions. Metlife did not improve their offer for 2013, but did commit to offering a no-increase renewal again in 2014.

Based on the state of the market, the County's utilization experience, and the favorable renewal terms, the Benefits Division is exercising the renewal option for 2013. Minimally, a similar market check will be conducted prior to 2014.

cc: Chris Abele, County Executive  
 Amber Moreen, Chief of Staff County Executive's Office  
 Kelly Bablitch, Chief of Staff, County Board  
 Kerry Mitchell, Director, Department of Human Resources  
 Donald Tyler, Director, Department of Administrative Services  
 Craig Kammholz, Fiscal & Budget Administrator, DAS-Fiscal  
 Steve Cady, Fiscal And Budget Analyst, County Board



***Department of Human Resources***  
**Division of Employee Benefits**

**INTER-OFFICE COMMUNICATION**

**Date:** 2/25/2013

**To:** County Board Chairwoman Marina Dimitrijevic

**FROM:** Matthew Hanchek, Employee Benefits Administrator – Department of Human Resources

**SUBJECT:** **Informational report from the Employee Benefits Administrator, Department of Human Resources, on behalf of the Employee Benefits Work Group regarding Wellness initiatives (no action required).** *Matthew Hanchek*

**Background**

The 2013 adopted budget provided three directives regarding wellness:

- Broaden the definition of preventive services eligible for 100% coverage
- Develop an RFP and select a vendor for a comprehensive County wellness plan
- Develop a series of voluntary exercise classes available at County locations

Below is a summary of the progress toward these initiatives, and an update on other related activities.

**Preventive Services:**

Currently Milwaukee County's plan provides 100% coverage for preventive care services provided on an outpatient basis including:

- Evidence-based items or services that have in effect a rating of "A" or "B" in the current recommendations of the United States Preventive Services Task Force
- Immunizations that have in effect a recommendation from the advisory committee on immunization practices of the centers for disease control and prevention
- With respect to infants, children and adolescents, evidence-informed preventive care and screenings provided for in the comprehensive guidelines supported by the Health Resources and Services Administration; and with respect to women, such additional preventive care and screenings as provided for in comprehensive guidelines supported by the Health Resources and Services Administration.

Some common examples of services included under this definition are:

**Exams:**

- Routine annual physicals
- Routine OB-GYN

**Routine screenings:**

- Breast Cancer Gene
- Mammography
- Cervical Cancer
- Colorectal Cancer (Colonoscopies)
- Depression
- Diabetes
- High Blood Pressure
- Cholesterol & Lipid disorders
- Osteoporosis

**Vaccines:**

- Hepatitis A & B
- Diphtheria, Tetanus & Pertussis (including other combos)
- Meningitis
- Polio
- Measles, Mumps, & Rubella
- Chicken Pox
- Influenza
- Pneumonia
- Human Papilloma Virus
- Rotovirus
- Shingles

This definition is compliant with Health Care Reform, and is consistent with common practices in UnitedHealthCare's and Willis of Wisconsin's books of business. This is already a broad definition, and there are no glaring omissions. However, more aggressive wellness plans tend to include nutritional counseling services by a registered dietician. Given the current prevalence of diabetes and pre-diabetes in the covered population, it makes sense to add this coverage to the current program. Willis has indicated the cost of adding these services to the current definition would be negligible.

The Benefits Division recognizes that while the current definition is broad, most employees' perception of the preventive services coverage is more limited. To resolve this, the benefits division will develop a communication campaign to raise awareness and encourage use of the current covered preventive services.

**Wellness Coordinator**

The Employee Benefits Division initiated recruitment for a Wellness Coordinator (final position approval reported in the prior committee cycle). This employee is critical to the success of an ongoing wellness program at Milwaukee County as the Coordinator will be responsible for organizing wellness activities, tracking the plan performance, and executing the incentive program. This position adds the capacity to existing staff to be more proactive regarding ongoing communication and education of wellness topics and the health plan in general.

### **Exercise Classes**

While performing due diligence regarding hosting exercise classes at various County facilities, a number of risk related issues are complicating this program. To mitigate potential financial risk, the Benefits Division would be responsible for credentialing any contracted instructors, and developing a first aid/emergency plan for each class site. In addition, to be able to contract with individual instructors, the County requires levels of liability insurance coverage (with Milwaukee County listed as also covered) which an independent instructor is highly unlikely to have. Similarly, the liability coverage for an instructor associated with a larger facility would not apply to classes performed at County facilities.

The Benefits Division is researching alternatives such as sponsoring classes at area fitness centers, or expanding on the fitness reimbursement program that currently exists under the medical plan. A recommendation will be presented in an upcoming Board cycle.

### **Plan Design / RFP Progress**

The preliminary plan design places an emphasis on smoking cessation, cardiovascular health, obesity, diabetes prevention. There will be measurable goals for the population in general, but participation will be based on improving general health rather than attaining a specific threshold. It will include health coaching and onsite-site bio metric screenings, however, the frequency and format will be left sufficiently vague in the RFP to allow the County to have additional flexibility in pricing options and the ability to collaborate with the potential vendor.

A draft RFP is completed, and will be reviewed by the Benefits Division, and the Workgroup prior to release. The process will be facilitated by Willis, with the selection process completed by a panel consisting of two representatives from employee benefits, Nelson Soler from the Community Business Development Partners, and two additional members of the workgroup. The panel will evaluate options and make a final recommendation to the Board for approval.

We anticipate releasing the RFP at the end of March, with the recommendation of the panel following as soon as administratively feasible.

### **Incentive Structure / Non-Compliance Fees**

The budget directive calls for raising \$144,000 of revenue from non-compliance fees to help fund the overall cost of the program. In order to collaborate with the potential vendor, this element of the plan will be finalized after the conclusion of the RFP process, and brought back to the board for approval. This will help to ensure we are applying industry best practices, and that the incentive program can be administered by the vendor and County staff.

### **Wellness Discounts/Perks**

Currently, the Metro Milwaukee YMCA offers a discount and waiver of registration fees for County Employees, however, this has not been promoted and awareness is somewhat low. The Benefits Division is working on identifying and securing additional discount programs for wellness related services, products, and activities. These will be compiled and updated on an employee perks page on the benefits website, and communicated periodically as free way to augment the wellness program.

### **Diabetes Prevention**

The Benefits Division has expanded on our successful partnership with UnitedHealthCare for the “Not Me” diabetes prevention campaign. This voluntary program identified people at risk for developing type-II diabetes through an onsite screening, and provided them with educational resources and exercise/nutritional classes at the YMCA.

The 2012 Courthouse event was the highest attended of any of UHC’s Wisconsin clients, with nearly 200 people receiving an A1c test, and 80 being referred into the sponsored prevention program with the YMCA. We will continue with this program in 2013, hosting an event at the County Courthouse, and adding a second event near the BHD campus.

### **BHD Walking Challenge**

While the Benefits Division has been working on a County-wide wellness program that meets the parameters set forth by the Board, it is important to note that employees have taken an interest promoting employee health at a department level.

The most successful example to date has been the walking challenge recently organized by Donna Jensen, an RN at the Behavioral Health Division. Donna organized 17 walking teams at BHD, with some teams as large as 30 people. The highest individual participant recorded approximately 15 miles in a single day. The Benefits Division supported this effort by securing a donation of 350 pedometers from UnitedHealthCare to be given to each participant. The event concluded in January with an awards ceremony for the top three teams.

Individual efforts like this show that there is an interest in wellness among employees – such efforts will only help to enhance the outcomes of the organization-wide focus on improving employee health.

cc: Chris Abele, County Executive  
Amber Moreen, Chief of Staff County Executive’s Office  
Kelly Bablitch, Chief of Staff, County Board  
Kerry Mitchell, Director, Department of Human Resources  
Donald Tyler, Director, Department of Administrative Services  
Craig Kammholz, Fiscal & Budget Administrator, DAS-Fiscal  
Steve Cady, Fiscal And Budget Analyst, County Board

County of Milwaukee  
INTEROFFICE MEMO

26

DATE: February 18, 2013  
TO: Supervisor Dimitrijevic, County Board Chairwoman  
FROM: Kerry Mitchell, Director, Department of Human Resources  
SUBJECT: **Capital Improvement Committee Process**

Issue


Milwaukee County Ordinance 36.04 requires all Departments to submit five-year capital improvement program (Program) requests to their respective standing committees. Standing committees shall then submit Programs along with recommendations to the newly created Capital Improvements Committee (CIC).

Background

The purpose of the CIC is to develop a Program for the entire County and establish criteria on how each capital project will be evaluated. The ordinance also requires Departments to submit Programs to their respective standing committees, which will then forward their recommendations to the CIC.

Request

The Department of Human Resources has evaluated its anticipated maintenance and technology needs. The attached includes the Department's outstanding capital needs, listed in priority order. Requested capital projects assume current operations.

  
Kerry Mitchell  
Director, Department of Human Resources

Cc: Chris Abele, County Executive  
Amber Moreen, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Michael Mayo, Sr., Chair, Transportation, Public Works, and Transit Committee  
Willie Johnson, Jr., Co-Chair, Finance Personnel, and Audit Committee

David Cullen, Co-Chair, Finance Personnel, and Audit Committee  
TBD, Chair, Capital Improvements Committee  
TBD, CEX Appointee #1, Capital Improvements Committee  
TBD, CEX Appointee #2, Capital Improvements Committee  
Craig Kammholz, Fiscal & Budget Director, DAS  
Brian Dranzik, Interim Director, Department of Transportation  
Scott Manske, Comptroller  
Vince Masterson, Strategic Asset Coordinator, DAS  
Chris Lindberg, CIO, IMSD  
Laurie Panella, Deputy CIO, IMSD  
Pamela Bryant, Capital Finance Manager, Comptroller's Office  
Justin Rodriguez, Capital Finance Analyst, Comptroller's Office  
Gregory High, Director, AE&ES-FM-DAS

(ITEM \*) A resolution to authorize the attached Five Year Capital Improvements Program for the Department of Human Resources to be recommended to the Capital Improvement Committee (CIC):

**A RESOLUTION**

WHEREAS, the 2013 Adopted Capital Improvements Budget includes the creation of a Capital Improvements Committee (CIC); and

WHEREAS, ordinance 36.04 was also approved in 2013, which codified the creation, composition, duties, reports, and staffing of the CIC; and

WHEREAS, the purpose of the CIC is to develop a Five Year Program for the entire County and establish criteria on how each capital project will be evaluated; and

WHEREAS, the ordinance also requires Departments to submit Five Year Programs to their respective standing committees, which will then forward their recommendations to the CIC; and

WHEREAS, The Department of Human Resources has evaluated its anticipated maintenance and facility needs; and

WHEREAS, the attached Five Year Program includes the department's outstanding capital needs, listed in priority order; now, therefore,

BE IT RESOLVED, the attached Five Year Program (Exhibit A) is recommended to the CIC.

## Attachment A

Department of Human Resources 2014						
Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description/Annual Operating Impact
1	New	HR Ceridian Upgrade to Dayforce	\$1,000,000	\$0	\$1,000,000	Upgrade Milwaukee County's human resource system to the latest offering through a hosted solution provided by Ceridian. Annual operating costs estimated at \$250,000 (for software maintenance and support).
2	New	Electronic Personnel Files	TBD		TBD	Reduce the paper files in HR and provide a better archive and retrieval solution through record digitization in Milwaukee County's Onbase product.
Total			\$1,000,000	\$0	\$1,000,000	
Department Name 2015						
Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	-	Example	\$0	\$0	\$0	
Total			\$0	\$0	\$0	
Department Name 2016						
Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	-	Example	\$0	\$0	\$0	
Total			\$0	\$0	\$0	
Department Name 2017						
Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	-	Example	\$0	\$0	\$0	
Total			\$0	\$0	\$0	
Department Name 2018						
Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1	-	Example	\$0	\$0	\$0	
Total			\$0	\$0	\$0	

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** 2/18/13

Original Fiscal Note ☒

Substitute Fiscal Note ☐

**SUBJECT:** Submission of the Milwaukee County Department of Human Resources 5 Year (2014 – 2018) Capital Improvement Program

### FISCAL EFFECT:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. Milwaukee County Ordinance 36.04 requires all Departments to submit 5 Year Capital Improvement Program requests to their respective standing committee. The standing committee shall then submit the Program along with its recommendations to the Capital Improvements Committee (CIC).

This fiscal note is for initial submission of the Milwaukee County Department of Transportation's 5 Year (2014 – 2018) Capital Improvement Program.

- B. There are no direct costs or savings associated with the 5 Yr. Capital Improvement Program at this time as this item is only proposed for initial policymaker consideration. Any formal appropriation related to this 5 Year Program would occur in the future as part of the 2014 Capital Budget process.
- C. There are no budgetary costs or savings associated with the 5 Yr. Capital Improvement Program at this time as this item is only proposed for initial policymaker consideration. Any formal appropriation related to this 5 Year Program would occur in the future as part of the 2014 Capital Budget process.
- D. The projects included in the 5 Year Program are estimated based upon information that is currently available. The projects proposed and the final projects adopted as part of the 2014 Capital Budget process may vary. Refer to Items B and C for additional assumptions regarding formal appropriation of the projects proposed.

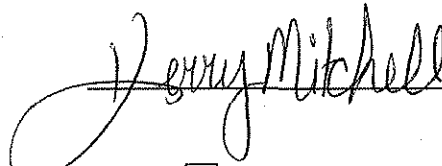
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<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

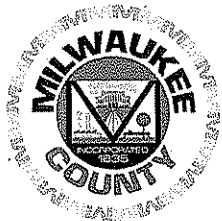
Department/Prepared By Kerry Mitchell

Authorized Signature



Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?<sup>2</sup> ☐ Yes ☐ No ☒ Not Required



*Department of Human Resources*

27

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**INTER-OFFICE COMMUNICATION**

**Date:** FEBRUARY 22, 2013  
**To:** County Board Chairwoman Marina Dimitrijevic  
**FROM:** Kerry Mitchell, Director, Department of Human Resources *K. Mitchell*  
**SUBJECT:** **Revisions to MCGO Chapter 19 – Fingerprinting of Employees**

The Department of Human Resources (DHR) is recommending revisions to Chapter 19 of the Code of General Ordinance to remove administrative inefficiencies related to fingerprinting County employees.

Existing provisions of the Code require all employees, no matter the employee's function or degree of interaction with the public or sensitive information, to be fingerprinted in a very prescriptive manner. To be sure, there some positions in Milwaukee County where thorough background investigations, including FBI background checks, are necessary. For example, law enforcement personnel and County care givers must be thoroughly screened. Such screening may require fingerprinting in order to complete an FBI background check; in some cases fingerprinting is mandated by state or federal law.

However, for most newly appointed employees, payroll clerks who complete onboarding paperwork, HR staff, and the administrative staff in the Sheriff's Office, the requirements of Chapter 19 represent an inefficient and antiquated practice that offers no value for the public or the County, and merely creates extra work for those who participate in this process.

The recommended revisions to Chapter 19 included herein acknowledge that fingerprinting is required by law for some positions, while certain other positions, as directed by the Director of Human Resources, should be fingerprinted as part of the normal background investigation process to ensure public safety.

Please refer this request to the Committee on Finance, Personnel and Audit. Thank you for your attention to this matter. Please contact me with any questions.

(ITEM ) From the Director, Department of Human Resources, recommending adoption of a resolution/ordinance to amend Chapter 19 of the Milwaukee County Code of General Ordinances - Fingerprinting of County Employees, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, the Department of Human Resources strives to be compliant with all applicable rules, ordinances, and laws, however, the Department periodically encounters rules or ordinances that, although well-intentioned, have resulted in process or operational requirements that are no longer efficient, necessary, desirable and/or practical; and

WHEREAS, in the Department's continuing efforts to increase operational efficiencies, the Department will present to the appropriate authority – legislative, administrative or the civil service commission – proposals to revise such rules or ordinances as necessary; and

WHEREAS, Chapter 19 of the Milwaukee County Code of General Ordinances (MCGO) was initially adopted in 1942 and includes highly prescriptive language regarding fingerprinting of "all officers and all persons in the employ of the county and any of its boards or commissions" and requires retention of such records; and,

WHEREAS, Wisconsin State Statutes already provide direction over the nature of employment that either may or will require fingerprinting, including law enforcement positions as well as care givers, certain educators, school bus drivers, and lottery workers; and,

WHEREAS, Federal law requires fingerprinting for any employee working at General Mitchell International Airport, and other County departments may be subject to statutes or laws requiring fingerprinting of employees; and,

WHEREAS, the fingerprinting requirement poses a burden on newly hired employees and the departments that hire them, payroll clerks, HR staff, and staff in the Sheriff's Office while providing no benefit; and,

WHEREAS, after reviewing the history of Chapter 19 to determine the initial legislative intent, consulting with the Office of Corporation Counsel, the Sheriff's Office, and reviewing the policies of other governmental jurisdictions, the Department recommends revising Chapter 19 to remove the stringent administrative requirements

while maintaining assurances that the safety and care of the public is not compromised; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby amends Chapter 19 of the Milwaukee County Code of General Ordinances by adopting the following:

## AN ORDINANCE

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

**SECTION 1.** Chapter 19 of the General Ordinances of Milwaukee County is amended as follows:

### **19.01. - Fingerprinting required; information required.**

All employees in positions that are required by law to be fingerprinted, and any other position so designated by the Director of the Department of Human Resources, shall have their fingerprints of all officers and of all persons in the employ of the county and any of its boards or commissions, whether with or without pay, shall be taken by the Office of the Sheriff on forms prescribed by the Office of the Sheriff, within the first five (5) days of the commencement of employment standard eight-inch by eight-inch fingerprint cards, together with such information as full name of person fingerprinted, race, sex, date fingerprint impression is taken, applicant's signature, name of department employing, city, state, position held or applied for, date, address, birthplace, age, date of birth, height, weight, color of hair and eyes, complexion, build, scars and marks, and such other information, including photograph, and proof of citizenship, as the county department of human resources may require. Such fingerprint record shall be retained by the Office of the Sheriff.

### **19.02. - New entrants to county service.**

The department of human resources, or in the case of exempt employees, the heads of departments, are ordered and directed to secure such fingerprints and other information initially before March 1, 1942, and to obtain the fingerprints of all future entrants and officials when they enter the service of the county, as indicated in section 19.01 of the Code.

### **19.03. - Records of fingerprints.**

One (1) copy of such fingerprints shall be taken by the sheriff's department in the prescribed manner, under the direction of the department of human resources. Such fingerprint record shall be retained in the files of the sheriff's department. The department of human resources shall check payrolls and shall notify all persons omitting to file prints.

### **19.04. - Record given to employe upon termination of employment.**

69                    ~~Persons as prescribed in section 19.01 of the Code, shall, upon their request, be~~  
70                    ~~furnished their fingerprint record sixty (60) calendar days after their termination of~~  
71                    ~~employment with the county. However, if such persons return to the employ of the county,~~  
72                    ~~their fingerprints shall again be taken as prescribed in sections 19.01, 19.02 and 19.03 of the~~  
73                    ~~Code.~~

74                    **19.0502. - Effect of noncompliance with chapter.**

75                    Any person refusing to comply with this chapter, shall not be employed, or if  
76                    employed shall be subject to dismissal from the county service.

77  
78                    **SECTION 2.** The provisions of this ordinance shall be effective upon passage and  
79                    publication.

# MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 22, 2013

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution/ordinance to revise Chapter 19 of the Milwaukee County Code of General Ordinances.

## FISCAL EFFECT:

- ☒ No Direct County Fiscal Impact
- ☐ Existing Staff Time Required
- ☐ Increase Operating Expenditures  
(If checked, check one of two boxes below)
- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget
- ☐ Decrease Operating Expenditures
- ☐ Increase Operating Revenues
- ☐ Decrease Operating Revenues
- ☐ Increase Capital Expenditures
- ☐ Decrease Capital Expenditures
- ☐ Increase Capital Revenues
- ☐ Decrease Capital Revenues
- ☐ Use of contingent funds

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

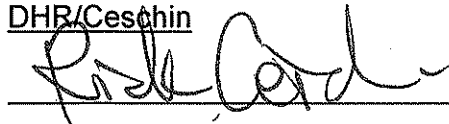
In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Adoption of this resolution/ordinance will reduce administrative staff time for newly hired employees, personnel in Human Resources and the Office of the Sheriff, and payroll clerks throughout the County. While there may be a reduction in commodities for the supplies necessary for fingerprinting, no direct departmental savings are anticipated.

Department/Prepared By DHR/Ceschin

Authorized Signature



Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CDBP Review?<sup>2</sup> ☐ Yes ☐ No ☒ Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.



## *Milwaukee County*

28

### **Department of Human Resources**

INTER-OFFICE COMMUNICATION

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Date: February 25, 2013

To: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: Kerry J. Mitchell, Director of Human Resources *K Mitchell*

Subject: **Resolution Regarding the Temporary Assignment to a Higher Classification (TAHC) for Jim Keegan, Jill Organ and Charlotte Kurzawa of the Department of Parks, Recreation, and Culture (DPRC) until a permanent Director of DPRC is appointed.**

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#### **Issue**

The Department of Human Resources is recommending adoption of a resolution approving a TAHC extension for Mr. Jim Keegan to continue to serve as Interim Director of the Department of Parks, Recreation, and Culture; for Ms. Jill Organ to continue to serve as the Chief of Planning and Development; and for Ms. Charlotte Kurzawa to continue to serve as Senior Executive Assistant, until a permanent appointment is made for the Director of Parks, Recreation, and Culture.

#### **Background**

Mr. Jim Keegan, Chief of Planning and Development, was temporarily assigned into the position of Interim Director of the Department of Parks, Recreation, and Culture on and granted a TAHC extension on November 14, 2012, which expired on February 12, 2013. In keeping with the spirit of Ordinance 17.085, the Department of Human Resources is recommending an extension of the TAHC for Mr. Keegan as the Interim Director of the Department of Parks, Recreation, and Culture until a permanent Director of the Department of Parks, Recreation, and Culture has been appointed. The Director position was recently posted through a search firm with an application submission deadline of April 1, 2013.

Additionally, Ms. Jill Organ accepted a TAHC to the Chief of Planning and Development left vacant by Mr. Keegan's TAHC, and Ms. Kurzawa accepted a TAHC to the vacant position of Senior Executive Assistant to Interim Director Keegan. DHR is recommending those TAHCs also be extended until a permanent Director of the Department of Parks, Recreation, and Culture has been appointed.

The Director of the Department of Parks, Recreation and Culture is a critical management position responsible for the day-to-day operations of the department as well as long-term planning. Since being TAHCed, Ms. Organ and Ms. Kurzawa have capably filled senior staff and support staff positions that have helped ensure high quality services continue to be provided to

residents of Milwaukee County, and have helped maintain the general stability of the department.

**Requested Action**

Please refer the attached resolution and fiscal note, together with this report, to the Finance, Personnel & Audit Committee and the County Board for approval to extend the TAHCs of Mr. Keegan, Ms. Organ and Ms. Kurzawa until a permanent Director of the Department of Parks, Recreation, and Culture has been appointed.

**Attachments**

Cc: County Executive Chris Abele  
Amber Moreen, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board of Supervisors  
Supervisor Willie Johnson Jr., Co-Chair, Finance, Personnel & Audit Committee  
Supervisor David Cullen, Co-Chair, Finance, Personnel & Audit Committee  
Steve Cady, Fiscal & Budget Analyst, County Board of Supervisors  
Carol Mueller, Committee Clerk  
Daniel Laurila, DAS Analyst  
Jim Keegan, Interim Director, Parks Department  
Jill Organ, Parks Department  
Charlotte Kurzawa, Parks Department

(ITEM NO. ) From the Director, Department of Human Resources, requesting authorization to grant a Temporary Assignment to a Higher Classification (TAHC) for Mr. Jim Keegan to serve as Interim Director of the Department of Parks, Recreation, and Culture; Ms. Jill Organ to serve as the Chief of Planning and Development; and Ms. Charlotte Kurzawa to serve as Senior Executive Assistant, all until a permanent appointment is made for the position of Director of Parks, Recreation, and Culture; by recommending adoption of the following:

#### A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized pursuant to Milwaukee County Code of General Ordinance 17.085, and that TAHCs that extend beyond 180 days require approval by the County Board; and

WHEREAS, while the search for Director of the Department of Parks, Recreation, and Culture has been underway, Jim Keegan has served in the Interim Director of the Department of Parks, Recreation, and Culture; and

WHEREAS, it is necessary to fill the position of Interim Director of the Department of Parks, Recreation and Culture to ensure the continuity and high quality of services provided to residents of Milwaukee County and to oversee the day-to-day operations of the department; and

WHEREAS, the Director requires senior staff and support staff positions to perform his/her duties, including the positions of Chief of Planning and Development and Senior Executive Assistant; now, therefore,

BE IT RESOLVED, that Mr. Jim Keegan shall be approved for a Temporary Assignment to a Higher Classification as the Interim Director of the Department of Parks, Recreation, and Culture until a permanent Director of the Department of Parks, Recreation, and Culture has been appointed; and

BE IT FURTHER RESOLVED, that Ms. Jill Organ shall be approved for a Temporary Assignment to a Higher Classification to fill the position of Chief of Planning and Development left vacant by Mr. Keegan's TAHC, and that Ms. Charlotte Kurzawa shall be approved for a Temporary Assignment to a Higher Classification as Senior Executive Assistant to Interim Director Keegan, both until a permanent Director of the Department of Parks, Recreation, and Culture has been appointed.

## MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 2/25/13

Original Fiscal Note ☒

Substitute Fiscal Note ☐

**SUBJECT:** Request TAHC Authorization for the positions of Director, Department of Parks, Recreation, and Culture; Chief of Planning and Development; and Executive Assistant.

### FISCAL EFFECT:

- ☒ No Direct County Fiscal Impact
- ☒ Existing Staff Time Required
- ☐ Increase Operating Expenditures  
(If checked, check one of two boxes below)
- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget
- ☐ Decrease Operating Expenditures
- ☐ Increase Operating Revenues
- ☐ Decrease Operating Revenues
- ☐ Increase Capital Expenditures
- ☐ Decrease Capital Expenditures
- ☐ Increase Capital Revenues
- ☐ Decrease Capital Revenues
- ☐ Use of contingent funds

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution authorizes the existing TAHCs for James Keegan, Jill Organ, and Charlotte Kurzawa to continue until the Director of the Department of Parks, Recreation, and Culture position is successfully recruited. Approval of the County Executive's candidate is subject to approval by the County Board.

B. There are no direct costs or savings due to the fact that the positions of Director (Keegan), Chief of Planning and Development (Organ), and Executive Assistant (Kurzawa) are authorized and funded in the 2013 Adopted Budget. Therefore, temporarily assigning an employee to the position via TAHC status or permanently filling the position has no fiscal effect.

C. No fiscal impacts are anticipated for the current or subsequent fiscal year. See above.

D. As the aforementioned positions provide for day-to-day activities of the Department, it is assumed that this position would need to be filled throughout the year.

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By DAS-Fiscal Affairs, Dan Laurila

Authorized Signature



Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

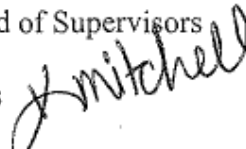
Did CBDP Review?<sup>2</sup> ☐ Yes ☐ No ☒ Not Required

**COUNTY OF MILWAUKEE**  
DEPARTMENT OF HUMAN RESOURCES  
INTER-OFFICE COMMUNICATION

DATE : February 25, 2013

TO : Chairwoman Marina Dimitrijevic, County Board of Supervisors

FROM : Kerry J. Mitchell, Director of Human Resources



SUBJECT: **Double Fill of a Position – Employment Relations Manager in Human Resources**

**REQUEST**

The Department of Human Resources (DHR) requests authorization to double fill the position of Employment Relations Manager (title code 76520) within the Department for a period not to exceed six weeks.

**ISSUE**

The incumbent Employment Relations Manager has indicated her intention to retire from Milwaukee County service on or about June 29, 2013. The incumbent serves as a senior member of the DHR leadership team and, in her role as Employment Relations Manager, she performs critical Human Resources functions such as managing employee relations, investigating workplace issues, developing and implementing training programs, development of employee relations materials, serving as an employee contact on a wide variety of issues, and managing diversity for Milwaukee County.

In order to preserve and continue employee-related activities, training and support, the Department requests authority to hire a replacement with sufficient overlapping time for the new employee to learn the incumbent's various roles and responsibilities. A double fill of up to six weeks, at the minimum compensation for the corresponding pay grade of 915E, results in a maximum salary expenditure of approximately \$7,010, which will be absorbed within DHR's 2013 budget allocation.

**RECOMMENDATION**

It is recommended that the request for double fill the position of Employment Relations Manager, be approved.

KJM:jam

Cc: County Executive Chris Abele  
Amber Moreen, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Steve Cady, Fiscal & Budget Analyst, County Board  
Carol Mueller, Chief Committee Clerk

(ITEM NO. ) From the Director, Department of Human Resources, requesting authorization to double fill the position of Employment Relations Manager (title code 76520, Pay Range 915E) for up to six weeks, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, Section 17.14 (1) of the Milwaukee County Code of Ordinances provides that a department head may request approval from the County Board to actively employ more than one employee in a full-time authorized position for a specified period of time; and

WHEREAS, the incumbent Employment Relations Manager, has informed the Director, Department of Human Resources, of her intention to retire from Milwaukee County service on June 29, 2013; and

WHEREAS, the Employment Relations Manager is a senior level position within Human Resources and manages critical functions such as, employee relations, investigating workplace issues, managing diversity at Milwaukee County, and employee training programs; and

WHEREAS, it is estimated that double filling this position up to six weeks will cost approximately \$7,010 in salary, although the cost will be absorbed within DHR's 2013 budget allocation; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize the Director, Department of Human Resources to double fill the position of Employment Relations Manager for up to six weeks in 2013, pursuant to Section 17.14 (1) of the Milwaukee County Code of General Ordinances.

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** February 25, 2013

Original Fiscal Note ☒

Substitute Fiscal Note ☐

**SUBJECT:** A Resolution authorizing the double-filling of the position of Employment Relations Manager within the Department of Human Resources.

### FISCAL EFFECT:

- |   |  |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact   | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required   | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input checked="" type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget  |  |
| <input type="checkbox"/> Decrease Operating Expenditures  | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues  |  |
| <input type="checkbox"/> Decrease Operating Revenues  |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$7,010	0
	Revenue	0	0
	Net Cost	\$7,010	0
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

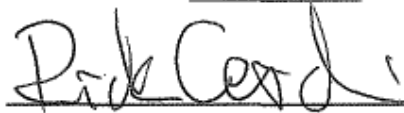
## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
  - A. This resolution authorizes the Director, Department of Human Resources, to hire a successor to the position of Employment Relations Manager, for up to six weeks, while the incumbent still serves in the position.
  - B. Salary costs associated with double-filling this position for up to six weeks will be approximately \$7,010.
  - C. The associated salary costs will be absorbed within the Department of Human Resources 2013 budget allocation.
  - D. Assumes salary only expenditures, and assumes successor is hired at minimum of pay range 915E, and overlap period of six weeks.

Department/Prepared By DHR/Ceschin \_\_\_\_\_

Authorized Signature



Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CDBP Review?<sup>2</sup> ☐ Yes ☐ No ☒ Not Required


<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

**COUNTY OF MILWAUKEE**  
**Department of Human Resources**  
INTER-OFFICE COMMUNICATION

**DATE** : February 25, 2013

**To** : Committee on Finance, Personnel & Audit

**FROM** : Rick Ceschin, Deputy Director of Human Resources 

**SUBJECT** : **Informational Report for 03/14/2013**  
**Finance, Personnel & Audit Committee Meeting**

Attached are a series of informational reports listing various personnel transactions that the Director of Human Resources intends to approve for implementation.

These reports (*reclassifications, advancements within the pay range, reallocations, and revisions to Executive Compensation Plan [ECP]*) are provided in accordance with the provisions of Chapter 17 and may be included on the agenda of the March 14, 2013 Finance, Personnel & Audit Committee Meeting for informational purposes.

In the event the Finance, Personnel & Audit Committee takes no action, the transactions noted on the reports will be implemented.

RC:jam

Copy: HR Managers

**RECLASSIFICATION REPORT**  
**Finance, Personnel & Audit Committee: March 2013**

In accordance with the provisions of 17.05 of the Milwaukee County General Ordinances, the Director of Human Resources intends to reclassify the position noted below. The Department of Administration has verified that funds are available within the adopted budget to cover the cost associated with this action.

Requestor	Org	Number of Positions	Current Classification	Current Pay Grade	Proposed Classification	Proposed Pay Grade	Pay Rate Steps	Pay Rates (Hrly)	Annual Pay Rate	Justification
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~Currently, There are NO "Reclassifications" to Report for March 2013~

**ADVANCEMENT WITHIN THE PAY RANGE REPORT**  
**Finance, Personnel & Audit Committee: March 2013**

In accordance with the provisions of 17.10 of the County General Ordinances, the Director of Human Resources intends to approve the advancement within the pay range for the positions noted below. The Department of Administration has verified that funds are available within the adopted budget to cover the cost associated with these actions.

REQUESTOR	ORG UNIT	TITLE CODE / POSITION #	CURRENT CLASSIFICATION	PAY GRADE	PAY RANGE		CURRENT RATE	REQUESTED RATE	EST. FISCAL YEAR IMPACT**	JUSTIFICATION
					MIN	MAX				
BHD	6300	00060854000001	BH Med Dir - Crisis Services	46PM	\$189,920.22	\$233,460.03	\$203,447.30	\$210,567.97	\$7,120.67	Recruitment/Retention

**Reallocation Report**  
**Finance, Personnel & Audit Committee Meeting**  
**March 2013**

In accordance with the provisions of 17.055 of the County General Ordinances, the Director of Human Resources intends to reallocate the positions noted below.  
The Department of Administration has verified that funds are available within the adopted budget.

DEPT	TITLE CODE	NO. OF POSITIONS	CURRENT CLASSIFICATION	CURRENT PAY RANGE	STEPS	CURRENT PAY RATE	RECOMMENDE D PAY RANGE	STEP S	RECOMMENDE D PAY RATE	PAY STEP	NEW PAY RATE	CURR YEAR DIFF	SUB YEAR DIFF	MAX YEAR DIFF	REASON
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~Currently, There are NO "Reallocations" to Report for March 2013~


**REVISIONS TO Executive Compensation Plan (ECP) REPORT**  
**Finance, Personnel & Audit Committee Meeting**  
**March 14, 2013**

**Currently, there are no "Revisions to ECP" to report.**

**COUNTY OF MILWAUKEE**  
**Department of Human Resources**  
INTER-OFFICE COMMUNICATION

DATE : February 25, 2013

To : Committee on Finance, Personnel & Audit

FROM : Rick Ceschin, Deputy Director of Human Resources 

SUBJECT : **Informational Reports 03/14/13**  
**For Finance, Personnel & Audit Committee Meeting**

Attached is an informational report listing ***appointments at an advanced step of the pay range***, which the Director of Human Resources has approved.

These reports are provided in accordance with the provisions of Chapter 17 of the County General Ordinances and may be included on the agenda of the March 14, 2013 Finance, Personnel & Audit Committee Meeting for informational purposes

RC:jam

Attachment

**Appointments at an Advanced Step of the Pay Range**  
**Finance, Personnel & Audit Committee Report**  
**March 2013**

REQUESTOR	ORG UNIT	PREVIOUS CLASSIFICATION	CURRENT CLASSIFICATION	PAY GRADE	# OF STEPS A	REQUESTED HOURLY RATE	ANNUALIZED SALARY BY STEPS	APPOINTED STEP	APPOINTED DATE	EST. FISCAL YEAR IMPACT**	JUSTIFICATION
DOT - Airport	5040	Secretarial Asst	Executive Assistant Airport	06PM	01	\$ 16.3036	\$ 33,911.49	06	1/21/2013	\$ 5,638.92	Promotional Appointment / 9+ yrs Experience/Education
					02	\$ 16.8789	\$ 35,108.11				
					03	\$ 17.4545	\$ 36,305.36				
					04	\$ 18.0299	\$ 37,502.19				
					05	\$ 18.6053	\$ 38,699.02				
					06	\$ 19.1806	\$ 39,895.85				
					07	\$ 19.7563	\$ 41,093.10				
					08	\$ 20.3316	\$ 42,289.73				
					09	\$ 20.9068	\$ 43,486.14				
BHD - Behavioral Health Div	6300	N/A	BH Staff Psychiatrist - Hourly	44PM	01	\$ 82.8190	\$ 172,263.52	06	*TBD	~	New Hire Appointment / 25+ Experience
					02	\$ 85.7177	\$ 178,292.82				
					03	\$ 88.7178	\$ 184,533.02				
					04	\$ 91.8230	\$ 190,991.84				
					05	\$ 95.0367	\$ 197,676.34				
					06	\$ 98.3630	\$ 204,595.04				
					07	\$ 101.8057	\$ 211,755.86				
BHD - Behavioral Health Div	6300	BH Staff Psychiatrist	BH Med Prog Director - CATC	45PM	01	\$ 34.3428	\$ 71,433.02	04	*TBD	-	Promotional Appointment / Recruitment at Market Rate
					02	\$ 35.8906	\$ 74,652.45				
					03	\$ 37.4697	\$ 77,936.98				
					04	\$ 39.0174	\$ 81,156.19				
					05	\$ 40.8897	\$ 85,071.38				
					06	\$ 41.7259	\$ 86,769.87				
					07	\$ 42.3534	\$ 88,095.07				
BHD - Behavioral Health Div	6300	N/A	EMS Instructor	18N	01	\$ 26.5101	\$ 55,141.01	04	*TBD	~	New Hire Appointment / Recruitment at Market Rate
					02	\$ 28.0892	\$ 58,425.54				
					03	\$ 29.4905	\$ 61,340.24				
					04	\$ 30.7558	\$ 63,972.06				
					05	\$ 32.1572	\$ 66,886.98				
					06	\$ 32.7951	\$ 68,213.81				
					07	\$ 33.4435	\$ 69,562.48				
					08	\$ 34.0082	\$ 70,737.06				
					09	\$ 34.5729	\$ 71,911.63				

Finance, Personnel & Audit Committee Report  
March 2013

REQUESTOR	ORG UNIT	PREVIOUS CLASSIFICATION	CURRENT CLASSIFICATION	PAY GRADE	# OF STEPS	REQUESTED HOURLY RATE	ANNUALIZED SALARY BY STEPS	APPOINTED STEP	APPOINTED DATE	EST. FISCAL YEAR IMPACT**	JUSTIFICATION
BHD - Behavioral Health Div	6300	N/A	RN2	18N	01	\$ 26.5101	\$ 55,141.01	07	03/11/2013	\$12,757.46	New Hire Appointment / Recruitment at Market Rate
					02	\$ 28.0892	\$ 58,425.54				
					03	\$ 29.4905	\$ 61,340.24				
					04	\$ 30.7558	\$ 63,972.06				
					05	\$ 32.1572	\$ 66,886.98				
					06	\$ 32.7951	\$ 68,213.81				
					07	\$ 33.4435	\$ 69,562.48				
					08	\$ 34.0082	\$ 70,737.06				
					09	\$ 34.5729	\$ 71,911.63				
HHS - Health and Human Services	8000	N/A	Program Coordinator	29M	01	\$ 26.4650	\$ 55,047.20	03	02/11/2013	\$4,586.57	New Hire Appointment / Recruitment at Market Rate
					02	\$ 27.7247	\$ 57,667.38				
					03	\$ 28.9577	\$ 60,232.02				
					04	\$ 30.3527	\$ 63,133.62				
					05	\$ 31.7185	\$ 65,974.48				

\*Bold/bladed border denotes rates of incumbents


\*\*Current Year fiscal impact amount is based upon number of weeks remaining in 2013 from date of appointment and the difference from the required rate to the advanced rate. Based on 40 Hour Work Week.

**COUNTY OF MILWAUKEE**  
**Department of Human Resources**  
INTEROFFICE COMMUNICATION

32

**DATE:** February 25, 2013

**TO:** Supervisor Willie Johnson Jr., Co-Chair, Finance, Personnel & Audit Committee  
Supervisor David Cullen, Co-Chair, Finance, Personnel & Audit Committee

**FROM:** Kerry Mitchell, Director, Department of Human Resources  
Prepared by: Kerry Mitchell & Sue Drummond, Payroll Manager 

**SUBJECT:** Quarterly Report on Overtime Paid

**Issue**

Milwaukee County Code Section 17.16 governs overtime compensation for non-represented employees. As amended in November of 2009, the Code states that non-represented employees that are exempt from the requirements of the Fair Labor Standards Act (FLSA), other than ECP employees, shall be compensated for overtime for all hours worked in excess of forty hours in a week on a straight time basis and may only liquidate accrued overtime as compensatory time off. Accrued overtime for FLSA exempt staff will be paid out at termination. The Code requires the Director of Human Resources to provide the Personnel Committee with quarterly reports of all overtime paid to non-represented employees that are FLSA exempt.

**Background**

In November of 2009, Milwaukee County amended Section 17.16(1)(b) of the County Code which governs overtime compensation for non-represented employees, as follows:

- Nonexempt employees: Employees holding positions which are non-exempt from the FLSA shall receive time and one-half for all hours worked over forty (40) hours per week.
- Exempt employees: Employees holding a position exempt from the FLSA who are not in an executive classification shall be compensated for overtime for all hours worked in excess of forty hours in a week on a straight time basis and may only liquidate accrued overtime as compensatory time off unless otherwise approved by the Director of Human Resources.

**Overtime Paid to Non-Represented Employees**

The attached spreadsheet summarizes overtime compensation for non-represented and FLSA exempt employees for Quarter 3 & 4 of 2012.

Per a memo to departments from the Controller, dated December 22, 2009, departments were to grant overtime only in cases of critical need. Central Payroll, with the assistance of Human Resources, will continue to monitor requests for overtime payment to ensure that the pay policy is consistent with the County Code.

**Recommendation**

This report is informational only.

KJM/SD:jam

cc: Amber Moreen, Chief of Staff  
John Zapfel, Deputy Chief of Staff  
Jerry Heer, County Auditor  
Scott Manske, Comptroller

## Quarterly Overtime Analysis

Milwaukee County


For Finance, Personnel & Audit Committee

	2012					2011				
	Q1	Q2	Q3	Q4	Total	Q1 & Q2	Q3	Q4	Total	
<b>TOTAL Overtime Expense</b>										
<b>Hours</b>										
Hours of Overtime Accrued	3575.4	1873.8	3318.7	3039.4	11,807	3372.1	3079.69	3401.5	9853.3	
Hours of Overtime Paid Out	961.4	792.6	1271.3	1138.7	4,164	967.4	763.2	1179.4	2910	
<b>Dollars</b>										
\$ Paid OT	\$70,210.40	\$ 44,933.65	\$ 88,825.70	\$ 62,664.64	\$266,634.39	\$58,497.78	\$ 47,689.62	\$ 64,703.24	\$ 170,890.62	
<b>Employees</b>										
# Accrued OT	138	114	145	130		129	171	204		
# Paid OT	13	11	15	14		15	24	34		

Insert graph to depict annual comparisons by quarter

**COUNTY OF MILWAUKEE**  
**Department of Human Resources**  
INTER-OFFICE COMMUNICATION

33

DATE : February 25, 2013  
To : Committee on Finance, Personnel & Audit  
FROM : Rick Ceschin, Deputy Director of Human Resources   
SUBJECT : **Informational Reports 03/14/2013**  
**For Finance, Personnel & Audit Committee Meeting**

Attached are a series of informational reports relative to ***dual employment, emergency appointment, and temporary appointment.*** Also included is an informational report relative to ***temporary assignments to a higher classification,*** which is updated through February 19, 2013.

These reports are provided in accordance with the provisions of Chapter 17 of the County General Ordinances.

RC:jam

Attachments

Dual Employment Report  
Finance, Personnel & Audit Committee Meeting  
March 14, 2013

Organizational Unit	Name	Current Classification	Current Pay Range	Dual Employment	Dual Employment Pay Range
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Currently, there are no "Dual Employments" to report.

Emergency Appointment Report  
Finance, Personnel & Audit Committee Meeting  
March 14, 2013

Requestor	Dept	Last Name	First Name	Title Description	Employee Class	Status	Emergency Appt Date	Pay Range
HR	1144	Braatz	Lynda	Mgmt Asst - Human Res	F	A	1/14/2013	06PM
DHHS	8525	Collura	Andrew	Housing Prog Asst Rent Asst	F	A	12/10/2012	16Z
DHHS	8921	Fonseca	Wilma	Detent Home Supt	F	A	9/17/2012	915E
DHHS	8528	Gant	Evans	Housing Prog Analyst	F	A	5/20/2012	18
DHHS	8524	Tsounis	Diane	Housing Inspector	F	A	10/22/2012	20M

2/19/2013 3:29 PM

**Temporary Appointment Report**  
**Finance, Personnel & Audit Committee Meeting**  
**March 14, 2013**

Department	Dept	Last Name	First Name	Title Code	Title Description	Emp Class	Status	# of Hours in Payroll Period	Temporary Appt Date	Appt Type
Department of Transportation-Highways	5140	Brandt	Richard	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5160	Brown	Bobby	32610	Highway Mltce Wkr 1	F	A	80	10/29/2012	TA
Department of Transportation-Highways	5160	Critton	Mickey	32610	Highway Mltce Wkr 1	F	A	80	11/26/2012	TA
Department of Transportation-Highways	5140	DeJesus	Carlos	32610	Highway Mltce Wkr 1	F	A	80	11/11/2012	TA
Department of Transportation-Highways	5140	Efta	John	32610	Highway Mltce Wkr 1	F	A	80	11/11/2012	TA
Department of Transportation-Highways	5160	Finiels	David	32610	Highway Mltce Wkr 1	F	A	80	10/29/2012	TA
Department of Transportation-Highways	5140	Gallam	Stephen	32610	Highway Mltce Wkr 1	F	A	80	10/29/2012	TA
Department of Transportation-Highways	5110	Hogans	Nate	32610	Highway Mltce Wkr 1	F	A	80	1/6/2013	TA
Department of Transportation-Highways	5120	Johnson	Dennis	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5140	Kirkpatrick	Roger	32610	Highway Mltce Wkr 1	F	A	80	10/30/2012	TA
Department of Transportation-Highways	5140	Laack	Jerome	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5140	Luedtke	Michael	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5160	Manka	John	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5110	Mc Kay	Dwayne	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5110	Medrek	George	32610	Highway Mltce Wkr 1	F	A	80	11/15/2012	TA
Department of Transportation-Highways	5120	Minter	Anthony	32610	Highway Mltce Wkr 1	F	A	80	11/26/2012	TA
Department of Transportation-Highways	5140	Radekovich	Keith	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5110	Rewolinski	Michael	32610	Highway Mltce Wkr 1	F	A	80	1/13/2013	TA
Department of Transportation-Highways	5160	Rodriguez	Alvin	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5120	Simmons	Tyrone	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5160	Stueck	Donald	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5120	Tersen	Douglas	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA
Department of Transportation-Highways	5140	Zieman	Robert	32610	Highway Mltce Wkr 1	F	A	80	11/5/2012	TA

**Temporary Assignment to a Higher Classification (TAHC) Report**  
**Finance, Personnel & Audit Committee Meeting**  
**March 14, 2013**

DEPT	FIRST NAME	LAST NAME	CURRENT JOB TITLE	OLD PAY RANGE	NEW PAY RANGE	TAHC JOB TITLE	ORIG START	EXTENDED/ NEW DATE	END DATE	TYPE OF EXT
BHD	Teri	Jenkins	Clerical Asst 1	03P	22M	Qual Mgmt Adm Asst	4/1/2012	10/1/2012	indefinite	12-881
BHD	Patricia	Meehan	Quality Impr & Risk Coord	28MN	902E	ExDir2-Associate Admin of Nursing	12/31/2012		3/30/2012	
BHD	Jeanine	Joe	Clerical Asst 1	03P	04P	Fiscal Asst II*	1/21/2013		3/22/2013	
BHD	Frank	O'Bryant	Certified Nurse Asst	05D	06PM	Staffing Assistant*	1/28/2013		4/13/2013	
BHD	Dragon	Obradovic	Certified Nurse Asst	05D	06PM	Staffing Assistant*	1/28/2013		4/13/2013	
District Attorney	Sanetran	Johnson	Victim Wit Adv-Exempt	16A	26M	Victim Witness Supervisor	3/31/2013		6/1/2013	
DAS-Facilities Mgmt	John	Westrich	Plumber	54	5419	Plumber Supervisor*	1/14/2013		4/13/2013	
DAS-Facilities Mgmt	Gerald	Otto	Electrical Mechanical	54	5412	Electrical Mechanical Supervisor*	1/14/2013		4/1/2013	
DHHS	Clare	O'Brien	Fiscal & Mgmt Analyst 3	33JM	901E	ED1-Fiscal & Policy Administrator	2/25/2013		4/5/2013	
DOT Fleet Maintenance	Sam	Dekeyser	Auto & Equip Serv Tech Asst	15DC	19	Auto & Equip Svs Tech*	1/22/2013		3/15/2013	
DOT Highway Maintenance	Brian	Dranzik	Director of Operations	38M	903E	Director of Dept. of Transportation	10/18/2012	1/16/2013	4/15/2013	adm
DOT Airport	Steven	Drummond	Airport Mltce Wkr IC	15KZ	26M	Asst Airport Mltce Supervisor*	2/13/2013		4/16/2013	
DOT Airport	Jamie	Vetter	Auto & Equip Serv Tech DOT	19	20	Auto & Equip Svs Tech IC Dot*	1/28/2013		3/29/2013	
DOT Airport	Ray	Davis	Airport Mltce Wkr Asst IC	12	14M	Asst Facilities Supervisor	11/14/2012	1/17/2013	3/20/2013	adm
DOT Airport	Robert	Kopling	Airport Mltce Wkr Asst	10Z	12	Airport Mltce Wkr Asst IC*	11/21/2012	1/25/2013	3/28/2013	adm
DOT Directors Office	James	Martin	Fiscal & Perf Mgmt Coord	38M	38M	Director of Operations	11/5/2012	2/3/2013	5/4/2013	adm
Medical Examiner	Sheila	Plowman	Mgmt Asst-ME	06PM	21	Forensic Investigator	2/12/2013		4/13/2013	
Parks	Megan	Roszak	Clubhouse Concess Mgr	915E	916E	Asst. Chief of Rec/Bus Op	1/21/2013		4/20/2013	
Parks	Jon	Peltonen	Park Mltce Wkr 2 IC	18Z	22M	Park Unit Coord I - Concessions*	12/27/2012		3/26/2013	
Parks	Joe	Mrozinski	Asst Chief of Rec/Bus Op	916E	902E	Chief of Rec & Busi Ops	1/7/2013		4/6/2013	
Parks	Marsha	Smith	Clerical Specialist	05P	915E	Clubhouse Concessions Mgr*	1/7/2013		4/6/2013	
Parks	Amy	Popp	Park Patrol Seasonal	1	7PM	Park Ranger IC*	2/17/2013		5/17/2013	
Parks	Christopher	Stritchko	Park Wkr III-Seasonal	5108	18Z	Park Maint Wkr II-IC*	2/3/2013		5/3/2013	
Sheriff Dept	Mary	Sawczuk	Deputy Sheriff I	17BZ	22B	Dep. Sheriff Sergeant*	9/21/2012	12/21/2012	3/20/2013	adm
Sheriff Dept	Daniel	Carter	Deputy Sheriff I	17BZ	22B	Dep. Sheriff Sergeant*	9/21/2012	12/21/2012	3/20/2013	adm
Sheriff Dept	Fred	Gladney	Deputy Sheriff I	17BZ	22B	Dep. Sheriff Sergeant*	9/21/2012	12/21/2012	3/20/2013	adm
Sheriff Dept	Brandy	Lester	Deputy Sheriff I	17BZ	22B	Dep. Sheriff Sergeant*	9/21/2012	12/21/2012	3/20/2013	adm
Sheriff Dept	Aaron	Dobson	Deputy Sheriff I	17BZ	22B	Deputy Sheriff Sergeant*	10/11/2012	1/9/2013	4/8/2013	adm
Zoo	Michael	Norlock	Heritage Farm Attendant	51	15	Zookeeper*	1/20/2013		3/20/2013	

The TAHC has been extended by the Director of DHR. The County Board of Supervisors and the County Executive must approve the second extension to a vacant unclassified position through adoption of a resolution.

\*Individual has a TAHC according to provisions of labor contracts

**INTEROFFICE COMMUNICATION  
COUNTY OF MILWAUKEE**

DATE: February 19, 2013

TO: Mark Borkowski, Chairman  
Committee on Judiciary, Safety and General Services

Willie Johnson & David Cullen, Co-Chairmen  
Committee on Finance, Personnel and Audit

FROM: Mark A. Grady, Deputy Corporation Counsel

SUBJECT: Status update on pending litigation

The following is a list of significant pending cases. New information and additions to the list since the last committee meetings are noted in **bold**. However, our office is prepared to discuss any pending litigation or claim involving Milwaukee County, at your discretion.

1. *DC48 v. Milwaukee County* (Rule of 75)  
Case No. 11-CV-16826
2. *MDSA v. Milwaukee County* (overturn arbitration award on 2012 deputy layoffs)  
Case No. 12-CV-1984
3. Retiree health plan (co-pays, deductibles, etc.) cases:  
*Hussey v. Milwaukee County* (Retiree health)  
Case No. 12-C-73 (U.S. District Court, appealed by Hussey to U.S. Seventh Circuit Court of Appeals)  
*MDSA prohibited practice complaint*  
WERC Case No. 792 No. 71690 MP-4726  
*Rieder & MDSA v. Milwaukee County*  
Case No. 12-CV-12978  
*DC48 prohibited practice complaint*  
WERC Case No. 762 No. 70685 MP-4657  
*DC48 et al. v. Milwaukee County et al.*  
Case No. 12-CV-13612 (stayed pending outcome of *Hussey* case)
4. Medicare Part B premium reimbursement cases:  
*FNHP and AMCA v. Milwaukee County*  
Case No. 12-CV-1528 (appealed to WI Court of Appeals by Milwaukee County)  
*DC48 et al. v. Milwaukee County et al.*  
Case No. 12-CV-13612 (stayed pending outcome of cases above)

5. 1.6% Pension Multiplier cases:  
*Stoker & FNHP v. Milwaukee County*  
Case No. 11-CV-16550 (appealed to WI Court of Appeals by Milwaukee County)  
*AFSCME v. Milwaukee County*  
Case No. 12-CV-9911 (stayed pending above appeal)  
*Brillowski & Trades v. Milwaukee County*  
Case No. 12-CV-13343 (stayed pending outcome of *Stoker* above)
6. *Milwaukee County v. WERC and AFSCME* (2010 bargaining; furloughs)  
Case No. 11-CV-12137 (appealed by AFSCME to Court of Appeals)(stayed pending furlough payments being made)
7. *MDSA v. Clarke & Milwaukee County* (G4S contract for bailiffs)  
Case No. 12-CV-3410  
*MDSA WERC Prohibited Practice Complaint* (G4S contract)
8. Sheriff Captain Lay-off cases:  
*McKenzie & Goodlette v. Milwaukee County* (captains layoffs)  
Case No. 12-CV-0079  
*Rewolinski v Milwaukee County* (captain layoff)  
Case No. 12-CV-0645  
*Clarke v. Civil Service Commission* (captains promotions and layoffs)  
Case No. 12-CV-3366 (**Commission affirmed**)
9. *DC48 v. Milwaukee County* (seniority in vacation selection and CO1 transfer rights under Sheriff)  
Case No. 12-CV-3944
10. *Wosinski et al. v. Advance Cast Stone et al.* (O'Donnell Park)  
Case No. 11-CV-1003 (consolidated actions)
11. *Christensen et al. v. Sullivan et al.* (Sheriff motion on medical care in jail)  
Case No. 96-CV-1835
12. *Milwaukee Riverkeeper v. Milwaukee County* (Estabrook dam)  
Case No. 11-CV-8784
13. *Milwaukee County v. Federal National Mortgage Ass'n. et al.* (transfer taxes)  
Case No. 12-C-732 (U.S. District Court)
14. *Midwest Development Corporation v. Milwaukee County* (Crystal Ridge)  
Case No. 12-CV-11071

15. *MDSA grievance arbitration* (overtime opportunities)  
*Milwaukee County v. MDSA* (overturn arbitration award for MDSA on overtime)  
Case No. 12-CV-8411
16. Retirement sick allowance payment for employees not represented at retirement, but previously represented  
*Pasko v. Milwaukee County*  
Case No. 11-CV-2577 (appealed to WI Court of Appeals by Milwaukee County)  
*Porth v. Milwaukee County*  
Case No. 11-CV-4908 (consolidated with Pasko case, appealed to WI Court of Appeals by Milwaukee County)  
*Koehn v. Milwaukee County*  
Case No. 12-CV-1402 (stayed in circuit court pending appeal of other cases)  
***Marchewka v. Milwaukee County***  
**Case No. 13-CV-969**
17. *Clarke v. Milwaukee County* (House of Correction transition)  
Case No. 12-CV-13388
18. *Calderon v. Milwaukee County*  
Case No. 12-C-1043 (U.S. District Ct.)(deputy assault of person in custody)